



WM08 – JSA

Job Safety Analysis

JSA INSTRUCTIONS

Before you start:

- Team leader must be trained in JSA process.
- Participants doing the work must contribute in the JSA.
- You must involve people with knowledge of the job.
- Is a current JSA available? Review
- Obtain the MSDS for any chemicals to be handled.

Steps to JSA:

1. On the form, break the job into steps.
2. Identify the hazards related to each step
3. Implement control measures in order to mitigate the hazards
4. Use the hierarchy of controls
5. Communicate JSA to your team
6. Ensure that everyone in the team contributes and signs off the JSA

Take Five

1. Stop - step back – observe
2. Think through and talk through the task
3. Identify hazards
4. Control and communicate
5. Do the job safely

STOP – THINK - DO – REVIEW

Remember things change. Monitor and review your analysis regularly, e.g. if you come back from a break or any circumstances change.

Hierarchy of Controls

1. Eliminate hazard
2. Substitute hazard
3. Isolate the hazard
4. Use engineering controls
5. Use administrative controls
6. Use PPE

Date:		Job Title:										
Description Of Work:												
Permits Required:	<input type="checkbox"/>	Hot Work	<input type="checkbox"/>	Confined Space	<input type="checkbox"/>	Excavation	<input type="checkbox"/>	Bunkering	<input type="checkbox"/>	Diving	<input type="checkbox"/>	Work Afloat
	<input type="checkbox"/>	Crane Lift	<input type="checkbox"/>	Abrasive Blasting	<input type="checkbox"/>	Isolation	<input type="checkbox"/>	High Voltage	<input type="checkbox"/>	Other		
Job Step		Potential Hazard			Control Measures – <i>Must use hierarchy of controls</i> (Eliminate, Substitute, Engineer, Administrative, PPE)				Action by Whom (initials)			

Sign Off

All personnel involved in performing the work shall enter their names below and sign to confirm they have read, understood and will comply with the conditions of the JSA.

Name	Role In Team (E.G. Team Leader)	Employee Organisation	Signature	Date
Supervisor Signature:		Name:		Date: