



City of Apache Junction Title II Americans with Disabilities Act and Title VI Civil Rights Plan

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TABLE OF CONTENTS

Statement of Policy	3
Staff Structure	5
Circulation Plan	5
Public Outreach	6
Communications	7
Public Meetings	7
Data Collection	8
Procedures and Policies for Filing Complaints	8
Request for Modification Procedure	9
Service Animal Policy	10
Records Retention	13
Limited English Proficiency Plan	13
Employment	14
Definitions	14
Plan Update	14
Infrastructure Inventory	14
Building and Facility Inventory	14
Program and Services Inventory	15
Civil Rights Program Inventory	16
Compliance Plan	16
Exhibit A ADA and Civil Rights Compliance Poster	17
Exhibit B Request for Modification Form	18
Exhibit C Grievance Form	19
Exhibit D Record of Complaints	21
Exhibit E Building and Facility Inventory Form	22
Exhibit F Program Inventory Form	32
Exhibit G Notice of Regular Meetings	34
Exhibit H Civil Rights Inventory Form	35
Exhibit I Sign In Sheet example	36
Exhibit J Outreach Poster	37
Exhibit K Arizona Department of Transportation Non-Discrimination Agreement	38
Exhibit L Parking Lot Accessibility Plan and Template	50
Exhibit M Signage Accessibility Plan and Template	53
Attachment A Infrastructure Inventory	55
Attachment B Building and Facility Inventory Report	56
Attachment C Program Inventory Report	57
Attachment D Civil Rights Inventory Report	58
Attachment E Compliance Plan	59

Attachments A-D are not included within this document.
Please contact the ACRC for a complete report.

STATEMENT OF POLICY

The City of Apache Junction is in receipt of federal funding for programs, services, and projects either directly from a federal agency or through the State of Arizona as a pass-through typically through grant programs. In applying for federal funding the City of Apache Junction agrees to abide by the following:

- 1) Civil Rights Act of 1964, Title VI, as amended, that provides no person on the basis of race, color, or national origin shall be excluded from participation, denied program benefits, or subjected to discrimination; and
- 2) Civil Rights Act of 1968, Title VIII, as amended, will not discriminate in housing on the basis of race, color, religion, sex, disability, familial status or national origin; and
- 3) Rehabilitation Act of 1973, Section 504, as amended, that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation and/or employment, denied program benefits, subjected to discrimination under any program receiving federal funds; and
- 4) Rehabilitation Act of 1973, Section 508, as amended, that requires public agencies to make their electronic and information technology accessible to people with disabilities; and
- 5) Housing and Community Development Act of 1974, Section 109, as amended, that no person shall be excluded from participation (including employment), denied program benefits, or subjected to discrimination on the basis of race, color, national origin, sex, age, and handicap under any program or activity funded in whole or part under Title I of the Act; and
- 6) Age Discrimination Act of 1975, as amended, that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving federal funds; and
- 7) Title II of the Americans with Disabilities Act ("ADA") of 1990, as amended, that there shall be no employment discrimination against "qualified individuals with disabilities"; and
- 8) Title II and Title III of the Americans with Disabilities Act of 1990, as amended, that there shall be no discrimination against individuals with disabilities in public entities and modifications; and
- 9) Executive Order 11063, that no person shall, on the basis of race, color, religion, sex, or national origin, disability, or familial status, be discriminated against in housing and related facilities provided with federal assistance, or lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government; and
- 10) Executive Order 11246, as amended, that no person shall be discriminated against, on the basis of race, color, religion, sex, or national origin, in any phase of employment during the performance of federal or federally assisted construction contracts in excess of \$10,000.
- 11) All solicitations for outside contractors who wish to participate in a city project that is federally funded shall state that all qualified applicants will receive consideration without regard to race, creed, sex, color, national origin, familial status, religious affiliation or handicap; and
- 12) The City is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment because of race, color, physical or mental disability, national origin or ancestry, religion, sex, age, veteran status, familial or marital status, genetic information, status as a registry identification cardholder under Arizona law or sexual orientation; and
- 13) The City recognizes Affirmative Action for Handicap Workers Section 503 and will not discriminate against any employee or contractor because of physical or mental handicap in regard to any position or contract for which the employee or contractor is qualified. The city further agrees to

comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act; and

14) The City will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended;

15) The City will comply with the Federal Fair Housing Act of 1988, P.L. 100-430; and

16) The City will comply with the requirements of the Architectural Barriers Act of 1966 at 42 U.S.C. 4151-415.

The City of Apache Junction hereby assures and certifies the above as the City of Apache Junction's Statement of Policy regarding federally funded programs, services, and projects.



Mayor John S. Insalaco

date 9/15/15

STAFF STRUCTURE

The City of Apache Junction has designated the following staff/position as the ADA and Civil Rights Coordinator ("ACRC"). This position is responsible for all ADA and Civil Rights complaints (excluding equal employment opportunity complaints for employment with the city), reporting, data collection, and correspondence with federal and state agencies. This city employee is held accountable for the implementation of the ADA and Civil Rights Plan and shall report to his/her supervisor, city management, the mayor and city council, the community, and the state and federal agencies of which federal funds are received.

Name	Heather Patel
Position	Grants Administrator
Address	300 East Superstition Blvd, Apache Junction, Arizona 85119
Phone	480-474-2635
Email	adacoordinator@ajcity.net



Training shall be provided to all city staff on the procedures and implementation of the ADA and Civil Rights Plan, specifically how to handle a complaint and public notice requirements. Training will be offered to staff by the ACRC.

CIRCULATION PLAN

The City of Apache Junction shall post a notice of ADA and Civil Rights Compliance (see Exhibit A) within the lobby of each department. This notice shall include but is not limited to:

- 1) An abbreviated statement of Policy;
- 2) The identification of the staff who will accept the ADA and/or Civil Rights Complaint;
- 3) The complaint procedure; and
- 4) Statement of assistance for persons with disabilities or language deficiencies.

The locations of the posting are:

Administration	300 East Superstition Blvd, Bldg. E, Apache Junction, AZ 85119
City Clerk's Office	300 East Superstition Blvd, Bldg. C, Apache Junction, AZ 85119
Human Resources	300 East Superstition Blvd, Bldg. F, Apache Junction, AZ 85119
City Attorney's Office	300 East Superstition Blvd, Bldg. A, Apache Junction, AZ 85119
Municipal Court	300 East Superstition Blvd, Bldg. G, Apache Junction, AZ 85119
Development Services	300 East Superstition Blvd, Bldg. D, Apache Junction, AZ 85119
Police Department	1001 North Idaho Road, Apache Junction, Arizona 85119
Parks and Recreation	1001 North Idaho Road, Apache Junction, Arizona 85119
Public Library	1177 North Idaho Road, Apache Junction, Arizona 85119
Public Works	575 East Baseline Road, Apache Junction, Arizona 85119

The City of Apache Junction's complete Title II Americans with Disabilities Act and Title VI Civil Rights Plan will be made available in the following formats and locations:

Administration	Paper format
City Clerk's Office	Paper format
Human Resources	Paper format
City Attorney's Office	Paper format

Public Library
www.ajcity.net/ada

Paper format
Electronic pdf download

PUBLIC OUTREACH

The City of Apache Junction makes every effort to provide information to the community and contractors as it relates to the availability of programs, services, and projects. Public participation, including public meetings and hearings as they relate to city programs, services, and projects may utilize the following methods for the distribution of pertinent information to the public:

www.ajcity.net

AJ News

Optional – not used for “official” city notices

Local Government Channel 11

Apache Junction Independent

Optional – not used for “official” city notices

Arizona Republic

Official newspaper for legal notifications

Postings

City Hall

300 East Superstition Blvd, Apache Junction, Arizona 85119

Public Library

1177 North Idaho Road, Apache Junction, Arizona 85119

Multigenerational Center 1035 North Idaho Road, Apache Junction, Arizona 85119

It is required that when providing a notice of a public meeting or hearing the following process will be completed:

Advertisement requirements

Public notices shall be published in the city’s official newspaper. Advanced notice may vary but in all cases provides for adequate notice to the public regarding the date and time the meeting will be held e.g. Planning and Zoning public meetings require a minimum of fifteen (15) days prior to the meeting, likewise Community Development Block Grant public meetings shall be a minimum of sixteen (16) days prior to the scheduled meeting date. As required by state law, notices regarding regular meetings for the City Council are posted annually with occasional public notices for zoning matters, budget, home rule and elections. Postings shall be posted within 24 hours prior to the meeting and removed the day after the meeting.

Statement of disability

Each notice of a public meeting/hearing shall include the following statement, “The City of Apache Junction invites and welcomes people of all abilities to use our programs, sites and facilities. Specific requests may be made by contacting the Human Resources Office, at (480) 474-2617 or TDD (480) 983-0095.”

The city will arrange for specialized services, as needed. These services may include a translator or sign language interpreter. The ACRC will make the necessary arrangements once a request for modification is submitted.

See Exhibit B for the Request for Modifications Form.

Statement for publications

All publications shall include the following clause, “The City of Apache Junction invites and welcomes people of all abilities to use our programs, sites and facilities. Any question about our service for people with disabilities can be answered by the city’s ADA Coordinator at (480) 474-2635, TDD (480) 983-0095, or adacoordinator@ajcity.net. Additional information may be found at www.ajcity.net/ada.”

Publications for programs through the Parks and Recreation department may utilize an alternate phone and email address.

Statement of contractor participation

Each notice of a request for proposal or qualifications shall include the following statement, "An Equal Opportunity Employer, DBE/MBE/WBE Encouraged". This statement shall ensure that efforts are made to recruit minority, disabled and woman owned businesses for city projects.

A clause shall also be included to indicate the contractor will follow the most recent federal ADA standards.

Statement for applications/registrations

Applications/registrations submitted to the city for participation in a city function or event shall include the following, "Will you require a modification to participate because of a disability – YES or NO?" If the applicant indicates yes, it is the city's responsibility to contact the applicant, inquire about the modification and provide a Request for Modification form (See Exhibit B). If the applicant indicates no or the space is left blank, no further action is required.

COMMUNICATIONS

The City of Apache Junction has a central TTY number for all department use (TTY/TDD number (480) 983-0095). This number is accepted in the Human Resources Office at 300 East Superstition Blvd. Building F, Apache Junction, Arizona 85119. The number is published on the city website and listed on print materials, publications, meeting notices, and agendas.

The city follows accessibility design guidelines as it relates to the city's website. These guidelines may include:

- The standard font used throughout the site has been chosen to be easily legible.
- Wherever possible, we use live text instead of graphics to reduce the download time of pages and increase your control.
- No information is exclusively conveyed using color. This doesn't mean that colors are not used to organize information; instead it means there are also other, non-color dependent ways of doing this.
- All images and hyperlinks, where appropriate, have an alternative text attribute. This means when an image or hyperlink is conveying important information its content is described with an alternative text.
- We have attempted specifically to comply with Section 508 referring to website accessibility standards.

Each department page of the city website shall include the following clause, "The City of Apache Junction invites and welcomes people of all abilities to use our programs, sites and facilities. Any question about our service for people with disabilities can be answered by the city's ADA Coordinator at (480) 474-2635, TDD (480) 983-0095, or adacoordinator@ajcity.net. Additional information may be found at www.ajcity.net/ada." Additionally, a sign shall be posted in each department lobby with this information, see Exhibit J.

PUBLIC MEETINGS

The City of Apache Junction holds regular meetings through the city council and council appointed commissions. Each meeting is held in an ADA compliant facility. Each posted agenda and meeting notice provides notification to the public on how to obtain reasonable modifications in order to attend a meeting, see Exhibit B. The following clause shall be placed on the agenda and notice, "The City of Apache Junction

invites and welcomes people of all abilities to use our programs, sites and facilities. Specific requests may be made by contacting the Human Resources Office, at (480) 474-2617 or TDD (480) 983-0095."

The city will arrange for specialized services, as needed. These services may include a translator or sign language interpreter. The ACRC will make the necessary arrangements once a request for modification is submitted.

A notice of regular meetings is posted annually by the City Clerk's Office, see Exhibit G.

DATA COLLECTION

It is necessary to maintain records and information that illustrates the city has made an attempt to reach out to all corners of the community relevant to city programs, services and projects. All residents of Apache Junction are encouraged to participate. Therefore through public outreach it is anticipated this goal is met.

In order to verify this assumption, the city will maintain records pertaining to the persons served in relation to programs, services, and projects. All departments who provide programs will be asked to make every effort to provide demographic data on each participant to illustrate that the goal has been met. This collection may be in the form of a head count or by using optional sign in sheets requesting demographic information from their program participants to illustrate that the goal has been met.

The pertinent demographic information is: 1) number of participants, 2) ethnicity of participants e.g. American Indian, Alaskan Native, African American, Native Hawaiian, Caucasian, Asian, Pacific Islander, or Other, 3) Hispanic origin of participants; 4) sex of participants, and 5) age group of participants e.g. children under 18, seniors 62 and over.

Further, during each public meeting/hearing, the city will make available on the sign in sheet, the following information as optional entries for each community member attending a meeting: 1) ethnicity, e.g. American Indian, Alaskan Native, African American, Native Hawaiian, Caucasian, Asian, Pacific Islander, or Other, 2) Hispanic, e.g. yes or no; and 3) sex of participants, e.g. male or female. (See Exhibit I for an example)

This information will be collected by the ACRC annually and will be provided to federal and state agencies as requested. The ACRC will be responsible for requesting, collecting and placing this data in a document that may be reviewed by federal and state agencies.

PROCEDURES AND POLICIES FOR FILING COMPLAINTS

The City of Apache Junction has adopted an internal complaint procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the federal regulations implementing Title II of the Americans with Disabilities Act ("ADA") and Title VI of the Civil Rights Act of 1964, as amended. Title II states, in part that "no otherwise qualified disabled individual shall, solely by reason of disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination" in programs or activities sponsored by the city. See Exhibit C.

All ADA and Civil Rights complaints made against the city, its employees, representatives, and contractors relating to facilities, programs, services and projects, shall be required to adhere to this process in order to file a grievance.

All equal employment opportunity complaints shall be filed with the Human Resources Department and may not be handled in the same manner as ADA and Civil Rights complaints under Titles II and VI.

Civil rights complaints are valid when the legal basis for the complaint is due to discrimination on the basis of race, color, age, national origin, religion, sex, disability, or familial status.

Depending on the complaint, the following persons shall be responsible for determining a resolution:

Complaints filed against the city whether a city program, service or project, will be reviewed by the ADA and Civil Rights Coordinator ("ACRC") and forwarded to any applicable state and/or federal agency as required under their guidelines. These agencies include, but are not limited to:

Office for Civil Rights
Office of Justice Programs
U.S. Dept. of Justice
810 7th Street, NW
Washington D.C. 20531
www.ojp.gov

Arizona Attorney General's Office
Civil Rights Section
1275 W. Washington Street
Phoenix, Arizona 85007
www.azag.gov/civil-rights

Arizona Department of Public Safety
VOCA Administration
Civil Rights Coordinator
P.O Box 6638 – MD 1325
Phoenix, Arizona 85005-6638
www.azdps.gov/services/crime_victims

Additionally, the Arizona Department of Transportation ("ADOT") Civil Rights Office will be provided all civil rights complaints regardless of the nature of the complaint relevant to a project funded in whole or in part by ADOT funding. ADOT will then follow their procedures to determine if the complaint is relevant to their area of jurisdiction. Subsequently, the ACRC and/or ADOT will make a determination and resolve the complaint within 60 calendar days.

