

# Western Reserve Local School BYOD Policy

A “Bring Your Own Device” Program permitting students to bring their own Internet connected devices to Western Reserve Local Schools (grade 7) will begin with the 2013-14 school-year.

## Bring Your Own Device - Student Guidelines

**Electronic Devices:** Use of certain electronic devices is permitted at Western Reserve Local Schools. Permissibility of each type of electronic device is described as follows:

<b>Location</b>	<b>Laptop/Netbook/Tablet</b>	<b>Mobile Phone</b>	<b>MP3 Player</b>	<b>eReader</b>
<b>1st Period- Technology Classroom Only!</b>	As directed by teacher with the primary usage always relating to instruction	As directed by teacher with the primary usage always relating to instruction	As directed by teacher with the primary usage always relating to instruction	As directed by teacher with primary usage always relating to instruction
<b>Hallways</b>	No	No	No	No
<b>Lunch</b>	No	No	No	No
<b>Notes:</b>		This policy prohibits the use of mobile devices for voice communication in all school facilities and busing	Use of headphones and earbuds must be at a volume that does not disrupt others	

**\*\*\*Teacher will provide storage for digital device after class in locked room or students are permitted to store digital device in locked personal locker. \*\*\***

### Misuse of Permissible Electronic Devices

The misuse of permissible electronic devices in a manner distracting to other students or school personnel is not allowed. The misuse of electronic devices includes, but is not limited to:

1. Use of any electronic device in a classroom without the direction of the classroom teacher.
2. Listening to video or audio without headphones or earbuds.
3. Use of headphones/earbuds at a volume level where others can hear.

### **Prohibited Electronic Devices**

Recording devices, radios, pagers, laser pointers, and other electronic devices are deemed distracting to the educational environment. As such, these devices are not permitted in any Western Reserve Local School building and/or school bus.

### **Mobile Phones**

1. Use of mobile phones for any voice communication is not permitted during school hours, including the time spent in transportation on school buses, unless otherwise directed by school personnel.
2. Mobile phones must be muted during school hours, including the time spent in transportation on school buses, unless otherwise directed by school personnel.
3. Mobile phones may possess advanced functions including Internet access, eReader, and video/audio functions. The use of these functions during classroom instruction is at the discretion of school personnel.

### **Restrictions and Expectations**

The following actions are strictly prohibited and will result in possible consequences ranging from, but not limited to detention, suspension, expulsion and/or the involvement of local law enforcement.

1. The video/audio recording or photography of students, staff members, or things at any time.
2. Accessing, sharing, disseminating inappropriate content including pornography, material with abusive language, drug/alcohol/weapon related content, or any information that can be deemed harmful or shocking to minors.
3. Using technology for interactive communication in the form of posts on social media websites, including but not limited to Facebook, Twitter, Instagram, MySpace, Tumblr, and other Blog/Chat/Messaging sites, during the hours of school operation including the time spent in transportation, unless directed by school personnel for educational purposes.
4. Any and all harassment/bullying and intimidation behaviors per the Ohio Revised Code definition. Harassment, intimidation, or bullying means either:
  - a. any intentional written, verbal, electronic, or physical act that a student has exhibited towards another particular student more than once and behavior that:
    - i. Causes mental or physical harm to the other student; and
    - ii. is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.
  - b. any act of violence.

### **Electronic Act**

This means an act committed through the use of a mobile phone, computer, pager, personal communication device, or other electronic communication device. Students found responsible for harassment, intimidation, or bullying through written, verbal, physical, or electronic acts can be administered discipline consequences ranging from, but not limited to detention, suspension, expulsion, and/or the involvement of local law enforcement (ORC 3313.666).

### **Consequences for Inappropriate Use of Electronic Devices**

Violation of the appropriate use of electronic devices, as described:

1. May result in detention, In School Suspension, or Out of School Suspension; and
2. student may be required to turn the device over to school personnel and the parent/guardian must pick up the device from Western Reserve Local School Office at the end of the school day. If instructed to turn over a device, students are expected to do so without argument or confrontation.

**Standard Discipline Sequence**

The following is a guide for assignment of discipline. Note that school personnel reserves the right to assign discipline ranging from detention, In School Suspension, Out of School Suspension, and/or the involvement of local law enforcement.

<b>Infraction Level</b>	<b>First Infraction</b>	<b>Second Infraction</b>	<b>Third Infraction</b>
<b><u>Level 1</u> Student is seen violating a usage rule and responds with respect and in accordance with the established policy</b>	*Detention *Letter of reprimand requiring parent/guardian signature	*In School Suspension *Device is confiscated and must be picked up by parent/guardian	*Out of School Suspension *Device is confiscated and must be picked up by parent/guardian
<b><u>Level 2</u> Student is seen violating a usage rule and responds with disrespect or in an argumentative manner</b>	*In School Suspension *Device is confiscated and must be picked up by parent/guardian	*Out of School Suspension *Device is confiscated and must be picked up by parent/guardian	
<b><u>Level 3</u> Any violation involving, but not limited to: harassment, intimidation, threats, video, audio, or image recording, rumors, fighting, or violence</b>	*Out of School Suspension *Device is confiscated and must be picked up by parent/guardian *Possible involvement of law enforcement		

**Internet Connection**

Wireless Internet connection will be provided by Western Reserve Local School for students to connect their devices to the Internet. Students may connect to the Internet using their Internet provider, however, accessing and/or sharing inappropriate web content will result in confiscation of the electronic device until a parent/guardian retrieves it from the school, and possible consequences ranging from, but not limited to detention, suspension, expulsion, and/or the involvement of local law enforcement. Western Reserve will not be responsible for any Internet connection expense.

**Lost or Damaged Device**

Western Reserve Local School assume no responsibility for the theft, loss, or damage of an electronic device brought to school or on the district’s buses. Students bring their electronic device to Western Reserve Local School at their own risk.

**Transportation of Device**

Use of bags and cases to transport electronic device to and from Western Reserve Local School is encouraged. Students may use laptop bags to carry portable computers to and from class. However, the bags must not be used to carry books or other personal items.

**Policy Exemptions and Exclusions**

Building and District Administrators reserve the right to define classrooms and areas within the district, at any time, if such action is necessary, as non-use areas. The district reserves the right to revise or amend this policy at any time to ensure a safe and appropriate educational environment.

This policy does not apply to medically-required electronic communication devices such as hearing aids and augmentative speech aids or to any electronic communication device which is mandated in a student’s Individual Education Program (IEP) or on a student’s Section 504 plan. If use of an electronic communication device is not mandated in an IEP or on a Section 504 plan, but is required in individual instances to assist a student with the student’s education, at educator’s discretion. All assistive technology devices are permissible for use in the Western Reserve Local School in accordance to IEP and 504 accommodations.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date