

File No.



NEW MEXICO OFFICE OF THE STATE ENGINEER



CHANGE OF OWNERSHIP OF WATER RIGHT (NON-72-12-1) FOR (check one):

Important: Acceptance of the form for filing by the State Engineer does not constitute verification of the right conveyed.

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation
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1. OWNER OF RECORD (Seller)

Name:	Name:	
Phone: <input type="checkbox"/> Home <input type="checkbox"/> Cell Phone (Work):	Phone: <input type="checkbox"/> Home <input type="checkbox"/> Cell Phone (Work):	
a. Owner of Record File No:	b. Sub-file No.:	c. Cause No.:

2. NEW OWNER (Buyer) **Note: If more owners need to be listed, attach a separate sheet. Attached?** Yes

Name:	Name:
Contact or Agent: check here if Agent <input type="checkbox"/>	Contact or Agent: check here if Agent <input type="checkbox"/>
Mailing Address:	Mailing Address:
City:	City:
State: Zip Code:	State: Zip Code:
Phone: <input type="checkbox"/> Home <input type="checkbox"/> Cell Phone (Work):	Phone: <input type="checkbox"/> Home <input type="checkbox"/> Cell Phone (Work):
E-mail (optional):	E-mail (optional):

Required: Submit warranty deed(s) or other instrument(s) of conveyance properly recorded with the county clerk's office.

3. PURPOSE OF USE & AMOUNT CONVEYED

<input type="checkbox"/> Domestic <input type="checkbox"/> Livestock <input type="checkbox"/> Irrigation <input type="checkbox"/> Municipal <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Other Uses (specify): _____	Amount of Water (acre-feet per annum): If more details are needed, type "See Comments" in "Other" field below, and explain in Additional Statements Section. Diversion: _____ Consumptive Use: _____ Other (include units): _____
Owner of record has conveyed all or part of said right (please check one) <input type="checkbox"/> All <input type="checkbox"/> Part	

FOR OSE INTERNAL USE

Change of Ownership, Form wr-02, Rev 8/30/12

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Trans Desc. (optional):		Sub-Basin:

4. LIST ALL KNOWN POINT(S) OF DIVERSION (POD) FOR THE WATER RIGHT CONVEYED

OSE POD No.	Subdivision / River Course / Ditch Name / Etc.	Section	Township	Range

5. PLACE(S) OF USE (list each individually)

a. _____ Acres of Irrigated Land Described as Follows (applicable to irrigation use only):

b. Legally Described By: <input type="checkbox"/> Public Land Survey System (PLSS) <input type="checkbox"/> Hydrographic Survey Report or Map <input type="checkbox"/> Irrigation or Conservation District Map <input type="checkbox"/> Subdivision	c. PLSS Section <u>and/or</u> Map No. <u>and/or</u> Lot No.	d. PLSS Township <u>and/or</u> Tract No. (Please list each tract individually) <u>and/or</u> Block No.	e. PLSS Range	f. Acres	g. Priority
PLSS Quarters or Halves, <u>and/or</u> Name of Hydrographic Survey or District, <u>and/or</u> Name and County of Subdivision					

h. Other description relating place of use to common landmarks, streets, or other:

i. Place of use is on land owned by:

j. Are there other sources of water for these lands? No Yes If yes, describe by OSE file number:

Note: If on Federal or State Land, please provide copy of lease

6. ADDITIONAL STATEMENTS OR EXPLANATIONS

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7. CONSENT TO LAWFUL CHANGE IN PLACE AND/OR PURPOSE OF USE

(to be completed only if it is an irrigation water right and has been conveyed separate from the land to which it was appurtenant.)

(I, We) the above owner(s) of record, hereby consent to a lawful change in the place and/or purpose of use of the above-described water right:

Signature

Signature

ACKNOWLEDGEMENT FOR INDIVIDUAL

I, We (name of owner(s)), _____
Print Name(s)

affirm that the foregoing statements are true to the best of (my, our) knowledge and belief.

Signature

Signature

State of _____)
County of _____)
ss.

