

**SPECIAL & REGULAR MEETINGS OF THE SONOMA CITY COUNCIL  
&  
CONCURRENT REGULAR MEETING OF SONOMA CITY COUNCIL AS THE  
SUCCESSOR AGENCY TO THE DISSOLVED SONOMA COMMUNITY  
DEVELOPMENT AGENCY**



**Community Meeting Room, 177 First Street West**

**Monday, March 18, 2013**

**5:30 p.m. Closed Session (Special Meeting)**

**6:00 p.m. Regular Session**

\*\*\*\*

**AGENDA**

City Council  
Ken Brown, Mayor  
Tom Rouse, Mayor Pro Tem  
Steve Barbose  
David Cook  
Laurie Gallian

Be Courteous - **TURN OFF** your cell phones and pagers while the meeting is in session.

**5:30 P.M. – SPECIAL MEETING - CLOSED SESSION AGENDA**

**1. CALL TO ORDER**

The Mayor will open the meeting and take public testimony on closed session items only. The Council will then recess into closed session.

**2. CLOSED SESSION**

**Item 2A: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Initiation of Litigation, one case.** Pursuant to Government Code 54956.9(d)(4).

**6:00 P.M. – REGULAR MEETING AGENDA**

**RECONVENE, CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**ROLL CALL** (Rouse, Gallian, Cook, Barbose, Brown)

**REPORT ON CLOSED SESSION**

**1. COMMENTS FROM THE PUBLIC**

*At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration. Upon being acknowledged by the Mayor, please step to the podium and speak into the microphone. Begin by stating and spelling your name.*

**2. COUNCILMEMBERS' COMMENTS AND ANNOUNCEMENTS**

**Item 2A: Councilmembers' Comments and Announcements**

**3. CITY MANAGER COMMENTS AND ANNOUNCEMENTS INCLUDING ANNOUNCEMENTS FROM SUCCESSOR AGENCY STAFF**

**4. PRESENTATIONS**

**Item 4A: Child Abuse Prevention Month Proclamation**

**Item 4B: National Surveyor's Week Proclamation**

#### **4. PRESENTATIONS, Continued**

**Item 4C:** Sonoma Tourism Improvement District Status Report

**Item 4D:** Presentation by Sonoma County Waste Management Agency Updating the Status of the Joint Powers Agency

#### **5. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL**

*All items listed on the Consent Calendar are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council, staff, or public request specific items to be removed for separate action. At this time Council may decide to change the order of the agenda.*

**Item 5A:** Waive Further reading and Authorize Introduction and/or Adoption of Ordinances by Title Only. (Standard procedural action - no backup information provided)

**Item 5B:** Approval of the Minutes of the March 4, 2013 Meeting.  
Staff Recommendation: Approve the minutes.

**Item 5C:** Approval of Settlement Agreement between the County of Sonoma and the City of Sonoma as Settlement of Property Tax Administrative Fees.  
Staff Recommendation: Adopt the resolution approving the Settlement Agreement and authorize the City Manager to sign the agreement on behalf of the City.

**Item 5D:** Adopt resolution approving the ninth amendment to a tolling agreement pertinent to claims arising out of liabilities stemming from the various landfills located in the County of Sonoma.  
Staff Recommendation: Adopt resolution approving the "Ninth Amendment to Tolling Agreement" extending the tolling period from March 31, 2013 through and including July 31, 2013.

#### **6. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL AS SUCCESSOR AGENCY**

*All items listed on the Consent Calendar are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council, staff, or public request specific items to be removed for separate action. At this time Council may decide to change the order of the agenda.*

**Item 6A:** Approval of the portions of the Minutes of the March 4, 2013 City Council / Successor Agency Meeting pertaining to the Successor Agency.  
Staff Recommendation: Approve the minutes.

#### **7. PUBLIC HEARING – None Scheduled**

#### **8. REGULAR CALENDAR – CITY COUNCIL**

*(Matters requiring discussion and/or action by the Council)*

**Item 8A:** Discussion, consideration and possible action on the Sonoma County Water Agency's proposed FY 13/14 budget. (Planning Director)  
Staff Recommendation: Provide direction with respect to the SCWA 13/14 budget to Councilmember Gallian, the Council's representative on the Water Advisory Committee.

## **8. REGULAR CALENDAR – CITY COUNCIL, Continued**

**Item 8B:** Discussion, consideration and possible action on the recommendations of the Planning Commission concerning the possible regulation of wine tasting facilities. (Planning Director)  
Staff Recommendation: Provide direction to staff.

**Item 8C:** Discussion and Consideration to Increase Parking Limits on the Plaza from 2 hours to 3 hours. [Requested by Councilmember Cook] (City Manager)  
Staff Recommendation: Per Council policy, if three Councilmembers agree to consider the increase to parking limits, direct staff to provide background information on impacts to costs of replacing signage and potential impacts on local Plaza businesses. Staff would recommend seeking input from Chamber and Economic Development Steering Committee.

## **9. REGULAR CALENDAR – CITY COUNCIL AS THE SUCCESSOR AGENCY**

*(Matters requiring discussion and/or action by the Council)*

## **10. COUNCILMEMBERS' REPORTS AND FINAL REMARKS**

**Item 10A:** Reports Regarding Committee Activities.

**Item 10B:** Final Councilmembers' Remarks.

## **11. COMMENTS FROM THE PUBLIC**

## **12. ADJOURNMENT**

I do hereby certify that a copy of the foregoing agenda was posted on the City Hall bulletin board on March 14, 2013. GAY JOHANN, CITY CLERK

***Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are normally available for public inspection the Wednesday before each regularly scheduled meeting at City Hall, located at No. 1 The Plaza, Sonoma CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the City Council regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the City Clerk's office, No. 1 The Plaza, Sonoma CA during regular business hours.***

***If you challenge the action of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the City Clerk, at or prior to the public hearing.***

***In accordance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 933-2216. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.***



***CITY OF SONOMA***  
***City Council***  
Agenda Item Summary

**City Council Agenda Item: 4A**

**Meeting Date: 03/18/2013**

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**Department**

Administration

**Staff Contact**

Gay Johann, City Clerk/Assistant to the City Manager

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**Agenda Item Title**

Child Abuse Prevention Month Proclamation

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**Summary**

Wendy Hilberman of the California Parenting Institute requested a proclamation declaring the month of April 2013 Child Abuse Prevention Month as part of the Sonoma County Blue Ribbon Campaign sponsored by Prevent Child Abuse Sonoma County and the California Parenting Institute.

Ms. Hilberman will be present to accept the proclamation and in keeping with City practice, has been asked to keep the total length of her follow-up comments and/or announcements to not more than 10 minutes.

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**Recommended Council Action**

Mayor Brown to present the proclamation to Ms. Hilberman.

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**Alternative Actions**

Council discretion

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**Financial Impact**

n/a

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☐ No Action Required
- ☐ Action Requested

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**Attachments:**

1. Proclamation
- 

Copy to: Wendy Hilberman via email

# City of Sonoma



## Proclamation

### CHILD ABUSE PREVENTION MONTH

Whereas, in 2012 there were 2,327 reports of child abuse serious enough to require a face-to-face investigation to determine if allegations of abuse were substantiated and 210 children were removed from unsafe homes in Sonoma County; and

Whereas, the Sonoma County Blue Ribbon Campaign, sponsored by Prevent Child Abuse Sonoma County and the California Parenting Institute will focus on educating all of us on the issues and magnitude of the problem; and

Whereas, Sonoma County's Department of Human Services, Sheriff's Office and the District Attorney's Office have joined in recognizing and supporting the education, prevention, treatment, and need to cease all forms of child abuse; and

Whereas, each year public and private agencies throughout Sonoma County and the State of California sponsor Child Abuse Prevention activities during the month of April to increase community awareness about issues of child abuse; and

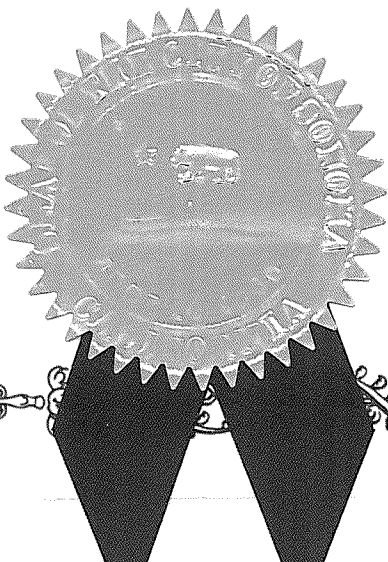
Whereas, child abuse prevention and support will continue year-round; and

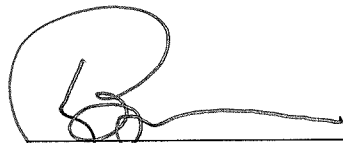
Whereas, working together we can make a difference for all of the children in our city.

NOW, THEREFORE, I, KEN BROWN, Mayor of the City of Sonoma, do hereby proclaim that within the City of Sonoma, the month of April 2013 shall be observed as

### CHILD ABUSE PREVENTION MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sonoma to be affixed this 18<sup>th</sup> day of March 2013.



  
KEN BROWN, MAYOR



***CITY OF SONOMA***  
**City Council**  
Agenda Item Summary

**City Council Agenda Item: 4B**

**Meeting Date: 03/18/2013**

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**Department**

Administration

**Staff Contact**

Gay Johann, City Clerk/Assistant to the City Manager

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**Agenda Item Title**

National Surveyor's Week Proclamation

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**Summary**

Aaron Smith, local Land Surveyor and representative of the California Land Surveyors Association requested a proclamation recognizing the week of March 17-23, 2013 as National Surveyor's Week.

Mr. Smith will be present to accept the proclamation and in keeping with City practice, has been asked to keep the total length of his follow-up comments and/or announcements to not more than 10 minutes.

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**Recommended Council Action**

Mayor Brown to present the proclamation to Mr. Smith.

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**Alternative Actions**

Council discretion

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**Financial Impact**

n/a

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☐ No Action Required
- ☐ Action Requested

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**Attachments:**

1. Proclamation
- 

Copy to: Aaron Smith via email

# City of Sonoma



## Proclamation

### NATIONAL SURVEYOR'S WEEK

Whereas, Surveying has been an essential element in the development of the human environment since the beginning of recorded history and it is a requirement in the planning and execution of nearly every form of construction with its most familiar modern uses in the fields of transport, building and construction, communications, mapping, and the definition of legal boundaries for land ownership; and

Whereas, In order to accomplish their objectives, surveyors use elements of engineering, physics, mathematics, astronomy, law, and history; and

Whereas, Since the colonial days of the United States, surveyors have been leaders in the community, statesmen, influential citizens, and shapers of cultural standards. Former notable surveyors include George Washington, Thomas Jefferson, Abraham Lincoln, Lewis and Clark, Daniel Boone, and Henry David Thoreau, among many others; and

Whereas, Many services are now provided through the use of sophisticated surveying equipment and techniques, including satellite-borne remote sensing devices and automated positioning, measuring, recording, and plotting equipment; and

Whereas, the establishment of the week of March 17-23, 2013 as National Surveyors Week is a fitting tribute to all surveyors.

NOW, THEREFORE, I, KEN BROWN, Mayor of the City of Sonoma, do hereby proclaim that within the City of Sonoma, the week of March 17 - 23, shall be observed as

### NATIONAL SURVEYOR'S WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sonoma to be affixed this 18<sup>th</sup> day of March 2013.



  
KEN BROWN, MAYOR



***CITY OF SONOMA***  
***City Council***  
**Agenda Item Summary**

City Council Agenda Item: 4C

Meeting Date: 03/18/2013

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**Department**

Administration

**Staff Contact**

Carol E. Giovanatto, City Manager

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**Agenda Item Title**

Sonoma Tourism Improvement District Status Report

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**Summary**

The City Council approved the Sonoma Tourism Improvement District on June 18, 2012 for an initial three-year term. Utilizing an assessment of 2% of room revenue for all lodging (hotel, motels, inns, B&Bs, guest houses and vacation rentals) in the city limits of Sonoma; the goal of the District was to provide a stable source of funding to promote Sonoma as a destination and increase overnight visits to all lodging in the City limits of Sonoma.

Representatives of the District will update the City Council on their marketing program and their overall progress.

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**Recommended Council Action**

Receive the presentation.

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**Alternative Actions**

N/A

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**Financial Impact**

N/A

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
  - ☐ No Action Required
  - ☐ Action Requested
- 

**Attachments:**

None

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cc: Bill Blum via email

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City of Sonoma

## City Council

# Agenda Item Summary

City Council Agenda Item: 4D

Meeting Date: 3/18/13

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**Department**

Administration

**Staff Contact**

Carol E. Giovanatto, City Manager

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**Agenda Item Title**

Presentation by Sonoma County Waste Management Agency Updating the Status of the Joint Powers Agency.

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**Summary**

BACKGROUND: Sonoma is a member of the Sonoma County Waste Management Agency [SCWMA] which was formed in April 1992 *"to deal with waste management issues."* The Governing body consists of one representative from each City plus the County. Henry Mikus is the General Manager of the SCWMA and has requested agenda time to present an update to the JPA organization and provide statistical information specific to the City of Sonoma in the areas of composting, hazardous waste collection and educational efforts. Mr. Mikus has been asked to keep his presentation to 20 minutes including a question/answer period. Councilmember Barbose is the appointed representative for Sonoma; City Manager Giovanatto is alternate.

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**Recommended Council Action**

Receive presentation

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**Alternative Actions**

N/A

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**Financial Impact**

N/A

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
  - ☐ No Action Required
  - ☐ Action Requested
- 

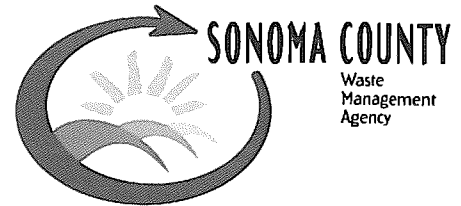
**Attachments:**

Background on SCWMA

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cc:

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January 2013

## **New Board Member Briefing**

**Structure:** membership is the 9 cities plus the County of Sonoma, governing Board has a representative from each member. Representatives can be elected officials or staff at the discretion of the member. The Board annually elects a Chair, Vice-Chair, and Chair Pro-Tem who act as an Executive Committee. Board meetings are typically the third Wednesday of each month, and are held starting at 9:00 AM at the City of Santa Rosa Council chambers. Meetings are set to be finished no later than 11:30 AM. Meetings fall under the Brown Act. Quorum is a majority of the membership. Voting items pass on a simple majority, with three exceptions that require a unanimous vote of all members: major program expansions, expenditures greater than \$50,000, and adoption of the annual budget.

**History:** formed in 1992 as a Joint Powers Authority particularly in response to AB 939 which mandated higher levels of waste diversion. The original JPA agreement was for 25 years, so there is an expiration date coming of February 2017.

**Tasks:** manages regional organics diversion program (composting), HHW collection program, regional education and dissemination of solid waste system information, performs solid waste planning and reporting for the region.

**Funding:** from user fees; organics program from a tip fee (currently between \$34.10 and \$36.20 per ton) plus revenue sharing with the compost contractor; HHW, education, and regional tasks via a general tip fee surcharge of \$5.95 per ton; also some funding via grants.

**Staff:** six employees: Executive Director, Management Analyst (finance), three Program Managers, and an Agency Clerk. The director reports to the Board, with more frequent interaction with the Board's Executive Committee. Prior to 2011 the director reported through the County Public Works hierarchy. Two positions are currently vacant: one Program Manager, one Agency Clerk. The clerk spot is under recruitment; the Program Manager is temporarily being kept open.

**Services:** via an MOU, the Agency contracts with the County for some services, such as office space, IT, accounting & fiscal audit, payroll, and benefits.

**Budget:** balanced budget, uses four cost centers and several reserve accounts; typically around \$6M annually. Despite the trying economic times the budget has remained flat with no loss of services for several years, and the reserve accounts are well-funded. Organics program is self-sufficient. 80% of surcharge funds go to support HHW programs. Remaining 20% of the surcharge income goes to education and planning functions. FY 13/14 process has started.

**Current Issues:**

1. Expiration of the JPA in 2017. How will the agency move forward? Not being able to plan beyond 2017 is beginning to be a problem. A draft of a new agreement is being circulated among our member jurisdictions' governing bodies for discussion, comment, and questions.
2. Composting future. The current compost site at Central has always been temporary (it sits on trash fill with valuable airspace remaining). The agency has two ongoing efforts. First is development of a new site, currently being evaluated via an EIR. The draft EIR was issued and a public hearing held; subsequently part of the draft pertaining to the Central site was recirculated with another public hearing. The final version is about done and due for its issue and hearing in April. There are two new sites that are the front-runners for consideration: on non-landfill ground at Central, and a site at the junction of Adobe and Stage gulch Roads east of Petaluma. Second is a new contract for our contractor, which was the result of a bid process conducted last year. Enacting the contract was postponed several times but is due for renewed discussion at the February meeting (update, contract passed). A new wrinkle from this past summer has been that the compost operation has been proposed for inclusion in the County's "Master Operations Agreement (MOA)" for their landfill. The Agency Board has not made a determination regarding this possibility. An amendment to the original 1992 Agreement would be required for compost to leave the Agency's purview.
3. Funding mechanisms and Prop 26. As waste diversion efforts show increasing success, surcharge income will decrease. Current JPA limits organics income to just the organics program. Revising this limit would counteract the future surcharge issues and keep funding solvent long-term. Counsel's opinion is that a surcharge increase might run afoul of Prop 26 because it funds education, which has no clear direct benefit to the rate payer. Part of the county MOA discussions include increasing the categories of refuse materials subject to the surcharge so as to stabilize income. However, doing so may have adverse consequences from the increase in overall pricing.
4. New bids or renewals/extensions on some current contracts. Over the last year all contracts have been examined and set for rebid. The last is HHW, where the RFP process is just starting. However, as part of the budget process we are suggesting doing a single-year contract extension for HHW as this will allow us to balance our budget with minimal difficulty. One general problem however has been our inability to contract beyond 2017.
5. Single-use bag ban: the Agency is in the midst of the process to develop a regional single-use bag ban. All the members agreed to move ahead last year, so the Agency proceeded with the project CEQA analysis. The draft EIR is ready for issue and will be the subject of a public hearing at the February Board meeting. The final EIR is planned for completion by April, and a target for ordinance enactment pending final members' approval is July 2013.
6. Mandatory Commercial Recycling (MCR): AB 341 was passed during fall 2011 which mandates the commercial sector to have active recycling efforts by July 2012. Via grant funding we did an outreach program to the region's commercial entities to inform them of the law and facilitate in whatever way possible their startup programs. This effort also set us up to fulfill our obligation to do state reporting on our region's efforts to comply with AB 341. A second MCR outreach program, also grant funded, is underway targeting multi-family residential complexes.



***CITY OF SONOMA***  
***City Council***  
Agenda Item Summary

**City Council Agenda Item: 5B**

**Meeting Date: 03/18/2013**

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**Department**

Administration

**Staff Contact**

Gay Johann, City Clerk/Assistant to the City Manager

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**Agenda Item Title**

Approval of the Minutes of the March 4, 2013 Meeting.

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**Summary**

The minutes have been prepared for Council review and approval.

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**Recommended Council Action**

Approve the minutes.

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**Alternative Actions**

Correct or amend the minutes prior to approval.

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**Financial Impact**

N/A

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☐ No Action Required
- ☐ Action Requested

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**Attachments:**

Minutes

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**SPECIAL & REGULAR MEETINGS OF THE SONOMA CITY COUNCIL  
&  
CONCURRENT REGULAR MEETING OF SONOMA CITY COUNCIL AS THE  
SUCCESSOR AGENCY TO THE DISSOLVED SONOMA COMMUNITY  
DEVELOPMENT AGENCY**



**Community Meeting Room, 177 First Street West  
Monday, March 4, 2013  
5:30 p.m. Closed Session (Special Meeting)  
6:00 p.m. Regular Session**

\*\*\*\*

City Council  
Ken Brown, Mayor  
Tom Rouse, Mayor Pro Tem  
Steve Barbose  
David Cook  
Laurie Gallian

**MINUTES**

**SPECIAL MEETING - CLOSED SESSION**

At 5:30 p.m., Mayor Brown called the meeting to order. City Attorney Walter requested that an additional Closed Session item be added to the agenda. He stated that the need to take action arose subsequent to the posting of the agenda and action needed to be taken prior to the next meeting of the City Council. The item would be a Conference with Legal Counsel, one case of Anticipated Litigation pertaining to the closure and remediation of the Central Landfill. It was moved by Clm. Rouse, seconded by Clm. Gallian, to add the closed session. The motion carried unanimously.

