

EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
August 28, 2013
MINUTES

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 2:10 p.m. by Jim Moore, Chairman, at the USDA Service Center in Martinsburg, WV.

Pledge of Allegiance
Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: James Michael, Jim Moore, Lin Dunham, Warren Mickey, Robert Boarman and Floyd Kursey

Associate Supervisor:

WVCA/EPCD: Sherry Duncan, Suzy Elliott, Heather Ishman, Michael Kettermann, Barbie Elliott and Jeremy Salyer

FSA:

NRCS: Ford Grissett,

WVU Extension: Mike Harman

OTHER:

Agenda Approval-Warren Mickey moved to approve the agenda and the time change. Robert Boarman seconded. Motion carried.

Minutes- Jim Michael moved to approve the minutes for the July 17 and July 24 meetings. Warren Mickey seconded. Motion carried.

PUBLIC COMMENT: None

Agency Reports:

WVCA/EPCD:

Jeremy Salyer- Reviewed his August and September reports. Budget cuts, ethic's ruling for \$1000 limit, change in watershed agency, we are covered by the Romney field office for stream issues and OM&R, Andrew Stacy is looking for volunteers for a Communication committee. October 1 no more paper checks, direct deposit or credit card. Conference-October 28 Quarterly Meeting, October 29 Awards, October 30 training. Jim Moore reviewed the ethics concerning door prizes.

Barbie Elliott- Chesapeake Bay update from Carla Hardy and needs to set a date for the Forestry Committee to meet to discuss the tree sale.

Heather Ishman- Buildings and Grounds Committee meeting on September 3 to discuss the Widmyer Wetlands, September 9-11 Heather will be out of town, first week of October Envirothon training, waiting on teachers to confirm date.

Suzy Lucas-Phase 11 Sleepy Creek has a landowner interested in doing a buffer planting about 1400 feet long. Great opportunity. Herb is going to look at the site next week. Suzie asked about the procedure she should follow. Jim Moore stated that we need a request for service. The board will approve final contract. Suzy needs the watershed committee to meet to decide if we need to have a Watershed Group gathering this fall because the Watershed Celebration is in Cacapon Park and is basically covering the same thing that our meeting would cover. Storm water retro-fit training is Sept 12-13 in Morgan County.

NRCS-Ford Grissett-5 more contracts have been funded in Berkeley and Morgan County. Lewis Ashby is chief of staff starting August 26. NRCS hiring a Program Support Specialist. Jim Moore asked about Bob Schnably's retirement. Ford thinks his last day is next Tuesday.

FSA-Jim Moore read a letter from FSA concerning move and new lease.

WVU Extension: *Mike Harman*-2 workshops coming up. September 4 is slug management and grain bin safety. September 10 is urban agriculture.

NEW BUSINESS:

LOR-AEP \$42,000-second half-Warren Mickey moved to send an LOR for \$42000 for the second half of the Ag-Enhancement funding. Floyd Kursey seconded. Motion carried.

Engineer Expression of Interest-Floyd Kursey moved to send a letter to the current engineering asking for a 2 year extension. Jim Michael seconded. Motion carried.

Ox Paperboard possible project-Charles Printz the attorney for the Ox Paperboard contacted the district about doing a possible project in the Flowing Springs Run Watershed. The Ox Paperboard became involved in litigation with the Shenandoah Riverkeepers and the WVDEP because of discharges into Flowing Springs Run and this is the last unsatisfied requirement of the Consent Decree approved by the court. If the district can devise a plan that WVDEP and the Shenandoah Riverkeeper will approve the OX Paperboard Company will pay the sum of \$50,000 for the project. Warren Mickey moved to further research what type of project they are looking for and to try to devise a plan for the \$50,000. Jim Michael seconded. Motion carried.

Approve Warm Springs Dam mowing bid-Owen Kesecker submitted the following bids to do the mowing on the Warm Spring Dams-Dam 1 \$245-Dam 2 \$405-Dam 3-\$420-Dam 4 \$640-Dam 5 \$280-Dam 6 \$385- Dam 7 \$245- Dam 9 \$350. Warren Mickey moved to accept the bids for the mowing of the Warm Springs Dams. Robert Boarman seconded. Motion carried.

Approve FY 13 budget versus actual figures to be sent to Guthrie-Floyd Kursey moved to approve the FY 13 budget versus actual figures to be sent to Guthrie. Jim Michael seconded. Motion carried.

District shirts-The packet included a list of shirts and prices. After some discussion, Warren Mickey moved to purchase shirts with pockets with the existing logo to avoid a set-up fee. Discussion. Sizing is an issue. Motion died due to lack of second. Warren Mickey moved for supervisors and staff to purchase their own shirts and the district will pay for the embroidery of one logo per person. Floyd Kursey seconded. Motion carried. Supervisors should bring their shirt to the next meeting.

