

Details of premises *(Please print in CAPITALS)*

Liquor licence hours

Name of licensee

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Postal address of licensee

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Town

Postcode

--	--

Maximum occupancy limit

Details of applicant *(Please print in CAPITALS)*

Surname / company / trust / incorporated society

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First name

Title (e.g. Mr, Mrs, etc)

--	--

Postal address

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Town

Postcode

--	--

Phone number

Fax number

Mobile number

0 -	0 -	0 -
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Email

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Details of agent *(if applying on behalf of applicant)*

Please print in CAPITALS.

Name of agent

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Postal address of agent

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Town

Postcode

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Phone number

Fax number

Mobile number

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Email

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Attachments

Building Act 1991

All applications must be accompanied with the following information. Complete the checklist, attach the necessary plans, and submit them with this application:

- A plan showing the areas of the site (including buildings) where alcohol is to be sold, supplied, or consumed.
- A plan drawn to a recognised metric scale, of A3 or A4 size, and reproduced in dark permanent lines showing (*do not use plans stamped for previous approval*):
 - The position of any proposed buildings in relation to boundaries and any existing structures.
 - Existing and proposed floor plans showing designated areas, bar areas, toilets, kitchen etc.
 - Elevations for new buildings or alterations to exiting buildings.

Correspondence

Preferred means for formal correspondence:

- Mail Email Fax

Invoice to:

- Agent Applicant Owner

Declaration

This application for a building certificate, pursuant to the Sale and Supply of Alcohol Act 2012, is made by me as the owner of the licensed premises.

Signature of owner

Date

 / /

Print name

OR

I am the licensee/agent (*delete one*) authorised by the owner to make this application for a building certificate, pursuant to the Sale and Supply of Alcohol Act 2012.

Signature of licensee/agent

Date

 / /

Print name