

Letter of Verification (LOV) Template for Career Degree Education Only

DATE:

FROM: Enter Name of Dean
 Enter Title and Campus

Enter Name of Faculty Member meets the recommended Florida College System (FCS) Alternative Faculty Credentials as identified in the *Guidelines on Transfer Agreements and Faculty Credentials and Qualifications* manual for the following course(s):

List courses, include Course prefix and title
AER1598 – Brake System

Statement of Qualifications (*Cut and paste the exact credential recommendation from the FCS Guidelines on Transfer Agreements and Faculty Credentials and Qualifications manual, for example:*)

DISCIPLINE: Transportation, Distribution & Logistics
Program: Automotive Service Technology

Primary Qualifying Credential: Bachelor degree in Automotive OR Bachelor degree plus Associate degree in Automotive plus ASE certification

Suggested Alternative Credentials: Associate degree in Automotive plus ASE certification plus 2 years work experience in field

All required supporting documentation noted above under “Suggested Alternative Credentials” has been reviewed and verified by me and is either attached to this letter or on file in the official Human Resources file.

 APPROVED

Campus President

Sonja Cross, Director of Employment

Jim Simpson, AVP Career Education

COMMENTS: _____