No one from the public was present to provide public testimony on closed session items. The Council recessed into closed session with all members present. City Manager Giovanatto, City Attorney Walter, and Planning Director Goodison were also present.

**2. CLOSED SESSION**

- Item 2A: CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Pursuant to Government Code §54956.8. Property: Montini Property, AP# 018-021-006, 018-011-017, 018-031-003, 127-051-105 and 127-051-106, Sonoma. Agency Negotiators: Planning Director David Goodison, City Attorney Jeff Walter & City Manager Carol Giovanatto. Negotiating Parties: Sara Press, Misti Arias, & Lisa A. Pheatt. Under Negotiation: Terms and conditions of Transfer Agreement under which property is to be conveyed to the City.
- Item 2B: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.** Significant exposure to litigation, one potential case. Pursuant to Government Code §54956.9(e)(5).
- Item 2C: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.** Significant exposure to litigation, one potential case. Pursuant to Government Code §54956.9(b).

**REGULAR MEETING**

The City Council reconvened in open session and Mayor Brown called the meeting to order at 6:05 p.m. Karen Collins led the Pledge of Allegiance.

PRESENT: Mayor Brown and Councilmembers Barbose, Rouse, Cook, and Gallian  
ABSENT: None

ALSO PRESENT: City Manager Giovanatto, City Clerk Johann, City Attorney Walter, Assistant City Attorney Nebb, and Planning Director Goodison.

**REPORT ON CLOSED SESSION** – Mayor Brown stated that no reportable action had been taken and that Council would continue the Closed Session at the end of the regular meeting.

**SPECIAL TRIBUTE TO NIELS CHEW**

Mayor Brown stated that because Niels Chew had been such a beloved member of the community, he felt it was appropriate to honor him. He read aloud a proclamation which had been presented to Mr. Chew prior to his death. Mayor Brown presented the proclamation and the framed official Alcalde photograph of Niels to Mrs. Susan Chew. First District representative Pat Gilardi read a resolution of the Sonoma County Board of Supervisors and Clm. Rouse read a resolution from Congressman Mike Thompson honoring Mr. Chew. Mrs. Chew thanked Mayor Brown for the recognition and stated that the entire family appreciated the tribute.

**1. COMMENTS FROM THE PUBLIC**

Darryl Ponicsan spoke regarding the detrimental impact that leaf blowers have on him and his property. Martenell Greenman stated his agreement with Mr. Ponicsan.

Herb Golenpaul stated that Rancho De Sonoma Mobilehome Park was back under the rent control system and would not be condoizing. He questioned if the park was paying their required fees to the City.

**2. COUNCILMEMBERS' COMMENTS AND ANNOUNCEMENTS**

**Item 2A: Councilmembers' Comments and Announcements**

Clm. Rouse dedicated the meeting in the memory of Gale Johnson.

Clm. Barbose dedicated the meeting in the memory of Don Geddes.

Clm. Gallian reported participation in the 2013 Sonoma Valley Cheesemaking Conference.

Clm. Cook announced he would hold office hours every other Wednesday at City Hall beginning April 3. He stated he discussed with staff placing a discussion regarding changing Plaza parking limit to three hours on a future Council agenda.

**3. CITY MANAGER COMMENTS AND ANNOUNCEMENTS INCLUDING ANNOUNCEMENTS FROM SUCCESSOR AGENCY STAFF**

City Manager Giovanatto, in response to Mr. Golenpaul, stated that all three mobilehome parks had paid their annual fees to the City.

**4. PRESENTATIONS**

**Item 4A: Proclamation Declaring March 2013 as Big Read Sonoma County Month**

Mayor Brown read aloud the proclamation declaring March 2013 Big Read Month and presented it to Sonoma Branch Librarian Lisa Musgrove.

**Item 4B: Proclamation Declaring March 2013 Community Center Month**

Mayor Brown read aloud the proclamation and presented it to Community Center Board Member Brock Arner.

**Item 4C: Presentation by the Sonoma Community Center on Phase 2 of the ongoing Community Center renovation project.**

Toni Castrone presented a slide show presentation and reported on the progress of the Community Center renovation project.

**Item 4D: Presentation by the Sonoma County Agricultural Preservation and Open Space District on the Montini Preserve** (requested by Councilmember Gallian)

Leslie Lew reported that the District acquired the 98-acre property for \$13.9 million in 2005. Funding was provided by the California State Coastal Conservancy (\$1.15 million), the City of Sonoma (\$1.25 million) and \$11.5 million by the District. Ms. Lew provided the history of and description of the process that had gone into development of the management plan and the proposed trail.

<b>5. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL</b>
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**Item 5A: Waive Further reading and Authorize Introduction and/or Adoption of Ordinances by Title Only.**

**Item 5B: Approval of the Minutes of the February 11, 2013 Meeting.**

**Item 5C: Approval of a Memorandum of Understanding with the Sonoma Community Center for provision of emergency volunteer coordination services and authorization for the City Manager to execute it on behalf of the City.**

**Item 5D: Approval and ratification of the reappointment of Robert McDonald to the Design Review Commission for a two-year term.**

**Item 5E: Approval and Ratification of the Reappointment of Matt Howarth to the Planning Commission for a two-year term.**

**Item 5F: Request by Prestwood PTO for City-subsidized use of the Sonoma Valley Veterans Memorial Building on March 8, 2013.** Approved subject to applicant's compliance with the City's standard insurance requirements.

**Item 5G: Approve the application of Sonoma Raceway for temporary use of city streets for the Speedway Children's Charities on Saturday, May 18, 2013 and Adopt Resolution approving and consenting to the use of city streets for the Speedway Children's Charities Parade.** (Res. No. 10-2013)

It was moved by Clm. Rouse, seconded by Clm. Cook, to move Item 8B up to be considered prior to 8A. The motion carried unanimously.

The public comment period was opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Gallian, to approve the consent calendar as presented. The motion carried unanimously.

<b>6. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL AS SUCCESSOR AGENCY</b>
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**Item 6A: Approval of the portions of the Minutes of the February 11, 2013 City Council / Successor Agency Meeting pertaining to the Successor Agency.**

The public comment period was opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Gallian, to approve the consent calendar as presented. The motion carried unanimously.

**7. PUBLIC HEARING – None Scheduled**

**8. REGULAR CALENDAR – CITY COUNCIL**

**Item 8B: Discussion, consideration and possible action regarding a request to install a sign (10' tall x 50' wide) on the Plaza Horseshoe Lawn for the 2013 Sonoma International Film Festival.**

Planning Director Goodison reported that Sonoma International Film Festival had requested permission to install the S-O-N-O-M-A-W-O-O-D sign on the Plaza horseshoe during this year's festival. Clm. Barbose confirmed that it would be the same sign as the one approved last year.

Mayor Brown invited comments from the public. Kevin McNeely asked the Council to consider approving the sign and to consider it as an art installation. He stated that the sign created a sense of pride among the high school students that developed it. Deirdre Sheerin, Christopher Oscar, and Jenny Irving added their support for placement of the sign. Herb Golenpaul cautioned that the City should not be held responsible if someone were to be injured as a result of the sign placement.

It was moved by Clm. Barbose, seconded by Clm. Cook, to approve the request and to waive the Plaza use fee associated with the sign. The motion carried unanimously.

**Item 8A: Discussion, consideration and possible action on the transfer of ownership of the Montini Preserve from the Sonoma County Agricultural Preservation and Open Space District to the City of Sonoma.**

Planning Director Goodison provided the staff report. Attorney Walter described one last minute revision to page one of the Transfer Agreement.

Clm. Barbose confirmed with staff the following: 1) Any possible development rights of the property were lost when the District acquired the property and that the property could only be used for recreational purposes. 2) The Management Plan was developed with the assumption that the State of California would acquire the property and thus the no dog requirement was included. 3) The Management Plan would need to be amended to allow leashed dogs on the trail.

Clm. Rouse stated that the vision statement included in the Management Plan included the preservation of a "high quality habitat". He stated that introduction of dogs would be harmful to the natural habitat.

Planning Director Goodison described the process for amending the Management Plan.

Mayor Brown invited Councilmembers to address questions to the Open Space representatives. Clm. Barbose confirmed with Bill Keene that the Conservation Easement would be the guide for use of the preserve and that the District did not have a problem with allowing leashed dogs on the trail. Mr. Keene reported that they would be going to the Board of Supervisors for authorization to begin trail construction. Clm. Barbose asked if the District would agree to amend the Management Plan and Mr. Keene responded that the City should take that on.

Clm. Rouse inquired if there was any historical data relating to allowing dogs on trails. Keene stated that dogs were allowed at the Healdsburg and Laguna Preserves and the key was keeping them on

leash. He said some reports indicated that dogs marking their territory did impact wildlife. Clm. Rouse pointed out that dogs were not allowed on the Overlook Trail or on the State property.

Mayor Brown invited comments from the public. Bob Edwards, President of Sonoma Valley Dog Owners, stated this project had nothing to do with the Overlook Trail and the time to amend the Management Plan was now. He asked the City Council to reject the transfer, as it would preclude dogs in the preserve.

The following spoke in favor of allowing dogs on the Preserve: Ellen Bradley, Sandy Donohue, Katie Burn, Rich Lee, and Will Shonbrun. The following were not in favor of allowing dogs on the Preserve: Fred Allebach, Russ Bair, Rich Gibson, and Julie Manaker. Joanna Kemper, Chair of the Overlook Trail, stated their support for acquisition of the Preserve but did not want dogs on the Overlook.

Richard Dale, Sonoma Ecology Center, expressed support for acquisition of the Preserve and urged the Council to not lose out on the opportunity because of the dog issue. Lynn Clary stated that if dogs were allowed it would mean extra costs for insurance and patrol.

It was moved by Clm. Rouse, seconded by Clm. Cook, to adopt the Resolution entitled A Resolution of the City Council of the City of Sonoma Conditionally Approving and Authorizing the Execution of Documents Implementing the Transfer of Ownership of the Montini Preserve From the Sonoma County Agricultural Preservation and Open Space District to the City of Sonoma and to approve the City Attorney's suggested modifications to the agreement. (Res. No. 12-2013) The motion carried three to two, Councilmembers Barbose and Gallian dissented.

**RECESS:** The meeting recessed 9:00 to 9:10 p.m.

**Item 8C:      Discussion, consideration and possible action on Amendments to the FY 2013 Operating Budget.**

City Manager Giovanatto presented the mid-year budget report and suggested amendments to the FY 2013 Operating Budget. The report showed the City in the black as of December 31, 2012 with revenues exceeding expenditures by \$473,544. Giovanatto cautioned that the revenue sources were static and did not necessarily represent future revenue levels.

Clm. Rouse inquired if Special Project funds could be transferred to bring the Emergency Reserve up to 17%. Giovanatto stated that it could and that would have been her recommendation at yearend.

It was moved by Clm. Gallian, seconded by Clm. Rouse, to adopt the resolution entitled A Resolution of the City Council of the City of Sonoma Amending the FY 2012/13 Budget and to authorize the transfer of Special Project Funds to bring the Emergency Reserve fund to 17%. (Res. No. 11-2013) The motion carried unanimously.

<b>9.      REGULAR CALENDAR – CITY COUNCIL AS THE SUCCESSOR AGENCY</b>
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<b>10.     COUNCILMEMBERS' REPORTS AND FINAL REMARKS</b>
--

**Item 10A:      Reports Regarding Committee Activities.**

Clm. Barbose reported on the meeting of the North Bay Watershed Association.

Clm. Cook encouraged all to visit the library and reported on the Legislative Committee meeting.

Cltm. Gallian reported on the meetings of the LOCC North Bay Division, Sonoma County Ag and Open Space Advisory Committee, and Mayors and Councilmember Association.

Mayor Brown reported on the meetings of the Mayors and Councilmembers Association, Economic Development Steering Committee, and Disaster Council.

**Item 10B: Final Councilmembers' Remarks.**

Mayor Brown reported plans were being made to celebrate Earth Day.

Cltm. Barbose reported that a delegation from Sister City Greve would be visiting in June.

**11. COMMENTS FROM THE PUBLIC**

Bob Edwards thanked the City Council for the time they had invested in the Montini Preserve transfer and inquired when the City would be making a request for modification of the Management Plan. He also inquired if individuals would be allowed to request modification of the Management Plan.

**12. PUBLIC COMMENTS REGARDING CLOSED SESSION**

The public comment period was opened and closed with none received.

**13. CLOSED SESSION**

At 9:34 p.m., the City Council continued the Closed Session. All Councilmembers, City Manager Giovanatto, City Attorney Walter and Assistant City Attorney Nebb were present.

**14. RECONVENE IN OPEN SESSION & REPORT ON CLOSED SESSION**

At 10:17 p.m., the City Council convened in open session and Mayor Brown announced that direction had been given to staff.

**15. ADJOURNMENT**

The meeting adjourned at 10:18 p.m. in the memory of Gale Johnson and Don Geddes.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Sonoma City Council on the \_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Gay Johann, MMC  
City Clerk/Assistant to the City Manager



**CITY OF SONOMA**  
**City Council**  
**Agenda Item Summary**

City Council Agenda Item: 5C

Meeting Date: 03/18/2013

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**Department**

Administration

**Staff Contact**

Carol E. Giovanatto, City Manager

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**Agenda Item Title**

Approval of Settlement Agreement between the County of Sonoma and the City of Sonoma as Settlement of Property Tax Administrative Fees.

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**Summary**

Since FY 2006-2007, the County of the Sonoma has been charging all the cities in Sonoma County Property Tax Administrative Fees (PTAF's) for the County's administration of the Triple Flip and VLF Swap programs. A recent Supreme Court decision has determined that such charges were unlawful. The County of Sonoma has acknowledged the illegality of its charging PTAF's under these circumstances. In an effort to try to resolve any potential litigation arising out of these practices, City Managers and City Attorneys have met with County of Sonoma representatives. The County has developed settlement options for the cities to consider. Even though all cities in the County, except the City of Sonoma, signed tolling agreements with the County in 2008 (the City signed a tolling agreement with the County concerning the PTAF dispute in October 2012), the County is treating all cities alike in terms of the settlement proposals it is currently offering.

Of the settlement options offered to the City, the one that provides the most economically advantageous terms promises a payment of \$119,541.02 to the City. This represents the PTAF the County overcharged the City from July 2007 through June 2012, plus interest at the rate of 7% per annum calculated through March 1, 2013. City finance personnel have verified the accuracy of the figures upon which the County's offer is premised.

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**Recommended Council Action**

Adopt the resolution approving the Settlement Agreement and authorize the City Manager to sign the agreement on behalf of the City.

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**Alternative Actions**

Council discretion.

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**Financial Impact**

The City will receive payment in the amount \$119,541.02 as a result of this settlement agreement.

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
  - ☐ No Action Required
  - ☐ Action Requested
- 

**Attachments:**

1. Supplemental Report
  2. Resolution
  3. Settlement Agreement
- 

cc: N/A

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## **SUPPLEMENTAL REPORT**

### **Approval of Settlement Agreement between the County of Sonoma and the City of Sonoma as Settlement of Property Tax Administrative Fees**

*For the Council Meeting of March 18, 2013*

**BACKGROUND:** Counties are responsible for, among other things, assessing and collecting ad valorem property tax revenues from assessed property within their borders. As part of their administration of the property tax system, the counties calculate and distribute to the various local governmental entities (including cities) within their jurisdiction each city's share of the property tax revenue. For this administration, the County is allowed to charge an administration fee directly related to the property tax value. This administration fee is deducted from the City's property tax distribution.

Before passage of Proposition 13 in 1978, counties set their property tax rates at a level that enabled them to recoup the cost to them of property tax administration. With limited exceptions, Proposition 13 capped property tax rates to one percent of assessed value. After Proposition 13, counties continued to bear the burden of assessing, collecting, and allocating property tax revenues, but lacked a means of recovering their costs for this administration. In 1990, the Legislature passed the first of several measures that allowed reimbursement to the counties of cities' proportionate share of the cost of property tax administration. In fiscal year 1992–1993, and in order to meet the state's minimum guaranteed (by the state constitution) education funding requirements, the Legislature created an Educational Revenue Augmentation Fund (ERAF) in each county and shifted billions of dollars of property tax revenues from cities, counties and other local agencies into these ERAF's. The property taxes paid to both local schools and the ERAF are exempt from having to pay this property tax administration fee, or PTAF. In 1994, the Legislature enacted Revenue and Taxation Code section 95.3 that, with the exception of schools and funds schools receive from ERAFs, permits counties to fairly apportion the burden of collecting property tax revenues by recovering from each city a PTAF that correlates to the property tax revenues allocated to that city.

In 2004, additional provisions of the Revenue and Taxation Code sections 97.68 (Triple Flip) and 97.70 (VLF Swap) were enacted. In 2004, the voters approved Proposition 57 which allowed the state to sell up to \$15 billion in bonds to close the state budget deficit. In order to create a dedicated revenue source to guarantee repayment of these bonds without raising taxes, the Legislature had passed already section 97.68, a temporary revenue measure that shifts revenue in a three-stage process known as the "Triple Flip." Also in 2004, the Legislature reduced the annual vehicle license fee (VLF). Because the VLF had been a significant source of local revenue, the Legislature passed section 97.70, also known as the "VLF Swap," which diverted property tax revenue to fully compensate each city and county for the VLF revenue that they otherwise would have received. This diverted property tax revenue, which otherwise would have been allocated to each county's ERAF, is placed in a Vehicle License Fee Property Tax Compensation Fund established in each county's treasury, and the county then distributes the fund to each city in lieu of the lost VLF revenue.

As part of the same legislation that created the VLF Swap, Revenue and Taxation Code section 97.75 was adopted which in pertinent part, reads: “Notwithstanding any other provision of law, for the 2004–2005 and 2005–2006 fiscal years, a county shall not impose a fee, charge, or other levy on a city, nor reduce a city's allocation of ad valorem property tax revenue, in reimbursement for the services performed by the county under Sections 97.68 [the Triple Flip] and 97.70 [the VLF Swap].” Counties, including Sonoma County, in fact, did impose PTAF’s on cities for the services the counties allegedly performed in administering the Triple Flip and VLF Swap. Cities argued that by imposing such PTAF’s, the counties were effectively overcharging cities. Litigation was filed [*City of Alhambra et al. v. County of Los Angeles et al*] seeking correction of the charges and reimbursement to cities. In November 2012, the California Supreme Court held that the increased PTAF’s being charged by the counties were invalid. The Supreme Court’s decision became final in January 2013.

Since FY 2006-2007, the County of the Sonoma has been charging all the cities in Sonoma County PTAF’s for the County’s administration of the Triple Flip and VLF Swap programs. The Supreme Court’s decision has determined that such charges were unlawful. The County of Sonoma has acknowledged the illegality of its charging PTAF’s under these circumstances. In an effort to try to resolve any potential litigation arising out of these practices, City Managers and City Attorneys have met with County of Sonoma representatives. The County has developed settlement options for the cities to consider. Even though all cities in the County, except the City of Sonoma, signed tolling agreements with the County in 2008 (the City signed a tolling agreement with the County concerning the PTAF dispute in October 2012), the County is treating all cities alike in terms of the settlement proposals it is currently offering.

Of the settlement options offered to the City, the one that provides the most economically advantageous terms promises a payment of \$119,541.02 to the City. This represents the PTAF the County overcharged the City from July 2007 through June 2012, plus interest at the rate of 7% per annum calculated through March 1, 2013. City finance personnel have verified the accuracy of the figures upon which the County’s offer is premised.

