

# **Other 4-H Award Programs**

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## OKLAHOMA 4-H HALL OF FAME

### Farm Credit Services

#### Purpose

The Oklahoma 4-H Hall of Fame is designed to recognize Oklahoma 4-H'ers who have developed outstanding programs in 4-H projects, including Achievement, Leadership, Citizenship, and Personal Development, and who exemplify the high ideals of 4-H work.

#### Eligibility

1. Must be 16 years of age and not passed their 19th birthday by January 1 of the program year-(July 1 to June 30) of the year applying for the award at the time the Blue Award Group (see below) is selected. *In addition, full-time College Freshmen who remain active in 4-H are eligible to submit a State 4-H Hall of Fame application, even if the member has passed his/her 19<sup>th</sup> birthday by January 1 of the current 4-H year. **Application must reflect 4-H work beyond high school.***
2. Must have entered an application for Hall of Fame in state competition the year selection to the Blue Award Group is made.

#### Basis for Selection

1. Blue Award Group of not more than 20 4-H'ers will be selected. **A score of 75 or higher on written materials is required for inclusion in the Hall of Fame Blue Award Group.** Blue Award Group nominees will be selected on the basis of participation and accomplishments in projects and activities and experiences in leadership, citizenship, and community service.
2. Record books will be scored by the Record Judging Committee. The Record Judging Committee will narrow the field to no more than 20 4-H'ers. No more than 10 Blue Award Group members will be invited to appear before a panel of judges for personal interviews. Final selection will be made after the interviews.
3. The Hall of Fame Judging Committee will be composed of Extension personnel, volunteer leaders, and former 4-H members.

#### Required Materials

1. Oklahoma Report Form - Section IA and IB should be a summary of all 4-H work, not just a single project. Hall of Fame should be typed on title page and on heading of Section I.
2. Six page 4-H story
3. Current Transcript
4. Up to 3 pages of photos

**STATE 4-H HALL OF FAME – RECORDS SCORE SHEET**  
**(Record Book must achieve a score of 75 or higher to be considered for interview)**

Name \_\_\_\_\_ County \_\_\_\_\_

<b><i>OKLAHOMA REPORT FORM</i></b>	<u>Possible</u>	<u>Score</u>
<b><i>SECTION I - A Project work</i></b> (size, growth, learning experiences, application of project related skills to other life experiences in a variety of projects)		
<b><i>Growth &amp; Accomplishments in 4-H</i></b> (summary of work done as a 4-H member in a variety of projects)	15	_____
<b><i>Project Work in other settings</i></b> (summary or examples of how 4-H knowledge, skills and project work were applied in other organizations and settings)	5	_____
<b><i>SECTION I - B</i></b> Summary of what member has learned throughout 4-H career	5	_____
<b><i>SECTION II - LEADERSHIP EXPERIENCES</i></b>		
<b><i>4-H Leadership</i></b> – projects led, organized, assisted, etc. with 4-H visible/evident as the “lead” group or organization – evidence of growth as a leader, leadership in groups and responsibility in project work	15	_____
<b><i>Other leadership</i></b> – Leadership in other 4-H projects and use of 4-H leadership skills in other groups/organizations	5	_____
<b><i>SECTION III – CITIZENSHIP/COMMUNITY SERVICE EXPERIENCES</i></b>		
<b><i>4-H Citizenship/Community Service</i></b> – community service projects/activities a member provides leadership for or participates in which are organized by/through 4-H Evidence of quality service activities and positive attitude toward service and civic responsibility	15	_____
<b><i>Other citizenship/community service</i></b> – community service projects/activities a member provides leadership for or participates in which are organized by another group or organization	5	_____
<b><i>SECTION IV - 4-H AWARDS in all projects/activities</i></b>	5	_____
<b><i>SECTION V - NON-4-H EXPERIENCES</i></b> - Church, School, Community, etc.	5	_____
<b><i>4-H STORY</i></b>		
<b><i>4-H/Project Growth</i></b> (document changes over time as a result of project work)	5	_____
<b><i>Personal Growth</i></b> (examples of how 4-H/project work has impacted the member and others)	5	_____
<b><i>Application of 4-H knowledge and skills</i></b> as a leader, through service and in other settings	5	_____
<b><i>PHOTO SECTION</i></b> – photos show growth, involvement, leadership and service		
<b><i>OVERALL RECORD BOOK</i></b> (Organized, easy to read, correct spelling and grammar, no additional material)	5	_____
<b>TOTAL</b>	<b>100</b>	_____

## STATE 4-H HALL OF FAME – INTERVIEW SCORE SHEET

Name \_\_\_\_\_ County \_\_\_\_\_

	<u>Possible</u>	<u>Score</u>
<b><i>Project Work</i></b>		
Ability to articulate project work and achievements reported in 4-H Record Book (including participation in events and activities)	15	_____
Evidence of ability to set goals and work toward them	10	_____
Growth of project throughout 4-H career	10	_____
<b><i>Leadership</i></b>		
Ability to articulate leadership activities reported in 4-H Record Book – evidence of growth in quantity and quality of leadership experiences	10	_____
Philosophy of 4-H Leadership (how they see their role as leaders, impact of 4-H leadership experiences on their future, etc.)	5	_____
<b><i>Citizenship/Community Service</i></b>		
Ability to articulate citizenship/community service activities reported in 4-H Record Book	10	_____
Attitude toward civic responsibility and service and evidence of service to others	5	_____
<b><i>Personal</i></b>		
Commitment to 4-H – effect of 4-H on life and personal goals	15	_____
Personal growth expressed as a result of 4-H experiences	10	_____
Clothing and grooming appropriate for 4-H interview	5	_____
Interview – Poise, self-confidence and maturity, good eye contact, proper grammar and diction, etc.	5	_____
<b>TOTAL</b>	<b>100</b>	<b>_____</b>

Judges initials \_\_\_\_\_



## WHAT IS NATIONAL 4-H CONGRESS?

National 4-H Congress is the flagship event of the 4-H program that is typically the Friday through Tuesday following Thanksgiving each year. Since the 1920s, youth from the United States and its territories have participated in this youth leadership development conference. The Congress provides youth a quality, educational, and cross-cultural experience that exceeds what any state independently provides. It is designed to address the needs and issues of youth while helping to develop capable, competent, and caring citizens.

