



STATE FIRE TRAINING

Training Instructor Certification Checklist



Retiring 12-31-16

Name: _____

SFT ID Number: _____

Section 1: To Receive Task Book

INSTRUCTION

Submit a copy of your CFSTES course certificate or score letter

COMPLETE

- 1. Training Instructor 1A: Cognitive Lesson Delivery (2010)
- 2. Training Instructor 1B: Psychomotor Lesson Delivery (2010)
- 3. Training Instructor 1C: Instructional Development Techniques (2010)

EXPERIENCE

Submit a current, original letter signed on department letterhead and signed by the Fire Chief or his/her authorized representative describing your specific background as it relates to this experience requirement

COMPLETE

- 1. Fire Service
Have a minimum of two (2) years full-time paid, or four (4) years volunteer or part-time paid experience in a California fire department.

PAYMENT

- 1. Fee & Fee Schedule

COMPLETE

Section 2: To Receive Certification

CERTIFICATION CAPSTONE TASK BOOK

Submit original capstone task book to SFT (Be sure to make a copy for your records).

COMPLETE

- 1. Perform all job performance requirements (JPRs)
- 2. Document teaching experience in task book (80 hours minimum)
* Make sure teaching experience is verified and signed by the Fire Chief or his/her authorized representative.