**FISCAL IMPACT ON CITY OF SONOMA AND RECOMMENDATION:** It is recommended that the Council approve the settlement agreement in the form attached hereto providing for a lump sum payment to the City of \$119,541.02. It is further recommended that the City Manager be authorized to sign the agreement on behalf of the City Council. A resolution is attached which accomplishes these objectives.

**CITY OF SONOMA**

RESOLUTION NO. - 2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONOMA APPROVING A SETTLEMENT AGREEMENT WITH THE COUNTY OF SONOMA PAYING TO THE CITY \$119,541.02 IN PROPERTY TAX ADMINISTRATION FEES PLUS INTEREST

WHEREAS, since fiscal year 2006, the County of Sonoma has charged the City, along with all other cities in the County, property tax administration fees (PTAF's) as part of the County's administration of the Triple Flip and VLF Swap tax programs;

WHEREAS, the California Supreme Court has ruled that the charging of those PTAF's is unlawful;

WHEREAS, the County of Sonoma has offered to pay to the City all of the PTAF's the County overcharged the City since 2007, plus 7% interest, per annum, in settlement of any claims that the City may have against the County arising out of the County's charging of PTAF's during the relevant period; and

WHEREAS, it is in the best interests of the City that it approve the proposed settlement agreement:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SONOMA RESOLVES AS FOLLOWS:

1. The Settlement Agreement and Release attached to this Resolution as Exhibit A is hereby approved and the City Manager is authorized to execute same and directed to take those steps necessary to implement the agreement.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of March 2013, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
Ken Brown, Mayor

ATTEST:

\_\_\_\_\_  
Gay Johann, City Clerk

## SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (the “Settlement Agreement”) is made and entered into by and between the City of Sonoma, a municipal corporation (“City”) and the County of Sonoma, a political subdivision of the State of California (“County”) and is effective as of the date of full execution by the parties as indicated below (“Effective Date”). City and County are also collectively referred to herein as “the Parties.”

### RECITALS

A. Pursuant to state law, the County charges cities within the County a property tax administration fee for assessing, collecting, and allocating property tax revenues.

B. The County treated property tax revenue diverted from the County’s Educational Revenue Augmentation Fund pursuant to Revenue & Taxation Code sections 97.68 and 97.70 (“Diverted Revenue”) as a form of property tax, subject to the property tax administration fee.

C. A dispute arose between City and the County regarding the allocation of property taxes, and whether property tax administration fees should be charged to the City on the Diverted Revenue, beginning in fiscal year 2006-2007 and continuing through fiscal year 2011-2012 (the “Administrative Fee Dispute”).

D. The legal issues germane to the Administrative Fee Dispute were the subject of ongoing litigation recently decided by the Supreme Court of California in *City of Alhambra v. County of Los Angeles*, Supreme Court of California, Case No. S185457, in which the Supreme Court held that Diverted Revenue paid to cities was exempt from the property tax administration fee, and that counties had incorrectly included such revenue in the calculation of property tax administration fees due from cities (the “Administrative Fee Litigation”).

E. In anticipation that the Administrative Fee Litigation would address legal issues related to the Administrative Fee Dispute between City and County, the Parties entered into a Tolling Agreement, fully executed on October 18, 2012, tolling any existing and future claims, suits, causes of action, and defenses that could be timely filed or exerted as of the date of execution of the Tolling Agreement, related to the Administrative Fee Dispute. The Tolling Agreement remains in effect.

F. In light of the Supreme Court’s ruling in the Administrative Fee Litigation, the Parties desire to enter into this Settlement Agreement in order to completely and finally resolve the Administrative Fee Dispute.

### AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth below, City and County agree as follows:

### **1.0      Compromise and Settlement.**

The Parties to this Agreement, in consideration of the promises and concessions made by each Party, agree that the foregoing recitals are true and correct, and agree to mutually compromise and settle the Administrative Fee Dispute upon all of the terms and conditions in this Agreement.

### **2.0      Current Year and Future Collection.**

Commencing with fiscal Year 2012-2013, and each year thereafter, the County will cease collection of property tax administrative fee on the Diverted Revenue unless and until authorized by statute or subsequent court order to collect same.

### **3.0      Payment.**

In consideration of the release set forth below, the County agrees to pay to the City the total sum of One Hundred Nineteen Thousand, Five Hundred Forty One Dollars and Two Cents (\$119,541.02), within thirty (30) calendar days after the Effective Date of this Settlement Agreement.

### **4.0      Release and Discharge.**

4.1      In consideration of the payment set forth in Section 3.0, City, for itself, its elected and appointed officers, employees, agents, administrators, successors and assigns, does hereby release, acquit and forever discharge the County, its elected and appointed officials, officers, employees, agents, administrators, successors and assigns, from and against any and all past, present or future claims, demands, obligations, actions, causes of action, subrogation rights, reimbursement rights, damages, costs, losses of services, expenses and compensation of any nature whatsoever, whether based on a tort, contract, or any other theory of recovery, which said parties now have, or which may hereafter accrue or otherwise be acquired or asserted on account of, or may in any way grow out of the Administrative Fee Dispute, including, without limitation, any and all known or unknown claims for damages, tax or fee refunds, interest, breach of contract, or any and all known or unknown claims for subrogation and/or reimbursement which have resulted or may result from the alleged acts or omissions of the County, its elected or appointed officials, officers, employees, agents, administrators, successors or assigns related to the Administrative Fee Dispute. This release shall be a fully binding and complete settlement between the parties.

4.2      It is understood and agreed to by the Parties hereto that this settlement is not to be construed as an admission of liability on the part of County, by whom liability is expressly denied and that this Agreement is entered into solely to resolve the Administrative Fee Dispute and avoid the time and expense of litigation.

4.3 The City acknowledges and agrees that the release and discharge set forth above is a general release and expressly waives any and all claims for damages related to the Administrative Fee Dispute which exist as of this date, whether known or unknown. The parties further agree they have agreed to exchange payment of the sum specified herein as a complete compromise of matters involving disputed issues of law and fact and mutually assume the risk that the facts or law may be other than they believe and which facts, if known, would materially affect their decision to enter into this Settlement Agreement. The parties hereby acknowledge and expressly waive any and all rights based upon the provisions of California Civil Code Section 1542, which reads as follows:

**“A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which, if known to him or her, must have materially affected his or her settlement with the debtor.”**

#### **5.0 Attorney Fees.**

Each Party hereto shall bear all attorney fees and costs arising from the actions of its own counsel in connection with this Settlement Agreement, the incidents described in the above Recitals and referred to herein, and all related matters.

#### **6.0 Representation of Comprehension of Document.**

6.1 In entering into this Settlement Agreement, each Party represents that they have relied upon the advice of their attorney, who is the attorney of their own choice, concerning the legal consequences of this Settlement Agreement, that the terms of this Settlement Agreement have been completely read and explained to them by their attorney, and that the terms of this Settlement Agreement are fully understood and voluntarily accepted by each Party.

6.2 The Parties declare and represent that each Party and counsel for each Party has reviewed and revised, or had the opportunity to revise, this Agreement and therefore the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendment of it.

6.3 The Parties further declare and represent that no promise, inducement or agreement not herein expressed has been made to the other Party, that the Parties are not executing this Agreement in reliance on any promises, representations, or inducements other than those contained herein, that the terms of this release are contractual and not a mere recital, and that the parties sign this release voluntarily, free of any duress or coercion.

#### **7.0 Warranty of Capacity to Execute Agreement.**

The City represents and warrants that no other person or entity has, or has had, any interest in the claims, demands, obligations, or causes of action referred to in this Settlement Agreement, except as otherwise set forth herein, that it has the sole right and exclusive authority to execute this Settlement Agreement and receive the sums specified in it, and that it has not sold, assigned, transferred, conveyed, or otherwise disposed of any of the claims, demands, obligations or causes of action referred to in this Settlement Agreement.

#### **8.0 Governing Law.**

This Settlement Agreement shall be construed and interpreted in accordance with the laws of the State of California.

#### **9.0 Additional Documents.**

All Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be necessary or appropriate to give full force and effect to the basic terms and intent of this Settlement Agreement.

#### **10.0 Entire Agreement and Successors in Interest.**

This Settlement Agreement contains the entire agreement between County and City, with regard to the matters set forth in it and shall be binding upon and inure to the benefit of the executors, administrators, personal representatives, heirs, successors and assigns of each. This Settlement Agreement may be modified only by an agreement in writing executed in the same manner as this Settlement Agreement.

#### **11.0 Captions.**

All captions to the provisions of this Settlement Agreement are solely for the convenience of the Parties, are not a part of the Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

#### **12.0 Counterpart Execution.**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and said counterparts shall constitute one and the same instrument.

....

IN WITNESS WHEREOF, the County of Sonoma, a political subdivision of the State of California, has authorized the execution of this Agreement in duplicate by the Chair of the Board of Supervisors and attestation by the Clerk of the Board, and the City of Sonoma, a municipal corporation, has authorized the execution of this Agreement in duplicate by its \_\_\_\_\_, and attestation by \_\_\_\_\_, its City Clerk.

County of Sonoma

DATED: \_\_\_\_\_

\_\_\_\_\_  
David Rabbitt, Chair  
Sonoma County Board of Supervisors

ATTEST:

By: \_\_\_\_\_  
Veronica Ferguson, Clerk of the Board

City of Sonoma

DATED: \_\_\_\_\_

\_\_\_\_\_  
[Name]  
[Title], City of Sonoma

ATTEST:

By: \_\_\_\_\_  
\_\_\_\_\_, City Clerk

APPROVED AS TO FORM:

City Attorney

Office of the County Counsel

By: \_\_\_\_\_  
[Name], Esq.

By: \_\_\_\_\_  
Kathleen A. Larocque  
Chief Deputy County Counsel



*City of Sonoma*  
**City Council**  
**Agenda Item Summary**

**City Council Agenda Item: 5D**

**Meeting Date: 03/18/2013**

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**Department**

Administration

**Staff Contact**

Carol E. Giovanatto, City Manager

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**Agenda Item Title**

Adopt resolution approving the ninth amendment to a tolling agreement pertinent to claims arising out of liabilities stemming from the various landfills located in the County of Sonoma.

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**Summary**

In 2008, the County of Sonoma informed the cities located in the County of Sonoma that there were issues concerning the costs that were likely to be incurred in closing and/or remediating the various landfills located in the County of Sonoma and owned and/or operated by the County. In order to avoid costly litigation, the County proposed a tolling agreement, freezing all of the parties' rights and defenses as they existed in 2008.

The City of Sonoma, and the other cities in Sonoma County, agreed with the County of Sonoma and entered into a tolling agreement that has now been extended eight times. Settlement discussions amongst the various Sonoma County jurisdictions are ongoing and there is a need to extend the tolling agreement an additional, ninth time in order to give the parties sufficient time to address the remaining issues.

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**Recommended Council Action**

It is recommended that the Council adopt the attached resolution, thereby approving the attached "Ninth Amendment to Tolling Agreement" extending the tolling period from March 31, 2013 through and including July 31, 2013.

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**Alternative Actions**

Do not approve the agreement; approve the agreement with conditions

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**Financial Impact**

None

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☐ No Action Required
- ☐ Action Requested

---

**Attachments:**

Resolution  
Ninth Amendment to Tolling Agreement

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**cc:**

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**CITY OF SONOMA**

RESOLUTION NO. \_\_\_\_\_-2013

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONOMA  
APPROVING THE NINTH AMENDMENT TO TOLLING AGREEMENT**

WHEREAS, it is in the best interests of the City of Sonoma to extend a 2008 Tolling Agreement, freezing the City's and all other parties' rights and defenses in connection with claims arising out of the closing and/or remediating the landfills located in the County of Sonoma:

NOW, THEREFORE, the City Council of the City of Sonoma resolves as follows:

1. That the Ninth Amendment to Tolling Agreement, the form of which is attached hereto as Exhibit A, is hereby approved and the City Manager is authorized to execute same on behalf of the City of Sonoma.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Ken Brown, Mayor

ATTEST:

\_\_\_\_\_  
Gay Johann, City Clerk

## NINTH AMENDMENT TO TOLLING AGREEMENT

WHEREAS, the City of Cloverdale, City of Cotati, City of Healdsburg, City of Petaluma, City of Rohnert Park, City of Sebastopol, City of Santa Rosa, City of Sonoma, Town of Windsor, and the County of Sonoma, collectively referred to as "Parties" or "the Parties," previously entered into a Tolling Agreement tolling the statute of limitations for all claims arising out of or in any way related to their respective actual and/or potential liabilities for environmental conditions as various landfills located in the County of Sonoma, including but not limited to, claims that might be brought under theories of nuisance, negligence, liability under CERCLA, RCRA, the California HSAA, closure, post-closure maintenance, future remediation, leachate matters, and/or for declaratory, equitable and/or injunctive relief of any sort through and including January 18, 2008 ("Original Agreement");

WHEREAS, the Parties amended the Original Agreement extending the tolling of the statute of limitations from January 18, 2008 to July 18, 2008 (hereinafter the "First Amendment");

WHEREAS the Parties further amended the Original Agreement extending the tolling of the statute of limitations from July 18, 2008 to January 31, 2009 (hereinafter the "Second Amendment");

WHEREAS the Parties further amended the Original Agreement extending the tolling of the statute of limitations from January 31, 2009 to July 31, 2009 (hereinafter the "Third Amendment");

WHEREAS, the Parties further amended the Original Agreement extending the tolling of the statute of limitations from July 31, 2009 to January 31, 2010 (hereinafter the "Fourth Amendment");

WHEREAS, the Parties further amended the Original Agreement extending the tolling of the statute of limitations from January 31, 2010 to July 31, 2010 (hereinafter the "Fifth Amendment");

WHEREAS, the Parties further amended the Original Agreement extending the tolling of the statute of limitations from July 31, 2010 to December 31, 2011 (hereinafter the "Sixth Amendment");

WHEREAS, the Parties further amended the Original Agreement extending the tolling of the statute of limitations from December 31, 2011 to August 31, 2012 (hereinafter the "Seventh Amendment");

WHEREAS, the Parties further amended the Original Agreement extending the tolling of the statute of limitations from August 31, 2012, to March 31, 2013 (hereinafter the "Eighth Amendment");

WHEREAS, the Parties wish to further amend the Original Agreement to allow enough time to see if the Parties can resolve the claims they may have against each other with regard to the landfills.

WHEREFORE, the Parties amend the Original Agreement as follows:

1. The tolling of any and all Federal, State, legal and equitable claims of any sort is hereby extended from March 31, 2013 through, and including, July 30, 2013.
2. Except as is amended herein, the terms and conditions of the Original Agreement, as amended shall remain in full force and effect.
3. This Amendment may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.
4. The effective date of this Ninth Amendment to the Original Agreement shall be deemed to be March 31, 2013.

**CITY OF HEALDSBURG**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF ROHNERT PARK**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF PETALUMA**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**COUNTY OF SONOMA**

By: \_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_

By: \_\_\_\_\_  
County Counsel

Date: \_\_\_\_\_

**CITY OF CLOVERDALE**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF SANTA ROSA**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF SONOMA**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF COTATI**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**CITY OF SEBASTOPOL**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**TOWN OF WINDSOR**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_



***CITY OF SONOMA***  
***City Council/Successor Agency***  
Agenda Item Summary

**City Council Agenda Item: 6A**

**Meeting Date: 03/18/2013**

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**Department**

Administration

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**Staff Contact**

Gay Johann, City Clerk/Assistant to the City Manager

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**Agenda Item Title**

Approval of the portions of the Minutes of the March 4, 2013 City Council / Successor Agency Meeting pertaining to the Successor Agency.

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**Summary**

The minutes have been prepared for Council review and approval.

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**Recommended Council Action**

Approve the minutes.

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**Alternative Actions**

Correct or amend the minutes prior to approval.

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**Financial Impact**

N/A

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
  - ☐ No Action Required
  - ☐ Action Requested
- 

**Attachments:**

See Agenda Item 5B for the minutes

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*City of Sonoma*  
**City Council**  
**Agenda Item Summary**

**City Council Agenda Item: 8A**

**Meeting Date: 03/18/13**

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**Department**

Planning and Community Services

**Staff Contact**

David Goodison, Planning Director

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**Agenda Item Title**

Discussion, consideration and possible action on the Sonoma County Water Agency's proposed FY 13-14 budget.

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**Summary**

Over the past several months, the Sonoma County Water Agency (SCWA) has been developing its draft budget for FY 13-14. The process used to develop this year's draft budget has seen a greater level of outreach and consultation with water contractors, including a series of reviews by the Technical Advisory Committee and the Water Advisory Committee (both of which are comprised of representatives from each of the different contracting entities). The SCWA budget addresses operational costs and the estimated cost of future capital improvements, both of which are reflected in the proposed water rates charged to the contractors. For the Sonoma Valley contractors (the City of Sonoma and the Valley of the Moon Water District), this year's budget calls for a rate increase of 3.84%. (Sonoma Valley water contractors pay a different rate than other water contractors due to bonding expenses associated with improvements to the Sonoma Valley Aqueduct.)

Because water purchases from the SCWA represent approximately one-third of the City Water Utility's overall expenses, this increase, if adopted would ultimately translate into an average rate increase of 1.3% for City of Sonoma water customers. In context, the suggested rate increase is somewhat lower than average rate increases experienced since 1996 and lower than likely rate increases that will be experienced in the future, as the SCWA is forecasting extensive capital improvement projects and as the water contractors are seeking rate stabilization in order to avoid the extreme spikes experienced in year's past.

The Technical Advisory Committee voted unanimously to recommend approval of the proposed budget at its meeting of March 4, 2013. This recommendation will be reviewed by the Water Advisory Committee on April 1<sup>st</sup>, with the SCWA Board scheduled to adopt its budget not later than April 30<sup>th</sup>.

SCWA staff will be in attendance at the City Council meeting to present the Council with an overview of the draft budget and answer questions related to it.

Note: on a related matter, City staff and the SCWA are planning two study sessions with the City Council, to be held in April and May. These sessions are intended to provide the City Council with detailed information on the water issues facing the City and the SCWA and obtain direction from the Council on strategies for addressing them.

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**Recommended Council Action**

1. Receive SCWA presentation and ask questions of City and SCWA staff.
  2. Provide direction with respect to the SCWA 13-14 budget to the City Council's representative on the Water Advisory Committee (Councilmember Gallian).
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**Alternative Actions**

N.A.

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**Financial Impact**

As discussed above, should the SCWA FY 13-14 budget be adopted in its present form, the City's cost of purchasing water from the SCWA would increase by 3.84%. Because water purchases from the SCWA represent approximately one-third of the City Water Utility's overall expenses, this increase would ultimately translate into an average rate increase of 1.3% for City of Sonoma water

customers. Note: as a procedural item, the City Council may wish to direct staff to explore the possibility of treating SCWA rate increases on a “pass-through” basis in the setting of City water rates.