Change district phone service-AO explained the cost of the existing phone service and what the cost would be if we dropped our long distance carrier. The change will save the district about half on the phone bill. Floyd

Kursey moved to drop AT&T and to drop the answering service with Frontier. Robert Boarman seconded. Motion carried.

District office space rental agreement-Jim Moore read the letter from FSA concerning the rent. The total cost per year is \$12,240.90. The payments will be quarterly on September 30, December 31, March 31 and June 30. Floyd Kursey moved to approve the rental terms as stated in the letter starting August 1. Jim Michael seconded. Motion carried.

Approve Fall Envirothon training and cost for lunch \$250-Jim Michael moved to approve Fall Envirothon training and up to \$250 for lunch. Warren Mickey seconded. Motion carried.

Approve transfer of money left from Area farm tour to State farm tour-\$139.53-Jim Michael moved to transfer the money left from Area farm tour to State farm tour in the amount of \$139.53. Warren Mickey seconded. Motion carried.

Cooperators

Approvals-none

AEP Program

Reseeding Payment Approval- Butler Family Limited Partnership-bills not submitted

Lime Payment Approvals-Meadow Green Farms, Owens Farm-Meadow Green Farms bills not submitted. Robert Boarman moved to approve Owens Farm for a payment of \$861.12 for 66.24 tons of lime spread on 78 acres. Floyd Kursey seconded. Motion carried.

Composting Payment Approval: John Bane Farm-Jim Michael moved to approve payment of \$1000 for the John Bane Farm for composting. Floyd Kursey seconded. Motion carried.

Chesapeake Bay Cover Crop Payment- B&G Orchards Inc.-Robert Boarman moved to approve the payment of \$500 to B & G Orchards, Inc. for the planting of 10 acres of cover crop at \$50 per acre. Lin Dunham seconded. Motion carried.

Pasture Reseeding approval- Elizabeth Shockley-Barbie missed an email from Elizabeth Shockley applying for the pasture reseeding program. We have had 2 people either reduce acreage or drop from the program. Floyd Kursey moved to approve Elizabeth Shockley for 40 acres of pasture reseeding. Warren Mickey seconded. Motion carried.

Stream Protection Approvals: Hess, Burkhardt, Beddows, Snidemiller-Lin Dunham moved to approve the applications for stream protection for Hess, Burkhardt and Beddows. Floyd Kursey seconded. Motion carried.

Elks Run /Jefferson County WWQIP

Septic Approval-Ireland, Wood, Rhodes, Kirby, Stepanovich, Brockman, Brown, Walker, Stevenson-Warren Mickey moved to approval Ireland, Wood, Rhodes, Kirby, Stepanovich, Brockman, Brown, Walker, Stevenson for septic pumping. Robert Boarman seconded. Motion carried.

Septic Payments-Holly Lambert, Russell Kitchner, Romle Perry, Lynn Yellott, Ann Sykes-Lin Dunham moved to approve the following payments: Holly Lambert-\$132.50, Russell Kitchner-\$135, Romle Perry-

\$140.30, Lynn Yellott-\$137.50, Ann Sykes-\$140.30 for septic pumping. Robert Boarman seconded. Motion carried.

Financial Reports

Approve financial reports-Floyd Kursey reviewed the financial reports. The financial reports will be filed for audit.

Approve Agreed Upon Procedure's bid-The treasurer opened the bids received for Agreed Upon Procedures-Suttle & Stalnaker bid \$6800 one year, three years-\$6500, Decker & Company bid \$3500 per year, Basset & Lowe \$3000 per year. Floyd Kursey moved to contract with Basset & Lowe for three years for Agreed Upon Procedures for \$3000. Jim Michael seconded. Motion carried.

Approve expenses-Supervisors were provided a list of current expenses. Jim Michael moved to pay expenses as listed. Warren Mickey seconded. Motion carried.

Supervisor Reports

Jim Michael-Worked Morgan County Fair. Have had new renters using the drill

Warren Mickey- worked the Jefferson County Fair booth.

Lin Dunham-Question about dam bids. We did have someone else interested in bidding. Are we OK doing this way? Jeremy said he checked with Ed Cox and we are fine doing this way. Update on Beth Allman husband's recovery process from 4 wheeler accident.

Robert Boarman- good state farm tour

Floyd Kursey- Worked Berkeley County Fair booth and the state fair booth. Farmland Protection enrolled 105 acres. Bob White is improving.

Jim Moore- Worked Berkeley County Fair booth and the state fair booth. Jim questioned the value of the booth at the Berkeley County Fair. Not much traffic through the building.

Warren Mickey moved to adjourn meeting at 4:20 pm. Lin Dunham seconded. Motion carried.

James Moore
Chairman

Robert Boarman
Secretary