The program is built upon the Cooperative Extension System's belief that young people can be significant partners in addressing the issues that face our nation especially those affecting youth. Each year a National Design Team of Extension educators, 4-H youth, and 4-H adult volunteers analyze current youth issues and determine the most effective ways to address them. The program combines plenary sessions, seminars, discussion groups, and a service learning experience. The nation's most outstanding community leaders, speakers, and educators present the most current and timely information available.

## WHO CAN ATTEND?

The number of Oklahoma delegates selected will be determined based on funding available.

Applicants for National Congress must be 16 years of age and not passed their 19th birthday by January 1 of the 4-H program year in which they are applying (not at the time of the trip).

Applicants must submit the following items (in a folder) by the published deadline:

- National 4-H Congress Application
- Personal Resume 2 pages
- Up to a 6-page 4-H story including project work, citizenship, leadership and personal information. (Can be a copy from State Record Book)
- Applicants may also be interviewed by a Selection Committee

## WHAT IS THE COST?

- Delegates will be expected to pay a portion of the cost of the trip. The Oklahoma 4-H Foundation will provide partial funding. Final costs will be based on transportation costs, lodging costs, and registration fees.
- Delegates will have until September 1 to confirm attendance and pay their portion of the fees. If a delegate drops out or does not pay the fee prior to that time, an alternate will be offered the trip slot.
- All fees are non-refundable

Revised 08/06

# National 4-H Congress Application

Applicants must be at least 16 years of age and not passed their 18<sup>th</sup> birthday by January 1 of the year of application

- Required Materials:
- National 4-H Congress Application (this form)
  - Personal Resume (2 pages, functional format)
  - 4-H Story (up to 6 pages including project work, citizenship, leadership and personal information, can be from 4-H project record book)
  - Applicants will be interviewed by a selection committee

Name: \_\_\_\_\_ County: \_\_\_\_\_

Age on January 1, current year: \_\_\_\_\_ Date of Birth (00/00/0000): \_\_\_\_\_

Complete Home Address: \_\_\_\_\_ Home Phone#: \_\_\_\_\_

Cell Phone#: \_\_\_\_\_

Name of Parents/Guardian: \_\_\_\_\_

Complete Home Address (if different from above): \_\_\_\_\_

National 4-H Congress is the flagship event of the 4-H program that is typically the Friday through Tuesday following Thanksgiving each year. Since the 1920s, youth from the United States and its territories have participated in this youth leadership development conference. The Congress provides youth a quality, educational, and cross-cultural experience that exceeds what any state independently provides. It is designed to address the needs and issues of youth while helping to develop capable, competent, and caring citizens.

The program is built upon the Cooperative Extension System's belief that young people can be significant partners in addressing the issues that face our nation especially those affecting youth. Each year a National Design Team of Extension educators, 4-H youth, and 4-H adult volunteers analyze current youth issues and determine the most effective ways to address them. The program combines plenary sessions, seminars, discussion groups, and a service learning experience. The nation's most outstanding community leaders, speakers, and educators present

- The number of delegates selected to attend National 4-H Congress from Oklahoma will be based on funding available
- Delegates will be expected to pay a portion of the cost of the trip. The Oklahoma 4-H Foundation will provide partial funding. Final costs will be based on transportation costs, lodging costs, and registration fees.
- Delegates will have until September 1 to confirm attendance and pay their portion of the fees. If a delegate drops out or does not pay the fee prior to that time, an alternate will be offered the trip slot.
- All fees are non-refundable

*I have personally prepared this application and believe it to be correct. I have also read the above guidelines and understand my financial responsibility should I be selected to attend.*

Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Extension Educator \_\_\_\_\_ Date: \_\_\_\_\_

### **4-H Experiences**

Describe your 4-H Leadership and Citizenship activities and the impact of those activities on the local club, community and/or county: (limit summary to this page only)

## **4-H Experiences**

List your most important 4-H Accomplishments: (limit summary to this page only)

**Major Accomplishments in 4-H project work:**

**4-H Offices Held:**

**4-H Honors Received:**



**Non-4-H Experiences:**

Include most meaningful participation in organizations other than 4-H. Include leadership roles, honors received, hobbies, special interests, etc. (limit summary to this page only)

## FUNCTIONAL RESUME EXAMPLE

<b>Your Name</b> Street Address City, State, Zip Code Phone Number
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### SKILLS AND ACCOMPLISHMENTS

**Directions** - List 3-5 skills you learned in 4-H in order of preference down the left-hand side of your resume, as shown below. Next to each skill, list three to five ways in which you used that skill in a 4-H, school, or other project and what you accomplished. Keep your description to one or two sentences.

#### Skill # 1

- ✓ Best example of how you used this skill and what you accomplished.
- ✓ Another project or activity in which you demonstrated that you had this skill.
- ✓ Yet another example of this skill in action - perhaps a description of a workshop you participated in where you practiced or learned more about this skill.

Continue in the same way with your other four skills. Here is a sample skill description.

#### Leadership

- ✓ Persuaded my 14-member 4-H group and the local Citizens Association to clean up a neighborhood park, for which we won an award for civic beautification from the mayor. Organized a clean-up day and bake sale; press coverage resulted in more than \$1000 in donations from local businesses.

### EDUCATION

#### NAME OF CURRENT SCHOOL

Date you received or expect diploma

#### City, State

Dates attended

**Directions.** List your academic major or area of strongest interest. Then list up to three outside activities, such as 4-H, and any offices you have held, such as Student Council representative or Class Secretary. Finally, describe any honors, awards, or recognition you received for academic achievement (National Honor Society, for example), arts, sports, community service, citizenship, or other activities-but do not repeat those you included in your skills descriptions.

Your Name

Page Two

*Here is a sample entry:*

**NORTHSIDE SENIOR HIGH SCHOOL**  
Diploma, June 1993

**HIGH VALLEY, IDAHO**  
1990-93

Concentration in physical sciences. Treasurer, Class of 1993. Varsity track and field team, 1991-93. Member, High Valley 4-H Club, 1990-93; served as President (1991-92) and Treasurer (1990-91). Letter in track and field, 1992. Named as one of five "Junior Citizens of 1993" by the High Valley Farmers Coop for community and school service.

### **EMPLOYMENT AND/OR VOLUNTEER WORK**

List your previous employers here, beginning with your most recent job. Include the company name, city, state, and dates (month/year) you were employed. If you have not been employed, you can list significant volunteer work; such as, hospital volunteer, church, parks and recreation programs, etc. Include organization and **short** description of your volunteer work.

**6/93-9/93**

**Wilderness Ranch**, Salmon, Idaho (summer job)  
**Ranchhand.** Assisted with all aspects of operations on a large, family-owned cattle ranch: fed and cared for cattle, cleaned and maintained ranch equipment and buildings, and provided mechanical help with farming machinery.

**6/92-9/92**

**Stillwater Community Hospital** (volunteer work)  
**Candystriper.** Worked in the supply department. Responsible for filling orders from various units/floors for basic supplies. Entered orders into computer for inventory control.

### National 4-H Congress Application Score Sheet

(Applicants must receive a score of 75 or higher to be considered for this trip)

	Possible	Score
Experiences in 4-H Leadership and Citizenship	30	
Experiences in 4-H Projects and Activities	20	
Involvement in other activities, including school, church, community or other youth organization	10	
4-H Story	20	
Resume	20	
<b>Total</b>	<b>100</b>	

### National 4-H Congress Interview Score Sheet

	Possible	Score
4-H Leadership and Citizenship	30	
4-H Project work	30	
Involvement in non-4-H activities	10	
Interview	15	
Ability to organize and express ideas clearly		
Eye contact and relaxed pleasant manner		
Appropriate clothing and grooming		
Proper grammar and diction		
Maturity, awareness of issues affecting youth	15	
<b>Total</b>	<b>100</b>	

**Checklists for:  
Oklahoma 4-H Hall of Fame  
National 4-H Youth Congress**

Name \_\_\_\_\_ County \_\_\_\_\_

Program Entered:     Oklahoma 4-H Hall of Fame     National 4-H Youth Congress

**Oklahoma 4-H Hall of Fame has the following requirements:**

- \_\_\_\_\_ Oklahoma 4-H Report Form (Section IA and IB should be a summary of all 4-H Project Work, not just a single project)
- \_\_\_\_\_ Six page 4-H Story
- \_\_\_\_\_ Transcript of all academic work
- \_\_\_\_\_ Up to 3 pages of photos
- \_\_\_\_\_ Hall of Fame must be typed on the front page of the Oklahoma 4-H Report Form and on Heading for Section I
- \_\_\_\_\_ Member must be 16 years of age by January 1, of the year of application
- \_\_\_\_\_ College Freshmen who remain active in 4-H are eligible to apply for Hall of Fame, Even if passed 19<sup>th</sup> birthday by January 1 of year of application

**National 4-H Youth Congress has the following requirements:**

- \_\_\_\_\_ National 4-H Youth Congress Application
- \_\_\_\_\_ Personal Resume (2 pages, functional format)
- \_\_\_\_\_ 4-H Story (up to 6 pages including project work, citizenship, leadership and personal information, can be from 4-H project record book)
- \_\_\_\_\_ 4-H Member must be 16 years of age and no older than 18 year of age by January 1 of year of application (unless not yet graduated from high school)

No 106  
Revised 01/06



## **OKLAHOMA 4-H KEY AWARD PROGRAM**

Established 1950

## Oklahoma 4-H Key Club: An Explanation

Membership in the Oklahoma 4-H Key Club is an honor extended only to top 4-H members. It is an honor that you must work hard for, but upon receiving the award, you and your Cooperative Extension staff will feel pride and satisfaction for a job well done.

### History

Since 1950, 4-H Key Club has been recognizing the accomplishments of Oklahoma youth in the 4-H Program. The club seeks to honor those 4-H members who possess leadership, loyalty, and a sense of responsibility to the total 4-H Program.

### Objectives

The objectives of this organization are:

1. To recognize the outstanding accomplishments of Oklahoma's very top 4-H members.
2. To provide a common bond among former 4-H members.
3. To further develop 4-H work in Oklahoma.

The program is based on standards. Individuals meeting these standards are eligible to become members. Key Club is an honor society for 4-H members who have done outstanding work in the organization. Once 4-Hers become Key Club members they accept the obligation to support the 4-H organization throughout their lives, both financially and with their time. Key Club members also strive to stay updated with Oklahoma 4-H and Oklahoma 4-H Key Club.

### Qualifications for Membership

The applicant:

1. Must be a 4-H member.
2. Must be at least 15 years old or older on January 1, on the year of application.
3. Must submit completed application form by the published state record book deadline.
4. Must accumulate the minimum number of points (400) on the application form.
5. Must be approved by the responsible county Cooperative Extension Educator.
6. Must make at least one presentation to a 4-H Group about Key Club.
7. Must make at least one presentation to a non-4-H Group, such as non-4-H youth or adults, about the 4-H youth development program.

### Awards

Every applicant who qualifies for Key Club is eligible to receive a Key Club certificate and key. Two keys for each county will be provided.