Complaints filed against a contractor hired by the city shall be reviewed by the ACRC and a copy shall be provided to ADOT within 60 days. The complaint will be reviewed, investigated and resolved within 60 calendar days.

Complaints should be addressed to: ADA and Civil Rights Coordinator, 300 East Superstition Blvd., Apache Junction, Arizona, 85119, (480) 474-2635.

1. A complaint shall be filed in writing or digitally. It must contain the name and address of the complainant, and describe the nature and the date of the alleged violation of the regulations. The complaint must be signed by the complainant or by someone authorized to do so on his or her behalf. A complaint form is available on-line at www.ajcity.net/ada or by asking any city staff member.
2. A complaint must be made within 30 calendar days after the complainant becomes aware of the alleged violation.
3. The ACRC will call or meet with the complainant no later than 8 city working days after receipt of the complaint. An investigation, if needed or if appropriate, may follow the meeting. The investigation shall be conducted by the ACRC. Any investigation should be informal but thorough, affording all interested persons an opportunity to submit information relevant to the complaint.

4. The ACRC shall issue, as soon as possible, but not later than 30 calendar days after the complaint is received, a letter or email acknowledging the complaint, which includes a description of the resolution to the complaint. The decision of the ACRC shall be binding and final subject only to an appeal pursuant to A.R.S. 12-901, *et. seq.*
5. The ACRC shall retain all complaint records and associated documents pursuant to the city's record retention requirements, and shall dispose of them in accordance with such policy.
6. The right of a person to file a complaint under this procedure shall not affect the complainant's right to pursue other remedies such as filing of a complaint with the responsible federal or state agency. Use of this grievance procedure shall not extend the time for filing any complaint with the responsible federal or state department or agency.

REQUEST FOR MODIFICATION PROCEDURE

The following process shall take place when a request for a modification is requested for a person to participate in a city program, service or facility.

1. If someone has indicated the need for a modification, request they complete a Request for Modification form (Exhibit B). This form may be found on the city's website at www.ajcity.net/ada. The form is to be submitted to the department supervisor in which the request is being made.
2. It is not standard practice for staff to say "no" immediately. Advise the participant of the process and if necessary, inquire more about the request.
3. The department supervisor will review the request and if the request can easily be accommodated, the supervisor shall instruct staff to oblige.
4. The supervisor may seek to clarify the needs of the participant through a phone or personal conversation. Further investigation of their needs may be necessary. This may include consultation with other departments e.g. ACRC, city attorney's office or human resources.
5. The supervisor will forward the request to the ACRC, who will maintain a record of all requests. The ACRC will consult with the supervisor on the request and make decisions.
6. If the modification is granted, documentation is provided to the ACRC including applicable costs and instructions to staff on how the modification is to be handled.
7. In the event it is determined the modification may not be granted, the participant shall be advised in writing. Written documentation as to why the decision was made shall be provided to the ACRC.

SERVICE ANIMAL POLICY

The City of Apache Junction, through these policies, intends to address compliance with the Americans with Disabilities Act (the "ADA") and Section 504 of the Rehabilitation Act ("Section 504").

The following procedures implement this policy with regard to the use of service animals by persons with disabilities who are registered participants in city programs or authorized users of city sites and facilities, by city employees with disabilities, and by visitors with disabilities.

The purpose of this procedure is to ensure participants and authorized users, employees, and visitors with disabilities who have service animals can participate in and benefit from city services, programs, and activities, and to ensure the city does not discriminate on the basis of disability as identified in Titles I and II of the ADA.

Participants and authorized users may have a service animal with them in city facilities where they are authorized users as a reasonable modification. Persons with disabilities are invited to contact the City of Apache Junction ADA and Civil Rights Coordinator ("ACRC") at (480) 474-2635 or adacoordinator@ajcity.net.

Employees may have a service animal as a workplace accommodation. Please contact the City of Apache Junction Human Resources Department for information regarding this process.

Visitors may be accompanied by a service animal when observing programs, or enjoying city sites and facilities, as a reasonable modification. Persons with disabilities are invited to contact the City of Apache Junction ACRC at (480) 474-2635 or adacoordinator@ajcity.net for any questions about this policy.

Definitions

- A. **Service Animal:** A **dog** or a **miniature horse** that has been individually trained to perform tasks for the benefit of a person with a disability. Exceptions may be made by the Department on a case-by-case basis in accordance with the law. Tasks may include, but are not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to sounds, pulling a wheelchair, or retrieving dropped items.

Dogs or miniature horses that are not trained to perform tasks that mitigate the effects of a disability, including dogs or miniature horses that are used purely for emotional support, are not considered service animals and are not allowed on City of Apache Junction sites and facilities premises, unless otherwise specifically permitted, such as at the dog park.

- B. **Partner/Handler:** A person with a disability who uses a service animal as a reasonable modification, or a trainer.
- C. **Team:** A partner/handler and a service animal. The two work as a cohesive team in accomplishing the tasks of daily living.
- D. **Trainee:** A dog or a miniature horse being trained to become a service animal has the same rights as a fully trained service animal when accompanied by a partner/handler and identified as such.

General Rule Regarding Service Animals

As a general rule, the City of Apache Junction will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.

Restrictions/Areas of Safety

The city may impose some restrictions on service animals for safety reasons. Restrictions are considered individually to determine if the animal poses a danger to others at city sites, or could be in danger itself, and to determine if other reasonable modifications can be provided to assure that the individual enjoys access to the park, facility, or program. Questions about restrictions on service animals should be directed to the ACRC at (480) 474-2635 or adacoordinator@ajcity.net.

Responsibilities of Individuals Using Service Animals

An individual with a service animal is responsible for the following:

- A. Responding truthfully to the limited and appropriate inquiries that may be made by employees regarding the service animal.
- B. Ensuring that the animal meets any local licensing requirements, including maintenance of required immunizations for that type of animal.
- C. Service animal dogs are required to wear a dog license tag at all times.

- D. Partners/handlers must ensure that the animal is in a harness or on a leash or tether at all times. Exceptions may be considered individually.
- E. Partners/handlers must ensure that the animal is under control and behaves properly at all times. The supervision of the animal is solely the responsibility of its partner/handler. If the animal's behavior becomes a hygiene problem, or the animal acts in a threatening manner, the city may require the partner/handler to remove the service animal from the site.
- F. Partners/handlers must ensure that all local ordinances or other laws regarding cleaning up after the animal defecates are adhered to. Individuals with disabilities who physically cannot clean up after their own animals are not required to pick up and dispose of feces; however, these individuals should use marked service animal toileting areas where provided.
- G. Partners/handlers must keep the service animal in good health. If the service animal becomes ill, the partner/handler must remove it from the area. If such action does not occur, city staff may require it to leave.
- H. The city may exclude a service animal from all parts of its property if a partner/handler fails to comply with these restrictions, and in failing to do so, fundamentally alters the nature of programs, services, or activity offered by the city.
- I. The city may exclude a service animal from all parts of its property if a partner/handler fails to control the behavior of a service animal and it poses a threat to the health or safety of others.

Requirements for Staff, Participants, and Authorized Users

City of Apache Junction staff are responsible for the following:

- A. Allow service animals to accompany the partner/handler at all times and anywhere at a site except where animals are specifically prohibited, such as at a place where animals are held.
- B. Refrain from distracting a service animal in any way. Do not pet, feed, or interact with the animal without the partner/handler's invitation to do so.
- C. Shall not separate a partner/handler from a service animal.
- D. The city may take disciplinary action against any individual who fails to abide by these guidelines.

Temporary Exclusion of Service Animals

A participant or authorized user, employee, or visitor may report a concern regarding a service animal to City of Apache Junction staff.

Temporary Exclusion of a Service Animal Used by a Participant or Visitor:

1. In response to an immediate concern, city staff may determine that a service animal must be temporarily removed from parks, sites, or facilities. The employee authorized to make such decisions at that site, park, or facility shall notify the participant or visitor of this decision and that the incident will be reported immediately to the city. The employee shall then report the incident to the ACRC.
2. The ACRC will investigate all reported concerns and incidents where service animals have been temporarily removed from sites, parks, and facilities. The ACRC will consult with appropriate department personnel and determine whether or not the animal should be excluded from sites, parks, and facilities for an extended period of time, or permanently. The ACRC will notify the participant, authorized user, or visitor of his or her decision.

3. If it is appropriate for the service animal to be excluded from sites, parks, or facilities permanently, the ACRC will work with other department staff to ensure the participant, authorized user, or visitor receives appropriate reasonable modifications in place of the use of a service animal.
4. A participant, authorized user, or visitor who does not agree with the decision regarding removal from the premises may file an accessibility complaint. The complaint process is available at www.ajcity.net/ada.

Temporary Exclusion of an Employee's Service Animal:

In response to an immediate concern, the Human Resources Department may determine that a service animal must be temporarily removed from sites, parks, or facilities. The Human Resources Department Director (or designee) shall notify the employee of this decision and that the incident will be reported immediately to the ACRC.

The Human Resources Department Director (or designee) shall then report the incident to the ACRC.

1. The ACRC will investigate all reported concerns and cases where service animals have been temporarily removed from sites, parks, and facilities. The ACRC will consult with appropriate staff and determine whether or not the animal should be excluded for an extended period of time or permanently.

The ACRC shall notify the employee of his or her decision.

2. If it is appropriate for the animal to be excluded from sites, parks, and facilities permanently, the ACRC will ensure the employee receives appropriate accommodations in place of the use of a service animal.
3. An employee who does not agree with the resolution may file an appeal or formal complaint following the ADA complaint process.

Conflicting Disabilities

Individuals with medical issues (such as respiratory diseases) who are affected by animals should contact Human Resources if they have a concern about exposure to a service animal. The individual will be asked to provide medical documentation that identifies a disability and the need for an accommodation.

The appropriate Department staff will facilitate a process to resolve the conflict that considers the needs and conditions of all persons involved.

Clarifying an Animal's Status

It may not be easy to discern whether or not an animal is a service animal solely by observing the animal's conduct in relation to its handler, or observing the handler's disability. However, in other cases, an animal may only have a leash, and in still other situations, the partner/handler's disability is not apparent. In such circumstances, it may be appropriate for designated city staff such as facility managers, site directors, or administrative staff to ask: 1) whether the animal is required because of a disability, and 2) the work or task the animal has been trained to perform.

Emergency Situations

Emergency Responders (ERs) are trained to recognize service animals and to be aware that animals may try to communicate the need for help. A service animal may become disoriented from the smell of smoke in a fire or facility emergency, or from

RECORDS RETENTION/REQUIREMENTS

All complaints and requests for modification made shall be tracked in order to ensure the deadlines have been met. See Exhibit D for the Record of Complaints. The ACRC will be responsible to maintain the appropriate records that indicate the complaint, request, findings, and resolution.

Files for each complaint and request shall be maintained and retained for three (3) years following the date of the resolution by the ACRC.

LIMITED ENGLISH PROFICIENCY PLAN

The City of Apache Junction has Limited English Efficiency Plans specific to the Police Department and the Municipal Court. Each Plan is available in the applicable department and in the Human Resource Office.

An additional city-wide plan has been created and can be found on the city's website at www.ajcity.net/ada.

EMPLOYMENT

The City of Apache Junction complies with Title I as it relates to all employment practices. All inquiries, grievances, and procedures are to be directed to the Human Resources office at 300 E. Superstition Blvd. Building F, Apache Junction, Arizona 85119.

DEFINITIONS

For the purpose of clarification, the following definitions are used:

Program – an event or activity that is provided by the city for the benefit of the citizens which requires citizen attendance and involvement e.g. classes and special events.

Service – is a function of the city government and provided by the city and its employees.

PLAN UPDATE

Updates to the Civil Rights Plan will be made annually and will be made available to all federal and state agencies that seek for review and clarification.

The Arizona Department of Transportation will require that a Non-Discrimination Agreement be signed annually in August and submitted to the ADOT Civil Rights Office, see Exhibit K.

INFRASTRUCTURE INVENTORY

An inventory and GIS map of all city Infrastructure relevant to ADA compliance can be found as Attachment A.

BUILDING AND FACILITY INVENTORY

The City of Apache Junction will evaluate each of the city-owned buildings and facilities to ensure ADA compliance. The locations to be evaluated include:

City Hall	300 E. Superstition Blvd. Apache Junction, AZ 85119
Police Department	1001 N. Idaho Rd. Apache Junction, AZ 85119
Multi-Generational Center	1035 N. Idaho Rd. Apache Junction, AZ 85119
Public Library	1177 N. Idaho Rd. Apache Junction, AZ 85119

Parks and Recreation Admin.	1001 N. Idaho Rd. Apache Junction, AZ 85119
Parks and Recreation - Meeting Hall	1001 N. Idaho Rd. Apache Junction, AZ 85119
Conference Center	1001 N. Idaho Rd. Apache Junction, AZ 85119
Information Technology	1001 N. Idaho Rd. Apache Junction, AZ 85119
Complex Park	1035 N. Idaho Rd. Apache Junction, AZ 85119
Prospector Park	3015 N. Idaho Rd. Apache Junction, AZ 85119
Rodeo Park Event Center	1590 E. Lost Dutchman Blvd. Apache Junction, AZ 85119
Veterans Memorial Park	1001 N. Idaho Rd. Apache Junction, AZ 85119
Little League Complex	1700 W. Broadway Rd. Apache Junction, AZ 85120
Superstition Shadows Park	1091 W. Southern Ave. Apache Junction, AZ 85120
Skate park and aquatics center	
Silly Mountain Park	Silly Mountain Rd/US Highway 60 Apache Junction, AZ 85119
Public Works	575 E. Baseline Rd. Apache Junction, AZ 85119

Each building and facility will be evaluated by 15 Elements (see Exhibit E):

- Element 1: Accessible routes
- Element 2: Parking
- Element 3: Ramps
- Element 4: Entrances and interior doors
- Element 5: Elevators
- Element 6: Stairs
- Element 7: Restrooms
- Element 8: Drinking fountains
- Element 9: Hazardous areas and warning signals
- Element 10: Meeting and conference areas
- Element 11: Public telephones
- Element 12: Picnic areas
- Element 13: Signs and information displays
- Element 14: Seating, tables, and work areas
- Element 15: Other building elements and specialized facilities

The Building and Facility Inventory report can be found as Attachment B.

The City of Apache Junction hired a consultant to complete the building and facilities inventory and assessment of the parks and recreation facilities. This complete report is contained in a separate document.