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☒ No Action Required
- ☐ Action Requested

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**Attachments:**

1. SCWA FY 13-14 Budget Summary
2. SCWA rate history (1996-2013)

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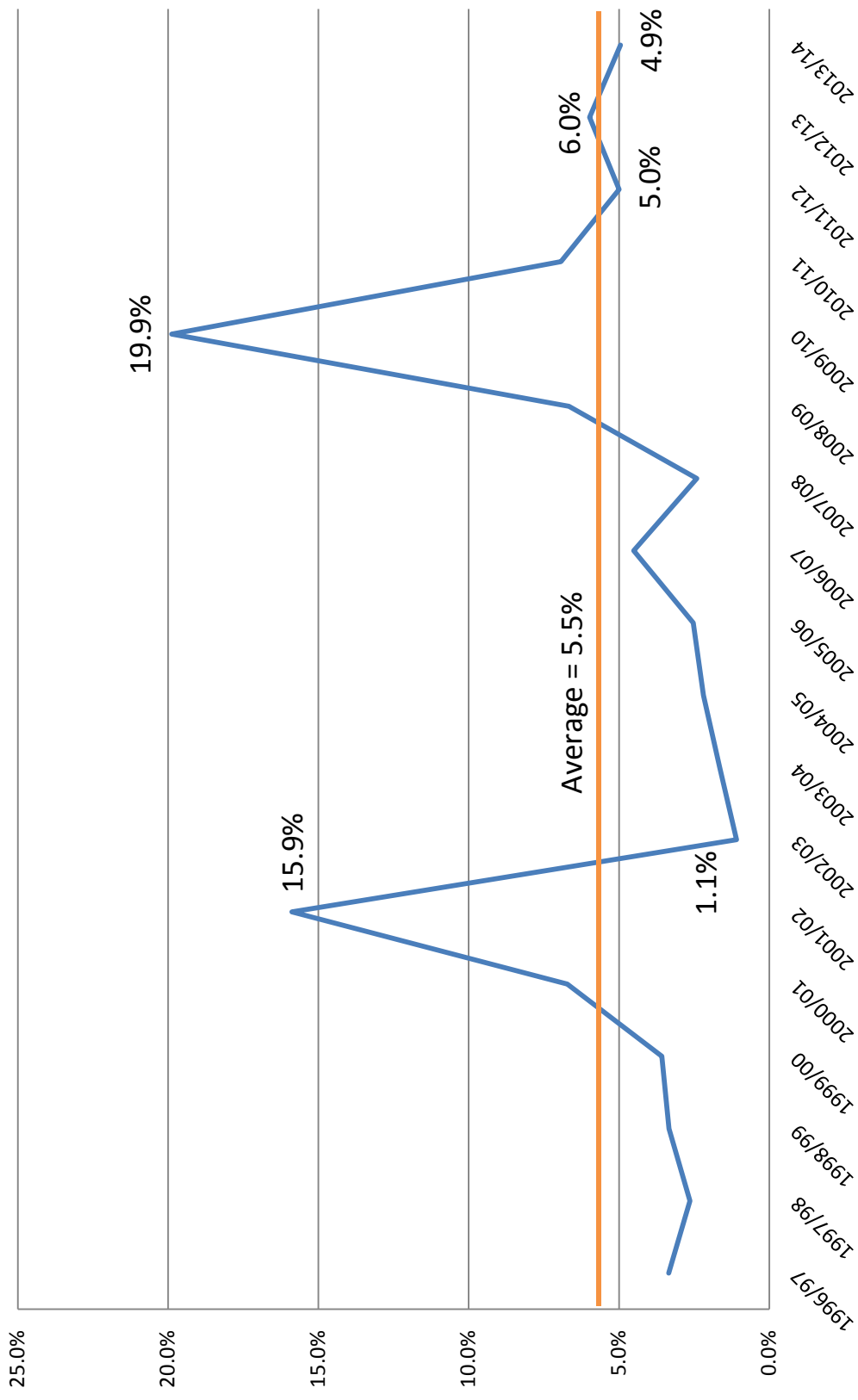
cc: Jay Jasperse, SCWA  
Lynne Rosselli, SCWA (via email)

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# Proposed Rates for FY 13-14

Charge / Aqueduct	Santa Rosa	Petaluma	Sonoma
O&M	\$ 449.06	\$ 449.06	\$ 449.06
Water Management Planning	0.93	0.93	0.93
Watershed Planning & Restoration	81.20	81.20	81.20
Recycled Water	14.23	14.23	14.23
Water Conservation	33.53	33.53	33.53
<b>Total O&amp;M</b>	<b>\$ 578.95</b>	<b>\$ 578.95</b>	<b>\$ 578.95</b>
Capital Contributions	29.00	29.00	29.00
Local Recycled Water Tier 2 Program	10.00	10.00	10.00
Storage & Common Bond & Loan Charges	87.35	87.35	87.35
Sonoma Aqueduct Bond and Loan Charge			63.45
<b>Total Prime Contractor Rates</b>	<b>\$ 705.30</b>	<b>\$ 705.30</b>	<b>\$ 768.75</b>
	4.95%	4.95%	3.84%

# Annual Rate Increases 1996 to 2013





*City of Sonoma*  
**City Council**  
**Agenda Item Summary**

**City Council Agenda Item: 8B**

**Meeting Date: 03/18/13**

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**Department**

Planning and Community Services

**Staff Contact**

David Goodison, Planning Director

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**Agenda Item Title**

Discussion, consideration and possible action on the recommendations of the Planning Commission concerning the possible regulation of wine tasting facilities.

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**Summary**

The Planning Commission has made note of the increasing number of wine tasting facilities in the downtown area and at their meeting of December 12, 2012, they held a preliminary discussion of the issues raised by these facilities and possible options for increased regulation. The Planning Commission will hold a follow-up discussion on the matter its meeting of March 14<sup>th</sup>. The attached staff report to be presented to the Planning Commission provides information on the current number of wine tasting facilities in the downtown, reviews the existing regulations that apply to them, and discusses possible options for further regulation. A memo from the Police Chief providing a law enforcement perspective is also attached. Wine tasting facilities are not currently subject to use permit review and the main options for further regulation are: 1) establishing standard operating requirements; 2) requiring use permit review; and 3) some combination of the preceding.

The Planning Commission's recommendations will not be available in time for to be included in the City Council agenda packet, but will reported out to the Council prior to the meeting.

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**Recommended Council Action**

Provide direction to staff regarding the Planning Commission's recommendations concerning the possible further regulation of wine-tasting facilities.

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**Alternative Actions**

N.A.

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**Financial Impact**

If the City Council interested in establishing additional regulations on wine tasting facilities, there could be financial implications with respect to staff time, but this would be evaluated further based on the direction received from the City Council

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
  - ☒ No Action Required
  - ☐ Action Requested
- 

**Attachments:**

1. Planning Commission staff report, March 14, 2013
- 

cc: Robert Felder, Chair of the Planning Commission  
Bret Sackett, Police Chief  
Laurie Decker, Economic Development Coordinator  
Jennifer Yankovich, Executive Director, Sonoma Valley Chamber of Commerce

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## **M E M O**

**To:** Planning Commission

**From:** Planning Director Goodison

**Re:** Continued discussion of issues and options associated with the regulation of wine tasting facilities

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### **Background**

At its meeting of December 13, 2012, the Planning Commission reviewed and discussed background information on wine-tasting facilities, including their presence in the downtown area, current regulations, and various issues associated with them. Wine and wine-making is part of the identity of Sonoma and wine sales have long been an element of the downtown community. However, in recent years, the City has seen a growing number of wineries establishing a wine-tasting presence in the Plaza and, more recently, an increase in tasting rooms not affiliated with a particular winery. In the database of businesses located within the Plaza Retail Overlay zone maintained by the Economic Development Coordinator, a total of 135 ground-floor businesses are identified within the Overlay Zone, of which 15 are purely wine-tasting and 4 are a combination of wine tasting and other retail which represents 15.5% of the ground-floor businesses within the zone. Adding the Roche facility, Hawkes, Walt, and the recently approved Three Sticks and JAQK facilities (all of which are outside of the Plaza Retail Overlay zone, brings the number of wine-tasting facilities in the Plaza area to 24. This number does not include restaurants and bars, which represent 18.6% of businesses within the Plaza Retail Overlay zone.

### **Existing Regulations**

As previously reported to the Planning Commission, although wine-tasting is not specifically defined as a use in the City's Development Code, it is considered to fall under the definition of "general retail," which is a permitted use in the Commercial zone. However, in order to be considered as "general retail", it has been staff's interpretation that food preparation and food service (except for bread, crackers, etc.) may not be a component of use as otherwise it would be classified as a restaurant, for which a use permit is required. In addition, staff has made the interpretation that outdoor seating associated with a wine-tasting facility falls under the definition of "outdoor retail sales and activities," for which use permit review is required.

Wine-tasting facilities are also regulated by the State Office of Alcohol and Beverage Control (ABC). The ABC licensing process makes a distinction between venues that are owned and operated by a specific winery and venues that are operated by a third-party business person that may be offering wines or beer from several sources. In the first instance, there is no local review of the ABC license, as the facility is allowed to operate under parent winery's Type 02 license. But in the second instance, the license application is subject to a process that includes a referral to the Police Chief, who must make a finding of "public convenience or necessity" if the license is to be issued. Another important consideration is that the ABC license (Type 42) associated

with this type of business allows activities that go beyond how the City defines wine tasting and is the same type of license required to operate a bar or tavern.

## **Issues**

Issues identified by staff with respect to wine tasting facilities and by the Planning Commission in its discussion on December 12<sup>th</sup> include the following:

- Wine tasting facilities increase the number of establishments at which alcohol is served and downtown Sonoma has a high concentration of such uses. The Police Department has become increasingly concerned about the number of establishments in the downtown that serve alcohol. They note that of drunk driving arrests of first-time offenders, 55% have come from ABC-licensed public venues. The Department's concern in this regard is not specifically about wine-tasting facilities, but rather the total number of alcohol-serving establishments. (See the attached memo from the Police Chief.)
- Although considered as retail, the intensity of a wine-tasting business is expressed in seating, rather than square feet, which can lead to some challenges in how staff interprets whether or not parking requirements are being met.
- Wine-tasting facilities have the potential to evolve into de facto bars or taverns, a process known as "morphing". This problem is related to the fact that the ABC license for a wine-tasting facility operated by a business other than a winery is the same license that a bar would need to obtain. Therefore the City cannot rely on the ABC permit as a method of control with respect to hours of operation or limitations on the type of service (i.e., limiting service to tastings as opposed to selling wine or beer by the glass.).
- While the Police Chief must make a finding of "public convenience or necessity" in order for an ABC license to be issued for a non-winery wine-tasting facility, there needs to be a rational and equitably-applied basis for denying a license.
- The increasing number of wine-tasting facilities may ultimately have an adverse effect the character of the Plaza. Wine tasting facilities are less likely than many types of retail and restaurants facilities to attract a local presence. That said, the density of wine-tasting businesses in certain settings have been positive, such as in Sonoma Court Shops.
- Because there is no definition of wine tasting facilities in the Development Code, there is potential for inconsistent interpretations as to what does and does not constitute a wine-tasting use that can be considered falling within the category of "general retail."

## **Observations of the Economic Development Coordinator**

In discussing this issue with the Economic Development Coordinator, she notes that few of the tasting rooms that have opened in recent years (or are in the process of opening) have replaced retail shops. Some have opened in what were previously office locations (e.g. Hawkes, Roessler, R2, Sojourn), some have co-located with retail (Highway 12, Spann), and some have gone into long-vacant spots and/or spots that have proven very difficult for retail (e.g. vine alley: Hay-

wood, Two Amigos, Bryter; also Eric K James in the back of the Mercado). In her view, displacement of other retail uses by wine-tasting businesses has been limited. She also points out that the addition of these businesses has benefitted the Plaza by reducing the overall vacancy rate, including in tenant spaces that have traditionally been slow to fill. Lastly, she notes that at the same time that the number of wine-tasting businesses has increased, there has been a reduction in real estate offices as they consolidate and move off-plaza to reduce costs.

## **Regulatory Options**

### *Permitting Requirements*

The basic option in this area is whether or not to require use permit review.

#### *1. Two-Tier (Permitted/Use Permit)*

Establish a land use definition for wine tasting facilities along with basic operating standards (see example below). A use permit would not be required unless a change from the basic operating standards was sought.

#### *2. Use Permit*

Require a use permit in all instances where wine-tasting is proposed. Any use permit approval is subject to the Planning Commission making the basic findings of General Plan consistency, zoning consistency, and compatibility with neighboring uses. If a use permit requirement is established for wine-tasting facilities, additional findings specific to that use could be required. Possibilities in this area include:

- Concentration of similar uses within a specified area or distance from the proposed site. (A finding in this regard would be difficult to craft given the number of wine tasting facilities that already exist in the downtown area).
- Hours of operation. (A finding related to hours of operation would give the Planning Commission and business owners greater flexibility than an across-the-board standard.)
- Design features that promote security and the control of the premises.

The Planning Commission may have other suggestions for possible findings.

### *General Operating Standards*

Whether or not a use permit is required to authorize a wine tasting facility, it would be useful to establish basic operating requirements for such uses. The following suggestions are mainly drawn from a draft ordinance Sonoma County ordinance (attached) that was intended to address facilities serving alcoholic beverages:

- Limitations on hours of operation (e.g., 11 a.m. to 7 p.m.)
- Limitations on service (e.g., tastings only, no wine by the glass).
- Requirements for staff training in responsible beverage service.
- On-going compliance with ABC and County Health Department requirements.

- Limitations on food service (e.g., no charge for food, no cooking on premises).

On the matter of parking standards, it is staff's view that the simplest approach would be to apply the retail parking ratio of 1 space per 300 square feet of building area, while controlling the number of seats associated with an individual business through use permit review. Alternatively, the restaurant parking ratio of one space for every four seats could be applied. However, this option would likely result in the creation of a great many non-conforming uses.

Note: This discussion is focused on wine tasting facilities, but the City could consider adopting operating standards that apply more broadly to business that sell alcoholic beverages as contemplated in the draft Sonoma County Ordinance). In staff's view, this may be less of a zoning issue and more of a broader policy question for the City Council to address.

### *Applicability to Existing Business*

If new regulations are adopted, consideration needs to be given as to how or whether they would be applied to existing business. Options in this regard in the following:

- Existing wine-tasting facilities are considered legal non-conforming uses. New regulations do not apply except in the case of a proposed expansion or intensification of use.
- Existing wine-tasting facilities are considered legal non-conforming uses; however a use permit under the updated regulations would be required under the following circumstances: 1) change/transfer in ABC license; 2) violation of ABC license; 3) any expansion or intensification of the use.
- Existing wine tasting facilities that do not comply with whatever basic operating standards are adopted are required to obtain a use permit under the new regulations and are given a grace period in which to do so.

It is important to recognize that the wine-tasting business that are operating in Sonoma are doing so in good faith under the current rules and to the extent that new regulations are adopted that will be applied to such businesses, the City needs to reach out early on in the process to obtain their input and work cooperatively to achieve compliance.

### **Recommendation**

Staff is seeking direction from the Planning Commission on the regulatory options identified in the staff report. These recommendations will be forwarded to the City Council for review and discussion at its meeting of March 18, 2013.

### Attachments:

1. Plaza Retail Overlay Zone Business Inventory
2. Minutes of the Planning Commission meeting of December 12, 2012
3. Memo from Bret Sackett, Chief of Police, dated December 12, 2012
4. Draft Sonoma County Ordinance establishing standards for the service of alcoholic beverages
5. Policy Briefing on "Morphing" (Community Prevention Initiative)

PLAZA RETAIL OVERLAY ZONE (PROZ): Business Database (Ground Floor)

Updated: October 5, 2012

				SUMMARY DATA:		
	ADDRESS	BUSINESS NAME	FORMULA?	BUSINESS TYPE		
1	476 1st St E	Sebastiani Theatre	N	Culture/Entertainment		
2	551 Broadway	Sonoma Valley Museum of Art	N	Culture/Entertainment	Business type:	#
3	110 W Spain	Sonoma Hotel	N	Lodging	Retail	61
4	480 1st St E	Ledson Hotel & Harmony Lounge	N	Lodging	Retail/Tasting Room combo	4
5	405 1st W	El Dorado Hotel	N	Lodging	Wine Tasting & Sales	15
6	18 W Spain	Swiss Hotel (hotel)	N	Lodging	Tavern/Bar/Wine Bar	4
7	405 1st St. W	El Dorado Kitchen	N	Lodging	Lodging	4
8	18 W Spain	Swiss Hotel (restaurant)	N	Restaurant/Food Service Retail	Restaurant/Food Service Retail	21
9	531 Broadway	Top That Yogurt	N	Restaurant/Food Service Retail	Services - Banking, Finance, Insur, RE	11
10	110 W Spain	Girl and the Fig	N	Restaurant/Food Service Retail	Services - Personal	5
11	8 Spain	Mary's Pizza Shack	YES	Restaurant/Food Service Retail	Services - Other	6
12	403 1st W	El Dorado Corner Café	N	Restaurant/Food Service Retail	Culture/Entertainment	2
13	421 1st W	Sunflower Caffè Espresso & Wine Bar	N	Restaurant/Food Service Retail	Vacant	2
14	487 1st W	Harvest Moon Café	N	Restaurant/Food Service Retail	TOTAL	135
15	529 1st St W	The Red Grape	N	Restaurant/Food Service Retail		
16	522 Broadway	Restaurant Rudy Sonoma	N	Restaurant/Food Service Retail	By Formula Store category:	
17	101 E Napa St	Maya	N	Restaurant/Food Service Retail	Yes	5
18	139 E Napa St	Rins Thai	N	Restaurant/Food Service Retail	No	128
19	133 E Napa St	Della Santina's	N	Restaurant/Food Service Retail	Vacant	2
20	140 E Napa St	Café La Haye	N	Restaurant/Food Service Retail	TOTAL	135
21	Place des Pyrenees	Murphy's Pub	N	Restaurant/Food Service Retail		
22	Place des Pyrenees	Taste of the Himalayas	N	Restaurant/Food Service Retail		
23	460 1st St East	Basque Boulangerie Café	N	Restaurant/Food Service Retail		
24	Mercato paseo	La Salette	N	Restaurant/Food Service Retail		
25	420 1st St E	Plaza Bistro	N	Restaurant/Food Service Retail		
26	408 1st St E	Ben and Jerry's	YES	Restaurant/Food Service Retail		
27	121 E Spain St	La Casa	N	Restaurant/Food Service Retail		
28	100 W Spain	SummerVine	N	Retail		
29	28 Spain	H Frank	N	Retail		
30	134 Church	Red Wolf Gallery	N	Retail		
31	38 Spain	Candlestick	N	Retail		
32	14 Spain	Fleuritique	N	Retail		
33	2 Spain	Sonoma Cheese Factory	N	Retail		
34	423 1st W	Baksheesh	N	Retail		
35	435 1st W	Sign of the Bear Kitchenware	N	Retail		
36	447 1st W	Fairmont Gallery	N	Retail		
37	457 1st W	Bella Vita	N	Retail		
38	453 1st W	Kaboodle	N	Retail		
39	461 1st W	The Loop	N	Retail		
40	475 1st W	Eraldi's Menswear & Shoes	N	Retail		
41	481-A 1st W	Large Leather	N	Retail		
42	491 1st W	Sonoma Silver Co.	N	Retail		
43	493 1st W	BRAM	N	Retail		
44	476 1st W	Sonoma Home	N	Retail		
45	103 W Napa St	Changing Seasons	N	Retail		
46	107 W Napa St	Harvest Home	N	Retail		