### Membership Procedures

1. Key Club membership is awarded only to 4-H members who qualify based on the application.
2. Each county will designate an Extension Educator or staff member to verify the information in the application and submit the names of eligible members selected from the county to the state 4-H office.
3. There is no limit on the number of applicants from a county for a given year.
4. Two keys for each county will be provided – they must be ordered on the county medal order form. Counties desiring to present more than two awards will be responsible for purchasing the additional keys from the Oklahoma 4-H Office at Oklahoma State University.
5. Applicants will become official Key Club members contingent upon the Extension Educator forwarding delegates name to State 4-H Office by the published state record book deadline.
6. Each county Extension Educator will be responsible for:
  - ▶ getting the application forms to the prospective members.
  - ▶ checking and approving application forms.
  - ▶ sending selected names to the State 4-H Office by the published deadline.

## Oklahoma 4-H Key Award Program Application Form

County: \_\_\_\_\_

Local Club: \_\_\_\_\_

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

Name of Parents or Guardian: \_\_\_\_\_

Mailing Address if different than 4-H member

Number of Years in 4-H:

Birthdate: (00/00/0000)

Total Number of Points earned \_\_\_\_\_

All items are optional, but a total of 400 points must be earned for membership.

**Points are accumulated based on your total years of work in 4-H.**

Activity	Number	Points per activity	Maximum points	Points Earned
1. Submitted a Project Record Book to county for State Competition Number of years you entered a State Record Book	_____	10	50	_____
2. Submitted a county project report form to county office Number of years you entered a county report form or county record book.	_____	5	30	_____
3. Held a 4-H office, such as President, Vice-President, Secretary, Song Leader, Recreation Leader, Reporter, etc. at the local or county level or served as a state 4-H Ambassador. Include all offices for all years. ____ local office ____ county office ____ district office ____ state office ____ state ambassador	# of years  _____ _____ _____ _____ _____	  5 5 10 10 10	  20 20 20 20 20	  _____ _____ _____ _____ _____
4. Gave original 4-H Presentation before a regularly scheduled meeting to a Civic Group (such as Lions, Kiwanis, HCE, Business & Professional Women, Farm Bureau, Farmers Union, PTA, or other non-4-H group) on the local or county level <b>At least one presentation and follow up report is required for award.</b> List group, name and contact person and date of presentation  _____ _____ _____	_____	25	50	_____



Activity	Number	Points per activity	Maximum points	Points Earned
<p>5. Gave a presentation on 4-H Key Club to a 4-H Club. List the name of the club, leader's name, and date presented. <b>Include report. This is required to become a Key Club Member.</b></p> <p>_____</p> <p>_____</p> <p>_____</p>		25	25	_____
<p>6. Gave an original presentation before a 4-H group other than your own local club List the name of the club, name of club leader and date. Include report.</p> <p>_____</p> <p>_____</p> <p>_____</p>	_____	5	50	_____
<p>7. Leadership activities (one experience = 20 points)</p> <p>a) Instructed 4-H member or others in one or more workshops at 4-H camp, club meeting or other meetings Name of Activity/Workshop _____ Place presented and date _____</p> <p>b) Assisted 4-H members with record books at one or more meetings Name of member(s) and Date _____</p> <p>_____</p> <p>c) Served as an active member of one or more local or county committees (i.e. recreation, cleanup, etc.) Name of committee _____</p> <p>d) Trained 4-H members in demonstrations, judging and/or project work. Name of Member(s) &amp; Date _____</p> <p>_____</p> <p>e) Trained non-4-H members in a project area Name of person &amp; project area _____</p> <p>_____</p>		20	20	_____
		20	20	_____
		20	20	_____
		20	20	_____
<p>8. Served as project group leader for a 4-H project group that meets six (6) or more times per year. (Group other than 4-H community club). Name of group _____ Year or years led _____</p>		50	50	_____

Activity	Number	Points per activity	Maximum points	Points Earned
9. Organized community programs which developed citizenship in the community, county or state such as Kids Helping Kids, Community Beautification, Community Projects Associated with 4-H Month, etc. (Attach additional page to list work, if necessary) Name of Group & contact _____ _____	_____	5	50	_____
10. Entered at least 6 different county events, such as the county fair, project show, fashion revue, Share the Fun, Judging events, Public Speaking Contests, etc. List events _____ _____ _____	_____	5	50	_____
11. Attended a 4-H Camp, day camp or conference including district conference, Discovery Unlimited, 4-H Round-up. Please list. _____ _____ _____ _____	_____	5	50	_____
12. Set up an educational display at a District or State Event Name of display & event _____ _____ _____	_____	5	15	_____
13. Made radio or television appearance promoting 4-H. Month/Year/Station _____ _____ _____	_____	10	40	_____
14. 2 points for each new 4-H Club member recruited List names of new 4-H members: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____	_____	2	20	_____

Activity	Number	Points per activity	Maximum points	Points Earned
15. Delegate to Citizenship Washington Focus – year attended _____		20	20	_____
16. Delegate to National 4-H Congress – year attended _____		20	20	_____
17. Delegate to Denver Western Regional Conference – year attended _____		20	20	_____
18. Delegate to Kansas City Global Conference – year attended _____		20	20	_____
19. Delegate to other out-of-state 4-H Educational Conference Name of conference and year attended _____	_____	20	40	_____
20. Member of judging team representing Oklahoma Name of Judging Event & year _____		20	20	_____
<b>Total Points Available</b>			<b>820</b>	
<b>Total Points Earned (must be 400 or more)</b>				_____

**Member Statement**

I have rated myself, and personally filled out this report and have earned \_\_\_\_\_ points based on my 4-H Club work. In addition, I have attached my report about my two 4-H presentations.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of 4-H Member

**Approval**

We have reviewed this report and checked points the member earned and believe it to be correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local 4-H Club Leader

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Extension Educator

**The following reports are required for membership in Oklahoma 4-H Key Club**

**PART I: Presentation**

To be considered for 4-H Key Club membership, you must make two (2) 4-H presentations: one about the 4-H program and one about the Oklahoma 4-H Key Club. The presentation about the 4-H program must be to a non-4-H group; the presentation about 4-H Key Club must be to a 4-H group. PowerPoint resources are available on the Oklahoma 4-H Website to assist in making these presentations.