PROGRAM AND SERVICES INVENTORY

The City of Apache Junction will evaluate each of the programs/services offered by the City of Apache Junction to ensure ADA compliance. Each program/service will be evaluated by 10 Elements (see Exhibit F):

- **Element 1: Policies and practices that limit the participation of individuals with disabilities**
Evaluate program eligibility including fees, admission, and other requirements in order to participate e.g. physical or mental fitness, performance, safety standards, testing, education, work experience, income level, credit rating, insurance, and requirements that encourage and/or prohibit participation based upon disability.
- **Element 2: Information and training for staff**
How are employees advised and/or trained to be aware of policies and obligations which enable persons with disabilities to participate in programs/services?
- **Element 3: Use of contractors**

Does the program/service utilize an outside contractor? If so, how are they advised and/or trained to be aware of policies and obligations which enable persons with disabilities to participate in programs/services? Further how is this monitored to ensure compliance?

- **Element 4: Transportation**

Is transportation provided to volunteers, participants, etc.? How is this transportation accessible to the visually, hearing, and mobility impaired?

- **Element 5: Documents and publications**

How are documents and other print materials made available to the visually impaired? List the other formats in which these items are accessible e.g. audio, large print, braille. Are documents written in easy to read/understand language? How are individuals with disabilities portrayed in publications?

- **Element 6: Audio-visual presentations**

How are presentations made accessible? How are individuals with disabilities portrayed in presentations?

- **Element 7: Automated electronic equipment**

Are computers, copy machines, fax machines, and other equipment used by participants? If so, how are they accessible?

- **Element 8: Emergency evacuation**

How are persons with disabilities advised of emergency evacuation procedures?

- **Element 9: Reasonable accommodation**

How are programs/services reasonably accommodated to persons with disabilities?

- **Element 10: Notification**

How are all persons notified of their right to participate in programs/services? How are persons notified of special procedures and modifications made available to persons with disabilities? How are persons notified of meetings? How are persons notified on how to file a complaint including claims of discrimination?

The Program Inventory report can be found as Attachment C.

CIVIL RIGHTS PROGRAM INVENTORY

The City of Apache Junction will evaluate each of the programs/services offered by the City of Apache Junction to ensure Civil Rights compliance are evaluated by the following six elements (See Exhibit H):

- **Element 1:** Access to information about the program/service.
- **Element 2:** Methods for advertising program/service.
- **Element 3:** Assistance available for non-English speaking participants.
- **Element 4:** Target audience for program/service.
- **Element 5:** Sample of residents served; and
- **Element 6:** Civil Rights deficiencies identified.

The Civil Rights Inventory report, a comprehensive listing of all programs and services, which identify the programs/services that are deficient or non-compliant can be found as Attachment D.

COMPLIANCE PLAN

All programs and services determined non-compliant shall be made compliant. A plan for compliance can be found as Attachment E.

TITLE II AMERICAN WITH DISABILITIES ACT AND TITLE VI CIVIL RIGHTS COMPLAINTS

CITY OF APACHE JUNCTION
300 E. SUPERSTITION BLVD.
APACHE JUNCTION, ARIZONA 85119

CITY OF APACHE JUNCTION

The City of Apache Junction (and its subcontractors, if any) complies with Title II of the Americans with Disabilities Act and Title VI of the Civil Rights Act of 1964. The level and quality of transportation service will be provided without regard to race, color, national origin, age, sex or disability.

Any person who believes he/she or any specific class of persons is subjected to discrimination prohibited by Title II and Title VI may, by him/herself or by a representative, file a written complaint with the City of Apache Junction, ADOT Civil Rights Office or the Federal Transit Administration (FTA). If the complaint is filed against the City of Apache Junction, it is required to forward the complaint to the ADOT Civil Rights Office. All complaints will be promptly investigated by the ADOT Civil Rights Office or the FTA.

Contact information for the ADOT Civil Rights Office: ADOT Civil Rights Office,
1135 N. 22nd Ave., 2nd Floor Mail Drop 154A, Phoenix, AZ 85009, (602) 712-7761.

For further information on the *City of Apache Junction* nondiscrimination obligation contact:

City of Apache Junction
ADA and Civil Rights Coordinator
300 East Superstition Blvd.
Apache Junction, Arizona 85119
(480) 474-5092

Information in languages other than English will be provided as needed and will be consistent with DOT LEP Guidance.

The Americans with Disabilities Act of 1990 (ADA) protects persons with mental or physical disabilities from discrimination in connection with the provision of transportation service. Wheelchair accessible vehicles will be available and will be operated in compliance with the ADA.



City of Apache Junction Request for Accommodation Form

Date:

Name:

Address:

Phone:

City:

Email:

Zip Code:

City Program, Activity or Position Affected:

Date Desired (If applicable):

Description of Accommodation Requested:

Nature of Disability:

I hereby request the above accommodation and affirm that I am a qualified individual with a disability pursuant to the Americans with Disabilities Act.

Signature

Parent's signature if minor

Please note that a certification of disability from a Physician may be requested.

TO BE COMPLETED BY THE CITY

Date Received:

Name:

Department:

Forwarded to ADA and Civil Rights Coordinator for action/investigation on:

Action Taken:

Date:



City of Apache Junction ADA and Civil Rights Complaint Form

Date filed:

Complainant Information

Name:

Address:

City:

Zip code:

Phone:

Email:

Preferred contact:

Designee Information (if applicable)

Name:

Address:

City:

Zip code:

Phone:

Email:

Preferred contact:

Details of Complaint

Date of incident (must be filed within 180 days of incident):

Location of incident:

City department/employee you spoke with:

Complaint description - Provide a brief summary of the situation regarding the ADA or Civil Rights complaint. Please provide names and detailed information:

Please submit to:
City of Apache Junction
ADA and Civil Rights Coordinator
300 East Superstition Blvd.
Apache Junction, Arizona 85119

Phone: (480) 474-5092
TDD: (480) 983-0095
Email: bpowell@ajcity.net



Title VI Complaint Form

Note: The following information is needed to assist in processing your complaint.

Complainant's Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Person Discriminated Against (someone other than complainant)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Which of the following best describes the reason you believe the discrimination took place?

☐ Race/Color (Specify) _____ ☐ National Origin (Specify) _____
☐ Sex (Specify) _____ ☐ Age (Specify) _____ ☐ Disability (Specify) _____

On what date(s) did the alleged discrimination take place? _____

Describe the alleged discrimination. Explain what happened and who you believe was responsible (if additional space is needed, add a sheet of paper).

List names and contact information of persons who may have knowledge of the alleged discrimination.

Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? Check all that apply.

☐ Federal Agency ☐ Federal Court ☐ State Agency ☐ State Court ☐ Local Agency

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Please sign below. You may attach any written materials or other information you think is relevant to your complaint.

Complainant Signature

Date

Number of attachments: _____

Submit form and any additional information to:

ADOT Civil Rights Office
Title VI Program Manager
1135 N 22nd Ave. 2nd Floor
Phoenix, AZ 85009
Phone: 602-712-7761 • Fax: 602-712-8429

RECORD OF COMPLAINTS

[illegible]



Building and Facility Inventory Form

Building/facility name

Address/location

Phone number

Hours of operation

Function of operation

Size of building/facility

Date of construction

The building or facility is subject to ADA requirements if it was built or substantially altered after 1968. If this facility is not subject to ADA, stop here.

Element 1: Accessible routes

Evaluate all routes to the building or facility. Is there at least one accessible route that connects all parts of the facility?

Once you have identified a route that may be "accessible", confirm that it meets all of the criteria below:

Indicator	Response	Requirement	Accessible (Yes/No)
Width of the path		Not less than 36"	
Is the route clear of any benches, vegetation, water fountain, etc.		If present it may not reduce the width of the route to be less than 36"	
Size and distance of passing space		60" X 60" every 200'	
Height of headroom clearance		Minimum of 80"	
Surface		Clear, stable, smooth, slip resistant	
Slope		Does not exceed 1:20	
Levels of grade		Should not be interrupted by ½" or more changes in level or steps	

Provide additional information, if applicable about the accessible route:

Question	Response	Requirement	Accessible (Yes/No)
Is there a landing to the entryway			
Width of the landing			
Length of the landing		Not less than 60" in diameter	
Hallways		36" wide except at doorways	

Element 2: Parking

Evaluate the parking lot that serves the building/facility. Respond to the questions below:

Question	Response	Requirement	Accessible (Yes/No)																		
Total number of parking spaces																					
Total number of designated accessible spaces		<table><tr><th>Spaces</th><th>Accessible</th></tr><tr><td>1-25</td><td>1</td></tr><tr><td>26-50</td><td>2</td></tr><tr><td>51-75</td><td>3</td></tr><tr><td>76-100</td><td>4</td></tr><tr><td>101-15</td><td>5</td></tr><tr><td>151-200</td><td>6</td></tr><tr><td>201-300</td><td>7</td></tr><tr><td>301-400</td><td>8</td></tr></table>	Spaces	Accessible	1-25	1	26-50	2	51-75	3	76-100	4	101-15	5	151-200	6	201-300	7	301-400	8	
Spaces	Accessible																				
1-25	1																				
26-50	2																				
51-75	3																				
76-100	4																				
101-15	5																				
151-200	6																				
201-300	7																				
301-400	8																				
Are the spaces marked with the universal symbol, striped and signed																					
Width of space		8'																			
Width of access aisle		5'																			
Number of van spaces																					
Width of access aisle		8'																			
Distance from entrance																					

Are the designated spaces on an accessible route to the building/facility? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Spaces are clear of other parking and traffic lanes			
Width of path		Not less than 36"	
Ramp or grade slope		Not to exceed 1:12	

Landing size		Not less than 60" diameter	
--------------	--	----------------------------	--

Element 3: Ramps

Is there a ramp leading to the building/facility? Is there a ramp located whenever the route crosses a curb and where cars do not park? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Degree of rise		Shall not exceed 1:12	
Length of ramp			
Surface		Clear, stable, smooth, slip resistant	
Landing size		Wide as the ramp and 60" long at top and bottom	
Is there a handrail provided on both sides		Required	
Is the handrail next to the wall		Wall must be a smooth surface	
Diameter of handrail gripping surface		1 ¼ - 1 ½" freestanding 1 ½" next to wall	
Surface of handrail		Ends and edges are rounded smoothly	
Is the handrail stable, solidly anchored		Required	
Is the handrail parallel with the slope of the ground		Required	
Height of handrail		If rise is more than 6" and the length is more than 72" handrails should be 30-34" high	

Element 4: Entrances and interior doors

Is there at least one principle entrance located on the accessible route? Is that entrance free of obstacles? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Type of door e.g. Power, Non-power, Two door series			
Width of door		Power/Non-power = 32" minimum, Two door = 42" plus door swing	
If non-powered, is there a clear and level maneuvering space		Required	

Shape and height of knobs		Handles can be operated with one hand, no need to grasp or turn and 48" high	
Effort level to open exterior hinged door		Maximum force 8.5 lb similar to opening a refrigerator	
Effort level to open interior hinged door		5 lb	
Threshold height		Beveled edges no greater than ½" high	
Threshold height for sliding doors		Maximum ¾" high	
Distance between open set of doors		48"	
Sweep period of closing door		3 seconds or more	

Element 5: Elevators

Is there an elevator that serves each level on the accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Is it an automatic self-leveling elevator with reopening devices		Required	
Size of car		double door 51" X 80", single door 51" X 68"	
Height of call buttons		Centered at 42" or less from floor	
Call buttons lighted		Required	
Height of controls		Highest button 48"	
Button size and characteristics		¾", marked with raised characters	
How long does the door remain open		Minimum 3 seconds	
Visual and audible floor indicators present in an emergency		Required	
Door width		36"	
Floor surface		Firm, stable, slip resistant	
Size of gap between floor and landing platform		No more than 1 ¼"	

Element 6: Stairs

Are there stairs on the accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Number of steps			
Steps heights are uniform		Required	
Step depths		At least 11"	
Overhang on steps		Less than 1 ½ and curved	
Rise			
Is there a handrail provided on both sides		Required	
Is the handrail next to the wall		Wall must be a smooth surface	
Diameter of handrail gripping surface		1 ¼ - 1 ½" freestanding 1 ½" next to wall	
Surface of handrail		Ends and edges are rounded smoothly	
Is the handrail stable, solidly anchored		Required	
Is the handrail parallel with the slope of the ground		Required	
Height of handrail		If rise is more than 6" and the length is more than 72" handrails should be 30-34" high	

Element 7: Restrooms

Is there a restroom available on the accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Width of door		At least 32"	
Door handle type – is ADA symbol present		Lever handle or push/pull, ADA symbol must be present	
Clear turning space diameter		60" turning radius	
Width of stall door		32"	
Stall floor space		With floor mounted toilet 59" X 60", with wall mounted 56" X 60"	
Height of toilet		17" – 19" with no spring set seat	
Distance of seat from side wall			

Measurements of grab bars H X L X D		Height 33"-36"; Length 36" minimum; Depth 1 1/2" from side and back walls	
Height of wall mounted urinal to basin opening		17" from floor	
Clear floor space in front of urinal		30" X 48"	
Toilet paper dispenser height		At least 19" above floor	
Height from floor to top of sink		34" maximum	
Height from floor to bottom of sink		29" maximum	
Clear floor space under the sink		30" X 48"	
Height of faucet control		No more than 44" above ground	
Type of faucet – automatic or hand operated		Hand operated cannot be tight gripping, pinching or twisting of wrist	
Height of mirror		At least 40" above floor	
Towel dispenser and trash		At least 40" above floor	

Element 8: Drinking fountains

Is there a drinking fountain available on the accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Height of spout		36" above the floor in front of unit with water flow at least 4" high and parallel to front of unit	
Control type		Control must be operable with one hand without grasping or twisting	
Height of wall mounted units		Bottom of apron to floor at least 27"	
Height of built in unit		At least 30" X 48" in front of unit	

Element 9: Hazardous areas and warning signals

Are there warning systems available in case of emergencies? If so, are there visual and audible systems provided?