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47	117-B 1st W	Sisters	N	Retail
48	539 1st St W	My Girlfriend's Closet	N	Retail
49	526 Broadway	Three Dog Bakery	N	Retail
50	530 Broadway	Rika Optique	N	Retail
51	546 Broadway	San Francisco Arts & Crafts	N	Retail
52	536 Broadway	Wine Hardware	N	Retail
53	11 E Napa St	Sole Desire	YES	Retail
54	15 E Napa St	Sonoma Church Mouse	N	Retail
55	29 E Napa St	Chico's	YES	Retail
56	31 E Napa St	North Bay Gallery	N	Retail
57	107 E Napa	Sox deVine	N	Retail
58	109 E Napa St	Pandora's Box	N	Retail
59	117 E Napa St	Bear Moon Clothing	N	Retail
60	115 E Napa #A	Tiddle E Winks	N	Retail
61	115 E Napa #B	French Nest	N	Retail
62	127 E Napa St	Chanticleer Books	N	Retail
63	148 E Napa St	La Haye Art Center	N	Retail
64	140 E Napa St	Arts Guild Sonoma	N	Retail
65	130 E Napa St	Reader's Books	N	Retail
66	122 E Napa St	J. James Sonoma	N	Retail
67	126 E Napa St	Studio Collection Jewelry	N	Retail
68	116 E Napa St	Corner Store Kids	N	Retail
69	496 1st St E	Halem & Co.	N	Retail
70	492 1st St E	Simplicity by i-elle	N	Retail
71	Place des Pyrenees	The Briar Patch	N	Retail
72	452 1st St East	Terra Firma Gallery	N	Retail
73	452 1st St East	Lisa Kristine Gallery	N	Retail
74	Mercato paseo	Eminent Design	N	Retail
75	Mercato paseo	Chocolate Cow	N	Retail
76	Mercato paseo	Foot Candy	N	Retail
77	450 1st St East	Half Pint	N	Retail
78	450-c 1st St East	Artifax Gallery	N	Retail
79	Mercato paseo	The Total Look	N	Retail
80	Mercato paseo	Angelique	N	Retail
81	Mercato paseo	Venus Envy	N	Retail
82	El Paseo	Sonoma Rock & Mineral	N	Retail
83	El Paseo	Hipkiss Gallery	N	Retail
84	El Paseo	Wine Country Chocolates	N	Retail
85	El Paseo	Himalayan Bazaar	N	Retail
86	El Paseo	La Bodega Cheese & Pasta	N	Retail
87	416 1st St E	Filligree Estate Jewelers	N	Retail
88	539 Broadway	Sonoma Gallery	N	Retail
89	19 W Napa St	Proof'd	N	Retail/Tasting Room combo
90	5 E Napa St	South American Secrets/Rumpus Cellars	N	Retail/Tasting Room combo
91	111 E Napa St	Saret Gallery / Spann Vineyards	N	Retail/Tasting Room combo
92	498 1st St E	The Corner Store/Hwy 12 Winery	N	Retail/Tasting Room combo
93	34 Spain	The Real Estate Company	N	Services - Banking, Finance, Insur, RE
94	35 W Napa St	Bank of America	N	Services - Banking, Finance, Insur, RE
95	501 Broadway	Chase Bank	N	Services - Banking, Finance, Insur, RE
96	529 Broadway	State Farm	N	Services - Banking, Finance, Insur, RE
97	500 Broadway	Union Bank	N	Services - Banking, Finance, Insur, RE

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\*

98	552 Broadway	Alain Pinel Real Estate	N	Services - Banking, Finance, Insur, RE
99	109 E Napa St	Coldwell Banker	N	Services - Banking, Finance, Insur, RE
100	27 E Napa St	Sothebys (several suites in Court Shops)	N	Services - Banking, Finance, Insur, RE
101	515 1st St E	Edward Jones	N	Services - Banking, Finance, Insur, RE
102	470 1st St East	Wine Country Group	N	Services - Banking, Finance, Insur, RE
103	428 1st St	Frank Howard Allen	N	Services - Banking, Finance, Insur, RE
104	521-B Broadway	The Collection Event Studio	N	Services - Other
105	520 Broadway	Sonoma Valley Bike Tours & Rentals	N	Services - Other
106	548 Broadway	Sonoma Shipping	N	Services - Other
107	525 1st St E	Sage Marketing/Odyssey Travel	N	Services - Other
108	466 1st St East	Thomas Haeuser Atty at Law	N	Services - Other
109	27 E Napa St	Rozanski Design	N	Services - Other
110	539 1st St W	Catalina's Skin & Body	N	Services - Personal
111	539 Broadway	Beautiful Nails salon	N	Services - Personal
112	542 Broadway	Allen's Hair House	N	Services - Personal
113	452 1st St E	Massage Envy	YES	Services - Personal
114	Mercato paseo	En-er-gy Fitness	N	Services - Personal
115	465 1st W	Steiner's Tavern	N	Tavern/Bar/Wine Bar
116	524 Broadway	Leased	N	Tavern/Bar/Wine Bar
117	127 E Napa St	Enoteca Della Santina	N	Tavern/Bar/Wine Bar
118	482 1st St E	Town Square	N	Tavern/Bar/Wine Bar
119	147 E Spain St	Vacancy (prev. Anne Appleman Florist)	N	VACANT
120	400 1st St E	Vacancy		VACANT
121	521 Broadway	Bump Wines **	N	Wine Tasting & Sales
122	380 1st W	WALT Wines	N	Wine Tasting & Sales
123	481 1st W	Adobe Road Winery Tasting Room	N	Wine Tasting & Sales
124	483 1st W	Charles Creek	N	Wine Tasting & Sales
125	11 E Napa St	Westwood Winery	N	Wine Tasting & Sales
126	Vine Alley paseo	Glen Lyon/Two Amigos Wine Tasting	N	Wine Tasting & Sales
127	Vine Alley paseo	Haywood Estate	N	Wine Tasting & Sales
128	Vine Alley paseo	Bryter Estates Wine Tasting	N	Wine Tasting & Sales
129	Vine Alley paseo	Envolv Wine Tasting	N	Wine Tasting & Sales
130	35 E Napa St	Sonoma Enoteca	N	Wine Tasting & Sales
131	111-B E Napa St	Kamen Estate Winery	N	Wine Tasting & Sales
132	141 E Napa St	Sojour Cellars	N	Wine Tasting & Sales
133	Mercato paseo	Erik James Tasting Room	N	Wine Tasting & Sales
134	412 1st St E	Sonoma Wine Shop	N	Wine Tasting & Sales
135	Vine Alley paseo	Sigh Sparkling Wine	N	Wine Tasting & Sales

State parks and Mission properties are not included in the PROZ.

Joseph Hooker House property is in the PROZ but excluded from the inventory.

\* Reflects change since last quarterly report

\*\* In process; not yet open

Comm. Howarth confirmed that the building was built in 1997 and asked the applicant if there were any plans to address surface runoff from the site as part of the proposal, noting that there is an opportunity.

Vic Conforti, project architect, answered that the site is fully developed and already has a drainage design so they haven't considered further improvements in this regard.

Comm. Felder confirmed with the applicant that water use and wastewater generation would increase with the proposed change in use. He then confirmed with staff that the project would be subject to the requirement for a water demand analysis and will-serve letter from the City Engineer.

Comm. Edwards confirmed that the building currently has about 12 real estate offices inside and commented that the proposed hotel use would generate less traffic given the number of offices.

A discussion ensued on whether it would be appropriate for the Planning Commission to require drainage or groundwater recharge upgrades with the change in use.

Comm. Willers emphasized that the bigger issue is increased water use with conversion to hotel rooms and as a result, he would like the project to meet CAL Green requirements for water use/plumbing fixtures. Since the remodel project is exempt from CAL Green standards he suggested that the Planning Commission condition the approval to require compliance with CAL Green standards for water use/plumbing fixtures.

Planning Director Goodison suggested additional language to draft condition No. 6 to address Comm. Willers request.

Comm. Roberson supports adding the CAL Green provision.

Comm. Edwards pointed out that when people stay at a hotel they are not using water at home.

**Comm. Roberson made a motion to approve the Use Permit with the amendment to condition No. 6 as suggested by staff. Comm. Willers seconded. The motion was unanimously approved, 5-0.**

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## **Item #5 –Discussion of Wine Tasting Facilities**

Chair Felder welcomes all input and explains this is an informal format as a discussion item.

Planning Director Goodison and Police Chief Sackett presented staff's report.

Comm. Edwards confirms with Chief Sackett that the majority of DUI citations are given in the evening hours.

Comm. Roberson wants to streamline the process and feels the discussion is informative. He believes that density of testing facilities can be good in certain settings but not at the cost of diversity in a community.

Comm. Howarth says this extension of use is confirmed with the Police Department. The Type 42 license is commonly used for winery based venues. The 02 license is more restrictive since it does not allow serving beer.

Comm. Edwards agrees with Chief Sackett that some places are turning into “bar like” settings which was not the initial intended use when the permit was granted to the business.

Comm. Willers is of the opinion that wine tasting facilities are very different than other uses and that the use permit requirement should review compatibility and change of use. In his view, wine tasting is not general retail.

**Chair Felder opened the public hearing.**

Pat Pulvirenti, resident, would like the Planning Commission to consider reviewing new tasting room proposals with a Use Permit application.

Vic Conforti, Architect, feels that having more tasting rooms (competition) decreases overall sales.

**Chair Felder closed the public hearing.**

Comm. Roberson appreciates the Chief’s efforts in exploring the many options with Planning Director Goodison. He does not support any additional requirements for establishing a new business and therefore would not endorse a Use Permit.

Comm. Edwards is of the opinion that wineries should not need another license to operate a secondary tasting room in Sonoma. He wants to maintain Sonoma’s reputation of being a diverse Town. However, he is interested in exploring further regulation on wine-tasting facilities that are not affiliated with wineries as these seem most prone to becoming bar-like environments. We would also like to see updated definitions in the Development Code for these uses and possibly standard conditions regulating hours and other issues.

Chair Felder disagrees about distinguishing between different business models and prefers the same standards apply to all types of businesses. He values the use of the Use Permit application to avoid potential problems and alleviate the concern of wine tasting establishments morphing into something else.

It was suggested that EDAC (Economic Development Advisory Committee) be consulted for additional input, with direction to staff to return to the Planning Commission with additional analysis and options once this had been accomplished.

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**Issues Update:**

1. Peet’s Coffee and Tea was unanimously approved 5-0 by the City Council on 11-19-12.
2. The Planning Commissioners Conference was well attended (five Commissioners & Planning Director). Chair Felder thanked Cristina for organizing.
3. A Joint Session with the Planning Commission and City Council will be scheduled sometime in 2013.
4. Assistant City Manager Carol Giovanatto is the newly appointed City Manager.
5. There will be a new recruitment for a Public Works Director/City Engineer. In the interim, Matt Winkleman of GHD, is the City Engineer.



Date: December 10, 2012  
To: David Goodison, Planning Director  
From: Bret Sackett, Chief of Police  
RE: Wine Tasting Facilities

Alcohol is an important contributor to the unique culture and vitality of Sonoma. However, alcohol can also impact the health and safety of our youth and adults – and play a role in a range of community problems, such as driving under the influence, underage drinking and alcohol related crimes. A recent survey of DUI drivers from Sonoma revealed that 56% obtained their final drink at an ABC licensed establishment, while youth focus groups routinely cite that alcohol is “fairly easy” to obtain from ABC licensed establishments.

According to criteria established by the California Department of Alcoholic Beverage Control, the City of Sonoma has a higher number of off-sale alcohol establishments than recommended (greater than 1 per 2,500 population). As such, each new license application for a retail outlet – such as liquor stores, convenience stores, and bars – require the local jurisdiction to make a determination that the new alcohol license will serve a “public convenience or necessity.” In Sonoma, the police chief makes that determination, but denials can be appealed to the City Council.

In order to obtain such a license, the applicant must obtain a “Letter of Public Convenience or Necessity” from the police chief. Unfortunately, the term “Public Convenience or Necessity” is not clearly defined by ABC, but the police chief considers some of the following criteria when making such a finding:

- The proposed use will not be detrimental to the character of immediate neighborhood
- Proximity to sensitive land use issues
- There are no conflicts with zoning regulations
- The economic benefit outweighs the negative impacts to the community
- The license will provide a needed service not currently being met in the community
- Unique and unusual circumstances to justify a new retail alcohol outlet when there are already similar alcohol uses existing nearby (this is much more difficult to establish)

While ABC has a wide variety of license types, it does not offer one specific to “wine tasting.” ABC allows a winery, which operates with Type 02 license, to operate an off-site tasting room under their existing Type 02 license. However, a wine tasting business that is not associated with a specific winery and wishes to provide tastings from multiple wineries – and subsequent purchase for on or off site consumption – must obtain a Type 42 license. It’s important to note that a Type 42 license authorizes the sale of beer and wine for consumption on or off the premise and is not limited to just “wine tasting.” In essence, a Type 42 license authorizes a business to operate like a bar or tavern, although they may call themselves a “tasting facility.”

The police chief would like to make the Planning Commission aware of the potential for a wine tasting business to morph into a “wine and beer bar” absent other regulatory criteria. In essence, we cannot rely on the ABC license to regulate wine tasting businesses without other local zoning regulations. In addition, the police chief respectfully requests the Planning Commission’s opinion as to what constitutes “Public Convenience or Necessity”, so he can take those opinions into consideration as he reviews additional requests for new ABC licenses.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING CHAPTER 26 OF THE SONOMA COUNTY CODE TO ESTABLISH PERMIT REQUIREMENTS AND STANDARDS FOR ALCOHOLIC BEVERAGE RETAIL SALES**

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The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

**SECTION I. Findings**

The Board finds and declares that the adoption of this Ordinance is necessary to implement the Sonoma County 2020 General Plan and make changes, clarifications, and minor corrections related to the sales of alcoholic beverages at outlets throughout the County. The Board hereby makes the following findings to support the adoption of this ordinance:

1. The proposed ordinance helps implement General Plan Policy PF-3d to avoid negative impacts to youth serving facilities from the sales and serving of alcohol in the neighborhood of the alcoholic beverage sales outlets.
2. The proposal to amend the current Zoning Ordinance will serve to reduce sales to minors, drunk driving, littering, loitering, drunkenness, criminal activity, vandalism, and violence associated with excessive alcohol consumption related to easy availability and access to alcoholic beverages; and
3. There continues to be expressed support from community coalitions and residents representing both municipal and unincorporated jurisdictions, to broaden the scope of the current Ordinance in order to mirror ordinances in other parts of the County and create countywide consistency. In the six jurisdictions with alcohol Conditional Use Permits, all include operating standards for both on-premise and off-premise alcohol establishments. In addition, several of the six jurisdictions also include provisions in their ordinances that place nuisance abatement standards on all alcohol outlets existing before the adoption of their ordinance; and
4. Adoption of the proposed amendment to the Zoning Ordinance will help prevent new retail businesses from locating in the unincorporated areas of the County to avoid more stringent regulations on the sales and service of alcoholic beverages in surrounding municipalities.
5. Academic research has established a link between the number, types and concentration of alcohol beverage sales outlets in a given area or neighborhood, and higher levels of alcohol consumption. Youth surveys indicate that Sonoma County youth believe that alcohol continues to be easy to get. Seventy eight percent (78%) of Sonoma County 11th graders believe alcohol is fairly easy or very easy to get (California Healthy Kids Survey 2008). And,

nearly half of the students participating in focus groups in both the West County and Sonoma Valley report that alcohol is easy to get from stores.

6. Research also shows that over-concentration of alcohol establishments in a community can lead to high-levels of consumption which contribute to increased rates of crime, violence, and nuisance activities that threaten the health, safety, and general well-being of the public. In 2009, the Sonoma County Sheriff's Office documented 9,563 alcohol-related crime reports requiring law enforcement response. Twenty-seven (27%) of those crimes occurred in unincorporated areas of the county close to where there exists higher concentrations of both on-premise and off-premise alcohol outlets.

**SECTION II.** Chapter 26 of the Sonoma County Code is amended as follows:

(a) Article 02, In General, Section 26-02-140, Definitions, is amended to add the following definitions to read:

**Alcoholic beverage sales** means the sale or serving of alcoholic beverages either on-premise or off premise, including tasting rooms that serve alcoholic beverages.

**Alcoholic beverage sales, off-premise** means the sale of alcoholic beverages at a liquor store, convenience store, market, tasting room, or other retail outlet or business that sells alcoholic beverages for off-premise consumption, including, but not limited to, any business that has obtained or intends to obtain a California Department of Alcoholic Beverage Control license such as Type 20 or 21 or Duplicate Type 02, or similar license types that may added from time to time.

**Alcoholic beverage sales, on-premise** means the sale of alcohol beverages at a bar, restaurant, night club, lounge, or any other public venue or outlet, which sells or serves alcoholic beverages for consumption on the premises and which is applying for or has obtained a California Department of Alcoholic Beverage Control license type such as 40, 41, 42, 47, 48, 51, 61, 68, and/or 75, or similar license types that may be added from time to time.

**Alcoholic beverage sales outlet** means a place where alcoholic beverages are served or sold for consumption either on-premise or off premise, including tasting rooms that serve alcoholic beverages.

**Alcoholic beverage sales, responsible beverage service training or "RBS training"** means an educational course in responsible beverage sales and service methods and practices certified by the California Department of Alcoholic Beverage Control, or a program such as Licensee Education on Alcohol and Drugs conducted by the California Department of Alcoholic Beverage Control, which provides a certificate upon completion.

**Restaurant, Full Service** means a restaurant in which the primary purpose of the operation is food service and which has all of the following characteristics:

- a. Premises contain a commercial kitchen licensed by the County Environmental Health Division; provide the necessary cookware, tables, seating, place settings, and condiment dispensers with which to serve meals to the public; and display and maintain a printed menu and/or a menu board.
- b. Serves at least two meals a day (lunch and breakfast, or lunch and dinner) to guests for compensation; serves meals to guests at least seventy percent (70%) of the time the business is open; and two-thirds of the items offered on the menu for a particular meal (i.e. breakfast or lunch or dinner) are available at any given time the meal is served.
- c. Sixty-seven percent (67%) or more of gross receipts are from the sale of food.

The sale or service of sandwiches, appetizers, pastries, or snack foods (whether made elsewhere and heated up on the premises or prepared onsite) shall not constitute a full-service restaurant.

(d) In Article 02, In General, Section 26-02-140, Definitions, is amended to delete in their entirety the definitions of “**Alcoholic beverage retail establishment**,” “**Large alcoholic beverage retail establishment**,” and “**Small alcoholic beverage retail establishment**.”

(e) In Article 30, C1 Neighborhood Commercial District, Section 26-30-010, Permitted Uses, is amended to read:

- (a) Neighborhood retail businesses which supply household commodities on the premises such as groceries, meats, dairy products, baked goods or other foods, drugs, notions or hardware; ~~large alcoholic beverage retail establishments~~; personal service establishments which perform services on the premises for persons residing in adjacent residential areas such as shoe repair, dry cleaning shops, tailor shops, beauty parlors, barber shops and the like. All retail sales and service uses shall be conducted entirely within a building;

(f) In Article 30, C1 Neighborhood Commercial District, subsections (e) and (u) of Section 26-30-020, Uses Permitted with a Use Permit, are amended to read:

- (e) ~~Restaurants serving alcohol~~, Takeout food; ~~bars, cocktail lounges~~
- (u) ~~Small alcoholic beverage retail establishments~~ Alcoholic beverage sales outlets, subject to the standards in Section 26-88-195;

(g) In Article 32, C2 Retail Business and Service District, subsections (a) and (c) of Section 26-32-010, Permitted Uses, are amended to read:

- (a) Retail stores supplying commodities for residents of the county such as bakeries, ice cream stores, grocery stores, ~~large alcoholic beverage retail establishments~~, newsstands, furniture, hardware and appliance stores, department stores, stationery stores, sporting goods stores, pet shops, florist shops, retail nurseries,

automobile accessory stores, and the like.

(c) Restaurants; ~~serving alcohol, bars, cocktail lounges;~~

(h) In Article 32, C2 Retail Business and Service District, subsections (h) and (v) of Section 26-32-020, Uses Permitted with a Use Permit, are amended to read:

(h) Takeout food, live entertainment, amplified ~~live music~~ sound;

(v) ~~Small alcoholic beverage retail establishments;~~ alcoholic beverage sales outlets, subject to the standards in Section 26-88-195;

(i) In Article 34, C3 General Commercial District, subsections (cc) and (ff) of Section 26-34-020, Uses Permitted with a Use Permit, are amended to read:

(cc) Amplified ~~live music~~ sound or , ~~Bars, cocktail lounges;~~ live entertainment,

(ff) ~~Small alcoholic beverage retail establishments~~ Alcoholic beverage sales outlets, subject to the standards in Section 26-88-195;

(j) In Article 36, LC Limited Commercial District, subsection (a) of Section 26-36-010, Permitted Uses, is amended to read:

(a) Neighborhood retail businesses which supply household commodities on the premises such as groceries, meats, dairy products, baked goods or other foods, drugs, notions or hardware; ~~large alcoholic beverage retail establishments;~~ personal service establishments which perform services on the premises for persons residing in adjacent residential areas such as shoe repair, dry cleaning shops, tailor shops, beauty parlors, barber shops and the like. All retail sales and service uses shall be conducted entirely within a building;

(k) In Article 36, LC Limited Commercial District, subsections (e) and (ff) of Section 26-36-020, Uses Permitted with a Use Permit, are amended to read:

(e) ~~Restaurants serving alcohol,~~ Takeout food; ~~bars, cocktail lounges;~~ live entertainment, amplified ~~music~~ sound;

(ff) ~~Small alcoholic beverage retail establishments~~ Alcoholic beverage sales outlets, subject to the standards in Section 26-88-195;

(l) In Article 42, K Recreation and Visitor-Serving Commercial District, subsection (v) of Section 26-42-020, Uses Permitted with a Use Permit, is amended, and subsections (cc) and (dd) are added, to read:

(v) Amplified ~~live music~~ sound, live entertainment;

(cc) Alcoholic beverage sales, subject to the standards in Section 26-88-195;

(dd) Other nonresidential uses which in the opinion of the planning director are of a similar and compatible nature to those uses described in this section:

(m) **In Article 88, General Use and Bulk Exceptions - Building Lines, Section 26-88-195,** Alcoholic Beverage Retail Establishments, is deleted in its entirety and replaced with the following to read:

**Sec. 26-88-195. Alcoholic Beverage Sales Outlets.**

This section establishes standards for all alcoholic beverage sales outlets engaged in alcoholic beverage sales, where allowed by the base zoning district.