**PART II: Reports**

After the presentations, the 4-H member must write two separate reports, one report for each presentation. The following information must be included at the top of the page for each report:

Name of Group; Contact Person; Mailing Address; Phone Number

**Narrative:**

The narrative portion of each report must be no more than 1 page in length and must be on one side of an 8 1/2 x 11 sheet of paper, using 1 inch margins on all sides. The report must be neat and the information must be accurate and complete. Attach reports to your 4-H Key Club application. Items to be reported in each essay include:

1. Name of program
2. When and where the program was presented
3. How you made the presentation
4. How many people were in attendance
5. What type of response did your program receive? Did sponsorship or awareness of the 4-H program increase in some way because of your presentation? Do you have other observations/comments?

# Key Club Checklist

Name \_\_\_\_\_ County \_\_\_\_\_

	Yes	No
<b>Application</b>		
Events/activities listed are appropriate for the category	_____	_____
Candidate has at least 400 points	_____	_____
Age – Member was 15 years of age by January 1 of current year	_____	_____

<b>Presentation</b>		
<b>Candidate has conducted one presentation promoting 4-H Key Club to a 4-H group.</b>	_____	_____
<b>Candidate has made one 4-H presentation to a non-4-H group.</b>	_____	_____

<b>Reports</b>		
Reports included for each presentation (report must indicate that Key Club promotion was a part of the presentation)	_____	_____
Group information is at the top of the page (Name of group, contact person, mailing address, phone number)	_____	_____
One-page narrative includes:		
1. Name of program	_____	_____
2. Where program was presented	_____	_____
3. How presentation was made	_____	_____
4. When the program was presented	_____	_____
5. How many people attended	_____	_____
6. Type of response program received	_____	_____

<b>Member Statement</b>		
Candidate completed and signed member statement	_____	_____

<b>Approval</b>		
Signature of local club leader	_____	_____
Signature of extension educator	_____	_____

Key Club membership is \_\_\_\_\_ recommended  
 \_\_\_\_\_ not recommended

Evaluator's initials \_\_\_\_\_

## Outstanding 4-H Alumni Award

*(Due with State 4-H Record Books)*

### OBJECTIVES:

1. To honor former 4-H members whose accomplishments exemplify effective citizenship, leadership, community and public service and success in their chosen careers.
2. To encourage former 4-H members to continue their interest in and cooperation with 4-H and other OCES programs
3. To highlight members in the community who uphold the standards expressed in the 4-H pledge: clearer thinking, greater loyalty, larger service and better living
4. To provide youth with living examples of active and competent citizenship

### ELIGIBILITY:

1. Any adult who has previously been enrolled in 4-H and who has an outstanding record of accomplishments relating to good citizenship in adult life is eligible for consideration.
2. Candidates should have achieved success in their chosen professions or occupations
3. The nominee’s record of accomplishments should indicate interest in and support of youth, civic, public church or school activities in the community, county and beyond
4. Individuals should be nominated for their continuing interest in and support of 4-H
5. Volunteer 4-H leaders and 4-H alumni who are outstanding citizens and can fulfill other qualifications indicated in the judging criteria may be nominated and recognized.

### NOMINATION PROCESS:

A maximum of four alumni will be selected and recognized on the state level during 4-H Roundup. Counties may submit as many nominations to the state level as desired as long as the nominees fulfill the above stated requirements.

### JUDGING CRITERIA:

The following criteria are used to determine a score for each nominee in determining the top four Outstanding Alumni to recognize:

<b>Criteria</b>	<b>Possible Points</b>	<b>Actual Points</b>
<b>Citizenship</b> as exemplified by participation in civic, church, community, school, 4-H, public service and related activities denoting concern for the welfare of others	25	
<b>Leadership</b> as exemplified by qualities of leadership and acceptance of leadership responsibilities in civic, church, community, school, youth professional, business and related activities	25	
Career Accomplishments as exemplified by accomplishments and success in chosen profession or occupation	25	
Personal – evidence of the influence of 4-H training in applicant’s life and his/her continuing commitment to 4-H and its practices	25	
<b>Total</b>	<b>100</b>	

## Outstanding 4-H Alumni Nomination Form

*(Due with State 4-H Record Books)*

Nominee's full name

County:

Maiden Name *(if appropriate)*

Mailing Address:

Home Phone:

Daytime Phone:

Current Occupation: *(company & position):*

Former Professional Positions:

State where nominee was a 4-H member:

County where nominee was a 4-H Member:

Number of years nominee was a 4-H member:

Provide a brief summary of nominee's experience and accomplishments as a 4-H member and alumnus (to be read during the Honor Night Assembly, if nominee is selected):

On a separate page(s), provide the following information:

1. Specify positions of influence nominee held on a community, county, state, national or international level – civic, educational, business, religious, political or other.
2. List examples of continuing interest in 4-H work (following 4-H membership):
3. Indicate evidence of the influences of 4-H training in nominee's life, such as career choice, skills, interests adherence to ideals of 4-H, etc.
4. Provide evidence of success in chosen occupation or profession

*Attach any supplementary information that may be helpful to the judging committee including news clippings, letters and statements from 4-H volunteers, Extension Educators and others relating to nominee's accomplishments and service.*

We have reviewed this report and believe it to be correct:

Local 4-H Leader \_\_\_\_\_ Date \_\_\_\_\_

Extension Educator or Administrator \_\_\_\_\_ Date \_\_\_\_\_

## **State 4-H Honorary Membership Award**

*(Due with State 4-H Record Books)*

### **OBJECTIVES:**

1. To honor individuals for significant contributions to the 4-H Program
2. To encourage interest in and cooperation with 4-H and other OCES programs
3. To highlight the standards expressed in the 4-H Pledge – clearer thinking, greater loyalty, larger service and better living.
4. To provide youth with living examples of active and competent citizenship

