



Office of Housing and Residential Life
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Canandaigua, NY 14424-8395

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2014-2015 Housing Application

Applicants are encouraged to first apply to Finger Lakes Community College.

The applicant must be in good academic and judicial standing with Finger Lakes Community College, with all accounts paid and no outstanding balances. Please submit an initial Security Deposit/Application Fee in the amount of \$275 with this application.

- Payment methods: 1.) Make check or money order payable in U.S. dollars to Association Housing, LLC. or 2.) Make credit card payment (online ONLY) at www.flcc.edu/housing

Please note that under no circumstances will cash be accepted

First Name: MI: Last Name:

Street Address: City: State: Zip Code:

County: E-mail Address:

Home Phone Number: Cell Phone Number:

Date of Birth: Social Security Number:

Alternative Contact: Name Cell Phone Number

New Student: Returning Student:

- Check all that apply: Academic Year (Fall Semester 2014 & Spring Semester 2015) Summer Session 2015 Spring Semester 2015 Winter Session/Winter Break 2015 (MUST reside during Fall 2014 Semester)

- Suite Request: 4 bedroom/2 bathroom 2 bedroom/1 bathroom 3 bedroom/1 bathroom 1 bedroom/1 bathroom

Sex: Male Female Smoker: Yes No

Athlete: Yes No Medical Access/Disability Request: Yes No

Have you ever been convicted of a felony? Yes No Are you currently on parole? Yes No

Each student residing in the Residence Hall, The Suites at Laker Landing, is expected to conduct himself/herself in a manner appropriate with an academic community and living environment.

By signing this application, I warrant that all statements above are true and correct to the best of my knowledge. I understand that deliberately submitting false information or withholding information constitutes fraud and may be grounds for eviction. I also understand that this form is only an application for residency and that the submission of this application does not reserve nor in any way guarantee a suite or bedroom.

I am under the age of 21; therefore, a parent or legal guardian must also sign this application.

Applicant Signature Print Name Date

Parent or Legal Guardian Signature Print Name Date

Security Deposit/Application Fee Policy

1. A \$200 Security Deposit and \$75 non-refundable Application Fee, along with a signed *2014-2015 Housing Application* and *Security Deposit/Application Fee Policy*, are required in order to be eligible for placement in the Residence Hall, **The Suites at Laker Landing**, and will be held in accordance with the laws of New York State.
Payment methods: 1.) Make check or money order payable in U.S. dollars to **Association Housing, LLC**. or
2.) Make credit card payment (online ONLY) at www.flcc.edu/housing
2. The \$200 Security Deposit will be refunded if the applicant withdraws his/her application in writing prior to an offer of housing being extended.
3. If the applicant declines to attend Finger Lakes Community College (FLCC) by May 1st, the Security Deposit and Application Fee will be returned. In such case, the applicant is required to provide his/her intention to decline attendance in writing to the Office of Housing and Residential Life by May 1st requesting the "May 1st No-Penalty Refund" and must formally notify the FLCC Admissions Office of his/her intention. A refund will be issued when application status is updated to "*declined enrollment*" with FLCC.
4. The \$200 Security Deposit will be refunded to the applicant if his/her application is not accepted. In the event that the Residence Hall is full, the applicant may elect to be placed on a waiting list or request that the Security Deposit be refunded. The \$75 Application Fee is non-refundable.
****Please note that all requests must be made in writing.***
5. Should the applicant be placed on the waiting list, his or her acceptance for placement will be determined by the date that the \$200 Security Deposit and \$75 Application Fee were received.
6. An applicant who is offered housing and declines is no longer entitled to a refund of the \$200 Security Deposit.
7. Once the applicant enters into the *Housing License* s/he becomes a "resident." If the resident must withdraw his/her *Housing License* due to circumstances beyond his/her control, a refund or partial refund may be issued if the resident submits a written request for release 60 days prior to his/her scheduled move-in date describing the circumstances and provides a copy of official third-party documentation substantiating the reason(s) beyond his or her control. The \$75 Application Fee and \$200 Security Deposit are non-refundable if a resident withdraws from his/her *Housing License*.
8. The \$200 Security Deposit and \$75 Application Fee are not applied to the residents housing bill. Association Housing, LLC works with FLCC to coordinate billing on a semester basis. An initial paper bill for each term will be sent by the housing office, for which a minimum payment amount is due. Finger Lakes Community College will send an e-bill to the student's **FLCC** email account for any balance. Invoices will be sent for both the Fall and Spring semesters and are payable upon receipt.
9. A return check fee of \$50.00 will be charged by FLCC for any payment that is returned unpaid.

A billing schedule is offered and described below. **Note:** A minimum payment † of 40% will be required on August 1st for the Fall semester and January 1st for the Spring semester, **regardless of anticipated financial aid**. The remaining balance for each semester is due 60 days after the start of the semester. The following charts outline billing schedules and amounts for the various suite types.

† **Paying only the minimum amount will limit available excess financial aid for book and meal plan charges. The resident is encouraged to pay in full.**

Fall Semester 2014

Suite Type	Academic Year	Fall Semester Bill Billed in July	MINIMUM PAYMENT 40% Due by August 1 st and payable upon receipt*	BALANCE DUE 60% Due 60 days from semester start and payable upon receipt
4-bedroom	\$7,106	\$3,553	\$1,421	\$2,132
3-bedroom	\$7,224	\$3,612	\$1,445	\$2,167
2-bedroom	\$7,670	\$3,835	\$1,534	\$2,301
1-bedroom	\$8,450	\$4,225	\$1,690	\$2,535

*** Financial aid will NOT be available to pay the minimum 40% payment**

Spring Semester 2015

Suite Type	Academic Year	Spring Semester Bill Billed in December	MINIMUM PAYMENT 40% Due by January 1 st and payable upon receipt*	BALANCE DUE 60% Due 60 days from semester start and payable upon receipt
4-bedroom	\$7,106	\$3,553	\$1,421	\$2,132
3-bedroom	\$7,224	\$3,612	\$1,445	\$2,167
2-bedroom	\$7,670	\$3,835	\$1,534	\$2,301
1-bedroom	\$8,450	\$4,225	\$1,690	\$2,535

*** Financial aid will NOT be available to pay the minimum 40% payment**

Winter Session/Winter Break Housing 2015

A resident who wishes to remain in the Residence Hall between Fall 2014 and Spring 2015 semesters **must express interest on this application**. A confirmation and commitment letter will be sent to the resident prior to the end of the Fall Semester and a subsequent charge of **\$250.00** will be billed with payment due prior to returning for Winter Session/Winter Break.

I fully understand the terms and conditions of the Security Deposit/Application Fee Policy.

Applicant Signature

Print Name

Date

I am under the age of 21; therefore, a parent or legal guardian must also sign this application.

Parent or Legal Guardian Signature

Print Name

Date