**A. Permit Requirement and Findings.** All alcoholic beverage sales shall require a use permit. In granting a use permit for an alcoholic beverage sale and in addition to making the findings required for use permit approval by section 26-92-080, the decision maker shall consider the following:

1. The number of alcohol licenses per capita within a one-half mile radius of the premises as compared to the county-wide average.
2. The numbers of law enforcement calls for service, crimes, and arrests at the premises, in the immediately surrounding neighborhood or business district, and within a one-half mile radius of the premises as compared to the county-wide average.
3. The density distribution and type of alcohol beverage sales outlets within a one-half-mile radius.
4. Whether the site plan and floor plan for the premises incorporate design features to assist in reducing alcohol-related problems. These features may include, but are not limited to, openness to surveillance and control of the premises, the perimeter, and surrounding properties; reduction of opportunities for congregating and obstructing public ways and neighboring property; illumination of exterior areas; and limiting furnishings and features that encourage objectionable activities.
5. The proposed hours of operation.
6. Whether the operating characteristics are compatible with and will not adversely affect the livability or appropriate development of abutting properties and the surrounding area.

**B. Operating Standards.** All alcoholic beverage sales outlets shall comply with the following operating standards. In granting a use permit for alcoholic beverage sales, the decision maker may impose additional operating standards as conditions of approval. Existing legally established alcoholic beverage sales outlets shall be subject to the Operating Standards of this Subsection B.

1. **Staff training.** All owners/operators, managers, and employees who sell

or serve alcoholic beverages at the alcoholic beverage sales outlet shall complete responsible beverage service (RBS) training ~~a certified training program in responsible methods and skills for selling alcoholic beverages~~ within 90 days from issuance of a certificate of occupancy, or if no building permit is required, within 90 days of issuance of the use permit, and every third year thereafter. The ~~certified program~~ RBS training shall meet the standards of the California Department of Alcoholic Beverage Control or other certifying/licensing body which the state may designate. New owners/operators, managers, and employees who sell or serve alcoholic beverages shall complete the training course within 30 days of the date of ownership or employment, and every third year thereafter. Records of successful completion for each owner, manager, and employee shall be maintained on the premises and shall be presented upon request by a representative of the county.

**2. Trash, litter, graffiti.**

- a. At least twice a week, the operator of the business shall remove all trash, litter, and debris from the sidewalks or pedestrian pathways adjoining the premises plus 10 feet beyond property lines as well as any parking lots under the control of the operator.
- b. The operator of the business shall install and maintain a minimum of one permanent, non-flammable trash container with at least a sixty (60)-gallon capacity on the exterior of the premises.
- c. The operator of the business shall remove all graffiti from the premises and parking lots under the control of the operator within 72 hours of its application.

**3. Customer and site visitor management.** The operator of the alcoholic beverage sales outlet business shall take all reasonable steps, including contacting law enforcement in a timely manner, to prevent customers or other persons from engaging in objectionable activities on the premises, parking areas under the control of the operator, highways, roads, streets, sidewalks, lanes, alleys, and other public areas surrounding the premises, and adjacent properties during business hours.

**4. Compliance with other requirements.**

- a. The operator of the alcoholic beverage sales outlet business shall comply with all local, state, and federal laws, regulations, or orders, including those of the California Department of Alcoholic Beverage Control, as well as any conditions imposed by permits issued in compliance with those laws, regulations, or orders.
- b. The operator of the alcoholic beverage sales outlet business shall

comply with all provisions of this code and conditions imposed by county-issued permits.

**5. Signs, postings and security.** This subsection for signs, posting and security shall not apply to tasting rooms located in an agricultural or resource zoning district.

- a. Premises identification shall comply with Article V, Division C of Chapter 13 of this code and the county's adopted road naming and addressing procedures and standards.
- b. A copy of the operating standards and any conditions of approval for the use permit shall be posted in a conspicuous and unobstructed place visible from the entrance of the business or at the cash register for public review. The operating standards and/or use permit conditions shall be kept on the premises and shall be presented to any peace officer or any authorized county official upon request.
- c. Signs shall be posted on the inside of the premises stating that drinking in public or outside the premises is prohibited, unless allowed by use permit.
- d. An 18 inch x 24 inch sign prohibiting loitering shall be posted on the exterior of the business and be visible from the parking lot.
- e. A monitored robbery alarm system shall be installed and continually maintained in good working condition on the premises.

**6. Annual Fee.** An annual monitoring fee may be established by the Board of Supervisors to cover the costs of administration, training, monitoring and enforcement. Each operator of an alcoholic beverage sales outlet, whether on-premise or off-premise shall pay the annual fee.

**C. Additional Standards for On-premise Alcoholic Beverage Sales Outlets.** In addition to the standards set forth in Subsection B above, on-premise alcoholic beverage sales are subject to the following standards, requirements, and limitations, where allowed by the base zoning district. The standards of this Subsection C shall not apply to tasting rooms.

1. **Location requirement.** An on-premise alcoholic beverage sales outlet shall be separated by a minimum of **500** ~~4,000~~ feet from all public or private schools, public park and recreation facilities, day care centers, places of religious assembly, and other off-premise and on-premise alcoholic beverage sales outlets.

An exception to this provision may be allowed for an on-premise alcoholic beverage sales outlet when the decision maker finds that the alcoholic beverage sales outlet is a full service restaurant as defined in Section 26-02-140. To enable such a finding, business receipts or records shall be made available within seven business days of an official request from the county.

2. **Limitations on sales and promotional activities.**

- a. The promotion of activities and games geared towards heavy alcohol use or over consumption are prohibited. Such activities and games include but are not limited to, beer pong, bar golf, case race, beat the bartender, boat races, and beer relay.
- b. “Happy hours” offering **discounts on drinks** shall be limited to the hours of 4:00 p.m. – 7:00 p.m. daily and food shall be made available.
- c. Alcoholic beverage sales to restaurant patrons shall be terminated within two hours after meal service has ceased.

**D. Additional Standards for Off-premise Alcoholic Beverage Sales** In addition to the standards set forth in Subsection B above, off-premise alcoholic beverage sales are subject to the following standards, requirements, and limitations, where allowed by the base zoning district. The standards of this Subsection D shall not apply to tasting rooms.

1. **Location requirement.** An off-premise alcoholic beverage sales outlet shall be separated by a minimum of ~~1,000~~ **500** feet from all public or private schools; publicly-owned park and recreation facilities; day care centers; places of religious assembly; and other alcoholic beverage sales outlets that are not full service restaurants as defined herein.

- a. An exception to this provision may be allowed for alcoholic beverages sales outlets outside an urban service area as designated in the General Plan when the decision maker makes both of the following findings:
  - (1) The proposed use is located in an area where the number of calls for service, crimes, and arrests within a one-half mile radius of the premises is less than the county-wide average; and
  - (2) There is adequate separation from the other uses specified in Subsection D.1 above to deter loitering and exposure to alcohol sales.
- b. An exception to this provision also may be allowed for off-premise alcoholic beverage sales outlets with a floor area exceeding 10,000 square feet.

2. **Staffing, surveillance, and security**

- a. Signs and displays shall not obstruct the sales counter, cash register, and customers from view from the exterior of the premises at retail alcoholic beverages sales outlets smaller than 10,000 square feet in size.
- b. The operator of the off-premise alcoholic beverage sales outlet ~~business~~ shall install and continually maintain in working order, interior and exterior surveillance cameras and monitors. At a minimum, the external cameras shall monitor the entrance to the premises and vicinity of at least 20 feet beyond the entrance to the premises. At a minimum, the interior camera shall monitor the cash register area. The tapes or digital recording medium from these cameras shall be retained for at least 30 days from the date of recording before destruction or reuse. The tapes or digital recording medium shall be made available to the Sheriff's Department, or any other laws enforcement agency, upon request. An exception to the requirement for exterior surveillance cameras and monitors may be allowed for businesses outside an urban service area as designated in the General Plan when the decision maker makes both of the following findings:
  - (1) The proposed operation is located in an area where the number of calls for service, crimes, and within a one-half mile radius of the premises is less than the county-wide average; and
  - (2) There is adequate visibility of the exterior of the premises from the area of the cash register.
- c. At off-premise alcoholic beverages sales outlets smaller than 10,000 square feet in size, restrooms on the premises shall remain locked and under the control of the cashier. The premises shall be staffed with at least one person during hours of operation who shall not be responsible for dispensing fuel or auto servicing.

**E. Grounds for Modification or Revocation.** In addition to the grounds in Section 26-92-120, the decision maker may require modification or revocation of use permits for any permitted alcoholic beverage sales outlets if the decision maker finds that the use is operated or maintained in a manner that:

1. Adversely affects the health, peace, or safety of persons living or working in the surrounding area;
2. Contributes to a public nuisance;

3. Has resulted in repeated objectionable activities;
4. Violates any provision of this code or condition imposed by a county-issued permit, or violates any provision of any other local, state, or federal law, regulation, or order, including those of the California Department of Alcoholic Beverage Control, or violates any condition imposed by permits issued in compliance with those laws, regulations, or orders; or
5. Is contrary to the conditions of approval of the use permit.

**F. Existing Alcoholic Beverage Sales Outlets.** Alcoholic beverage sales outlets that were legally operating prior to the adoption of this section may continue to operate without obtaining a use permit unless the use is expanded or the intensity of the use is changed, provided that the use conforms to the performance standards of this section.

**1. Performance standards for existing alcoholic beverage sales outlets.**

In addition to adherence to the operating standards of Subsection B of this section, all alcoholic beverage sales outlets shall take all reasonable steps to discourage and correct objectionable conditions that constitute a nuisance in parking areas, sidewalks, alleys and the areas surrounding the alcoholic beverage sales outlet and adjacent properties under the control of the subject alcoholic beverage sales outlet. Reasonable steps shall include calling law enforcement in a timely manner, continually maintaining preventive design features, and requesting those engaging in such activities to cease those activities, unless personal safety would be threatened in making that request. Failure to correct these conditions may result in revocation of the existing status and requiring application for a new use permit in the manner provided by this Chapter. Such conditions include, but are not limited to:

- a. Disturbance of the peace, illegal drug activity, public drunkenness, drinking in public, harassment of passersby, gambling, prostitution, sexual harassment or sexual battery, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, excessive littering, loitering, graffiti, illegal parking, excessive loud noises (especially in the late night or early morning hours), traffic violations, curfew violations, lewd sexual conduct in public, or police detentions and arrests.
- b. Violations to any applicable provision of any other city, county, state, or federal regulation, ordinance, or statute including but not limited to sale or service of alcohol to minors, service of intoxicated patrons, failure to adhere to state ABC license conditions or other permit restrictions.

**2. Changes to an existing alcoholic beverage sales outlet.** If any of the

following changes are made to an existing alcoholic beverage sales outlet, a use permit for alcoholic beverage sales shall first be obtained.

- a. The alcoholic beverage sales outlet's liquor license is suspended for more than 30 days or revoked, whether enforcement action is stayed or not, by the California Department of Alcoholic Beverage Control.
- b. The alcoholic beverage sales outlet, abandons, closes, quits or permanently surrenders its licensed premises.
- c. Any change in the character of the use or the premises.
- d. Any new construction, renovation, or remodeling that increases the overall physical size of the business, i.e. additional square footage for an office or cooler.
- e. Any change to the use or premises of the alcoholic beverage sales outlet that causes the licensee to make a new application to the California Department of Alcoholic Beverage Control.

**SECTION III. Notification to Alcoholic Beverage Sales Outlets.** Within sixty (60) days of the date the ordinance takes effect the Permit and Resource Management Department of the County of Sonoma shall notify the owner/operator of each alcoholic beverage outlet within County jurisdiction of the operating requirements under the provisions of this code.

**SECTION IV.** The Board of Supervisors finds and determines that this ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the State CEQA Guidelines as it can be seen with certainty that there is no possibility that this ordinance may have a significant effect on the environment. This finding and determination is based on an environmental determination by the Permit and Resource Management Department. The Director of the Permit and Resource Management Department is directed to file a notice of exemption in accordance with CEQA and the State CEQA Guidelines.

**SECTION V.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

**SECTION VI.** This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in *The Press Democrat*, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2012, on regular roll call of the members of said Board by the following vote:

**SUPERVISORS:**

**BROWN** \_\_\_\_\_ **RABBITT** \_\_\_\_\_ **MCGUIRE** \_\_\_\_\_ **CARRILLO** \_\_\_\_\_ **ZANE** \_\_\_\_\_

**AYES** \_\_\_\_\_ **NOES** \_\_\_\_\_ **ABSTAIN** \_\_\_\_\_ **ABSENT**

**WHEREUPON**, the Chair declared the above and foregoing ordinance duly adopted and

**SO ORDERED.**

\_\_\_\_\_  
Chair, Board of Supervisors  
County of Sonoma

**ATTEST:**

\_\_\_\_\_  
Veronica A Ferguson,  
Clerk of the Board of  
Supervisors



COMMUNITY PREVENTION INITIATIVE (CPI)

# POLICY BRIEF

## Restaurants that “Morph” into Bars and Nightclubs in California Communities: What’s the Problem and What Can Be Done About It?



By Friedner D. Wittman, CLEW Associates  
October 2012



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# Restaurants that “Morph” into Bars and Nightclubs in California Communities: What’s the Problem and What Can Be Done About It?

## SETTING THE SCENE: AN INSIDE LOOK AT MORPHING IN SAN LUIS OBISPO, CA.



*At about 10:00 pm, downtown San Luis Obispo (SLO) changes dramatically from its daytime uses—shopping, tourism, dining, city government, professional offices—to a nighttime bar scene of large drunken crowds surging between a dozen or so establishments in a six-block area. A lively music scene and drink specials encourage the crowd—mostly between the ages of 18 and 25, many of them Cal Poly students—to stay longer and drink more. Some have “pre-loaded” or had drinks before coming downtown. ID checking is difficult with noisy and impatient crowds, and many patrons continue to be served despite their apparent drunkenness. At 2:00 am closing time, patrons from these establishments transition to the street, many of them inebriated and some falling-down drunk. (Figs. 1-6)<sup>i</sup>*

The scene described here is a pressing issue in cities across California. According to research by CLEW Associates, the problems stem primarily from restaurants that shift or “morph” their main operations from food consumption during the day to alcohol sales at night. According to the Chief of Police for SLO, for many years this scene went on night after night, intensifying on weekends. After years of allocating police resources aimed at problematic intoxicated patrons, city leadership embarked on a planning process directed toward working with restaurant owners and managers to reduce these problems through land-use planning and zoning laws in combination with law enforcement. SLO now offers a model for other cities seeking to mitigate these problems using local tools readily available to all California municipalities.<sup>1</sup>

While the need for public attention to problems with morphing may not be immediately apparent, tracking of police logs and close monitoring of these events illuminate the negative impacts on public safety and drains on community/municipal resources. In SLO, a study of annual police calls-for-service revealed that of nearly 1,000 police incidents occurring at the city’s 85 on-sale outlets, three-fifths of the incidents (nearly 600) occurred at just 10 Downtown establishments. According to the Chief of Police, four police officers were assigned to manage these late-night crowds. The officers contended with under-age drinkers, fights, unwanted sexual advances among patrons, violence, property damage, disturbances to neighbors, and DUIs. The cost for extra police support was borne by the city, not by establishments where the problems originated.

When morphing is concentrated and unregulated, the consequences run deep. Individual drinkers and their families, bystanders and neighbors all feel the impact. Treatment for medical emergencies and harm falls on health providers and on public health services. Costs of property damage fall on neighboring property owners and insurance companies. The legal and economic aftermath falls on the judicial system and on employers.

This Policy Brief looks at the issue of restaurant morphing in depth. What is morphing and how does it lead to problems? Where does morphing occur? How did morphing begin and how does it spread? Who is responsible for preventing and reducing problems related to morphing? What actions are being taken by the California Department of Alcoholic Beverage Control (ABC) and local communities to prevent and reduce (mitigate) these problems? What more can be done? A case example explores one city’s efforts to develop an effective preventive approach.

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<sup>1</sup> Comments and images presented by Chief Deborah Linden, San Luis Obispo Police Dept, at the Alcohol Policy XV Conference held in Washington, DC on December 7, 2010: Session C-28 *How California restaurants morph into bars and what the state ABC and cities are doing about it.*



## What is morphing and how does it contribute to problem behaviors and unlawful practices?

In California, far more drinking occurs at establishments licensed by the Alcoholic Beverage Control (ABC) as “restaurants” than at those licensed as “bars.” Significant problems occur at some restaurants that serve meals during the day, then morph into bar/nightclub operations at night. Most restaurants make this shift, which is permitted by ABC regulations, without creating visible problems. However, a small number of outlets licensed as “restaurants” generate high levels of police events. Research shows that about ten percent of restaurants in a given community

create about 50 to 60 percent of total police events out of all restaurants in that community, mostly between 10:00 pm and 2:00 am (ABC mandatory closing hours for alcohol sales).<sup>2</sup>

According to analysis of police events and on-site observations<sup>3</sup> of bars and restaurants, problematic morphing occurs especially when patrons engage in high levels of drinking and drunkenness in the context of large crowds and/or an overcrowded premise. Excessive drinking and drunkenness lead to noise, fights and confrontational behavior, unwanted sexual advances, and other behavior. High levels of drinking in highly crowded conditions are especially difficult to control and are likely to disturb neighbors and damage nearby property. Venues that include dancing, live DJs and on-stage entertainment may be especially susceptible. Taken together these conditions pose major challenges for even the most capable management and most diligent oversight agencies.

## Where does morphing occur?

A recent survey of Alcoholic Beverage Control (ABC) district offices<sup>4</sup> revealed problems associated with morphing to be pervasive throughout the state. District office respondents confirmed studies of local police events showing that a small number of outlets create a disproportionate number of police events in each local jurisdiction.<sup>5</sup> Respondents reported that morphing has been a troublesome part of restaurant operations for many years in all regions of the state, in large and small cities, in suburbs, and in rural areas. Some respondents reported that morphing has remained relatively steady over the past several years while others said it has been increasing.

Studies using local police data provide a more prescriptive view, defining problematic morphing as more likely to occur in high-density locations. Most often these locations are downtown entertainment districts or suburban shopping malls, where multiple restaurant-bar establishments are clustered in a relatively confined area. Some of these areas catch on as late-night destinations that attract patrons from other cities. Marketing of special promotions and the use social networking through electronic media attract large crowds. Restaurants offering entertainment venues near large college campuses and in “hospitality” zones attract young people from out of town along with nearby college students and local youth.<sup>6</sup>

2 F. D. Wittman, “Lessons from Three Orange County Cities: Municipal Responses to Rapid Growth of Problems at On-Sale Retail Alcohol Outlets,” California Prevention Collaborative Annual Meeting, Napa, California, March 8-10, 2009. Prepared under Orange County Health Care Agency Contract MA-042-10010415 to CLEW Associates, Berkeley, California

3 K. Graham and H. Morel, *Raising the Bar: Preventing aggression in and around bars, pubs, and clubs*. Willan Publishing, Portland, Oregon, 2008.