### **ELIGIBILITY:**

1. Any adult who has an outstanding record of accomplishments relating to good citizenship in adult life and a strong commitment to 4-H is eligible, regardless of former membership in 4-H (meaning that nominee may or may not be a former 4-H member)
2. Nominees should have provided continuous support to 4-H either through the sharing of their time, talent and/or resources, including monetary contributions

### **NOMINATION PROCEDURE:**

1. Completed nomination form should be submitted with the county's State 4-H Record Books and award applications
2. Counties may submit one or two nominations to the state level as desired, provided the nominees meet the above eligibility criteria.
3. If a nominee is chosen to be inducted as an Honorary State 4-H Member, he/she will be invited by the State 4-H Office to attend Round-up to receive the award and be recognized during the Honor Night activities. Up to four nominees will be selected for state recognition.

## State 4-H Honorary Membership Award

*(Due with State 4-H Record Books)*

Nominee's full name:

County:

Maiden Name *(if appropriate)*

Mailing Address:

Home Phone:

Daytime Phone:

Current Occupation: *(company & position):*

Former Professional Positions:

Nominated by:

Provide a brief summary of nominee's experience and accomplishments as a 4-H member and alumnus (to be read during the Honor Night activities, if nominee is selected):

List specific **district** and **statewide** contributions made to 4-H work:

List year by year or periods of contribution\* to the county 4-H program, if applicable:

*\*Paying expenses for home-county members to attend district and/or state events would be considered as a county (rather than state) contribution*



## Oklahoma Pork Council Award

Oklahoma Pork Council presents one award per county

**Minimum Requirements:**

- 4-H member must be 13 years of age by January 1 of current program year
- 4-H member must present a talk or demonstration on pork in a competitive event and to a group other than 4-H.
- This form must be submitted to County Extension Office along with County Report Form or Oklahoma Report Form by the published county deadline

Name \_\_\_\_\_ Year in 4-H Work \_\_\_\_\_

Age on January 1, current year \_\_\_\_\_ 4-H Club \_\_\_\_\_

### Talks, Demonstrations or Illustrated Presentations

(promoting pork)

Title	Place Presented	4-H or Other Group	# Present	Award

### Meals and Snacks Prepared

(using pork products)

Recipe Tried	# of times	# people served

### Leadership and Community Service Activities

(involving pork promotion or swine project)

Leadership/Community Service Activity	# Involved	Local, County or State

### Exhibits and/or Judging

(involving pork products or swine)

Type of Exhibit or Event	Name of Event	Placing	Award

Use the space below to share highlights of your pork promotion or swine project:

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## Beef Selecting, Preparing and Serving Award Application

**Complete this form and submit with county report form or record book**

(One award provided per county)

County \_\_\_\_\_ Circle one: Junior Senior

Name \_\_\_\_\_ Circle one: Boy Girl

**Requirements:**

**Juniors:** Make one presentation on Beef Selecting, Preparing and Serving to a group other than 4-H or Cattlewomen

Write a one page essay on “Importance of Beef in the Diet” & attach to this form  
Prepare Beef 12 times, using 4 different cooking methods (2 moist heat; 2 dry heat)

**Seniors:** Make two presentations on Beef Selecting, Preparing and Serving to a group other than 4-H or Cattlewomen

Write a one-page essay on “Importance of Beef in the Diet” & attach to this form  
Prepare Beef 20 times, using 4 different cooking methods (2 moist heat; 2 dry heat)

### Beef Presentations

Talks & Demonstrations Title	Group or Organization presented to	Number Present

### Beef Dishes Prepared

Dish prepared	Beef Cut Used	Dry Heat Method Used	Moist Heat Method used	Number of times	Number served

### Educational Exhibits

Educational Exhibit or Working Display	Where Displayed

### Mass Media

Newspaper, Radio, TV

Name of Article or Presentation	Type of media	Number of Times

### Leadership

Workshops Conducted or Assisted with	Level (L, C, S)	Number involved

### Other Beef Selecting, Preparing and Serving Activities

(Include Tours, Field Trips, Exhibits, Workshops Attended, Meat Judging, etc.)

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Winning entry from each county should be submitted to:  
 Mrs. Charles Nichols  
 Rt. 2, Box 15  
 Arnett, OK 73832

# National 4-H Conference Application Form

*Due July 1, each year*

**Required Materials:** National 4-H Conference Application  
 National 4-H Conference Applicant Certification Form  
 Oklahoma Report Form  
 2 Reference forms (one from county educator, one from non-family member)

County:	Club:			
Full Name:	Years in 4-H:			
Complete Mailing Address				
Home Phone #:	Cell Phone #:			
e-mail address (required)				
Birthdate (00/00/00)	Age on January 1, current year			
Parents Names:				
Parents' daytime Phone #'s	Work: Cell:			
Work: Cell:	Work: Cell:			
Current year in High School	<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior	<input type="checkbox"/> Senior
Major 4-H Project:				

**Approval of Application** – We have reviewed this application and believe it to be correct.

4-H Member		Date	
Parent/Guardian		Date	
County Educator		Date	

**Using no more than 2 pages, provide the following information:**  
*(use no smaller than 12 point font to provide the following information)*

In your opinion, what are the five most important issues facing 4-H today? (1/2 page)

Describe your most significant experiences in working with donors, county commissioners, legislators, or other decision-makers: (1/2 page)

Include the following:

1. What you were trying to accomplish
2. The outcome
3. Your role in the process

Answer the following questions: (1 page total)

1. I want to attend National 4-H Conference because...
2. I believe I would be an effective representative to National 4-H Conference and within Oklahoma because...