Element 10: Meeting and conference areas

Are there meeting spaces available for meetings and group gatherings? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
How many wheelchair spaces are available		Room capacity Wheelchair spaces 50-75 3 76-100 4 101-150 5 151-200 6 201-300 7 301-400 8	
Location of wheelchair spaces		Must be adjacent to accessible route and ramped to different seating levels	
Location of performing areas		Must be on an accessible route	
Audio system		In large areas, there must be an amplification system with wireless headphones	

Element 11: Public telephones

Is there at least one public telephone available on each level and on an accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Size of clear floor space at telephone		30" X 48"	
Height of highest operable control		48" for front approach and 54" for parallel approach	
Are there push button controls		Required	
Provisions for hearing impaired		Required	

Element 12: Picnic areas

Is there a picnic area located on an accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Size of tables		At least 30" wide, 29-34" high, with an extended end at least 19" from table legs	
Surface		Firm, stable, level and slip resistant	

Grill measurements		Cooking surface 30-36" high on paved level textured surface at least 3' in all directions. Fire at most 18" high, heat resistant handles with horizontal reach at most 15"	
Trash cans		Rounded corners no higher than 36"	
Shelters		Located on a firm level path	

Element 13: Signs and information displays

Information available must be accessible. Confirm that these areas meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
TTY/TDD number		Required	
Availability of sign language, caption films, and other services publicized		Required	
Exhibits, signs, labels		54" – 65" high	
Accessibility features of building/facility publicized in print materials		Required	
Signs lite in high contrast colors and under non-glare glass		Required	
Directional, warning, and emergency exit signs are raised or indented lettering		Required	

Element 14: Seating, tables, and work areas

Is there seating, tables, and other work areas located on an accessible route? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Table height		Frontal approach 30" X 30" plus 19" under table – L-shaped approach 36" X 30" plus 19" under table	
Table surface height		28 – 34" from floor	
Knee clearance		At least 27" high, 30" wide, and 19" deep	
Height of reception counter		36" from floor	

Element 15: Other building elements and specialized facilities

Are the bathing facilities e.g. tub and/or shower accessible? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
How many showers are available			
How many showers are accessible		At least one shower should be accessible	
Shower stall size		36" X 36"	
Seat provided in stall		The seat shall be mounted 17" to 19" from the bathroom floor and shall extend the full depth of the stall. The seat shall be on the wall opposite the controls.	
Grab bars in stall		The diameter of a handrail or grab bar shall be 1 1/4" to 1 1/2". If mounted adjacent to a wall, the space between the wall and the grab bar shall be 1-1/2".	
Faucet		All controls shall be mounted on the side wall opposite the seat.	
Shower head		A shower spray unit with a hose at least 60" can be used as a fixed shower head or as a hand-held.	
Threshold/curb		Curbs in shower stalls 36" X 36" shall be no higher than 1/2". Shower stalls that are 30" X 60" shall not have curbs.	

Are the storage facilities accessible? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Clear floor space		30" X 48"	
Forward reach		Maximum height 48", minimum low forward 15"	
Side reach		Maximum height 54", minimum low reach 9"	
Door knob/hardware		Operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. Touch latches and U-shaped pulls acceptable	

Are the food service facilities accessible? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Food service lines		Minimum clear width of 36" – 42" preferred. Tray slides no higher than 34" above floor.	
Tables and chairs		Must comply with criteria in Element 14 and/or Element 12	

Is the library accessible? Confirm that it meets all of the criteria below:

Question	Response	Requirement	Accessible (Yes/No)
Number of tables/chairs and seating areas			
Number of accessible tables/chairs and seating areas		5% of all seating and tables meet the accessibility criteria (see Element 14)	
Height of card catalog		Maximum 48"	
Aisle clear near catalog		Required	
Aisle width of the stacks		Minimum 42"	
Check out area measurements		Must comply with criteria in Element 14	



Program/Services Inventory Form

Program

Location of Program

Description of Program

Element 1: Policies and practices that limit the participation of individuals with disabilities

Evaluate program eligibility including fees, admission, and other requirements in order to participate e.g. physical or mental fitness, performance, safety standards, testing, education, work experience, income level, credit rating, insurance, and requirements that encourage and/or prohibit participation based upon disability.

Element 2: Information and training for staff

How are employees advised and/or trained to be aware of policies and obligations which enable persons with disabilities to participate in programs/services?

Element 3: Use of contractors

Does the program/service utilize an outside contractor? If so, how are they advised and/or trained to be aware of policies and obligations which enable persons with disabilities to participate in programs/services? Further how is this monitored to ensure compliance?

Element 4: Transportation

Is transportation provided to volunteers, participants, etc.? How is this transportation accessible to the visually, hearing, and mobility impaired?

Element 5: Documents and publications

How are documents and other print materials made available to the visually impaired? List the other formats in which these items are accessible e.g. audio, large print, braille. Are documents written in easy to read/understand language? How are individuals with disabilities portrayed in publications?

Element 6: Audio-visual presentations

How are presentations made accessible? How are individuals with disabilities portrayed in presentations?

Element 7: Automated electronic equipment

Are computers, copy machines, fax machines, and other equipment used by participants? If so, how are they accessible?

Element 8: Emergency evacuation

How are persons with disabilities advised of emergency evacuation procedures?

Element 9: Reasonable accommodation

How are programs/services reasonably accommodated to persons with disabilities?

Element 10: Notification

How are all persons notified of their right to participate in programs/services? How are persons notified of special procedures and accommodations made available to persons with disabilities? How are persons notified of meetings? How are persons notified on how to file a complaint including claims of discrimination?

DO NOT REMOVE THIS NOTICE
NOTICE OF REGULAR MEETINGS OF THE CITY OF APACHE JUNCTION
CITY COUNCIL, AND ITS BOARDS AND COMMISSIONS

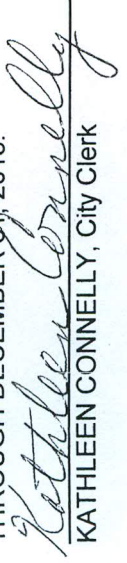
PURSUANT TO ARIZONA REVISED STATUTES § 38-431.02 NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE CITY OF APACHE JUNCTION CITY COUNCIL AND ITS BOARDS AND COMMISSIONS WILL HOLD THEIR REGULAR MEETINGS AT THE FOLLOWING LOCATIONS, DAYS, AND TIMES:

MEMBERS OF ANY OF THE PUBLIC BODIES LISTED BELOW WILL ATTEND EITHER IN PERSON OR BY TELEPHONE, VIDEO OR INTERNET CONFERENCING.

FOR MORE INFORMATION PLEASE CONTACT THE CITY CLERK DEPARTMENT AT (480) 982-8002.

ORGANIZATION	MEETING DAY	MEETING TIME	LOCATION	AGENDAS AVAILABLE AT
CITY COUNCIL: Work Session Regular Meeting	Day before Reg. Mtg. 1st and 3rd Tuesdays	7:00 p.m. 7:00 p.m.	City Hall Complex City Council Chambers 300 E. Superstition Blvd. Apache Junction, AZ	City Clerk Department 300 E. Superstition Blvd. Apache Jct., AZ 85119 www.aicity.net/index.aspx?NID=56
PLANNING & ZONING COMMISSION: Work Session Regular Meeting	2nd Tuesday 4th Tuesday	7:00 p.m. 7:00 p.m.	City Hall Complex City Council Chambers 300 E. Superstition Blvd. Apache Junction, AZ	Development Services Dept. 300 E. Superstition Blvd. Apache Jct., AZ 85119 www.aicity.net/index.aspx?NID=338
BOARD OF ADJUSTMENT	2nd Monday	7:00 p.m.	City Hall Complex City Council Chambers 300 E. Superstition Blvd. Apache Junction, AZ	Development Services Dept. 300 E. Superstition Blvd. Apache Jct., AZ 85119 www.aicity.net/index.aspx?NID=338
PARKS AND RECREATION COMMISSION	1st Wednesday	6:00 p.m.	City Hall Complex City Council Chambers 300 E. Superstition Blvd. Apache Junction, AZ	Parks and Recreation Dept. 1001 N. Idaho Road Apache Jct., AZ 85119 www.aicity.net/index.aspx?NID=348
LIBRARY BOARD OF TRUSTEES	2nd Thursday	6:30 p.m.	Apache Junction Library 1177 N. Idaho Rd. Apache Junction, AZ	Public Library 1177 N. Idaho Rd. Apache Jct., AZ 85119 www.aipj.org/library/board.htm

MEETING DATES MAY BE ADJUSTED AND CANCELLED DUE TO CONFLICTS WITH LEGAL HOLIDAYS. THIS NOTICE IS EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2013.


KATHLEEN CONNELLY, City Clerk



Civil Rights Inventory Form

Program

Location of Program

Description of Program

Element 1: Access to Information

Element 2: Methods for advertising

Element 3: Assistance available for non-English speaking participants

Element 4: Target Audience

Element 5: Sample of residents served

Element 6: Civil Rights deficiencies identified

Public Meeting – Sign In Sheet

Program:

Date/Time:

Location:

[illegible]

* Ethnicity options

American Indian		Caucasian
Alaskan Native		Asian
African American		Pacific Islander
Native Hawaiian		Other

WE'RE HERE TO HELP!



HOW MAY WE ASSIST YOU

**The City of Apache Junction
invites and welcomes people of all abilities
to use our programs, sites and facilities.**

**Any question about our service for
people with disabilities can be answered
by our, ADA Coordinator (480) 474-5066,
TDD (480) 983-0095, or adacoordinator@ajcity.net.**

**Additional information may be found
at www.ajcity.net/ada.**

TITLE VI NON-DISCRIMINATION AGREEMENT

Arizona Department of Transportation and City of Apache Junction

Policy Statement

The City of Apache Junction, hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100259 [S.557] March 22, 1988.)

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s ADA and Civil Rights Coordinator, is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation(CFR) 200 and 49 Code of Federal Regulation 21.

Name of Responsible Agency Official (Please Print)

Title

Date

Title VI Program

Organization and Staffing

Pursuant to 23 CFR 200, City of Apache Junction has appointed a Title VI Specialist who is responsible for Attachment 1, which describes the hierarchy for City of Apache Junction's Title VI Program, including an organization's chart illustrating the level and placement of Title VI responsibilities.

Assurances

49 CFR Part 21.7

The (Name of the Recipient), hereby gives assurances:

1. That no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are Federally funded or not. Activities and programs which the recipient hereby agrees to carry out in compliance with Title VI and related statutes include but are not limited to:
 - List all major programs and activities of the recipient and Title VI responsibilities for each one of them. Include information as Attachment 2 to this Nondiscrimination Agreement.
2. That it will promptly take any measures necessary to effectuate this agreement.
3. That each program, activity, and facility as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.
4. That these assurances are given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the recipient by the Arizona Department of Transportation (ADOT) under the Federally-Funded Program and is binding on it, other recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Recipient.
5. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federally-Funded programs and, in adapted form all proposals for negotiated agreements.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

6. That the Recipient shall insert the clauses of Appendix 1 of this Agreement in every contract subject to the Act and the Regulations.
7. That the Recipient shall insert the clauses of Appendix 2 of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
8. That the Recipient shall include the appropriate clauses set forth in Appendix 3 of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a Federal Aid Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a Federal Aid Program.
9. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

Implementation Procedures

This agreement shall serve as the recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. grants and loans of Federal funds,
2. the grant or donation of Federal property and interest in property,
3. the detail of Federal personnel,
4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient, and
5. any Federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

The recipient shall:

1. Issue a policy statement, signed by the head of the recipient, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by ADOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the recipient shall be held responsible for implementing Title VI requirements.
3. Establish a civil rights unit and designate a coordinator who has a responsible position in the organization and easy access to the head of the recipient. This unit shall contain a Title VI Specialist, who shall be responsible for initiating and monitoring Title VI activities and preparing required reports.
4. Adequately staff the civil rights unit to effectively implement the civil rights requirements.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin or sex, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the recipient's report

of investigation, will be forwarded to ADOT's Civil Rights Office within 10 days of the date the complaint was received by the recipient.

6. Collect statistical data (race, color, national origin, sex) of participants in, and beneficiaries of the programs and activities conducted by the recipient.
7. Conduct Title VI reviews of the recipient and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year.
 - a) Annual Work Plan
Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.
 - b) Accomplishment Report
List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Specialist and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Specialist. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the recipient.

Discrimination Complaint Procedure

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the recipient's Title VI Specialist for review and action.
2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:
 - a) The date of alleged act of discrimination; or
 - b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Specialist. If necessary, the Title VI Specialist will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the recipient's investigative procedures.
4. Within 10 days, the Title VI Specialist will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as ADOT and USDOT.
5. The recipient will advise ADOT within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to ADOT:
 - a) Name, address, and phone number of the complainant.
 - b) Name(s) and address(es) of alleged discriminating official(s).
 - c) Basis of complaint (i.e., race, color, national origin or sex)
 - d) Date of alleged discriminatory act(s).
 - e) Date of complaint received by the recipient.
 - f) A statement of the complaint.

- g) Other agencies (state, local or Federal) where the complaint has been filed.
 - h) An explanation of the actions the recipient has taken or proposed to resolve the issue raised in the complaint.
6. Within 60 days, the Title VI Specialist will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.
7. Within 90 days of receipt of the complaint, the head of the recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with ADOT, or USDOT, if they are dissatisfied with the final decision rendered by the Recipient. The Title VI Specialist will also provide ADOT with a copy of this decision and summary of findings upon completion of the investigation.
8. Contacts for the different Title VI administrative jurisdictions are as follows:

Arizona Department of Transportation (ADOT)

Civil Rights Office

1135 N 22nd Avenue, 2nd Floor

Phoenix, AZ 85009

(602) 712-7761

Federal Highway Administration

Arizona Division Office

4000 North Central Avenue,

Suite 1500

Phoenix, AZ 85012-3500

(602) 379-36456

Sanctions

In the event the recipient fails or refuses to comply with the terms of this agreement, the ADOT may take any or all of the following actions:

- a) Cancel, terminate, or suspend this agreement in whole or in part;
- b) Refrain from extending any further assistance to the recipient under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the recipient.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the recipient.
- d) Refer the case to the Department of Justice for appropriate legal proceedings.

ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT):

Signature

Title

Date

CITY OF APACHE JUNCTION:

Signature

Title

Date

Appendix 1

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulations

The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination

The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Sub-contracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

4. Information and Reports

The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to ADOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Non-compliance

In the event of the contractor’s non-compliance with the non-discrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under the contract until the contractor complies, and/or;
- Cancellation, termination, or suspension of the contract, in whole or in part

6. Incorporation of Provisions

The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request ADOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Appendix 2

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the state of Washington will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with an in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation ADOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the state of Washington all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the state of Washington, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the state of Washington, its successors, and assigns.

The state of Washington, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)* (2) that the state of Washington, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination of federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned non-discrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.¹

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

Appendix 3

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by City of Apache Junction pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Arizona Department of Transportation (ADOT) pursuant to the provisions of Assurance 8.

The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

City of Apache Junction Parking Lot Accessibility Plan

For existing/future publicly accessible parking lots at municipally operated facilities

PARKING LOT TEMPLATE

Parking Stall Dimensions

Accessible parking stalls are a minimum of 8' wide. An adjacent access aisle must also be a minimum of 5' wide, and may be shared by two accessible stalls. The access aisle shall be diagonally striped. See below table for number of spaces needed.

Van accessible parking stalls are a minimum of 11' wide. An adjacent access aisle must also be 5' wide. ***In the alternative***, an acceptable dimension for a van accessible stall is an 8' wide stall with an adjacent 8' wide access aisle.

The collection of signs at each stall must include the US Department of Transportation R7-8 standard sign (the blue icon in a wheelchair). Unless the City has adopted a higher fine by ordinance, the sign must note the state-adopted fine.

