



Checklist of Licensure Requirements Resident's License for Doctor of Podiatric Medicine

The following requirements must be submitted prior to issuance of a Permanent License to practice podiatric medicine in California. Practice of podiatric medicine without an appropriate license issued by the Board of Podiatric Medicine (BPM) is a violation of California law. **Please note: Unless otherwise indicated, all documents must be submitted directly to the Board by the academic institutions, score reporting agencies, state licensing agencies, and residency program directors.**

Form	Description
Application (Form P1A-P1D)	Complete, certify and submit with photograph.
Background Clearance	Two options are available for completing the background clearance requirement: <u>Option 1: Live Scan</u> (Must be completed in California. For information and locations, see the Live Scan Information Sheet.) <u>Option 2: Two Fingerprint Cards</u> (Please contact the Board to request fingerprint cards by mail.)
Podiatric Medical Education (Form P2)	Request official transcripts and have all colleges of podiatric medicine you have attended complete this form and send directly to the BPM.
Premedical postsecondary education	Request official transcripts from all postsecondary institutions where premedical education was obtained to be mailed directly to the BPM from each institution.
Certificate of Endorsement by State Licensing Agency (Form P3)	Forward this form (if applicable) to licensing agencies for any state or country in which you have held a medical license. This form must be completed by each licensing agency and returned directly to the BPM.
Endorsement of Parts I and II Scores (Form P6)	Forward this form to the National Board of Podiatric Medical Examiners (NBPME) with their processing fee and the year of your graduation. Official scores for Parts I and II must be sent directly to the BPM by the NBPME.
Verification of enrollment in an approved residency program	Your residency director must provide a letter, appearing on official letterhead with original signature, verifying your participation in the residency program and specifying your exact start and end dates. The letter must be mailed directly to BPM. <i>This is required each year of residency in order for your Resident's License to be renewed for continued participation in a residency program.</i>
Memorandum of Understanding for Approved/Candidate Status Residency Program Participation (Form P7)	Complete the appropriate form and mail it with your application (Forms P1A-P1D) directly to the BPM.
Application Fee	\$69 - This includes fees for application processing and background clearance.
License Fee	\$60 - This fee is payable upon meeting all licensure requirements or at any point during the application process.

Address Change Reminder: Licensees are required to inform the Board immediately in writing of any address changes, per California Code of Regulations §1399.656. Your Address of Record is public information. To request a change of address, you must complete and return an address change request form (www.bpm.ca.gov/licensing/addchg.pdf).