4 F.D. Wittman and F. Latham, Survey Report and Findings: ABC District Office Experiences with Restaurants that Morph into Bars and Nightclubs. Prepared for the Center for Applied Research Solutions, Sacramento, under contract to the California Dept of Alcohol and Drug Programs. Prepared by CLEW Associates, Berkeley, California. July 6, 2011.

5 F.D. Wittman and J. Harding, ASIPS/GIS Community Tour reports prepared for the Orange County Health Care Agency ADEPT (Alcohol Drug Education Prevention and Training) by CLEW Associates, Berkeley, California, for three cities:

City of Fullerton (CY 2007-2010); City of Newport Beach (CY 2008-2010); City of Garden Grove (CY 2007-2010).

6 Comments by Police Chief, San Luis Obispo PD, during presentation to San Luis Obispo City Council October 20, 2009; and at meeting on May 23, 2011, hosted by Fullerton PD, to review ASIPS/GIS Community Tour data.

Suburban communities that look to restaurants as key downtown development projects often experience an unexpected and rapid rise in the density of bar-restaurants and nightclubs, rather than or in addition to traditional restaurants, in the development area. This increase is accompanied by a spike in late-night police events. Cities that offer “destination” entertainment and tourism districts, such as San Luis Obispo, Newport Beach, San Francisco, and Santa Barbara, attract large numbers of people that require a constant higher level of police supervision to protect public safety, manage large crowds and maintain public order.<sup>7</sup>

### How has morphing grown to become a problem?

How has the shift from restaurant service during the day to night-time bar/nightclub activity become troublesome in so many California communities? Three sets of circumstances have evolved over the past fifty years that help explain the rise of problematic morphing.

- (1) The restaurant industry has evolved from traditional dining, emphasizing meal service that includes alcohol only as an incidental part of the meal, to focus on a “hospitality” experience that blends dining, drinking and entertainment in an expanding environment of high-density community development and social networking.
- (2) The California State ABC is struggling to keep pace with restaurant industry growth and oversight for the industry’s evolution toward more drinking and entertainment. State licensing codes are out of date, staffing levels for monitoring and enforcement have decreased, and training resources have declined. These circumstances are putting pressure on local jurisdictions to participate more actively in oversight functions.
- (3) Despite the industry shift and decline of State resources, most local jurisdictions have not stepped up their oversight at the community level. Cities and counties continue to rely on reactive law enforcement to address problems rather than make full use of their substantial land-use and zoning powers, which are designed to support preventive oversight of retail alcohol outlets (and all other land uses). However, a handful of municipalities are making promising, innovative use of local planning and zoning powers to address problems with morphing.

## I. EVOLUTION OF THE RESTAURANT/HOSPITALITY INDUSTRY INCREASES FOCUS ON ALCOHOL SALES



The restaurant industry has evolved from locally-owned businesses to include regional and national chain operations. With this change, restaurants have expanded their functions to include socializing, sports, and entertainment. Restaurants are a popular venue for promotions by the alcoholic beverage / hospitality industry. They are also principal components of city development and redevelopment plans. Alcohol sales represent a profitable source of revenue in an increasingly competitive environment both for the restaurateurs and the cities that authorize them.

*From mom-and-pop restaurant to hospitality enterprise.* In the mid-1950s the restaurant industry began expanding from an enterprise comprised solely of locally-owned establishments serving a local clientele to include national and regional chains of restaurants serving a mass market under central corporate direction. Several chains have chosen to emphasize drinking and include entertainment and special events/community activities. For example, the Red Robin grew from a single tavern near the University of Washington in the 1940s to a multi-city chain brand in 1980 offering “gourmet burger and spirits.” The chain grew to 150 restaurants nationwide by the year 2000. In addition to food, the chain offers an elaborate menu of alcoholic beverages. Other free-standing national chains such as Chili’s, Applebee’s, Red Lobster, and Dave & Buster’s promote mixed drinks and offer a traditional bar built as part of the restaurant. These chains contrast with Denny’s (a small percentage of the chain’s outlets serve alcohol), Sizzler (which serves only beer and wine), and fast-food restaurants such as McDonalds, which do not serve alcohol.

<sup>7</sup> The dedication of four police officers in San Luis Obispo to patrol of about a dozen late-night on-sales establishments in a high-concentration area exemplifies elevated police staffing levels required for entertainment zones in “destination” cities.

Beverages sales of all types, especially spirits-based mixed drinks, offer proven revenue growth and high profit margins as reported by top restaurant chains. With fewer people eating out in this latest recession, many restaurant chains looked to increased alcohol sales by bolstering nighttime activities, extending hours and marketing an “eatertainment” experience. Top restaurant chains have reported that late-night alcoholic beverages result in the largest increase in overall sales. For example, Applebee’s chains reported the highest margin of alcohol sales, 14%, in its history for 2010 (DineEquity Inc.). An Applebee’s franchise representative reported that

“Our late night initiative has been really effective. It is centered on driving traffic from 9 p.m. to close. All [of our] Applebee’s are staying open to midnight or later now. We’ve revamped some of our happy-hour offerings, and we’ve introduced a higher level of activity, with louder music and lower lights. Really refocusing on being a bar” (Ruggles, 2011).<sup>8,9</sup>

Proliferation of bar-restaurants and entertainment venues is part of a larger pattern of urban and suburban development to accommodate higher population densities, pedestrian living, and urban excitement throughout the US over the last two decades. Large cities rebuild downtown and core neighborhoods while suburban communities develop multi-use town centers and transit villages that include retail, residential, and entertainment activities along with day-time office uses. The hospitality industry and alcoholic beverage industry seek to include bars and restaurants as a major component of this development activity, working with local restaurant owners and real estate developers to advocate their joint interests. The Responsible Hospitality Institute (RHI), for example, funded in part by the alcoholic beverage industry, has a variety of programs and training sessions to support inclusion of recreational drinking and entertainment by “responsible” establishments in community development plans that create “vibrant” night-time economies in special entertainment districts and hospitality zones.<sup>10</sup>

### How the State of California distinguishes between “bars” and “restaurants.”

*The California Alcoholic Beverage Control Department (ABC) has licensing categories for “restaurants” and “bars.”* Despite these separate categories, the ABC licensing system allows “restaurants” – places devoted mainly to serving meals – to also function as “bars” – places devoted mainly to drinking. California ABC regulations include five main license categories that distinguish bars from restaurants based on meal service and the type of alcohol served. (See statewide frequencies in Table 1). *Restaurants* (where meals are served) are shown as Type 41 (Beer & Wine Restaurant License) or Type 47 (beer, wine and spirits, called a General Restaurant License). Note there are about twice as many Type 41 Beer & Wine licenses (22,500) as Type 47 General licenses (13,000). *Bars* (where meals are not served) are shown as Type 48 licenses. (The ABC technical term for a “bar” is “public premises.”) There are about five times as many General license restaurants (Type 47) as General license bars (Type 48). Type 40 (Beer Bars) and Type 42 (Beer & Wine Bars) are shown here to present the full ABC inventory of on-sale retail alcohol outlets; however Type 40 and 42 licenses are few and do not contribute to problems with morphing.

Table 1. Description of ABC On-Sale License Types

Type	On-Sale License Description	No. of licenses in CA (2010)
40	On-Sale Beer (no meals)	1,064
41	On-Sale Beer & Wine Restaurant (bona-fide meals)*	22,450
42	On-Sale Beer & Wine Public Premises (Bars) (no meals)	1,348
47	On-Sale General Restaurant (bona-fide meals)	13,006
48	On-Sale General Public Premises (Bars) (no meals)	2,842
**“Bona-fide meals” are regular meals (breakfast-lunch-dinner) prepared in a kitchen on premises		

8 Ruggless, Ron (2011), “A new happy hour,” Nation’s Restaurant News. March 21. Retrieved from <http://www.nrn.com/article/new-happy-hour>.

9 For background discussion of the history of morphing and its control, see F.D. Wittman, “Restaurants that ‘morph’: Problems and prospects for prevention and mitigation.” Berkeley CA: CLEW Associates, July 15, 2011 (unpublished).

10 See Responsibility Hospitality Website at [www.rhiweb.org](http://www.rhiweb.org)

## Police events related to ABC License Types

*Type 47s stand out.* People usually think bars, rather than restaurants, are the primary source of drunkenness and other alcohol-related problem behaviors at on-sale outlets. When measured by police events, however, Type 47 licenses stand out as the ABC license type that receives the greatest number of police calls for AOD offenses, as well as total police events. In part, this occurs because there are more Type 47s than Type 48 bars in a given community. However, a detailed examination of community-level police data reveal troublesome outlets – measured by the frequency of calls for service and types of offenses – follow similar patterns for both Type 47 and Type 48. These patterns show up in types of calls-for-service, frequency of calls per outlet, and range of calls per outlet, illustrated below. These similarities indicate that troublesome Type 47 and Type 48 outlets are similar kinds of establishments, typically characterized as a loud or rowdy bar, associated with very high levels of alcohol consumption and unruly behavior by patrons.



Table 2 shows police events for a mid-sized California city (population 133,000) to illustrate these relationships.<sup>11</sup> The total rate of police calls per outlet is virtually the same for Type 47s and Type 48s. The rates per outlet for AOD-related events and for arrests are comparable, although somewhat higher for Type 48s. Also similar is the pattern of police events (relative number of alcohol law violations, drug offenses, assaults, disturbances, and other alcohol-related offenses). Note there are fewer calls for service to far more numerous Type 41 Beer & Wine restaurants (77 Type 41s compared to 49 Type 47s). Type 41s generate about one-fourth the rate of AOD calls per outlet, and less than one-sixth as many arrests, compared to Type 47s.

**Table 2. Police Events at On-Sale Alcohol Outlets in a Mid-Sized, Middle-Class Calif City  
Calls for Service by ABC License Type, CY 2010**

ABC Type	Nbr of Outlets in City	Total Calls for Service	Total Calls per Outlet	AOD Calls per Outlet	Arrests per Outlet
41	77	659	8.6	1.1	0.8
47	49	1,819	37.1	4.4	6.1
48	8	301	37.6	6.8	7.6

*High levels of police activity at licensed outlets.* Types 47s in this example city lead the alcohol outlets among the “Top Ten” outlets that generate ten or more AOD events annually (violations of alcohol/drug laws such as public drunkenness). The table below shows that four Type 47s, two Type 48s, and one Type 41 generate 10+ police calls for AOD-specific offenses during the year.

**Table 3. On-Sale Outlets with 10+ AOD-Specific Events, Ordered by AOD Events and Total Events, with Arrests, by Address (Calendar Year 2010)**

ABC Type	Establishment Type (Address not shown)	Total Events	AOD Events	Total Arrests
47	Café/Dancing*	152	39	32
41	Pizza Place*	115	28	6
47	Bar & Grill*	120	21	24
48	Bar*	100	16	22
47	Bar & Grill*	69	14	15

<sup>11</sup> City of Fullerton ASIPS/GIS Community Tour Report (CY 2010), prepared by CLEW Associates, Berkeley, California, under support from Orange County Health Care Services Agency ADEPT, August 25, 2010.

Table 3. On-Sale Outlets with 10+ AOD-Specific Events, Ordered by AOD Events and Total Events, with Arrests, by Address (Calendar Year 2010)

48	Bar	57	14	13
47	Cantina*	95	11	15
	Totals	708	143	127

\* This address also showed 10+ AOD Events in reports for CY 2008 and CY 2009

## 2. CALIFORNIA ABC IS CHALLENGED TO MAINTAIN UP-TO-DATE LICENSING FOR ON-SALE LICENSES

The current ABC system for licensing on-sales retail outlets, created as part of agency reform in 1956, has not kept pace with changes in the on-sale hospitality industry. The California State ABC processes on-sale licenses through nineteen District Offices located throughout the state. A recent survey of District Office experiences with morphing<sup>12</sup> identified four challenges faced by the ABC in managing problematic morphing in the burgeoning bar-restaurant industry: (1) Out-of-date ABC definitions for restaurants and bars; (2) Declining resources for licensee oversight, education and compliance; (3) Narrowly-focused and time-consuming policies for disciplinary action and license appeals; and (4) Dependence on local jurisdictions to participate in effective oversight of on-sale outlets.

### Out-of-date ABC license definitions for restaurants and bars

The ABC Act definitions currently in force for restaurants and bars have not been updated since they were enacted in 1957. The Act defines restaurants and bars as two distinct types of on-sale establishments:

- Restaurants, or “bona-fide eating places,” are defined by Business & Professions Code Section 23038;
- Bars, or “public premises,” are defined by B&P 23039 (see Appendix).

Bona-fide eating places are required to offer meals at customary times of day (e.g., breakfast, lunch, or dinner) that have been prepared in a kitchen on the premises. Persons under 21 are allowed on the premises. Public premises regulations do not permit meals to be served (though snack foods are allowed) and do not permit persons under 21 on the premises. Neither ordinance makes any reference to live music, dancing, or entertainment. The California ABC Act contains no definitions or regulations regarding nightclubs, dance-halls, or cabarets with live entertainment. The ABC permits these activities at restaurants and bars, at the discretion of the licensee and subject to local zoning ordinances. Definition of these activities is the purview of local land-use planning and zoning ordinances as described below.



The distinction between these two definitions has become distorted and unclear, as bar-like functions have entered restaurant settings. California court decisions have determined that bar-like functions may occur *within* a licensed restaurant (for example, a separate bar-counter and lounge area), allowing a part of the larger “restaurant” facility to function like a bar.

### Declining resources for ABC licensee oversight, education and compliance

The current ABC Restaurant and Bar definitions were written in 1957 as part of a newly-minted agency reform with up-to-date legislation, a new charter, and a staffing level designed to provide a high level of on-site inspection

<sup>12</sup> Op. Cit., F.D. Wittman and F. Latham, Survey Report and Findings: ABC District Office Experiences with Restaurants that Morph into Bars and Nightclubs.

and oversight for on-sale outlets. Over the last forty years, ABC staffing levels have steadily declined and other services for training, compliance and oversight have been challenged to keep pace with the steady growth of retail outlets. The decline in resources relative to industry activity imposes challenges along the entire continuum of ABC oversight from license application review, to education and monitoring for compliance, to enforcement of alcohol laws.

*ABC staff resources have declined.* The ratio of alcohol outlets per ABC investigator has increased almost five-fold, going from one investigator per 220 outlets in 1965 to about one investigator per 1,000 outlets today, according to ABC figures. Said another way, currently the ABC has about the same number of staff it had in the 1950s to oversee about four times as many retail alcohol outlets today. These reductions have led the ABC to place increasing reliance on self-supervision by the licensee, and to encourage greater involvement by local jurisdictions and local community groups in retail outlet licensing and enforcement.



*Education and monitoring resources are voluntary, and meager.* In response to community concerns, the ABC Central Office has developed well-regarded educational and monitoring resources to support self-supervision by licensees. ABC offers LEAD (Licensee Education on Alcohol and Drugs), a training program for both on-sale and off-sale operators. Help with bar-checks, surveillance, and Grants to Assist Police (GAP grants) also provide support for local jurisdictions. These services focus on techniques to prevent sales to minors and to inebriated persons, and on management practices to prevent disorderly operations.

These resources, offered at no charge on a voluntary basis, are popular with licensees, but the recent recession has led to cutbacks in the number of trainings offered. As a result, many licensees who want and need these services are not being reached. Among the licensees most in need of these services, and least likely to request them, are operators who create high levels of police problems and community disturbances.

- Responsible Beverage Service training. The ABC offers the Department's free LEAD training a few times each year in each District. ABC scheduled a total of 242 LEAD training sessions in 2012 to reach approximately 50,000 on-sale outlets.
- Grants to assist local law enforcement agencies. The state provides competitive Grant Assistance Program (GAP) contracts to local law enforcement agencies to assist retail operators with compliance and enforcement of alcohol laws. The availability of these highly popular grants (52 in 2012) is well below the demand from the State's nearly 500 cities and 58 counties.
- Bar-checks and covert surveillance. Unannounced site-visits by the police and ABC investigators to licensed establishments help remind operators of the duty to follow alcohol laws closely. ABC provides training for local jurisdictions and limited on-site support for more serious cases.

### **Narrowly-focused and time-consuming policies limit disciplinary action and license appeals**

*ABC procedures for case-level retail license enforcement and appeal are complex and demanding.* ABC license enforcement follows a highly demanding complaint-driven process initiated by a "protestant" from the community. Enforcement starts with collection of evidence by sworn officers (ABC or local law enforcement) to support formal proceedings. Once sufficient evidence has been collected, the ABC files a charge ("accusation") against the licensee. The accusation is heard by an Administrative Law Judge (ALJ) who rules narrowly on the specific violation in relation to the specific outlet address. These procedures require considerable time and effort by the ABC and by the protestant. Appeals through the ABC Director and the courts can add years and considerable expense to the process.

Methods are available to pinpoint high-risk outlets and address certain high-risk practices among outlets at the community level. The California ABC has developed several well-respected enforcement methods to address chronic community-level problems such as sales to minors (Decoy Buys) and multi-agency inspection of high-problem premises (Impact Program). These measures complement police DUI checkpoints for violation of drinking-driving laws and “place of last drink” studies that identify high-risk bars and restaurants. These expensive labor-intensive methods are not applied on a frequent or routine basis, except when cities in metro areas combine to use DUI checkpoints during certain holiday weekends.



*Impact of ABC shortfalls on operators of bars and restaurants.* A bar-restaurant operator who participates on a county DUI task force laments the lack of RBS training and enforcement of ABC laws against over-serving. This operator has written a private memoir<sup>13</sup> that describes his experiences opening a bar-restaurant that offered dancing and entertainment to a young Southern California clientele at a location near beaches and resorts. He started his new business with great enthusiasm, learning on the job how to create a sound business plan and how to cooperate with neighbors and local officials. He also reports that during this period he received no guidance of any kind from the ABC or city agencies (nor did he think to ask) regarding responsible alcohol service, effective patron management and house security policies. He acquired his alcohol management skills the hard way following struggles with his partners that brought multiple citations, tumultuous operations, and forced closure of one establishment. His experiences made him highly critical both of the ABC’s lack of training for individual operators and of city inaction that let several fellow-operators create a hyper-competitive, over-serving bar-restaurant environment that affected the entire community. This created challenges for profitable quiet operation and increased police/community problems but none of his competitors experienced any negative consequences from the ABC or local authorities for over-serving and poor patron management:

*“I’ve been in the alcohol selling business for over twenty-one years and have not heard of a single violation for serving an intoxicated customer. I called several owners and managers who have worked in the hospitality business in Orange County for many years...Not one person could remember a single incident...”*

*“I then contacted the local ABC office and talked with a very helpful investigator ...(who)...informed me that in the prior year, 2011, a total of zero violations had been issued for serving an intoxicated customer ... in Orange County. Zero. There are over 3,400 active on-sales licensees (in the county). (p. 64)”*

The memoir calls for the State to pursue a balanced policy of prevention training and diligent enforcement at far greater levels than the author encountered. The author is adamant that the industry cannot reform itself without this oversight. Further, the author calls for cities to take greater responsibility for planning and land-use oversight to avoid over-concentration and to establish an appropriate business climate with written community operating standards for alcohol outlets. The author refers to an important division of labor shared between local planning and zoning authorities and the ABC for the oversight of retail alcohol outlets explained below.

#### **ABC reliance on local jurisdictions.**

The ABC shares authority with local jurisdictions (cities and counties) in the process of granting an ABC license and enforcing ABC laws per the California ABC Act (Business and Professions Code, Division 9). The ABC Act gives local jurisdictions opportunities to play vital roles in both licensing and enforcement to prevent problems

<sup>13</sup> Greg Hanour, *A Business Approach to Reduced Drunk Driving*, 2012 (unpublished).

related to morphing. In general, the ABC has no formal programs or bulletins to inform local jurisdictions on best practices, precedents, and problematic aspects of the exercise of local powers vis-à-vis the ABC. The local jurisdiction decides for itself how vigorously its local public agencies will participate in these functions, particularly with respect to morphing, a matter on which the ABC is officially blind. Three specific sections of the ABC Act described below allow local jurisdictions to shape ABC actions regarding issuance and enforcement of retail alcohol outlet licenses. Section 3 reviews the current ways that local jurisdictions are utilizing this authority, and explores their potential to exercise greater local oversight.