Accessible parking spaces sized for van use must contain a sign designating the space as "van accessible". The 2010 Standards require one (1) out of every six (6) accessible parking spaces to be sized for and identified as "van accessible". If all accessible spaces in the parking lot are ALSO "van accessible" then the additional signage is not required.

The bottom edge of the lowest sign at each space should be mounted a minimum of 60" above the finished grade so it cannot be obstructed by a parked vehicle. The signpost is to be located at the head of the accessible stall and the curb cut and detectable warning run the distance of the access aisle.

The 2010 Standards limits the slope to ***not more than 2.08% in any direction***.

Connection to the Accessible Route

The access aisles should connect to an accessible route. The maximum running slope for the accessible route is 5%, and to account for heaving and settling, it is recommend to design new areas at 4%.

The maximum cross slope is 2.08%. It is recommended to use compliant detectable warnings, which are available in a template with a colored background and raised, truncated domes.

Passenger Loading Zone

The loading zone must have an access aisle adjacent and parallel to vehicle pull-up space. The loading zone access aisle must be a minimum of 60" wide and 20' long.

PARKING LOT ACCESSIBILITY CHECKLIST FOR FUTURE SITES

CITE	ELEMENT: PARKING	Yes No N/A	Notes
208.2	Does the lot meet the minimum number of accessible parking spaces per the table below?		Total # standard spaces: Total #accessible spaces: Total #van accessible spaces:
208.3.1	Are the spaces located on the Shortest Accessible Route from the accessible parking space to an accessible entrance?		
502.2	Is the vehicular space 96" (8 feet) wide, and is the access aisle 60" (5 feet) wide and extend the full length of the space?		
502.2	Is there at least one van parking space (11 feet wide with a 5 foot wide access aisle located on the passenger side OR 8' wide with an 8' wide access aisle)?		
502.5	Is there 98" of vertical clearance for van designated parking at the space and from parking entry to the space?		
502.4	Is the slope in the stall or access aisle no greater than 1:48 in any direction? (2.08%)		
502.3.4	Are all of the access aisles clear of the vehicular way? (doesn't overlap vehicular way)		
502.4	Is the parking stall and access aisle compliant with 302; (CIL, gaps, surface firm, stable and slip resistant)?		
502.6	Is there a compliant sign for the accessible parking/van space(s) with the international symbol of accessibility, and Violation Sign? (exempt if 4 or less parking spaces)		
502.6	Is the bottom edge of the lowest sign 60" agl, measured from the parking surface?		
208.2.4	Is there a van accessible sign on at least one space?		
502.3	Do the Access Aisles connect the accessible parking space to an accessible entrance?		
502.7	Are parking spaces/access aisles designed so that cars and vans, when parked, cannot obstruct the required CW of adjacent accessible routes		

Note: The following table represents the number of accessible parking spaces needed for each lot depending on the number of total parking spaces available. If there are multiple parking areas, the required numbers of accessible parking spaces are based on each individual lot.

Minimum number of accessible parking spaces required:	
1 to 25: 1	151 to 200: 6
26 to 50: 2	201 to 300: 7
51 to 75: 3	301 to 400: 8
76 to 100: 4	401 to 500: 9
101 to 150: 5	501 to 1000: 2% of total
1001 and over: 20, plus 1 for each 100, or fraction thereof, over 1000	
For every 6 accessible parking spaces, there must be 1 van accessible spot.	

EXISTING PUBLIC PARKING LOTS – ACCESSIBILITY IMPLEMENTATION PLAN

Existing Parking Lot	Striping	Total Spaces	Total ADA	Van	Notes
Animal Control	2017/2018	22	2	0	Need to adjust size, quantity; Needs compliant signage if both aren't van accessible
City Hall	2014/2015	153	6	1	COMPLIANT
Library (West Parking Lot)	2014/2015	48	8	2	Two signs missing (but the pole and space are there)
Library (East Parking Lot)	2014/2015	98	4	4	COMPLIANT
Little League Park	2016/2017	51	4	2	Need to adjust size & add compliant signage
Multi-Generational Center	2014/2015	69	6	2	COMPLIANT
Parks and Rec (West Parking Lot)	2014/2015	96	4	4	COMPLIANT
Parks and Rec (East Parking Lot)	2014/2015	51	4	4	COMPLIANT
Parks and Rec (North Parking Lot)	2014/2015	29	2	2	COMPLIANT
Parks and Rec (South Parking Lot)	2014/2015	23	3	3	COMPLIANT
Police Department	2014/2015	20	2	1	Needs compliant signs
Prospector Park (West Parking Lot)	2016/2017	90	2	0	Need to adjust size, quantity, add compliant signage
Prospector Park (East Parking Lot)	2016/2017	122	4	3	Need to add 1 ADA
Prospector Park (North Parking Lot)	2016/2017	61	2	1	Need to add 1 ADA
Prospector Park (South Parking Lot)	2016/2017	121	5	3	COMPLIANT identification; but need to adjust grading/slopes
Public Works	2017/2018	13	1	1	Needs compliant signs
Rodeo Park	Primitive	N/A	0	0	Need to map out and add compliant signs; no striping; gravel
Silly Mountain Park	Primitive	N/A	1	1	Sign is COMPLIANT; no striping; gravel
SShadows Park (North Parking Lot)	Compliant	136	6	6	COMPLIANT
SShadows Park (South Parking Lot)	N/A	48	2	2	AJUSD Property, needs compliant signs

Highlighted items PW needs to note for future completion; all other items will be updated per parking renovations scheduled within the Parks and Recreation transition plan.

City of Apache Junction Accessible Signage Plan

For existing/future municipally operated, publicly accessible facilities

SIGNAGE TEMPLATE

Department signs serve several valuable purposes. First, signs assist way-finding in buildings. Second, signs identify important permanent elements of facilities, such as restrooms. Third, signs facilitate access by people with vision and physical limitations.

The Access Board requires different treatment for 2 types of signs. Signs for permanent spaces, such as a bathroom or a specific room, must comply with the standards for both Grade 2 Braille (703.2) and raised lettering (703.3) and the standards for installation height/location (703.4). For directional or informational signage though, only raised lettering is required.

CHECKLIST FOR SIGNAGE CREATION/INSTALLATION

CITE	ELEMENT: SIGNAGE Permanent Space Signage - signs designating permanent spaces and rooms; ie: restrooms, mechanical rooms, locker rooms	Yes No N/A	NOTES
703.1	Do signs have both visual and tactile characters?		
703.4.1	Is sign installed so that sign is mounted 48" min. to the baseline of the lowest tactile character and 60" max to the baseline of the highest character?		
703.5.5	Are letters the correct height based on the chart below?		
703.2, 216.2, 703.3, 703.5	Do interior and exterior signs designating permanent rooms and spaces have both tactile and Braille lettering?		
216.4.1, 703.1 703.2, 703.5	Do exit signs have visual, tactile and Braille lettering?		
703.6.2, 703.7.1	Does lettering and symbol of accessibility contrast with the background and have a non-glare finish?		
703.6.1	For pictograms, is the pictogram field 6" min with text descriptions and Braille below and outside of the pictogram field?		
703.3.2	Is Braille provided below the text, if multi-lined is it below the entire text body?		
703.2.2 703.5.3	Are raised characters in upper case and conventional in form?		
703.2.3 703.2.1	Are raised characters on signs between 5/8" to 2" high and raised at least 1/32"?		
703.4.2	Are signs with tactile characters located in the correct location with an 18" x 18" CFS for an approach to signs? <ul style="list-style-type: none"> • With closers - latch side, or push side of door if no door stop • Without closers- latch side • Double with one active leaf- door mounted on inactive leaf 		

	<ul style="list-style-type: none"> Double with two active leafs-right of the right hand door 		
CITE	ELEMENT: SIGNAGE Informational/Directional Signage – signs providing information or direction to interior spaces (excluding company logos, temporary signage, menus, occupant names, building addresses, building directories)	Yes No N/A	NOTES
216.3 703.5	Do directional and informational signs have visual characters that comply with 703.5.5? (see table below)		
703.5.1	Does the lettering contrast with the background and have a non-glare finish?		
703.2.3	Is lettering conventional in style? (no italics, scripts, etc)		
703.5.6	Are visual characters 40" min above the ground?		
CITE	ELEMENT: SIGNAGE Entry Signage	Yes No N/A	NOTES
216.6	If the entrance is not accessible, is there directional signage indicating the nearest accessible entry?		
216.6	Are accessible entries identified with the symbol of accessibility?		

Height to Finish Floor /Ground From Baseline of Character	Horizontal Viewing Distance	Minimum Character Height
40" to 70"	Less than 72"	5/8"
	More than 72"	5/8", plus 1/8" per foot of viewing distance above 72"
70+'' to 120''	Less than 180"	2"
	More than 180"	2", plus 1/8" per foot of viewing distance above 180"
120+''	Less than 21'	3"
	More than 21'	3", plus 1/8" per foot of viewing distance above 21'

EXISTING SIGNAGE – ACCESSIBILITY IMPLEMENTATION PLAN

The City of Apache Junction will make critical signage changes listed in Phase I of the transition plan. For all other updates to existing signage, changes will be made as signs are updated or replaced.

**ATTACHMENT A
INFRASTRUCTURE INVENTORY**

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ATTACHMENT B
BUILDING AND FACILITY INVENTORY

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ATTACHMENT C
PROGRAM INVENTORY

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ATTACHMENT D
CIVIL RIGHTS INVENTORY

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Site	Cite	Phase 1	Estimate	Dept.	Due	Status
Complex Park	1.2.1	Correct or repair sidewalk cross slope along AR to max 2.08%	\$4,000.00	PW		
Complex Park	1.2.2	Correct or repair sidewalk running slope along AR to max 5%	\$12,000.00	PW		
Library Park	1.2.1	Install compliant detectable warning at curb ramps and transitions from walkways to vehicular ways as a smart practice	\$235.00	PW		
Library Park	1.2.2	Repair, bevel, or ramp CIL along AR	\$150.00	PW		
Little League		NONE		P&R		
Multi-Gen	1.4.1	For all doors along the public circulation route, extend a pathway away from the building for emergency egress	\$1,250.00	P&R		
Multi-Gen	1.4.2	For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		
Multi-Gen	1.4.3	For all doors along the public circulation route, replace doors with ones having sidelight viewing windows max 43" aff	\$1,980.00	P&R		
Multi-Gen	1.4.4	Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Multi-Gen	1.6.1	For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		
Multi-Gen	1.6.2	For all doors along the public circulation route, inspect, adjust, and maintain 5 lbf to open interior doors	staff time	P&R		
Multi-Gen	1.8.1	Raise basketball hoops to min 80", or pad object to prevent hazard in overhead clearance	staff time	P&R		
Multi-Gen	1.8.2	Relocate protruding objects in gym and fitness or place cane detectable warning at foot of alarm covers, hand sanitizer, AED, first aid, shelves, and bottle holder	staff time	P&R		
Multi-Gen	1.8.3	Remove, or relocate storage in CFS at fixtures and operable parts	staff time	P&R		
Multi-Gen	1.8.4	Lower operating mechanisms to max 48" aff to highest operable part	\$250.00	P&R		
Multi-Gen	1.8.5	Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	P&R		
Multi-Gen	1.9.1	Employee only area permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through gym storage	staff time	P&R		
Multi-Gen	1.9.2	Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in fitness comm. rm	staff time	P&R		
Multi-Gen	1.9.3	For all other deficits, leave as is , employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here	n/a	P&R		
Multi-Gen	1.11.1	Acquire and mount signage for both, including access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character	\$300.00	P&R		
Multi-Gen	1.11.2	Adjust both stall doors to be self closing	staff time	P&R		
Multi-Gen	1.11.3	Relocate or recess towel dispensers and hand dryers in both to not interfere with general circulation path, protrusions can't be greater than 4"	\$1,000.00	P&R		
Multi-Gen	1.11.4	Lower sink in men's to max 34" aff to front of rim	\$1,697.50	P&R		
Multi-Gen	1.11.5	Lower urinal in men's so that rim height is max 17" aff	\$1,217.50	P&R		

Site	Cite	Phase 1	Estimate	Dept.	Due	Status
Multi-Gen	1.11.6	Replace stall hardware in men's with hardware operable without a tight pinch or grasp	\$150.00	P&R		
Multi-Gen	1.11.7	Lower tampon dispenser in women's to max 48" to highest operable part	staff time	P&R		
Multi-Gen	1.11.8	Remount toilet to 16" to 18" from the side wall to centerline in women's	\$1,306.00	P&R		
Multi-Gen	1.14.1	Install audible and visual alarms in rooms and spaces where alarms have been installed since 1992	\$815.00	P&R		
Multi-Gen	1.15.1	Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	staff time	P&R		
Multi-Gen	1.15.2	Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	staff time	P&R		
Multi-Gen	1.15.3	Mount signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	staff time	P&R		
Prospector	1.1.1	Parking Lot 1 - Create two or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping and locate on shortest route to amenities	\$4,536.50	P&R		
Prospector	1.1.2	Parking Lot 1 - Repaint stalls and access aisles to be 8' and 5' each	\$105.00	P&R		
Prospector	1.1.3	Parking Lot 1 - Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		
Prospector	1.1.4	Parking Lot 1 - Repair or correct slope of parking space and access aisle to max 2.08% in any direction	\$4,000.00	P&R		
Prospector	1.1.5	Parking Lot 1 - Maintain accessible parking surfaces to be free of debris	staff time	P&R		
Prospector	1.1.6	Parking Lot 1 - Acquire and mount correct fine sign for all stalls	\$300.00	P&R		
Prospector	1.1.7	Parking Lot 1 - Raise existing accessible parking signs so that lowest end of bottom sign is min 60" aff	staff time	P&R		
Prospector	1.1.8	Parking Lot 1 - Reconfigure accessible stalls to avoid requiring pedestrians to cross vehicular way, in the alternative, leave as is with striped crosswalk	\$105.00	P&R		
Prospector	1.1.1	Parking Lot 2 - Repaint stalls and access aisles to be 8' and 5' each	\$315.00	P&R		
Prospector	1.1.2	Parking Lot 2 - Repair or correct slope of parking space and access aisle to max 2.08% in any direction	\$12,000.00	P&R		
Prospector	1.1.3	Parking Lot 2 - Remove built up surface in two stalls and correct to be level or max 2.08% slope	\$1,000.00	P&R		
Prospector	1.1.4	Parking Lot 2 - Resurface stalls and access aisles to eliminate gaps and cracks	\$300.00	P&R		
Prospector	1.1.5	Parking Lot 2 - Acquire and mount at appropriate heights and locations accessible parking signs and fine signs for all the stalls	\$750.00	P&R		
Prospector	1.1.6	Parking Lot 2 - Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		