This instrument was acknowledged before me this _____ day of _____ A.D., 20 _____, by (name of owner(s)):

Notary Public: _____
My commission expires: _____

ACKNOWLEDGEMENT FOR CORPORATION

I, We (name of owner(s)), _____
Print Name(s)

affirm that the foregoing statements are true to the best of (my, our) knowledge and belief.

Officer Signature

Officer Signature

State of _____)
County of _____)
ss.

This instrument was acknowledged before me this _____ day of _____ A.D., 20 _____, by the following on behalf of said corporation.

Name of Officer: _____
Title of Officer: _____
Name of Corporation Acknowledging: _____
State of Corporation: _____

Notary Public: _____
My commission expires: _____

FOR OSE INTERNAL USE Change of Ownership, Form wr-02, Rev 8/30/12

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CHANGE OF OWNERSHIP INSTRUCTIONS

- a. The "Owner of Record" of a water right is the current owner recorded in the State Engineer Office.
- b. This form shall be completed by the new owner and shall be accompanied by a warranty deed or other instrument of conveyance that has been properly recorded with the county clerk's office.
- c. A separate Change of Ownership of Water Right form shall be filed for each water right recorded in the State Engineer Office by Permit, License, Declaration or Court Adjudication.
- d. This form shall be filed in triplicate (3) and must be accompanied by the proper filing fee. Each form must have an original signature and each must be properly notarized. A notary public is available in each water right district office at no cost.
- e. An original will be forwarded to the new owner with instructions to file it with the county clerk in the county in which the water right is located. Acceptance of the form for filing by the State Engineer does not constitute verification of the right conveyed.

LINE BY LINE INSTRUCTIONS

1. Enter the name of the current owner on record with the OSE (required).
 - a. Enter the file number currently on record with the OSE.
 - b. Enter the sub file number if one has been assigned as part of completed or on-going water rights adjudication.
 - c. Enter the Cause Number of the water rights adjudication, if applicable.
2. Enter name and address of the new owner (required). If the person to be contacted concerning this right is other than the new owner enter contact person's name. The phone number of new owner or contact person is optional.
3. Enter the current OSE file information
 - a. Check the box for the purpose of use of the water. If other, specify the use.
 - b. Enter the allowable diversion amount (for irrigation the "Diversion Amount" is the diversion at the farm (turnout) head gate.
4. Specify all points of diversion that, to your knowledge, serve this right. If an entry is not applicable, enter NA. Enter the OSE POD Number and legal description of each well.
5. The place of use must be specified by a legal description taken from a hydrographic survey report or map, irrigation or conservation district map, a sub-division on record with a County in The State of New Mexico or by the Public Land Survey System. If possible, a copy of the survey plat shall accompany this document.
 - a. Enter the total number of irrigated acres, if applicable.
 - b – f. Provide the legal description of the property as stated above.
 - g. Enter the priority date for each place of use
 - h. Provide a common description of the property such as landmarks or street crossing that help locate the property
 - i. State the owner of the land if other than the new owner of the water right (such as, Fish and Wildlife Service)
 - j. If there are other sources of water for these lands, list the OSE file number(s).
6. Provide any additional statements that might help to clarify this water right transfer
7. If the water rights being transferred are irrigation rights and they are being severed from the lands to which they have been appurtenant, consent of the landowner (the owner of record of the water rights) must be obtained.

Assistance in completing this form is available, and the form may be filed at the State Engineer Office in Santa Fe and the District Offices located as follows:

District 1

5550 San Antonio Drive NE
Albuquerque, NM 87109-4127
Phone # 505-383-4000

District 2

1900 West Second Street,
Roswell, NM 88201-1712
Phone # 575-622-6521

District 3

301 South Tin, P.O. Box 844
Deming, NM 88031-0844
Phone # 575-546-2851

District 4

1680 Hickory Loop, Suite J
Las Cruces, NM 88005-6598
Phone # 575-524-6161

District 5

100 Gossett Drive, Suite A
Aztec, NM 87410
Phone # 505-334-4571

District 6

407 Galisteo Street
Room 102, Bataan Memorial Building
P.O. Box 25102
Santa Fe, NM 87504-5102
Phone # 505-827-6120

District 7

301 East 9th Street
P.O. Box 481
Cimarron, NM 87714
Phone # 575-376-2918