

**College of Human Sciences  
Oklahoma State University**

**OUTSTANDING COMMUNITY ENGAGEMENT AWARD**

**Purpose**

The purpose of the Human Sciences *Outstanding Community Engagement Award* is to recognize an individual for exceptional creativity and scholarship in the development, application, and evaluation of community outreach, extension, engagement and public service programs. Awardee will be sent forth as nominees from our College to the national Board on Human Sciences Outstanding Engagement Award.

**Eligibility and Nominations**

Eligibility for the *Outstanding Community Engagement Award* shall be limited to faculty members (tenure and clinical tracks) of all ranks who have been employed at OSU for at least three (3) years. The nominee must have at least 30 percent of their faculty work dedicated to and/or integrated with community engagement. Engagement includes Cooperative Extension appointments and/or community-based participatory research and teaching. (Administrative appointments in these areas do not qualify a nominee.) Recipients of the Outstanding Engagement Award are eligible for this award twice during their career in this College. The award will be presented at the College of Human Sciences Annual Advance conference (usually each August). The award winner must be able to attend the meeting and speak briefly to their peers during the ceremony. Appropriate recognition includes a plaque and a one-time professional development stipend of **\$750**. Funds will need to be spent in the fiscal year they were awarded.

**Procedure**

Each department or unit shall implement its own procedure for identifying all qualified applicants. Following a review of potential candidates, each Human Sciences unit (department or school) will nominate only ONE candidate for *the Human Sciences Outstanding Community Engagement Award*.

The Nomination Dossier for this award shall be submitted electronically as a single document that includes: 1) a nomination letter written by unit head detailing the candidate's outstanding achievements and outcomes (impacts) in the areas of community engagement (community-based Extension, research and teaching) presented in two pages or less; 2) communication from the community partner that describes the impact of the nominee's work in the community at large; 3) the nominee's curriculum vitae; 4) a detailed account of the nominee's FTE allocation for the past three years (see example attached); and, 5) up to three excerpts of relevant supporting materials. Examples of supporting materials include: journal articles, manuals, curricula, DVD's and media, papers presented, books and others as deemed appropriate. If it is not possible to submit supplementary materials electronically, four copies should be sent to the Human Sciences Office of Extension and Engagement (see below). The Associate Dean will appoint a review committee to select the awardee.

**The deadline for submission is [April 15](#).**

The electronic application packet, including the nomination letter, curriculum vitae and optional supporting materials, should be submitted to the email address provided below. Optional supporting materials which cannot be submitted electronically should be mailed to the Associate Dean's Office.

**Contact: Jorge H. Atilas, Associate Dean, Extension & Engagement, 135 Human Sciences, 405-744-6280**

The College Human Sciences  
Oklahoma State University

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Evaluation Criteria for Review of Candidates

Name of nominee: \_\_\_\_\_

Faculty Title: \_\_\_\_\_ Check one: \_\_\_DHM \_\_\_HDFS \_\_\_HRAD \_\_\_NCSI

Criteria					
<b>Eligibility Requirements:</b>	Yes				No
<ul style="list-style-type: none"> <li>▪ 30% FTE in Community Engagement as evidenced in letter from Unit head</li> <li>▪ College/University (employed at OSU for at least three years)</li> <li>▪ Comments:</li> </ul>	_____				_____
	_____				_____
<b><i>If reviewer indicates "NO" to either of the above questions, then there is no need to review criteria below.</i></b>					
	<b>Low 1</b>	<b>2</b>	<b>3</b>	<b>High 4</b>	
<b>Curriculum Vitae</b> (Achievements greatly exceed normal accomplishments of a productive faculty member in the area of community engagement) Comments:					
<b>Scholarship of engagement appropriately conceptualized</b> Comments:					
<b>Impacts, as evidenced by community partner or beneficiary (Description or examples of supporting material)</b> Comments:					
<b>Creativity of the program content, implementation and/or delivery</b> Comments:					
<b>Can programs be replicated in other settings?</b> Comments:					
<b>Are the programs applicable to diverse audiences?</b> Comments:					
<b>Total Points:</b> _____ <b>Ranking:</b> ___ First ___ Second ___ Third ___ Fourth & Below					
<b>Is this nomination, as presented, likely to be competitive at the national level for the Board on Human Sciences (BoHS) Outstanding Engagement Award?</b>	Yes	No	Not Sure		

Name of Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

## SAMPLE SUPPORT STATEMENTS FROM UNIT HEAD

### For Faculty with extension appointment:

...Dr. Jane Smith-Corcoran has a 100% cooperative extension appointment in our unit and the nature of her work is to train county educators on curricula and resources that reach out to communities all across the state. Her content area focuses on increasing individual and community outcomes that help reduce the rates of childhood obesity and thus the risk for chronic disease. She has developed programs, curricula and conducted community-based research to develop best practices that could be taught to community members in the state. [Letter continues...]

### For Faculty with resident appointment:

...Dr. Franklyn Augustus Price's appointment is 40% research and 60% teaching. His community engagement work is related to both his teaching and research work. For instance a 3<sup>rd</sup> of the classes he teaches have an intensive community engagement component where students complete service learning projects that help improve the communities they serve. In addition his research on climate adaptive clothing had allowed a while segment of our agricultural industry to improve working conditions of the farm labor. Significant reductions in heat strokes and skin lesions have been documented after workers began using the protective clothing he patented. [Letter continues...]

## SAMPLE SUPPORT STATEMENTS FROM PARTNER OR COMMUNITY MEMBER

...Dr. Bazukar Canyon has been a wonderful resource from OSU to our neighborhood in the last three years. Before she came to work with us, we were all getting sick, missing work and school and as you can imagine, lost a lot of money in doctor visits and hospitalizations. Her work in indoor air quality education helped us understand how we could fix our homes and prevent all kinds of problems. My daughter has less asthma attacks and my neighbor's son is now undergoing chelation treatment to reduce the lead levels in his bloodstream. We are now taking classes from the extension educator on many different things related to our homes. We are learning ways to save energy, water and do proper maintenance. This is a much better neighborhood thanks to OSU! [Letter continues...]