## National 4-H Conference Applicant Certification Form

Name: \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_

County: \_\_\_\_\_

I understand that if selected as a delegate to National 4-H Conference, I may have up to a two-year commitment to the Oklahoma 4-H Program. I realize that I am responsible for expenses incurred for pre- and post-conference activities and 2/3<sup>rd</sup> (approximately \$800) of the initial cost of approximately \$1200 for transportation, lodging, and registration to National Conference. It is understood that if I fulfill my duties and expectations my family will be reimbursed for the initial cost paid for transportation, lodging, and registration.

I understand that one successful applicant will represent Oklahoma on the National 4-H Youth Directions Council. If I am selected as this representative, I will be required to participate in additional pre- and post-conference activities.

I will be active in my local club and county 4-H program, and maintain an acceptable academic standard in school in the years following the conference.

I will adhere to the rules stated in the 4-H Code of Conduct or any other published policies or rules governing 4-H affiliated events and activities while representing the 4-H Program.

Applicant's Signature \_\_\_\_\_

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We understand that our son/daughter wishes to serve as one of Oklahoma's delegates to National 4-H Conference. We will support him/her in fulfilling all responsibilities and financially should he/she be selected.

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

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We certify that the above named 4-H member is enrolled, active and in good standing in our club and county 4-H program. We support his/her application to serve as one of Oklahoma's delegates to National 4-H Conference.

Local 4-H Club Leader Signature \_\_\_\_\_

County Extension Educator's Signature \_\_\_\_\_

**OKLAHOMA STATE 4-H PROGRAM  
REFERENCE SHEET**  
**Note: To be completed by each individual who submits a letter of reference**

Name of Applicant \_\_\_\_\_

Check the appropriate spaces indicating your appraisal of the personal characteristics of the applicant. Please attach this form to your letter of reference.

The information received will be confidential and will be reviewed by the selection committee only.

Characteristic	Outstanding	Desirable	Undesirable	Unknown
<b>TEAM WORK</b> Demonstrated ability to place commitment to group goals over personal aspirations.				
<b>RELIABILITY</b> Faithfulness to duties; personal integrity; sense of responsibility.				
<b>PUNCTUALITY</b> On time and prepared for appointments and meetings.				
<b>LEADERSHIP</b> Initiative; ability to inspire others to act.				
<b>INDUSTRY</b> Concentration of effort to a task; capacity for sustained effort.				
<b>COMPETENCE</b> Ability to represent 4-H in settings involving decision-makers as well as youth.				
<b>CREATIVITY</b> Original and imaginative.				
<b>APPEARANCE</b> Cleanliness; dress; poise.				
<b>EXPRESSION</b> Effectiveness and fluency in speaking.				
Effectiveness and fluency in writing.				
Ability to meet people.				
Sense of humor.				
Tact.				
Self-confidence.				
Attitude toward criticism.				
<b>MENTAL ALERTNESS AND JUDGMENT</b>				
<b>COMMITMENT TO 4-H</b> This program is more than an honor; it requires both service and sacrifice.				

Reference submitted by:

\_\_\_\_\_

Date

Signature

Occupation or Title

**Attach this form to each letter of reference.**

Applicant needs one copy of the following:

- Your reference letter
- Reference form (this form)

Placed these two items in a sealed envelope.  
Write the applicant's name on the front of the envelope and return to the applicant.

Name \_\_\_\_\_

## National Conference Score Sheet

		Score
<b>Application</b>		
Demonstrates the ability to understand application questions and communicates understanding in a thorough and concise manner	5	
Applicant has a mature understanding of youth issues and the needs of 4-H	5	
Applicant communicates a thorough understanding of the National conference and their responsibility as a delegate	5	
Applicant has a diverse set of experiences in leadership and citizenship activities. Applicant shows innovation and resourcefulness through 4-H project work.	10	
References support the maturity and initiative of the applicant	5	
Total	30	
<b>Interview</b>		
Demonstrates the knowledge that they have learned to set goals, priorities, manage time, etc.	5	
Communicates knowledge of effective committee work. Communicates a sound knowledge of the skills and abilities to plan and carry out a program/project.	10	
Sound knowledge of Oklahoma 4-H beyond county program. Demonstrates the ability to see beyond the current 4-H program. Possesses a vision for the future. Thinks outside the box and beyond the traditional activities and programs.	10	
Communicates an understanding and dedication to tolerance and diversity.	5	
Knowledgeable of the roles of Senators and Representatives	3	
Delegate understands the two-year commitment in service to the Oklahoma 4-H program	2	
Total	35	
<b>Presentation</b>		
Delegate has obviously researched topic and cited viable sources of reference	15	
Delegate is knowledgeable and demonstrates a genuine interest in the subject	5	
Message is clear and thought provoking	5	
Ability to answer questions and expound upon presentation	5	
Actual presentation – professional and articulate	5	
Total	35	
<b>TOTAL SCORE</b>	<b>100</b>	

Judges Initials \_\_\_\_\_



## NATIONAL 4-H CONFERENCE GUIDELINES

### Purpose

National 4-H Conference is a working conference and a training ground for youth who are focused and committed to working for the Oklahoma 4-H program. Funds are being invested in training delegates to return to Oklahoma for the maintenance and implementation of 4-H programming.

Oklahoma's delegates must be team players. The delegation will function as a team for approximately two years from the time the individual attends Conference until the Back Home Action Plan is completed. Pre and post conference work is mandatory. Delegates will work cooperatively with previous teams in learning, maintaining and coordinating existing programs.

**National Conference** is an opportunity for youth and adults to solicit input from a diverse cross-section of the Cooperative Extension System and to strengthen and expand the 4-H Youth Development program at local, state, and national levels. National Conference is an intense week of committee work, workshops, legislative visits, and presentations. Delegates will contact and meet with Oklahoma decision makers during their time in our nation's capital.

