OfficeMax® Custom Stamp Order Form

FOR YOUR CONVENIENCE, PHOTOCOPY THIS ORDER FORM FOR FUTURE USE.

ORDER BY FAX OR ONLINE

Fax: 1-800-825-7023 or Visit: www.officemaxsolutions.com

Questions before ordering? Please call **1-800-808-6886**

Signatures and Logos must be submitted in actual size to fit stamp ordered and must be in **black ink** on a separate sheet of **white unlined paper**. For signature orders, please submit **three (3)** original signature examples. Signatures and Logos must be mailed to **OfficeMax, 1590 1st Ave., Ottawa, IL 61350 Attn.: Custom Dept.** and will require additional time to ship. Custom order is not subject to change or cancellation and is nonreturnable. Prices valid through December 31, 2012.

SHIP TO (PLEASE PRINT CLEARLY):

PIN	
COMPANY	
CONTACT NAME	
ADDRESS	
SUITE, RM., FL.	
CITY, STATE, ZIP	
PHONE #	( )
FAX #	( )

ACCOUNT #		CONSIGNEE#	
EMAIL ADDRESS			
PO #			
CREDIT CARD #		EXP	
COST CENTER			
RELEASE			
ROUTING			

SHIPPING INFORMATION: Orders shipped within 5 days.
Please allow for normal transit time from manufacturer.

PLEASE USE ONE ORDER FORM PER ITEM.

STAMPS

PLEASE CHECK THE APPROPRIATE BOX

☐ Xstamper® ☐ ACCU-STAMP® ☐ 2000 PLUS® ☐ Date Stamp

SIGNS & NAME BADGES

PLEASE CHECK THE APPROPRIATE BOX

☐ Desk Sign ☐ Wall Sign ☐ Name Badges

Replacement Pads

☐ **R1ARP**, Replacement Pad 1-Color, $8.90
Stamp Item No. for Replacement Pad: _____

☐ **R1ARP2**, Replacement Pad 2-Color, $9.90
Stamp Item No. for Replacement Pad: _____

Holder Color

(STANDARD)
☐ Gold ☐ Black
☐ Silver

(DESIGNER)
☐ Black
☐ Gray

Badge Fasteners

☐ Pin Back ☐ Swivel Clip

Wall Sign Backing Tape

☐ Adhesive Tape ☐ Drill Holes
☐ VELCRO® ☐ Foam Tape
☐ No Backing

Ink Color (STAMP & PAD)

☐ Black ☐ Green
☐ Red ☐ Violet
☐ Blue ☐ Pink

Copy Color (DATERS)

☐ Black ☐ Green
☐ Red ☐ Violet
☐ Blue

Date Color

☐ Black
☐ Red
☐ Blue

Plastic Color No.

Sign & Name Badges Typestyle Choice

☐ Helvetica Medium ☐ Gothic
☐ Optima ☐ FUTURA CAPS
☐ Times New Roman

Stamp Typestyle Choice

☐ Helvetica Medium
☐ Times New Roman
☐ *Zapf Chancery*

Special Instructions

☐ Caps ☐ Add Border ☐ Flush Left
☐ Upper/Lower ☐ Centered ☐ Bold
☐ Match Sample (actual typed or stamped text)

PRINT YOUR CUSTOM COPY BELOW:

TYPE SIZE WILL BE INCREASED TO FILL IN STAMP SIZE ORDERED. IF NO TYPESTYLE, INK OR FORMAT IS CHOSEN, WE WILL DEFAULT TO HELVETICA CAPS, BLACK INK AND CENTERED FOR STAMPS. FOR SIGN OR BADGE, GOTHIC, ALL CAPS, BLACK WITH WHITE LETTERING WILL BE CHOSEN.
NOTE: FAXING CAUSES SHRINKAGE, IF YOUR STAMP REQUIRES EXACT MEASUREMENTS PLEASE NOTE DIMENSIONS IN SPECIAL INSTRUCTIONS.

PLEASE USE ONE ORDER FORM PER ITEM.

Item No.

Quantity

If no quantity is entered, we will produce one.

Item Price

Total Price

2012 Order form for pages 1124–1130. Rush orders only apply to shipping and will not expedite processing time:
☐ Next Day ☐ 2nd Day
Charges will be added to your invoice.

OFFICEMAX USE ONLY:

LOCATION # _____ **INVOICE #** _____ **DATE ENTERED** _____

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