

REGISTERED NURSE - HWNZ Career Plan

Date:

Name:

Current Position:

Employer:

Part 1: Knowing Yourself

The first step in planning your career is evaluating and understanding your aspirations; strengths; interests; drivers and other influences.

Outline your view of yourself and strengths in preparation for taking up study towards the career you want for yourself.

For an objective assessment, seek guidance from others as well. A discussion regarding your career aspirations, strengths and development needs during a performance review is regarded as a minimum. Informal discussions throughout the year with various people are encouraged.

Who have you discussed your career with?

- Manager
- Professional Leader
- Professional/clinical Supervisor
- Educator/Tutor (at tertiary institution)
- Mentor
- Career Development professional
- Other (please state) _____

Part 2: Career goals

Identify your career goals.

1st Goal

2nd Goal

How do these career goals fit with your current role, and/or what is the purpose/end goal for you in undertaking education/training?

Part 3: Education options

Research the education options and career pathways that are available for you to pursue your career choice?

Consider the suitability of each option and decide (with the assistance of the person you report to) which one is the best match to your aspirations and workforce needs.

Before making the decision, consider also:

- Commitments outside of work
- The level of involvement required
- What are the perceived barriers/obstacles and how can they be overcome
- Which of my options responds best to my employer and workforce needs?

Career choice - option 1: _____

Prerequisites and requirements to achieve this option:

Qualification required for this career: _____

Career choice - option 2: _____

Prerequisites and requirements to achieve this option:

Qualification required for this career: _____

Career choice - option 3: _____

Prerequisites and requirements to achieve this option:

Qualification required for this career: _____

Part 4: Outcome

In order to achieve your goals you need to have an agreed course of action. You and your manager need to have a clear understanding of what steps you will be taking, the commitment needed by both you and your manager and relevant timeframes.

Through your self assessment you have identified the career or qualification you want to pursue. List below the qualification you require for your career choices in order of preference.

1. _____

2. _____

3. _____

If you are able to answer the following questions, please complete where possible.

Starting date /year for education	
Length of study/course	
Institution for education	
Qualification being sought	
Financial support required	
Amount of leave time from work	
Leave type agreed to	

Manager/Supervisor sign-off _____

Name:

Title:

Department:

Date:

Employee/trainee sign off _____

Name:

Title:

Department:

Date:

This career plan may be reviewed upon acceptance to the preferred training institution, alternatively the career plan will be reviewed mid way through the training year.