### Expectations of Delegates

- This is approximately a two-year commitment, beginning the year an individual attends conference. Delegates should plan on committing a minimum of 2 hours per week or 8 hours per month to fulfill duties and expectations. Responsibilities of this trip do not end when delegates arrive home!
- A delegate will be responsible for 2/3rds of the initial transportation, lodging and registration expenses. If he/she fulfills duties and expectations they will be reimbursed.
- Pre and post conference activities may require incurring expenses that are the individual's responsibility (travel, phone calls, registration, etc.).
- Attend National 4-H Conference, typically scheduled between the middle of March and April each year.
- Participate fully in the National Conference. This includes gathering data before the conference, bringing issues and ideas to the table on behalf of Oklahoma's youth, and participating in pre conference "chat" sessions on-line.
- Attend a pre-conference orientation session.

### Duties of Delegates

- Delegates will be responsible for planning, implementing and evaluating a Oklahoma Back Home Action Plan that will be of benefit to the Oklahoma 4-H Program. This team action plan must be in writing and approved by the Assistant Specialist, Leadership Development. A final report of the Back Home Action Plan must be completed and approved by the Assistant Specialist, Leadership Development before reimbursement of conference expenses.
- Provide significant leadership and maintain the following state programs: Discovery Unlimited, Kicks4Kids, Work in Progress Conference, present a workshop at State Leadership Conference and State 4-H Round Up. Not necessarily requires but will be asked to serve as facilitators for Kansas City Global Conference. There will be some personal expenses required.

- Be available to present workshops at county, district and/or state events (the topic must have approval of the state advisor).
- This is not an all inclusive list of duties and expectations, delegates should recognize that there will be other functions and responsibilities in which participation is required.
- Complete reports and communications in a timely manner.

### **Oklahoma 4-H Program will Provide Selected Applicants**

- Technical support to carry out assignments and implement action plans.
- One-third of the approximate cost (\$1200) of transportation, lodging, and registration to attend National 4-H Conference will be funded by the State 4-H office prior to conference. Only if the delegate fulfills the duties and expectations they have assumed in their written and agreed upon Action Plan, will the 2/3<sup>rd</sup> (approximately \$800) invested by the delegate will be reimbursed. The state 4-H office will make all arrangements (transportation, lodging and registration) because the group travels as a delegation.

### **Who Can Apply**

Four-H members who will be a freshman, sophomore or junior in high school on September 1 of the year of application. \* \*If a selected applicant is a high school senior on September 1 of the year of application, he or she will be expected to complete up to a two-year commitment to the program. He/she is encouraged to reside in Oklahoma during that time.

### **Deadline for Applications:**

Application packages must be received in the State 4-H Office by **July 1 each year**.

### **Application Package Must Include**

- ❑ Clip/paperclip all materials together. Do not put in a folder with 2/3 brads.
- ❑ Application form. The form may be reproduced and completed on a computer, but each item is limited to the amount of space stated on the application form.
- ❑ Applicant's Oklahoma Report Form, Sections I through V only, no photo section or story).
- ❑ Applicant's reference letters and reference forms. References are required from two individuals as follows:
  - (1) one reference must be from the applicant's county Extension educator or district 4-H program specialist.
  - (2) another individual who is not a family member such as a 4-H leader, minister, teacher or neighbor.
- ❑ One copy of the signed certification form.

### **Selection Process**

- Only **complete** (all required materials as noted above) application packages received by the published deadline will be considered. Applications must be submitted to the state office with county record books or at designated time.
- A panel of judges will screen application packages. A second panel of judges will conduct interviews. The interview panel will be composed of one past national conference delegate, the state advisor, and a minimum of one county educator.
- Finalists for interviews will be notified of their selection.

- The committee reserves the right to re-advertise for applications if the committee does not feel finalists possesses the qualities necessary to fulfill the duties and expectations or does not follow the application or presentation guidelines.
- Finalists will be required to participate in an interview session and make their oral presentation at the designated time.

## **Presentations**

Town Hall meetings handled in the form of Round Table Discussions provide delegates an opportunity to discuss and formulate recommendations related to 4-H marketing, youth-adult partnerships and youth in governance. As a result of these town hall meetings issues and needs are identified and shared with the Secretary of Agriculture, national Extension Program Leaders, and others who determine 4-H programs.

The experience is a step-by step process to gather and share information, resources, and opinions and develop ideas for solutions on the topic.

As a delegate you must exhibit the ability to think, plan and reason as you represent the Oklahoma 4-H Program. Through a presentation you develop you will be evaluated based on the ability to take one of the vague, but specific topics and prepare a presentation using research and facts collected, interviewing people in regard to the topic, and present your findings and thoughts in a 5-7 minute talk/illustrated talk/demonstration. Visuals and handouts may be used. *No later than one week prior to the presentation please notify the state office if special equipment (chart stands, LCD projector, computer, zip drive, etc.) is needed.*

Use one of the following focus topics for developing your presentation.

**Youth-Adult Partnerships – Having a Voice and Making It Count** The ideals of 4-H, which include youth-adult partnerships, access for all, a focus on life skills, a place to make new friends and have fun, etc., are the important foundation of our success. Sometimes, however, youth may not experience all of these ideals in their 4-H experience. How can we help make the real experience of 4-H more closely match the ideal?

**Marketing 101** - The 4-H Clover is one of the most recognizable images in the nation, although, there are many who only think of “cows and cookies” when they hear about 4-H. As we begin our 102<sup>nd</sup> year, how can we help make the 4-H image more current to help people recognize the breadth and scope of today’s 4-H and encourage greater participation?

**Make a Difference in Your Community** - Citizenship has always been a strong component of the 4-H movement. Service-Learning provides an opportunity to take service to another level. How can this action-oriented model advance the 4-H movement in the public’s eye and enhance the development of our members?

**Staying Focused** - To stay relevant, 4-H will need to change in some ways, whether that is in program areas, types of clubs, etc. We all react to change in distinctly different ways and it can be difficult to lead change. How can 4-H hold onto the parts of the program that are really the best parts, and change others?

How can we encourage youth and adult leaders who understand the importance of anticipating, accepting and using change to improve 4-H?