

RESIDENT ADVISOR/GREEK RESIDENT MANAGER LETTER OF RECOMMENDATION

_____ has applied for a position as Resident Advisor/Greek Resident Manager. Please rate the individual on the areas listed below.

Thank you for your assistance in the selection process.

This recommendation is part of an application for employment, separate from my educational record, and is not subject to personal inspection.

Candidate's Signature _____ **Date** _____

How long have you known the applicant? _____

How well do you know him/her? _____

Does the applicant have the following skills and abilities?

Please place an "x" in the appropriate category.

	<u>Always</u>	<u>Usually</u>	<u>Some- times</u>	<u>Never</u>	<u>Don't Know</u>
1. Communicates well with individuals	<input type="checkbox"/>				
2. Communicates well in groups	<input type="checkbox"/>				
3. Relates well to peers	<input type="checkbox"/>				
4. Resists peer pressure	<input type="checkbox"/>				
5. Lives by high personal and behavioral standards	<input type="checkbox"/>				
6. Relates well to adults (faculty, staff, parents)	<input type="checkbox"/>				
7. Listens well	<input type="checkbox"/>				
8. Upholds confidentiality	<input type="checkbox"/>				
9. Exercises power and ability effectively	<input type="checkbox"/>				
10. Organizes time well	<input type="checkbox"/>				
11. Anticipates, identifies and resolves problems	<input type="checkbox"/>				
12. Follows through on tasks	<input type="checkbox"/>				

Does the applicant possess the following traits or characteristics?

13. Has working knowledge of campus resources	<input type="checkbox"/>				
14. Has energy and enthusiasm	<input type="checkbox"/>				
15. Is a sensitive and caring person	<input type="checkbox"/>				
16. Has patience	<input type="checkbox"/>				
17. Is respected by peers	<input type="checkbox"/>				

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|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 18. Has self-confidence | <input type="checkbox"/> |
| 19. Is open to learning new things | <input type="checkbox"/> |
| 20. Is flexible in approaching and handling situations | <input type="checkbox"/> |
| 21. Shows strong leadership potential | <input type="checkbox"/> |

What skills and abilities does the applicant possess that would contribute in his/her performance as Resident Advisor/Greek Resident Manager?

Please make any comments regarding the applicant's abilities or characteristics that you think will be helpful in judging whether or not this individual would make a good Resident Advisor/Greek Resident Manager.

Your overall feeling about this candidate: (choose one)

- Hire today! I have no reservations about his/her ability to be an effective RA/GRM.
- Applicant would make a good RA/GRM.
- Applicant shows potential.
- I would not hire this applicant.

Signature

Title

Date

Please return this form directly to:

Residence Life Management
Roanoke College
221 College Lane
Salem, VA 24153