



City of Corning
POLICE DEPARTMENT

Donald R. Atkins
Chief of Police

774 Third Street Corning, California 96021

(530) 824-7000
Fax (530) 824-7010

APPLICATION FOR RECORDS

Government Code 6254(f)
CVC Section 20012

Your Name, Phone Number and Today's Date:

Representing (Client's Name) or Other Involved Party:

Type of Report:

- Traffic Collision
- Crime
- Other

Report or Incident:

Number: _____

Date of Occurrence: _____

Applicant is:

- Person listed in report
- Agent of person involved - must present notarized letter from person who you represent authorizing release
- Insurance Carrier or Insurance Adjusting Agency
- Person suffering injury
- Attorney
- Parent/Guardian of juvenile party

Note: The Corning Police Department Records Personnel have the right to refuse access to records if the requestor does not satisfactorily establish his/her identity and the right to access such records.

TO BE COMPLETED BY RECORDS PERSONNEL

Disposition
of
Request

Complete Copy
Face Sheet/Property List Only
Suspect/Juvenile/Victim/Witness Information Omitted
Request Refused: _____

Dispatcher: _____ Date Completed/Called: _____ Msg: _____ Advised: _____

Initials/Incomplete Date _____ Initials/Incomplete Date _____ Initials/Incomplete Date _____

"Committed to Superior Service"