

DEVELOPMENT FINANCING APPLICATION COVERSHEET & CHECKLIST

This form can be used to apply for the Early Development Fund (EDF) and Advanced Development Fund (ADF). Note there are separate checklists relating to each fund attached to this form. Please ensure you provide all information set out on the relevant checklist; we are unable to consider incomplete applications. The deadline is **9am** on the due date. Once all relevant information is provided and the application is confirmed by NZFC as being eligible, applicants will receive a decision within six weeks. This form is a writable pdf. Please **download** this form, fill it out and **save it**.

For any questions or advice about your application please email development@nzfilm.co.nz or contact our Development and Production Team on 0800 659 754.

PROJECT INFORMATION	
Date of application:	
Application for: (please select one)	<input type="checkbox"/> EDF <input type="checkbox"/> ADF
Current title of film project: If funded, this title will be published.	
Any previous titles the project has been known by:	
Genre:	
Logline (35 words max):	
Amount applied for from NZFC:	NZ\$
NZFC finance to date:	NZ\$
Estimated production budget:	NZ\$
Present stage of development:	
Planned report-back date: Day/month/year	

CONTACT INFORMATION	
Applicant name: (Producer)	
Address:	
Phone:	
Mobile:	
Email:	
Director/s name:	
Writer/s name:	
Script consultant name: (if applicable)	

OTHER NZFC PROJECTS

Projects: If you have any projects in active development with the NZFC, please tick here and include details with your application.

Reports/deliverables: If you have any outstanding reports/deliverables due on current NZFC loans, grants or equity, please tick here and provide the reports/deliverables alongside your application.

PRIVACY STATEMENT

The NZFC requires the information requested on this application form to enable us to consider and make decisions regarding your application, and to enable us to report anonymised aggregated information and trends to our stakeholders, to measure our performance against our Statement of Performance Expectations, and for planning purposes. The information requested in this application form is mandatory and your application will not be eligible for consideration if all requested information is not provided. Any personal information collected will be confidential, will not be passed on or sold to third parties, and will only be reported in an anonymised aggregated manner. You have a right to access and correct any personal information we may hold about you.

APPLICANT DECLARATION

- I am a New Zealand citizen or permanent resident.
- I have read and understood the *Development Financing Guidelines* and have included all the necessary documents in this application.
- I declare that to the best of my knowledge the information provided in this application and in the supporting documentation is complete and accurate.

EARLY DEVELOPMENT FUND (EDF) CHECKLIST

Filing your application:	<ul style="list-style-type: none">• Please deliver your application electronically to development@nzfilm.co.nz.• Make sure it arrives before 9am on the due date.• Applications cannot come via Dropbox or other cloud storage services.• Email file sizes above 12MB will not get through.
Please send your application email with the following 2 separate electronic files, either adobe (.pdf) or Word (.doc or .docx) format.	<ol style="list-style-type: none">1. Application details, including coversheet, creative material, team vision, background, budget and timeline, key personnel and rights.2. Script OR treatment and screenwriting sample

Coversheet

- Completed application coversheet with EDF ticked

Creative material

- Logline
- Synopsis
- Draft script OR Treatment and screenwriting sample

Team vision

- Producer's overview
- Writer's script development notes
- Director's vision

Background

- Project history
- If applicable, provide details of any projects in active development with NZFC (project title and NZFC involvement)
- If applicable, provide details of any outstanding reports/deliverables due on current NZFC loans, grants or equity that are being delivered alongside this application.

Budget and timeline

- Detailed development budget
- Proposed development timeline
- A breakdown of all development expenditure to date

Key personnel

- Details of key people attached to the film, including CVs or bios

Rights

- Confirmation you have secured the necessary rights with written agreements between all parties

ADVANCED DEVELOPMENT FUND (ADF) CHECKLIST

Filing your application:	<ul style="list-style-type: none">• Please deliver your application electronically to development@nzfilm.co.nz.• Please call our Development and Production team to confirm delivery timing.• Applications cannot come via Dropbox or other cloud storage services.• Email file sizes above 12MB will not get through.
Please send your application email with the following 2 separate electronic files, either adobe (.pdf) or Word (.doc or .docx) format.	<ol style="list-style-type: none">1. Application details, including coversheet, creative material, audience engagement, key personnel, rights, budget and timeline and background.2. Script in 12pt courier.

Coversheet

- Completed application coversheet with relevant fund ticked

Creative material

- Logline
- Synopsis
- Script
- Producer's overview and development notes
- Director's vision

Audience engagement

- Notes on the audience and how you will reach them

Background

- Project history
- If applicable, provide details of any projects in active development with NZFC (project title and NZFC involvement)
- If applicable, provide details of any outstanding reports/deliverables due on current NZFC loans, grants or equity that are being delivered alongside this application.

Budget and timeline

- Detailed development budget
- Timeline
- Proposed draft production budget

Key personnel

- Details of key people attached to the film, including CVs or bios

Rights

- Evidence of Chain of Title

STATISTICAL DATA

The NZFC collects statistical information to enable us to report anonymised aggregated information and trends to our stakeholders, to measure our performance against our Statement of Performance Expectations, and for planning purposes. The statistical information requested below aligns with Statistics NZ Census data. Providing this information is voluntary, but we ask that you do complete this form to help enable us to accurately measure, report on, and respond to, trends in the industry. Any personal information collected will be confidential, will not be passed on or sold to third parties, and will only be reported in an anonymised aggregated manner. You have a right to access and correct any personal information we may hold about you.

Role (e.g. producer, writer)

Gender

- Female Male Other

How many years have you been working in the film industry?

- Less than 2 years
 2-5 years 6-10 years
 11-15 years 16-20 years
 More than 20 years

Which of the following best describes your ethnicity? You can select more than one group

- NZ European/Pakeha
- Māori
- Pacific peoples (*please specify*):

 Asian (*please specify*):

 Middle Eastern/Latin American/
 African (*please specify*):

 Other ethnicity (*please specify*):

Where are you based?

- Auckland Hamilton
 Wellington Christchurch
 Dunedin
 Other (*please specify*)

Role (e.g. producer, writer)

Gender

- Female Male Other

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