Site	Cite	Phase 1	Estimate	Dept.	Due	Status
Prospector	1.1.1	Parking Lot 3 - Create two or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping in adjacent lot (3A)	\$4,536.50	P&R		
Prospector	1.1.2	Parking Lot 3 - Acquire and mount correct fine sign for all stalls	\$300.00	P&R		
Prospector	1.1.3	Parking Lot 3 - Raise existing accessible parking signs so that lowest end of bottom sign is min 60" aff	staff time	P&R		
Prospector	1.1.4	Parking Lot 3 - Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		
Prospector	1.1.1	Parking Lot 4 - Create one or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping	\$2,268.25	P&R		
Prospector	1.1.2	Parking Lot 4 - Repair or correct slope of parking space and access aisle to max 2.08% in any direction	\$12,000.00	P&R		
Prospector	1.1.3	Parking Lot 4 - Acquire and mount at appropriate heights and locations accessible parking signs for all the stalls	\$300.00	P&R		
Prospector	1.1.4	Parking Lot 4 - Acquire and mount correct fine sign for all stalls	\$600.00	P&R		
Prospector	1.1.5	Parking Lot 4 - Raise existing accessible parking signs so that lowest end of bottom sign is min 60" aff	staff time	P&R		
Prospector	1.1.6	Parking Lot 4 - Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		
Prospector	1.12.1	Doors - For all doors along the public circulation route, widen AR to door to min 54" for maneuvering clearance	\$2,200.00	P&R		
Prospector	1.12.2	Doors - For all doors along the public circulation route, remove and rehang door to open from the opposite side to create 12" of maneuvering clearance on the push side	\$1,368.75	P&R		
Prospector	1.12.3	Doors - For all doors along the public circulation route, replace doors with ones having 80" overhead and 32" clear width	\$9,900.00	P&R		
Prospector	1.12.4	Doors - For all doors along the public circulation route, replace hardware with lever hardware where indicated	\$1,837.50	P&R		
Prospector	1.12.5	Doors - For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		
Prospector	1.12.6	Doors - For all doors along the public circulation route, inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	staff time	P&R		
Prospector	1.12.7	Doors - Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Prospector	1.12.1	South restroom - Remount signage on wall, latch side of the door, 48" to baseline of lowest character and 60" to baseline of highest character	staff time	P&R		
Prospector	1.12.2	South restroom - Adjust timing of sink faucets to remain on for min 10 seconds	staff time	P&R		
Prospector	1.12.3	South restroom - Insulate exposed pipes under one sink in both	\$110.00	P&R		
Prospector	1.12.4	South restroom - Remount grab bars in accessible stalls to 33" to 36" aff in both	\$562.50	P&R		

Site	Cite	Phase 1	Estimate	Dept.	Due	Status
Prospector	1.12.5	South restroom - Adjust stall doors to be self closing in both	staff time	P&R		
Prospector	1.12.6	South restroom - Relocate or recess hand dryers to not interfere with general circulation path in both, protrusions can't be greater than 4" in both	\$500.00	P&R		
Prospector	1.12.7	South restroom - Lower mirror so reflective surface is max 40" aff in men's	staff time	P&R		
Prospector	1.12.8	South restroom - Remount toilets to 16" to 18" from the side wall to centerline in men's	\$1,306.00	P&R		
Prospector	1.12.9	South restroom - Replace stall hardware with hardware operable without a tight pinch or grasp in women's	\$150.00	P&R		
Prospector	1.12.10	South restroom - Remount toilet paper dispenser max 7" to 9" from front of toilet, 15" to 48" aff and min 12" above or 1.5" below grab bar in women's	staff time	P&R		
Rodeo	1.1.1	Create one or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping of a firm, stable and slip resistant material	\$2,268.25	P&R		
Rodeo	1.2.1	Exterior EAR - Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to event space	\$625.00	P&R		
Rodeo	1.2.2	Exterior EAR - Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	\$105.00	P&R		
Rodeo	1.2.3	Exterior EAR - Repair, bevel, or ramp CIL along AR	\$150.00	P&R		
Rodeo	1.2.4	Exterior EAR - Correct or repair cross slope along AR to max 2.08%	\$4,000.00	P&R		
Rodeo	1.2.5	Exterior EAR - Correct or repair running slope along AR to max 5%	\$6,000.00	P&R		
Rodeo	1.2.6	Exterior EAR - Provide cane detectable warning at base of <u>service counter</u> along the AR	\$150.00	P&R		
Silly Mtn		NONE		P&R		
Sup. Shadows	1.1.1	Locate one stall to be adjacent to each park site feature	staff time	P&R		
Sup. Shadows	1.1.2	Repaint stalls and access aisles to be 8' and 5' each	\$210.00	P&R		
Sup. Shadows	1.1.3	Acquire and mount correct fine sign for all stalls	\$300.00	P&R		
Sup. Shadows	1.1.4	Raise existing accessible parking signs so that lowest end of bottom sign is min 60" aff	staff time	P&R		
Sup. Shadows	1.1.5	Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		
Sup. Shadows	1.1.6	Create a curb ramp to be max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as the ramp and 36" deep and side flares with a max slope 10% to connect parking to sidewalk	\$725.00	P&R		
Sup. Shadows	1.2.1	Exterior EAR - Correct slope of curb ramp side flares to max 10%	see 1.2.2	P&R		
Sup. Shadows	1.2.2	Exterior EAR - Correct curb ramp slope to max 8.33%	\$725.00	P&R		
Sup. Shadows	1.2.3	Exterior EAR - Install compliant detectable warning at transitions from walkways to vehicular ways as a smart practice	\$235.00	P&R		
Sup. Shadows	1.2.4	Exterior EAR - Repair, bevel, or ramp CIL along AR near tennis	\$150.00	P&R		

Site	Cite	Phase 1	Estimate	Dept.	Due	Status
Sup. Shadows	1.2.5	Exterior EAR - Correct or repair sidewalk running slope along AR to max 5%	\$6,000.00	P&R		
Sup. Shadows	1.2.1	Exterior ramp - Correct slope of ramp to max 8.33% on both ramps	\$12,000.00	P&R		
Sup. Shadows	1.2.2	Exterior ramp - Establish protocols for regular and frequent inspection and maintenance of surface of ramp	staff time	P&R		
Sup. Shadows	1.2.3	Exterior ramp - Install rail along bottom edge of ramp that prevents a 4" sphere from passing through	\$350.00	P&R		
Pool	1.1.1	Repaint stalls and access aisles to be 8' and 5' each	\$420.00	P&R		
Pool	1.1.2	Repair or correct slope of parking space and access aisle to max 2.08% in any direction	\$8,000.00	P&R		
Pool	1.1.3	Raise existing accessible parking signs so lowest end of bottom sign is min 60" aff	staff time	P&R		
Pool	1.1.4	Add one van parking sign to one accessible stall	\$150.00	P&R		
Pool	1.2.1	Correct ramp cross slope to max 2.08%	\$4,000.00	P&R		
Pool	1.2.2	Install rail along bottom edge of ramp that prevents a 4" sphere from passing through	\$350.00	P&R		
Pool	1.11.1	Men's exterior restroom - Replace signage, with one having Braille characters	\$150.00	P&R		
Pool	1.11.2	Men's exterior restroom - Replace stall hardware with hardware operable without a tight pinch or grasp	\$150.00	P&R		
Pool	1.11.3	Men's exterior restroom - Replace stall door of ambulatory stall with one that swings out and is self-closing	staff time	P&R		
Pool	1.11.4	Men's exterior restroom - Relocate or recess hand dryer to not interfere with general circulation path, protrusions can't be greater than 4"	\$250.00	P&R		
Pool	1.11.1	Women's exterior restroom - Remount toilet to 16" to 18" from the side wall to centerline	\$1,306.00	P&R		
Pool	1.11.2	Women's exterior restroom - Remount rear grab bar to behind the toilet, 12" to one side of center and 24" to the other and 33" to 36" aff in women's	\$281.75	P&R		
Pool	1.11.3	Women's exterior restroom - Relocate or recess hand dryer to not interfere with general circulation path, protrusions can't be greater than 4"	\$250.00	P&R		
Pool	1.12.1	For all deficits, leave as is , employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here	n/a	P&R		
Veterans	1.2.1	Correct or fill gap along AR	\$300.00	PW		
Veterans	1.2.2	Correct or repair sidewalk running slope along AR to max 5%	\$12,000.00	PW		

Site	Cite	Phase 2	Estimate	Dept.	Due	Status
Complex Park		NONE		PW		
Library Park	1.3.1	Acquire and install intended user signage and mount at designated entry as a smart practice	\$150.00	PW		
Library Park	1.5.1	Replace transfer platform with one that is 14" deep and 24" wide	\$3,550.00	PW		
Little League		NONE		P&R		
Multi-Gen		NONE		P&R		
Prospector	1.2.1	Exterior EAR - Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	\$105.00	P&R		
Prospector	1.2.2	Exterior EAR - Repair and reset pavers to eliminate CIL and gaps at ball fields	\$150.00	P&R		
Prospector	1.2.3	Exterior EAR - Repair, bevel, or ramp CIL along AR to fields and ramadas	\$750.00	P&R		
Prospector	1.2.4	Exterior EAR - Correct or repair sidewalk cross slope along AR to max 2.08%	\$24,000.00	P&R		
Prospector	1.2.5	Exterior EAR - Correct or repair sidewalk running slope along AR to max 5%	\$30,000.00	P&R		
Prospector	1.2.1	Exterior ramps = Correct ramp cross slope to max 2.08% at field 3	\$4,000.00	P&R		
Prospector	1.2.2	Exterior ramps = Correct slope of landings to max 2.08% in all directions on both	\$2,000.00	P&R		
Prospector	1.2.3	Exterior ramps = Replace handrails with ones that are rounded and/or extend to the ground, with handrail extensions and mounted 34" to 38" aff on both	\$700.00	P&R		
Prospector	1.2.4	Exterior ramps = Install rail along bottom edge of ramp that prevents a 4" sphere from passing through on both	\$350.00	P&R		
Prospector	1.2.5	Exterior ramps = Correct slope of ramp to max 8.33% at field 4	\$6,000.00	P&R		
Prospector	1.2.6	Exterior ramps = Repair, bevel, or ramp CIL at ramp landing at field 4	\$150.00	P&R		
Prospector	1.10.2	Enlarge pads to at least 36" by 48" adjacent to <u>ball field 2</u> player benches and locate along an AR	\$900.00	P&R		
Prospector	1.10.3	Relocate garbage cans at <u>ball field 3</u> to provide CFS at player benches	staff time	P&R		
Prospector	1.10.4	Correct or repair slope in CFS at <u>ball field 2</u> bleachers to max 2.08% in all directions	\$4,000.00	P&R		
Prospector	1.10.5	Train staff to ensure <u>garbage can</u> openings face the AR	staff time	P&R		
Prospector	1.10.6	Replace drinking fountains with hi-lo bowl fountains	\$7,997.50	P&R		
Prospector	1.10.7	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the <u>soccer fields</u>	\$2,500.00	P&R		
Prospector	1.10.8	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the <u>sand volleyball</u>	\$1,250.00	P&R		
Prospector	1.10.9	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the <u>horseshoes</u>	\$2,500.00	P&R		
Prospector	1.10.10	Correct or fill gaps at <u>tennis court</u> entries	\$300.00	P&R		

Site	Cite	Phase 2	Estimate	Dept.	Due	Status
Prospector	1.12.1	Restroom - ball field - Acquire and mount signage, including access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character	\$300.00	P&R		
Prospector	1.12.2	Restroom - ball field - Lower mirror so reflective surface is max 40" aff in both	staff time	P&R		
Prospector	1.12.3	Restroom - ball field - Relocate garbage cans to be out of CFS at sinks and dryers and to provide AR	staff time	P&R		
Prospector	1.12.4	Restroom - ball field - Insulate exposed pipes under one sink in both	\$110.00	P&R		
Prospector	1.12.5	Restroom - ball field - Create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in both	\$7,872.50	P&R		
Prospector	1.12.6	Restroom - ball field - Relocate or recess hand dryers to not interfere with general circulation path, protrusions can't be greater than 4" in both	\$500.00	P&R		
Prospector	1.12.7	Restroom - ball field - Repair drain to eliminate CIL in men's	\$150.00	P&R		
Prospector	1.12.8	Restroom - ball field - Enlarge women's if feasible to provide 60" turning space	\$17,806.25	P&R		
Rodeo	1.12.1	Exterior doors - Acquire and mount signage for restrooms designating enter only and a similar sign for the exit	\$300.00	P&R		
Rodeo	1.12.2	Exterior doors - Extend AR to restrooms	\$1,250.00	P&R		
Rodeo	1.12.3	Exterior doors - For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		
Rodeo	1.12.4	Exterior doors - For all doors along the public circulation route, fill and maintain gaps at doorways to max .5"	\$150.00	P&R		
Rodeo	1.12.5	Exterior doors - For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		
Rodeo	1.12.6	Exterior doors - Leave as is , openings on face of RR doors, doors are secured open when event center is open	n/a	P&R		
Rodeo	1.12.7	Exterior doors - Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Rodeo	1.12.1	Interior doors - For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		
Rodeo	1.12.2	Interior doors - For employee only doors; make above corrections upon renovation	staff time	P&R		
Rodeo	1.12.1	Acquire and mount signage, including Braille and access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character for both	\$300.00	P&R		
Rodeo	1.12.2	Adjust timing of sink faucets to remain on for min 10 seconds for both	staff time	P&R		
Rodeo	1.12.3	Adjust ambulatory and accessible stall doors to be self closing in both	staff time	P&R		
Rodeo	1.12.4	Replace ambulatory and accessible stall hardware with hardware operable without a tight pinch or grasp in both	\$300.00	P&R		
Rodeo	1.12.5	Lower hooks in accessible stalls to max 48" aff in both	staff time	P&R		

