



DVC-PRO Equipment Request

CONTACT INFORMATION

LAST NAME:

FIRST NAME:

TELEPHONE:

EMAIL ADDRESS:

CLASS: PROFESSOR:

CHECK-OUT

Date out: Time out: : ☐ AM ☐ PM

Day of week S M T W R F S
☐ ☐ ☐ ☐ ☐ ☐ ☐

CHECK-IN

Date in: Time in: : ☐ AM ☐ PM

Day of week S M T W R F S
☐ ☐ ☐ ☐ ☐ ☐ ☐

EQUIPMENT REQUESTED

☐ Panasonic DVC-PRO Camera ☐ Tripod
or

☐ JVC GY700 HD (RTVF 164/165 ONLY)

☐ Audio Kit

OFFICE USE ONLY

☐ EXTENSION Approved by:

Date in: Time in: Approved Check Out
Prepared Check In
S M T W R F S O AM O PM

☐ Panasonic DVCPRO / JVC GY700 (HD)

Kit N°

OUT IN

☐ ☐

Camera N°

☐ ☐

Battery N°

☐ ☐

AC adaptor (optional)

☐ ☐

White Balance Card

OUT IN

☐ ☐

Handheld Microphone

☐ ☐

Lavalier Microphone N°

☐ ☐

Lavalier Mic Windscreen

☐ ☐

Lavalier Mic Clip

☐ ☐

XLR Cable

OUT IN

☐ ☐

Tripod N°

☐ ☐

Baseplate (on camera)

☐ Audio Kit N°

Kit N°

OUT IN

☐ ☐

Headphones

☐ ☐

Boom Pole/Shockmount

☐ ☐

Shotgun Microphone

☐ ☐

Combination XLR Cable

OUT IN

☐ ☐

Microphone Softie

☐ ☐

Softie Brush

☐ ☐

Kit Bag/Strap

☐ Additional Equipment

OUT IN

☐ ☐

25 ft. extension cord ____ (qty)

☐ ☐

.....

☐ ☐

.....

☐ ☐

.....

OUT IN

☐ ☐

Field Monitor N°

☐ ☐

BNC Cable

☐ ☐

LCD Monitor

☐ ☐

Battery N°

OUT IN

☐ ☐

Sungun N°

I, the above named individual, hereby affirm with my signature that I have received all the equipment marked out, and understand that I shall be bound by all the rules and regulations of the Equipment Room, School of Communication and Hofstra University.

X