



Connecticut Lottery Corporation

Invitation to Bid, #CLC201512 ADDENDUM #1

December 10, 2015

Promotional Items

Vendor Questions and Responses Posted for Prospective Vendors Interested in Bidding on # CLC201512.

Vendors are requested to clearly label their submitted samples with company name and the item number it represents.

- 1.) **Question:** Is it possible to get a vector file of your logo so we can show you samples using your logo and not someone else's?

Response: Yes. There are two logo versions available. One is the "Keno" logo alone, and the second is the Keno logo with the "On the Spot Fun" tagline. Please contact the Purchasing Officer to have files for both logos sent to you.

- 2.) **Question:** Can you email us a high res for the lapel pin art?

Response: See response to Question 1, above.

- 3.) **Question:** For the Black Hanes Tees, what colors are being imprinted? I'm assuming the Front is the 5 Keno colors plus a 6th color. If correct, what will the 6th color be? Also for the Back, what are the 2 colors?

Response: You are correct, the logo with WHITE IMPRINT will be necessary for the front of the shirt; 6 colors in all. The imprint on the back of the shirt will include the "On the Spot Fun" tag (PMS431U) and WHITE; two colors total.

- 4.) **Question:** On the caps, what does it mean by Mid Crown and Mid to low crown. On the Brim is it supposed to be flat or curved? Or just a regular baseball cap? If you have a picture from the last bid, can you put the picture on the e-mail answer?

Response: "Mid-Crown" and "Mid-to-Low Crown" are terms that our staff noted in doing preliminary reviews of baseball cap style of hats. However, we rely on your expertise to determine a best product for this item. No, we do not have photos to include. Again, we rely on your experience to present the best possible product for this promotional item request.

- 5.) **Question:** I see the artwork for the Caps and Lapel Pins. Could you provide the "KENO related logo" for the T-Shirts, front and back?

Hanes® Comfort Cotton Blend Eco Smart 50/50 T-Shirt

- Color: Black.
- Screen printed: KENO related logo, six colors on front, two color artwork on back.

Response: See response to Question 1, above. Final graphic artwork for front and back is not yet available and will be provided at the time of purchase.

- 6.) **Question:** Please provide the color of the embroidery for the back of the caps. The specs don't include this information, only the text to be embroidered there (CTLOTTERY.ORG).

Embroidery: Five color embroidered KENO logo (approximately 3.5" X 2.5") on front with a minimum of 8,000 stitches. One color embroidered logo (CTLOTTERY.ORG) on back to follow vent curve with a minimum of 2,000 stitches.

*See Price Proposal (Attachment C) for quantity

Response: White.

- 7.) **Question:** We are quoting on this bid and have some questions on the size of the lapel pin? We would need the size to send a quote.

Lapel Pins 5,000 7,500 10,000

Response: The size of the lapel pin is noted in the ITB; please refer to the document for specifications.

- 8.) **Question:** Can freight be a separate line item as prices are due to the increase from FedEx and UPS as of the end of December or beginning of January?

Response: No, we expect that prices will include freight.

- 9.) **Question:** Turnaround time, when do you need these for? It would be more cost effective to have the hats and lapel pins produced overseas, but placing your order on January 22, 2016 we run into Chinese New Years which runs from 2/5 – 2/23 and all factories are shut down. Is this still an option or do you need them by a certain date?

Response: We expect that for each item you bid upon, you will provide an anticipated date of arrival. We anticipate that the Keno product will be on sale on April 5, and it is our expectation that promotional items will be available to businesses selling the product in advance of its launch. We will evaluate all responses; our goal is to have items available for distribution in early to mid-March.

- 10.) **Question:** Freight cost, is freight to be billed separately on the invoice after the goods are received and a final invoice is provided?

Response: No, we expect that prices will include freight.

- 11.) **Question:** Do you have any pictures of the items you are requesting in the bid?

Response: No.

- 12.) **Question:** Please advise if you have ordered these items in the past? What quantities, and @ what price and what year?

Response: Item specifications outlined in this ITB are unique. The CT Lottery has not previously purchased items with these exact specifications. Therefore, previous purchases are not relevant.

13.) **Question:** What is the estimated in hands date you are wanting - as there is no date mentioned in the bid?

Response: See response to Question 9, above.

14.) **Question:** Do the samples need to be the exact item we are quoting in color?

Response: We expect samples to be the exact item that will be ordered. Color differentials on samples will not impact our purchase decision.

15.) **Question:** Do the samples need an imprint on them - embroidered, screened or what not?

Response: Samples must be imprinted; however, the imprint, embroidery or screen does not need to be the Keno creative that will be used in the end product. A best representation of your work will be helpful to the evaluation process.

16.) **Question:** On your specs for both baseball caps, please advise the # of panels you desire - 5 panels or 6 panels per cap.

Response: 6 panels for both baseball caps.

17.) **Question:** Is there a due date for delivery i.e.: “event”?

Response: See response to Question 9, above.

18.) **Question:** Will items 4 and 5 need to be delivered on the same Day / Date or item 4 and 5 delivered on Separate Days / Dates?

Response: The CT Lottery will purchase either Item #4 or Item #5, but not both, depending upon pricing received. See our response to Question 9 for further information on delivery expectations.

19.) **Question:** Will items 4 and 5 have the same Artwork on the front “6 Color Print” and the back “2 Color Print” ?

Response: Yes.

20.) **Question:** Since Printing on Dark Colors “Black shirt”, White under base is needed before colors are printed “on Top” to achieve Color matching “PMS”. Does the 6 Color Front and 2 Color Back requested, include the White under base print? If not, this would be considered a 7 Color Front and 3 Color back print.

Response: Yes, white is included in the 6-color and 2-color screens.

21.) **Question:** If any items were purchased in the past, can you provide that previous pricing?

Response: Item specifications outlined in this ITB are unique. The CT Lottery has not previously purchased items with these exact specifications. Therefore, previous purchases are not relevant.

22.) **Question:** Will you be ordering/buying/purchasing 10K shirts AND 15K shirts? Or just one quantity?

Response: One quantity will be selected.

23.) **Question:** Could you please let me know with respect to the price proposaldoes the item 4 and 5 call for the same logo (6 color front and 2 color back) and if not what will be the difference in the 2 designs (if there are any)?

Response: Yes.

24.) **Question:** May we provide the CLC with two (2) sets of pricing for the requested hats? We are requesting this as an option, as pricing and lead-times can be drastically different. Domestically produced hats are generally a bit more expensive with shorter lead-times (10-15 days). Over-seas produced hats tend to be less expensive with extended lead-times (90 - 120 days). It is for these reasons listed above, that we are requesting permission to submit two sets of pricing (domestic and over-seas pricing). Will you consider this as an approved bid if we provide the CLC with two options?

Response: Yes. See response to Question #9 for additional delivery information.

25.) **Question:** With regard to shipping, will each item be shipped in its entirety to one (1) location? Will there be partial shipments made to the CLC?

Response: Partial orders will be accepted; this must be noted in your response. All items are to be shipped to one location.