Site	Cite	Phase 2	Estimate	Dept.	Due	Status
Rodeo	1.12.6	Remount toilet paper dispenser max 7" to 9" from front of toilet, 15" to 48" aff and min 12" above or 1.5" below grab bar in both	staff time	P&R		
Rodeo	1.12.7	Relocate or recess hand dryers to not interfere with general circulation path, protrusions can't be greater than 4" in both	\$500.00	P&R		
Rodeo	1.12.8	Lower mirror so reflective surface is max 40" aff in men's	staff time	P&R		
Rodeo	1.12.9	Lower urinal so that rim height is max 17" aff	\$1,217.50	P&R		
Silly Mtn.		NONE		P&R		
Sup. Shadows	1.3.1	Acquire and install intended user signage and mount at designated entry as a smart practice	\$150.00	P&R		
Sup. Shadows	1.3.2	Create designated entry by removing 60" portion of play area boundary as a smart practice at 2-5 area	\$725.00	P&R		
Sup. Shadows	1.3.3	Correct or repair cross slope to designated entry to max 2.08% at 5 to 12 area	\$4,000.00	P&R		
Sup. Shadows	1.3.4	Fill and compact EWF surface to eliminate CIL at entry to both areas	staff time	P&R		
Sup. Shadows	1.4.1	Frequently inspect and regularly maintain accessible portions of play area surface that are comprised of loose fill such as EWF so that surface is level	staff time	P&R		
Sup. Shadows	1.4.2	Repair gap in PIP at 5 to 12 area ramp	\$150.00	P&R		
Sup. Shadows	1.4.3	Establish protocols for regular and frequent inspection and maintenance of accessible playground surface	staff time	P&R		
Sup. Shadows	1.5.1	Lower platform on transfer system to 11" to 18" aff, in the alternative, add and maintain surface fill level to achieve the same on 2 to 5 structure	\$250.00	P&R		
Sup. Shadows	1.6.1	Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% on second run	\$1,000.00	P&R		
Sup. Shadows	1.6.2	Remount handrails along both sides of ramp at 20" to 28" aff	\$500.00	P&R		
Sup. Shadows	1.7.1	Install a transfer system in place of the steps on 5 to 12 structure for access to 5 more EPC's	\$3,550.00	P&R		
Sup. Shadows	1.8.1	See 1.3.4 above for correction to GLPC entry	n/a	P&R		
Sup. Shadows	1.8.2	Lower entry point for one bucket and one belt swing to 11" to 24" aff in both areas	staff time	P&R		
Sup. Shadows	1.8.3	Lower the seat, or raise the surface fill level to achieve entry height to one seesaw of 11" to 24" agl in 5 to 12 area	staff time	P&R		
Sup. Shadows	1.8.4	Leave as is , play bench; correction is technically infeasible	n/a	P&R		
Sup. Shadows	1.12.1	For all doors along the public circulation route, remove and rehang to swing outward rather than inward to provide 18" maneuvering clearance on the pull side of door	\$2,737.50	P&R		
Sup. Shadows	1.12.2	For all doors along the public circulation route, enlarge cement pad at exit to allow 18" clearance on the latch side, and extend a pathway away from the building for emergency egress	\$865.00	P&R		
Sup. Shadows	1.12.3	For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		

Site	Cite	Phase 2	Estimate	Dept.	Due	Status
Sup. Shadows	1.12.4	For all doors along the public circulation route, repair, bevel, or ramp CIL at one door entry to max .25"	\$150.00	P&R		
Sup. Shadows	1.12.5	For all doors along the public circulation route, replace hardware with lever hardware mounted 34" to 48" aff where indicated	\$735.00	P&R		
Sup. Shadows	1.12.6	For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		
Sup. Shadows	1.12.7	For all doors along the public circulation route, inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	staff time	P&R		
Sup. Shadows	1.12.8	Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Sup. Shadows	1.12.1	Acquire and mount signage, including access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character on both	\$300.00	P&R		
Sup. Shadows	1.12.2	Insulate exposed pipes under one sink in both	\$110.00	P&R		
Sup. Shadows	1.12.3	Enlarge toilet compartments to 66" wide by 65" deep in both	\$3,927.50	P&R		
Sup. Shadows	1.12.4	Remount toilets to 16" to 18" from the side wall to centerline in both	\$2,612.00	P&R		
Sup. Shadows	1.12.5	Replace rear grab bar with one 36" long, mounted behind the toilet, 12" to one side of center and 24" to the other and 33" to 36" aff in both	\$462.50	P&R		
Sup. Shadows	1.12.6	Remount toilet paper dispenser max 7" to 9" from front of toilet, 15" to 48" aff and min 12" above or 1.5" below grab bar	staff time	P&R		
Sup. Shadows	1.12.7	Lower sink in men's to max 34" aff to front of rim	\$1,697.50	P&R		
Sup. Shadows	1.12.8	Adjust timing of sink faucets to remain on for min 10 seconds in women's	staff time	P&R		
Sup. Shadows	1.12.9	Replace toilet seat, or re-set or replace toilet to 17" to 19" aff in women's	\$1,306.00	P&R		
Pool	1.3.1	Mount signage at entrance designating it as accessible	\$150.00	P&R		
Pool	1.4.1	For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		
Pool	1.4.2	For all doors along the public circulation route, correct or repair slope at doorway landing to max 2.08% in any direction for level CFS	\$4,000.00	P&R		
Pool	1.4.3	For all doors along the public circulation route, remove and rehang door to open from the opposite side to create 18" of maneuvering clearance on the pull side	\$1,368.75	P&R		
Pool	1.4.4	For all doors along the public circulation route, remove closer to provide maneuvering clearance on the push side	staff time	P&R		
Pool	1.4.5	For all doors along the public circulation route, replace doors with ones having 80" overhead and 32" clear width	\$3,960.00	P&R		
Pool	1.4.6	For all doors along the public circulation route, repair, bevel, or ramp CIL at one door entries to max .25"	\$150.00	P&R		
Pool	1.4.7	For all doors along the public circulation route, replace hardware on doors to hazardous areas with knurled lever hardware as a smart practice	\$735.00	P&R		
Pool	1.4.8	For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		

Site	Cite	Phase 2	Estimate	Dept.	Due	Status
Pool	1.4.9	For all doors along the public circulation route, inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	staff time	P&R		
Pool	1.4.10	Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Pool	1.7.1	See pool section 1.16 below for slope correction	n/a	P&R		
Pool	1.8.1	Relocate protruding objects in first aid area or place cane detectable warning at foot of shelf, AED and fire extinguisher	staff time	P&R		
Pool	1.8.2	Remove, or relocate storage in CFS at fixtures and operable parts	staff time	P&R		
Pool	1.8.3	Lower operating mechanisms in first aid to max 48" aff to highest operable part	staff time	P&R		
Pool	1.9.1	For all other deficits, leave as is , employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here	n/a	P&R		
Veterans		NONE		PW		

Site	Cite	Phase 3	Estimate	Dept.	Due	Status
Complex Park	1.10.1	Relocate 20% of <u>garbage cans</u> to be along AR	staff time	PW		
Complex Park	1.10.2	Repair, bevel, or ramp CIL at <u>shuffleboard courts</u>	\$68.75	PW		
Complex Park	1.10.3	Lower <u>shuffleboard</u> scoreboard to max 48" aff to the highest operable part	\$250.00	PW		
Complex Park	1.10.4	Extend AR to <u>horseshoe pit</u> player area	\$625.00	PW		
Complex Park	1.10.5	Add surface fill to achieve 17" to 19" bench height as a smart practice	staff time	PW		
Complex Park	1.10.6	Acquire and install at least one armrest to 20% of existing <u>benches</u> as a smart practice	\$70.00	PW		
Complex Park	1.10.7	Replace two picnic tables with ones with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around table	\$1,600.00	PW		
Complex Park	1.11.1	Replace picnic table with one with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around the table	\$800.00	PW		
Complex Park	1.11.2	Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	PW		
Library Park	1.12.1	For all doors along the public circulation route, correct or repair slope at doorway landing to max 2.08% in any direction for level CFS	\$500.00	PW		
Library Park	1.12.2	For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	PW		
Library Park	1.12.3	For all doors along the public circulation route, inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	staff time	PW		
Library Park	1.12.4	Upon renovation ; make above corrections to employee only doors	staff time	PW		
Little League		NONE		P&R		
Multi-Gen	1.13.1	Designate 5% or no less than 1 locker as accessible in both, mounting signage having the access symbol and hooks and operating mechanisms max 48" aff	\$1,500.00	P&R		
Multi-Gen	1.13.2	Relocate bench in CFS at lockers in both	staff time	P&R		
Multi-Gen	1.13.3	Lower hooks in both to max 48" aff	staff time	P&R		
Multi-Gen	1.13.4	Replace benches in both dressing areas with one having a seat depth of 20" to 24" deep, 42" long, affixed to the wall or having a back and mounted 17" to 19" aff	\$1,200.00	P&R		
Multi-Gen	1.13.5	Reduce shower stalls in both , if feasible, to compliant dimensions for a alternate roll in shower of 36" deep by 60" wide with a 36" opening on the long dimension	\$9,762.50	P&R		
Multi-Gen	1.13.6	Adjust shower controls in both to be operable with less than 5 lbf	staff time	P&R		
Multi-Gen	1.13.7	Remount shower seats in both to the correct location and height in the shower	staff time	P&R		
Multi-Gen	1.13.8	Remount shower grab bars in women's to 33" to 36" aff	\$462.50	P&R		
Prospector	1.11.1	Correct or fill 1" gaps on 11 shelter interiors	\$1,800.00	P&R		
Prospector	1.11.2	Relocate garbage can to be along AR at shelter 7	staff time	P&R		
Prospector	1.11.3	Repair, bevel or ramp CIL on shelter interior at shelters 6 and 4	\$300.00	P&R		
Prospector	1.11.4	Enlarge cement pad or relocate outlet to be along the AR at shelter 5	\$240.00	P&R		

Site	Cite	Phase 3	Estimate	Dept.	Due	Status
Prospector	1.11.5	Replace 20% of the picnic tables with one with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around the table at 11 shelters	\$8,800.00	P&R		
Prospector	1.11.6	Correct or repair cross slope to max 2.08% at shelter 1	\$4,000.00	P&R		
Prospector	1.11.7	Leave as is , shelters 12-14 and make corrections to other shelters	n/a	P&R		
Prospector	1.11.8	Relocate garbage can to be out of outlet CFS at shelter 10 and to provide AR to shelter 11	staff time	P&R		
Prospector	1.11.9	Relocate signage to face AR at shelter 3	staff time	P&R		
Prospector	1.11.10	Replace grill or lower at shelter 2 to max 34" to cooking surface	staff time	P&R		
Prospector	1.13.1	Lower counter height to max 36" aff	\$533.75	P&R		
Prospector	1.13.2	Lower sink height to max 34" aff	\$1,697.50	P&R		
Prospector	1.13.3	Replace hardware on wash sink with hardware that does not require a tight pinch or grasp	\$523.75	P&R		
Prospector	1.13.4	Relocate storage to provide CFS at sink, microwave, and storage areas	staff time	P&R		
Prospector	1.13.5	Raise electrical wiring to be 80" min	staff time	P&R		
Prospector	1.13.6	Relocate shelves or provide cane detectable warning at the base of shelves	staff time	P&R		
Prospector	1.13.7	Lower microwave to be 48" to the highest operable part	staff time	P&R		
Prospector	1.13.8	See doors section 1.12 above for correction to egress	n/a	P&R		
Rodeo	1.2.1	Exterior ramps - Correct slope of ramp to max 8.33%	\$4,000.00	P&R		
Rodeo	1.2.2	Exterior ramps - Enlarge landing on ramp where directions change to 60" by 60"	\$1,025.00	P&R		
Rodeo	1.2.3	Exterior ramps - Round handrail at top or wrap at turn to signify top landing, if technically infeasible leave as is	\$175.00	P&R		
Rodeo	1.10.1	Extend AR to at least one loose bleacher on each side of the ring	\$1,250.00	P&R		
Rodeo	1.10.2	Provide CFS at drinking fountains	\$115.00	P&R		
Rodeo	1.10.3	Replace 20% of picnic tables with ones with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around table	\$2,400.00	P&R		
Rodeo	1.13.1	Concessions - For all deficits, leave as is , employee work area pursuant to ADA/ABA guidelines 106.5 Defined Terms, until an employee with a disability works here	n/a	P&R		
Rodeo	1.13.1	Assembly area - Mark or stripe a no-standing zone to allow clear line of sight over seated and standing spectators	staff time	P&R		
Rodeo	1.13.2	Assembly area - Advertise the availability of assisted listening devices, if available, or have resources for acquiring ALD's upon request	staff time	P&R		
Silly Mtn.	1.1.1	Create one or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping	\$2,268.25	P&R		
Silly Mtn.	1.1.2	Add one van parking sign to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8'	\$150.00	P&R		
Silly Mtn.	1.1.3	Repair or correct slope of parking space and access aisle to max 2.08% in any direction	\$4,000.00	P&R		

Site	Cite	Phase 3	Estimate	Dept.	Due	Status
Silly Mtn.	1.1.4	Acquire and mount correct fine sign for all stalls	\$150.00	P&R		
Silly Mtn.	1.1.5	Raise existing accessible parking signs so lowest end of bottom sign is min 60" aff	staff time	P&R		
Silly Mtn.	1.2.1	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to all site elements	\$1,250.00	P&R		
Silly Mtn.	1.2.2	Widen AR at the turn to be 42" wide and 48" deep at the turn	\$315.00	P&R		
Silly Mtn.	1.13.1	Frequently maintain trail cross slope to assure it does not exceed 5% for surfaces other than concrete, boards or asphalt	\$8,000.00	P&R		
Silly Mtn.	1.13.2	Regularly maintain plants along trail to keep it free of protruding objects	staff time	P&R		
Silly Mtn.	1.13.3	Replace both picnic tables with ones with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around table	\$1,600.00	P&R		
Silly Mtn.	1.13.4	Mount signage at all trail heads indicating length of accessible trail segment, surface type, typical and min. tread width, typical and max. running slope, typical and max. cross slope	\$300.00	P&R		
Silly Mtn.	1.13.5	Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	P&R		
Silly Mtn.	1.13.6	Relocate 20% of <u>dog bag dispensers</u> to be along AR	staff time	P&R		
Silly Mtn.	1.13.7	Leave as is , inaccessible trails and complete recommendations 1.131 and 1.13.2 above	n/a	P&R		
Silly Mtn.	1.13.8	Relocate <u>garbage can</u> to be along AR	staff time	P&R		
Silly Mtn.	1.13.9	Replace signage along trail with ones having text compliant with section 703	\$300.00	P&R		
Sup. Shadows	1.10.1	Remount drinking fountain to provide 27" knee clearance	\$250.00	P&R		
Sup. Shadows	1.10.2	Replace single bowl <u>fountain</u> with hi-lo bowl	\$3,998.75	P&R		
Sup. Shadows	1.10.3	Widen entry to <u>skate park</u> to min 32" clear width, or provide alternate entry of the same dimension	\$990.00	P&R		
Sup. Shadows	1.10.4	Resurface AR to <u>ball field</u> with crushed and compacted stone or similar outdoor material from sidewalk and assure running slope of max 5%	\$1,250.00	P&R		
Sup. Shadows	1.10.5	Leave as is , soccer; infeasible to create AR due to infield location	n/a	P&R		
Sup. Shadows	1.10.6	Extend AR to spectator seating area at <u>tennis</u>	\$480.00	P&R		
Sup. Shadows	1.11.1	Replace 20% of the picnic tables with one with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around the table in each shelter	\$5,600.00	P&R		
Sup. Shadows	1.11.2	Lower prep counter at Ramadas 1-3 to max 34" to surface	\$785.00	P&R		
Sup. Shadows	1.11.3	See 1.10.1 above for correction to drinking fountain	n/a	P&R		
Sup. Shadows	1.13.1	Lower 36" wide segment of service counter to max 36" aff	\$533.75	P&R		
Sup. Shadows	1.13.2	Replace menu with one having pictures (smart practice) and lettering of compliant size based on viewing distance	staff time	P&R		
Sup. Shadows	1.13.3	Lower wash sink height to max 34" aff	\$785.00	P&R		
Sup. Shadows	1.13.4	Install alarms upon renovation	\$407.50	P&R		

Site	Cite	Phase 3	Estimate	Dept.	Due	Status
Pool	1.11.1	Multi-user restroom - Restroom not accessible, acquire and mount signage directing patrons to accessible restroom	\$300.00	P&R		
Pool	1.11.2	Multi-user restroom - Replace exterior signage with signage having Braille characters	see 1.11.1	P&R		
Pool	1.11.3	Multi-user restroom - Replace sink with model that allows CFS and knee clearance 30" wide and 27" high while rim height is max 34" aff in both	\$6,337.50	P&R		
Pool	1.11.4	Multi-user restroom - Create compliant wheelchair accessible stalls in each locker room in place of existing stalls in both	\$7,872.50	P&R		
Pool	1.11.5	Multi-user restroom - Lower urinal to max 17" to the rim in men's	\$1,217.50	P&R		
Pool	1.13.1	Remove grab bars from wall behind benches	staff time	P&R		
Pool	1.13.2	Create accessible shower in each locker room	\$9,762.50	P&R		
Pool	1.15.1	Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	staff time	P&R		
Pool	1.15.2	Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	staff time	P&R		
Pool	1.15.3	Mount signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	staff time	P&R		
Pool	1.16.1	Correct or repair slopes along the pool deck to 2.08% max cross and 5% max running	\$6,000.00	P&R		
Pool	1.16.2	Assure correct installation pool lift and make it available every hour the pool is open	staff time	P&R		
Pool	1.16.3	Train pool staff on the use of the lift and proper installation	staff time	P&R		
Pool	1.16.4		\$700.00	P&R		
Pool	1.16.5	Leave as is , pool stair risers heights, correction is not feasible	n/a	P&R		
Pool	1.16.6	Install another handrail at the both sets of pool stairs, 20" to 24" from an existing handrail	\$350.00	P&R		
Pool	1.16.7	Extend AR to surface of sand volleyball court and provide a means to transfer to the surface	\$625.00	P&R		
Veterans	1.2.1	Exterior ramps - Correct slope of ramp to max 8.33%	\$6,000.00	PW		
Veterans	1.2.2	Exterior ramps - Replace handrails with ones that are rounded and/or extend to the ground, with handrail extensions and mounted on both sides 34" to 38" aff	\$700.00	PW		
Veterans	1.10.1	Relocate 20% of <u>garbage cans</u> to be along AR	staff time	PW		
Veterans	1.10.2	Correct or repair slope adjacent to <u>bench</u> to max 2.08% in any direction for level CFS and leave remaining benches as is	\$240.00	PW		
Veterans	1.11.1	Assure space at least 36" by 48" adjacent to 20% of <u>benches</u>	\$240.00	PW		
Veterans	1.11.2	Lower outlets in shelter to 15" to 48" aff	\$250.00	PW		

Site	Cite	Department Option	Estimate	Dept.	Due	Status
Complex Park	1.3.1	Create 60" wide designated entry as a smart practice; see 1.4.1 below for CIL correction	\$725.00	PW		
Complex Park	1.3.2	Acquire and install intended user signage and mount at newly created designated entry as a smart practice	\$150.00	PW		
Complex Park	1.4.1	Fill and compact EWF surface so that it maintains its accessibility characteristics	staff time	PW		
Complex Park	1.4.2	Establish protocols for regular and frequent inspection and maintenance of accessible playground surface	staff time	PW		
Complex Park	1.5.1	Leave as is , lack of transfer system, correction is technically infeasible	n/a	PW		
Complex Park	1.7.1	Leave as is , lack of accessible EPCs, correction is technically infeasible	n/a	PW		
Complex Park	1.8.1	Spinner not accessible, leave as is and add one more spinner GLPC	\$2,000.00	PW		
Complex Park	1.8.2	Lower the seat, or raise the surface fill level to achieve entry height to animal rocker of 11" to 24" agl	staff time	PW		
Complex Park	1.8.3	Lower the seat, or raise the surface fill level to achieve entry height to of 11" to 24" agl to at least one belt swing	staff time	PW		
Library		NONE		PW		
Little League	1.1.1	Create one or more 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping	\$2,268.25	P&R		
Little League	1.1.2	Acquire and mount at appropriate heights and locations accessible parking signs for all the stalls and repaint faded striping	\$450.00	P&R		
Little League	1.2.1	Assure gate remains open for AR to building and fields at all times when site open to public	staff time	P&R		
Little League	1.2.2	Install compliant detectable warning at transitions from walkways to vehicular ways as a smart practice	\$235.00	P&R		
Little League	1.2.3	Repair, bevel, or ramp CIL along AR	\$300.00	P&R		
Little League	1.2.4	Correct or repair sidewalk running slope along AR to max 5%	\$12,000.00	P&R		
Little League	1.10.1	Construct firm, stable, and slip resistant pads at least 30" by 48" adjacent to spectator bleachers, and locate along the AR	\$1,680.00	P&R		
Little League	1.10.2	Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	P&R		
Little League	1.12.1	For all doors along the public circulation route, widen AR to door to min 48" for maneuvering clearance	\$2,200.00	P&R		
Little League	1.12.2	For all doors along the public circulation route, relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	staff time	P&R		
Little League	1.12.3	For all doors along the public circulation route, replace doors with ones having 80" overhead and 32" clear width	\$5,940.00	P&R		
Little League	1.12.4	For all doors along the public circulation route, repair, bevel, or ramp CIL at 2 door entries to max .25"	\$300.00	P&R		
Little League	1.12.5	For all doors along the public circulation route, replace hardware with lever hardware where indicated	\$367.75	P&R		
Little League	1.12.6	For all doors along the public circulation route, inspect, adjust, and maintain 8.5 lbf to open exterior doors as a smart practice	staff time	P&R		

Site	Cite	Department Option	Estimate	Dept.	Due	Status
Little League	1.12.7	Upon renovation ; make above corrections to employee only doors	staff time	P&R		
Little League	1.12.1	Acquire and mount signage, including access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character for both	\$300.00	P&R		
Little League	1.12.2	Lower mirror so reflective surface is max 40" aff in both	staff time	P&R		
Little League	1.12.3	Reconfigure ambulatory stall to create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in both	\$3,936.25	P&R		
Little League	1.12.4	Adjust timing of sink faucets to remain on for min 10 seconds in men's	staff time	P&R		
Little League	1.12.5	Lower urinal so that rim height is max 17" aff with flush controls max 48" aff in men's	\$1,217.50	P&R		
Little League	1.12.6	Relocate garbage to provide 36" wide route throughout women's restroom	staff time	P&R		
Little League	1.13.1	Lower counter height to max 36" aff	\$533.75	P&R		
Little League	1.13.2	Relocate storage to be out of CFS at sinks and operable parts	staff time	P&R		
Little League	1.13.3	Relocate or rearrange storage and supplies to maintain 36" wide access aisle throughout concession work area	staff time	P&R		
Little League	1.13.4	Relocate storage to provide turning space 60" wide in concession area	staff time	P&R		
Little League	1.13.5	Reduce shelf to keep concession area free of protruding objects, in the alternative, provide a cane detectable warning at foot of shelf	staff time	P&R		
Little League	1.13.6	Lower operating mechanisms in concession to max 48" aff to highest operable part	\$250.00	P&R		
Little League	1.13.7	Upon renovation install audible and visual alarms in all rooms and spaces	\$407.50	P&R		
Little League	1.13.8	See doors section 1.12 above for corrections to egress	n/a	P&R		
Multi-Gen		NONE		P&R		
Prospector	1.3.1	Designate an entry at North play area as a smart practice	\$725.00	P&R		
Prospector	1.3.2	See surface corrections below for AR to GLPC's	n/a	P&R		
Prospector	1.4.1	Replace existing surface with an accessible surface such as EWF, PIP or tiles, with compliant slopes and CILs at both areas	\$50,000.00	P&R		
Prospector	1.5.1	Install transfer system on both play structures in North play area with access to 50% of the EPCs, if feasible	\$7,100.00	P&R		
Prospector	1.7.1	See 1.4.1 above for correction to surface on North structure	n/a	P&R		
Prospector	1.7.2	See 1.5.1 above for correction to transfer systems on North structure	n/a	P&R		
Prospector	1.7.3	Adjust height of platform decks to max 8" for access to South structure EPCs, if feasible	\$1,000.00	P&R		
Prospector	1.7.4	Leave as is , remaining EPCs as the above correction will meet 50% on South structure	n/a	P&R		
Prospector	1.8.1	See 1.4.1 above for correction to surface for both structures	n/a	P&R		
Prospector	1.10.1	Ramp AR to player seating area along 1 st base line at ball field 1; in the alternative, leave as is and designate the other ball fields at the site as accessible	\$3,255.00	P&R		

Site	Cite	Department Option	Estimate	Dept.	Due	Status
Rodeo		NONE		P&R		
Silly Mtn.		NONE		P&R		
Sup. Shadows		NONE		P&R		
Pool		NONE		P&R		
Veterans		NONE		PW		

Site	Cite	Non-P & R Facilities	Detail	Dept.	Due	Status
Administration	parking lot	width of ADA parking spaces are not the correct size	restripe	PW		
Administration	entrance	shape and height of door knob is difficult to operate	adjust	PW		
Administration	elevator	call buttons on elevator are not lit	repair	PW		
Administration	elevator	door does not remain open long enough	repair	PW		
Administration	stairs	wall surface next to hand rail is not smooth	repair	PW		
Administration	stairs	hand rails are too high	adjust	PW		
Administration	public restroom	no ADA symbol on signage	install	PW		
Administration	public restroom	women's trash is too low	adjust	PW		
Administration	reception	phone does not have provisions for hearing impaired	replace	Admin		
Administration	reception	no knee clearance at counter	replace	PW		
Administration	signage	no proper signage is present	install	Admin		
City Attorney	entrance	shape and height of door knob is difficult to operate	adjust	PW		
City Attorney	signage	no proper signage is present	install	Admin		
City Attorney	reception	no knee clearance at counter	replace	PW		
City Clerk/Chambers	Chambers	ramps requires two handrails	install	PW		
City Clerk/Chambers	Chambers	existing hand rail is too high	adjust	PW		
City Clerk/Chambers	Chambers	operating doors are difficult	adjust	PW		
City Clerk/Chambers	Chambers	stairs requires two handrails	install	PW		
City Clerk/Chambers	Chambers	designated accessible seating should be identified	install	PW		
City Clerk/Chambers	Chambers	wireless headphones should be offered to hearing impaired	install	Admin		
City Clerk/Chambers	Chambers	council table should offer a deeper knee clearance	replace	PW		
City Clerk/Chambers	entrance	shape and height of door knob is difficult to operate	adjust	PW		
City Clerk/Chambers	signage	no proper signage is present	install	Admin		
City Clerk/Chambers	reception	no knee clearance at counter	replace	PW		
Dev. Svcs./Water	entrance	shape and height of door knob is difficult to operate	adjust	PW		
Dev. Svcs./Water	signage	no proper signage is present	install	Admin		
Dev. Svcs./Water	reception	no knee clearance at counter	replace	PW		
Human Resources	entrance	shape and height of door knob is difficult to operate	adjust	PW		
Human Resources	signage	no proper signage is present	install	Admin		
Municipal Court	entrance	shape and height of door knob is difficult to operate	adjust	PW		
Municipal Court	restrooms	mirrors are mounted too low	adjust	PW		
Municipal Court	restrooms	trash cans are mounted too low	adjust	PW		
Municipal Court	signage	no proper signage is present	install	Admin		
Municipal Court	reception	no knee clearance at counter and work space	replace	PW		
Mult-Gen	stairs	wall surface next to hand rail is not smooth	repair	PW		
Mult-Gen	stairs	hand rails are too high	adjust	PW		
Mult-Gen	signage	no proper signage is present	install	Admin		
Parks & Recreation	entrance	ramp is too steep	repair	PW		
Parks & Recreation	entrance	landing is too small	repair	PW		
Parks & Recreation	entrance	hand rails should be present on ramp	install	PW		
Parks & Recreation	parking lot	there are not enough designated spaces	restripe	PW		
Parks & Recreation	parking lot	no access aisles are present	restripe	PW		

Parks & Recreation	restrooms	stall floor space too small		PW		
Parks & Recreation	restrooms	toilets/urinals/sinks/mirrors are not mounted to the correct height	repair	PW		
Parks & Recreation	signage	no proper signage is present	install	Admin		
Parks & Recreation	reception	counter is too high	replace	PW		
Park Ranger	entrance	access is blocked with vegetation	repair	PW		
Park Ranger	entrance	ramp is too steepe	repair	PW		
Park Ranger	parking lot	no access aisles are present	restripe	PW		
Park Ranger	entrance	handrails should be present on the ramp	install	PW		
Park Ranger	stairs	handrail is not sturdy	adjust	PW		
Park Ranger	signage	no proper signage is present	install	Admin		
Park Ranger	reception	counter is too high	replace	PW		
Public Library	parking lot	ramps appear too steepe	repair	PW		
Public Library	parking lot	handrails should be present on the ramp	install	PW		
Public Library	entrance	door width in old library entrance is too small	replace	PW		
Public Library	restrooms	accessible floor space is too small in some facilities		PW		
Public Library	restrooms	trash and towel dispensers not te correct height	adjust	PW		
Public Library	public phone	phone does not have provisions for hearing impaired	replace	Admin		
Public Library	picnic tables	are not accessible	replace	Library		
Public Library	signage	no proper signage is present	install	Admin		
Public Library	stacks	there were 3 aisles less than 42" wide	move	Library		
Public Safety	parking lot	access aisle not correct width	restripe	PW		
Public Safety	entrance	handrails should be present on the ramp	install	PW		
Public Safety	entrance	shape and height of door knob is difficuly to operate	adjust	PW		
Public Safety	restrooms	accessible turning space is too small		PW		
Public Safety	restrooms	sink too high	adjust	PW		
Public Safety	restrooms	mirrors too low	adjust	PW		
Public Safety	signage	no proper signage is present	install	Admin		
Public Safety	reception	counter is too high and there is no knee clearance	replace	PW		
Paws and Claws	restrooms	clear floor space		PCCS		
Paws and Claws	signage	no proper signage is present	install	Admin		
Public Works	parking lot	large cracks in accessible route	repair	PW		
Public Works	entrance	shape and height of door knob is difficuly to operate	adjust	PW		
Public Works	signage	no proper signage is present	install	Admin		
Public Works	reception	counter is too high and there is no knee clearance	replace	PW		
Citywide		Proper training should be completed citywide	conduct	Admin		
Citywide		Signage should be installed to demonstrate accomodations	create	Admin		
Citywide		Clarification and conflict as to the use of spanish on documents		Admin		
Citywide		Proper signage for welcoming assisted animals on the city hall campus	install	Admin		
Citywide		Doors are not automatic at the public restrooms at city hall	replace	PW		
Citywide		Automatic door buttons are improperly placed at city hall	repair	PW		
Citywide		Formal process for interpretation services needed	create	Admin		
Citywide		Publications should indicate the availability of accomodations	create	Admin		