*Local planning and zoning (P&B S.23790 and 23791).* These two sections of the ABC recognize that local jurisdictions' (cities and counties) powers to control alcohol outlets through land-use planning and zoning are determinative for retail alcohol outlet licensing and cannot be not superseded by the ABC. (see Section 3 below for further discussion).

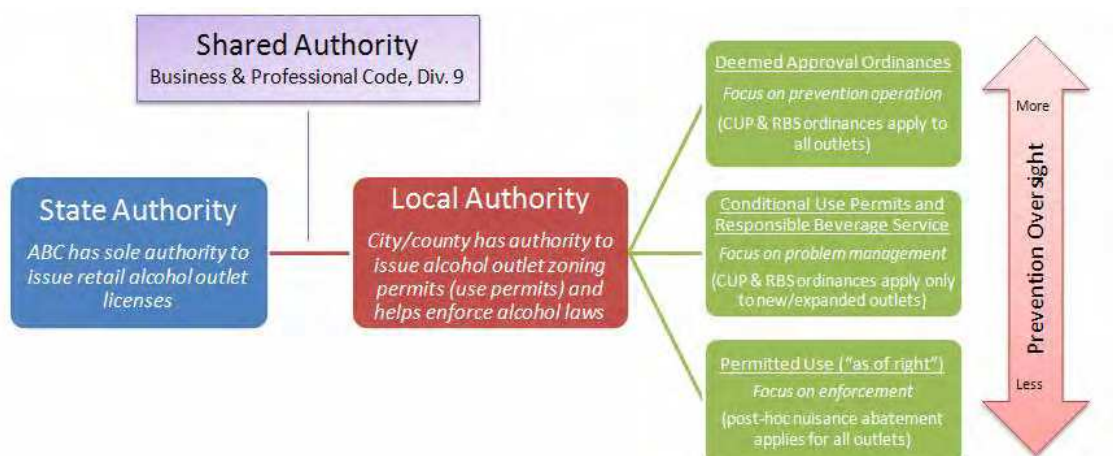
*Public convenience or necessity (B&P 23958.4).* This ABC "Undue Concentration" law allows a city or county to block a license for a bar, but not for a restaurant, by making a finding of "no public convenience or necessity" (PC or N) for retail alcohol outlets located in high-crime areas or in areas with a high density of alcohol outlets measured by population (census). The law allows the local jurisdiction (city or county) to stop the flow of more bars (Type 40, 42, 48 licenses) into an impacted area by making this finding on a case by case basis. However, the law includes a loophole for restaurants (Type 41 and 42 licenses) that allows the applicant, rather than the city or county, to determine whether "public convenience or necessity would be served by issuance of the license" for a "retail on-sale bona fide eating place" in the impacted area. The Act includes this language: "(b) Notwithstanding Section 23958, the department may issue a license as follows: (1) With respect to a... retail on-sale bona fide eating place license...if the applicant shows that public convenience or necessity would be served by the issuance."

That is, the ABC Act allows the applicant for a Type 41 or Type 47 license to make his or her own PC or N determination, rather than the city or county. California alcohol policy advocates view this loophole as being in conflict with prevention goals.<sup>14</sup>

*Shared jurisdiction for enforcement of ABC laws (P&B 24202, 25619).* Although the ABC has exclusive authority for issuing and revoking licenses, enforcement of ABC laws is a shared responsibility between ABC and local law enforcement. Because the ABC education and monitoring system is voluntary and enforcement is complaint-driven, the ABC depends heavily on local jurisdictions to monitor licenses and help with enforcement investigations.

<sup>14</sup> The Redevelopment Committee, California Council on Alcohol Policy, explored this issue in 2009-2010.

### Shared Authority for Regulation of California Retail Alcohol Outlets: Powers of the State Alcoholic Beverage Control Department and Local Jurisdictions (Cities and Counties)



### 3. LOCAL JURISDICTIONS CAN DO MORE TO CONTROL AND REGULATE

How have California cities and counties responded as the ABC has shifted its regulatory model to include greater reliance on industry self-monitoring and local control? The following section reviews current responses to morphing problems, describes local powers available to cities to take effective action, and identifies actions cities can take to prevent and reduce morphing. Initiatives being undertaken by the City of San Luis Obispo, whose downtown bar-restaurant establishments provide the opening scene for this Policy Brief, illustrate these actions.

#### *How problems with morphing take cities by surprise.*

Most communities welcome new and expanded restaurants with open arms. Most local officials and other local stakeholders relish the prospect of positive contributions from restaurants, with seemingly little regard for the potential threats to public safety, health problems, and community disruption that are associated with unchecked growth and development. With respect to restaurants, cities tend to defer to the marketplace to determine outlet location, size of establishment, type of use, densities (number of outlets in a given area or per population), and operating requirements. Use permits are issued essentially as requested (“as of right”) without special operating conditions or restrictions. This makes it relatively easy for an existing restaurant to expand to bar- and entertainment-oriented activities up to 2:00 am with few restrictions from the city or the ABC.



In the context of rapid local development or redevelopment, the number of restaurants operating under these circumstances can grow quickly in high-density, downtown and redevelopment areas. Growth occurs both for the number of outlets and for increased drinking and entertainment activities. In as few as three or four years, the number of restaurants seats in a downtown area can nearly double.<sup>15</sup> In such a rapidly growing area some restaurants begin promoting drink specials coupled with alcohol-related special events to stay competitive. Local officials (and sometimes the operators themselves) are often taken by surprise at rapid increases in public drunkenness, overcrowding, disturbances, violence and injuries, youth drinking and DUIs. They are also surprised at the extent to which these behaviors can overflow into the surrounding community.

A preventive approach is readily available to all local jurisdictions through local planning and zoning ordinances. As noted in the preceding section, the ABC relies on local jurisdictions to regulate land-use aspects and general business operations of retail alcohol outlets as part of the State licensing and enforcement procedures (B&P 23790). Yet, most local agencies and community groups do not realize the extent to which their local planning and zoning powers can deal effectively with morphing. Currently only a handful of cities and counties use their powers make full use of their powers to work with restaurants so problems can be managed as soon as they appear or can be avoided all together.<sup>16</sup>

*ABC allowance for local zoning to regulate on-sale alcohol outlets.* The ABC Act recognizes that the State cannot regulate on-sale and off-sale outlets without participation by the local jurisdiction. The State lacks capacity to regulate and manage the actual distribution and operation of retail alcohol outlets at the community (city or county) level. The Act accordingly relies on the local jurisdiction to address these issues through zoning and land-use ordinances: The ABC will not issue a retail alcohol license “contrary to a valid zoning ordinance of any city or county” (B&P S. 23790). This means the ABC District Office will not complete processing of a

<sup>15</sup> Op. Cit., F. Wittman, Lessons from Three Orange County Cities. See discussion for City of Fullerton.

<sup>16</sup> F.D. Wittman and M.E. Hilton, “Uses of planning and zoning ordinances to regulate alcohol outlets in California cities, in H. Holder (ed.), Control Issues in Alcohol Abuse Prevention: Strategies for States and Communities, Greenwich CT: JAI Press, 1987, 337-366.

license application until the city or county certifies that the candidate outlet meets local planning and zoning requirements. The ABC thus sets the stage for the local jurisdiction to set limits on locations, numbers, and types of outlets that will receive use-permits, as well as to establish safe operating conditions for outlets.

The ABC provides this opportunity to each local jurisdiction but does not require it. The jurisdictions are left to decide for themselves how diligently to apply local planning and zoning ordinances to retail alcohol outlets on a scale that ranges from laissez-faire to local control. At the laissez-faire (looser) end of the scale, local jurisdictions allow on-sale outlets to operate as regular businesses “as of right.” At the more tightly regulated end of the scale, cities and counties may impose “local control” – local oversight on a case-by-case basis that allows denial of a permit or conditional approval for each outlet through a local conditional use permit (CUP) written into the local planning and zoning code as described below.<sup>17</sup>

### **Local Control: City and county zoning for bars and restaurants.**

“Local control” is a term for city or county adoption of CUP requirements written into the land-use plan and zoning ordinance specifically to prevent public safety and health problems, and to protect community well-being related to retail alcohol outlets. Local control allows cities and counties to monitor retail alcohol outlet operations closely and to take action on them quickly before they get out of hand. Cities that adopt “as of right” ordinances forego this level of oversight, and thus tend not to see the problems coming until they erupt into major community concerns.

*Restaurants, bar-restaurants bars, and nightclubs as a local land-use issue.* Although state law does not clearly distinguish between “traditional restaurants,” “bars,” and “nightclubs,” local land-use and zoning ordinances are well suited to make such distinctions according to types of land-use and operational activities. Local jurisdictions can assign appropriate land-use zones (geographic areas) for each land-use category of ABC-licensed “restaurant” to assure operations do not disturb neighbors or create undue police problems. Each local jurisdiction can fine-tune its CUP to set operational requirements for service of alcoholic beverages and management of the premises to prevent high-risk alcohol-related behaviors. Cities that apply local control to all bars and restaurants – that is, to all local ABC License Types 40, 41, 42, 47, and 48 – can encourage an active restaurant / night-life community while avoiding conflicts with other land-uses, public safety problems, and unpleasant surprises and expenses.

*Features of Local Control for on-sale alcohol outlets (all types of restaurant, bar, nightclub).* A local alcohol outlet control ordinance includes the following features. Although few cities have adopted all six of the salient components of an ordinance shown below, a complete alcohol control ordinance combines all of these features working together:<sup>18</sup>

- Definition of on-sale land-use types. On-sale outlets are defined in clear land-use and behavioral terms (“restaurants,” “bars,” “nightclubs,”) and are assigned to zones in the city land-use plan on the basis of compatibility with nearby uses and the community as a whole.
- Conditional use permits (CUPs) for each new / expanded alcohol outlet. CUPs set operational and design standards to protect health and safety through operating conditions such as RBS training, security management, alcohol promotion activities, physical design for surveillance and crime prevention, hours of operation, security, and business plan review.<sup>19</sup>
- Deemed-approved ordinances (DAOs) for existing outlets. DAOs bring problematic existing outlets “grandfathered” under previously-granted use-permits into conformity with new CUP requirements.
- Sensitivity to proximity and adjacency issues. Local zoning and land-use planning establishes spacing requirements and late-night hours restrictions to buffer the impact of bars and restaurants on nearby housing and other business.

17 F.D. Wittman and P. Shane, Manual for Community Planning to Prevent Problems of Alcohol Availability, prepared for California Dept of Alcohol and Drug Programs. Berkeley CA: Prevention Research Center, September, 1988.

18 F. D. Wittman, F. Latcham, Public Oversight for San Luis Obispo Retail Alcohol Outlets: Issues for Planning and Zoning. CLEW Associates. Berkeley, California, October 14, 2009.

19 “Best Practices in Municipal Regulation to Reduce Alcohol-Related Harms From Licensed Alcohol Outlets, With Model Ordinance and Bibliography,” Center for the Study of Law and Enforcement Policy, Pacific Institute for Research and Evaluation (Ventura, CA: Ventura County Behavioral Health Department Publication, 2008).

- Density limits. Cities set limits on the density of alcohol outlets by geo-area and by proximity to outlets of similar types. These limits can help avoid conflicts between competing land-uses for non-alcohol businesses and housing; they can also reduce stresses on community services and groups due to crowding, and can reduce crime and community disturbances.
- Fee recovery component. The local ordinance includes a fee schedule charged to the alcohol outlets to cover public agency costs required to administer the ordinance.

*Conditional use permits (CUPs) for on-sale alcohol outlets.* Each city develops its CUP ordinance based on local needs and preferences, and on local customs and past experiences with alcohol. The CUP accommodates different kinds of outlets and different types of uses as shown in outline form in Table 5 (*See below*). The CUP can be fine-tuned based on needs for the specific kind of outlet. For example, the city can tailor security standards and responsible beverage service (RBS) training requirements according to establishment risk level (for example requiring more on-site security and higher-level RBS training for managers and servers at higher-risk establishments).

Table 5. Conditional Use Permits for On-Sale Alcohol Outlets			
Permitted Uses for On-Sale Retail Alcohol Outlets Example City, California	Traditional Restaurants	Bars and Bar- Restaurants	Nightclubs
<i>Architectural Features</i>			
Bar seating for 10% or more of customers	No	Yes	Yes
Entertainment devices – Large-screen TV, jukeboxes	No	Yes	Yes
Games of skill, amusement devices, contests	No	No	Yes
Elevated stage, dance floor, sound board	No	No	Yes
<i>Operating Features</i>			
Responsible beverage training (RBS)	Low	Medium	High
Late-night operation after kitchen closes (no minors)	No	Yes	Yes
Promotions and advertising for special events	No	No	Yes
Alcohol advertising that encourages heavy drinking	No	No	No
Over-pours and self-serve practices	No	No	No
<i>Zones where outlet is allowed</i>			
Residential-commercial	Yes	No	No
Commercial-mixed use office & retail	Yes	Yes	No
Commercial-downtown & entertainment	Yes	Yes	Yes

*Implementation of CUPs for problems related to morphing.* An estimated 60 percent of California cities have adopted CUPs for bars and restaurants.<sup>20</sup> Although only limited formal research has been conducted to demonstrate the effectiveness of CUPs to reduce problems such as violence related to morphing,<sup>21</sup> evidence is accumulating to show that greater alcohol outlet density adversely affects public health and safety.<sup>22</sup> California cities are adopting alcohol CUP and DAO ordinances specifically to address problems with morphing after the problems attract widespread public attention.<sup>23</sup> Cities reporting considerable success using CUP ordinances link police departments and planning/zoning offices in an ongoing (routine) oversight process that includes the following components, described further in the case example below:

- (1) Reliable documentation and monitoring of police events at all on-sale outlets to show clearly which outlets (or geographic districts or areas) generate high levels of police calls;
- (2) Routine training and surveillance to help the operator maintain outlet performance to comply with CUP requirements;

20 Op. cit., F.D. Wittman and M.E. Hilton, "Uses of planning and zoning ordinances to regulate alcohol outlets in California cities."

21 R. Parker, "Alcohol and Violence: Connections, Evidence, and Possibilities for Prevention," (Parker), in *Journal of Psychoactive Drugs* (Eds. Rawson, Finnerty & Urada SARC Supp't No. 2, May 2004).

22 "Alcohol Outlet Density and Public Health," Alcohol Justice, see [www.alcoholjustice.org/resources/fact-sheets/html](http://www.alcoholjustice.org/resources/fact-sheets/html)

23 Op. cit., F.D. Wittman, Lessons from Three Orange County Cities. See discussion for cities of Fullerton and Newport Beach.

- (3) Prompt enforcement to address problems as soon as they appear, rather than letting problems increase in visibility and difficulty before taking action;
- (4) Sustained support and direction from local elected officials (e.g., city councils, planning commissions, zoning boards) for diligent use of public resources and continuing commitment to find the appropriate place for bars and restaurants in the long-range community plan.

*Partnership with ABC for alcohol outlet oversight.* Opponents of local control sometimes say “oversight of alcohol outlets is an ABCs responsibility, not a local obligation.” The opposite is true. The ABC is solely responsible for the retail alcohol license, but the local jurisdiction bears primary responsibility for oversight of the place where the license is located. As noted above, ABC invites and encourages (but does not require) the local jurisdiction to activate effective community oversight within the regulatory shell provided by the ABC. Table 6 illustrates this relationship.

Table 6. Comparison of State ABC Licensing Requirements and Local Zoning Conditions	
STATE ABC LICENSE REQUIREMENTS	LOCAL ZONING CONDITIONS
ABC licenses an individual operator	Zoning office issues a use-permit for a location
ABC definitions allow “restaurant” and “bar” to be merged at a single location; no “nightclub” definition.	City can distinguish between restaurants, bars, and nightclubs by their primary function, and define geographic parameters for each as distinct land-uses.
Bans sale of alcohol from 2:00 am to 6:00 am	Hours of outlet operation are set locally
LEAD-RBS training focuses on alcohol laws and general features of good practice	Local RBS training can be expanded to include high-risk sales practices of specific concern to community
Proximity issues covered by minimum distances from residences and sensitive uses (discretionary)	Proximity and spacing requirements can fit the local ecology and community concerns (can be mandatory)
Density requirements (crime, population) apply to restaurants only with consent of licensee (S. 23958.4)	Density requirements by geo-area and crime rate apply to all on-sales at discretion of jurisdiction
License fee renewals are minimal for on-sale outlets	Local jurisdiction may set use-permit fees to cover local costs of administration for local control
ABC has no CPTED (Crime Prevention Through Environmental Design) requirements for on-sale facilities	Local jurisdiction may require preventive design features
ABC enforcement proceeds through the Accusation process	CUP enforcement proceeds through local zoning board independently of ABC
ABC enforcement operates primarily on a post-hoc problem-solving basis with limited staff resources	Local oversight can include compliance training, preventive surveillance and problem-solving from a variety of sources.

### An exemplary use of Local Control to reduce morphing

The City of San Luis Obispo exemplifies municipal leadership in managing chronic drunkenness and police events related to morphing (described in the opening scene for this Brief). After years of enhanced policing in the Downtown area, and no relief from the problems, the city engaged in a three-year planning process to adopt new land-use and zoning requirements that establish conditional-use standards for preventing drunkenness and related behaviors among all of the city’s retail alcohol establishments. Under joint leadership from the police department and the planning department, the city expanded its original vision beyond the Downtown area, and created a new deemed-approved ordinance applicable to all on-sale and off-sale retail alcohol outlets throughout the city. This case example outlines the features of the ordinance, the process by which the ordinance was established, and the city’s plans for implementation and continuing oversight.

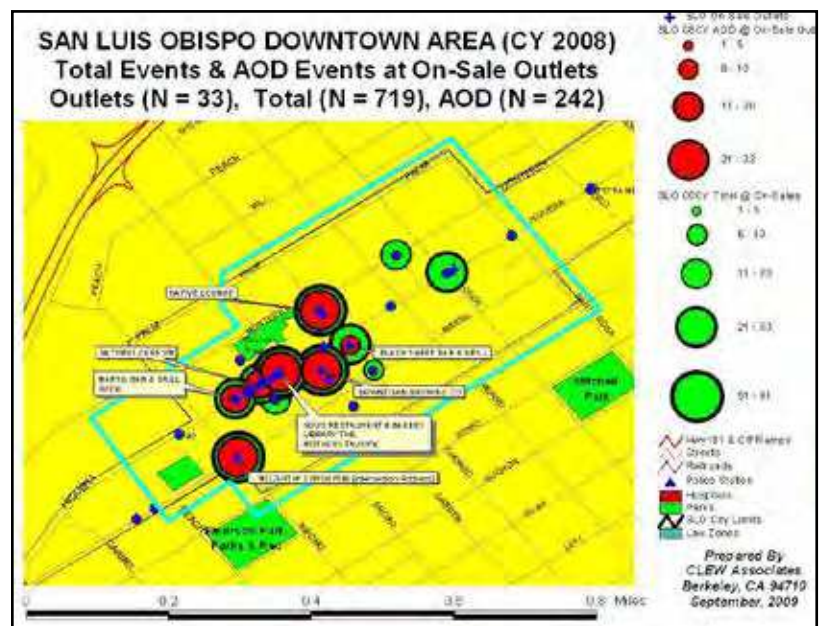
*Features of the ordinance.* Action by the San Luis Obispo City Council in June, 2012, filled three major gaps in public oversight to “enhance alcohol regulation in a manner calculated to give the City more effective local controls to address problem outlets:”<sup>24</sup> These actions include:

- A new land-use category for restaurants defined “Restaurants with Late Night Alcohol Service” as restaurants that serve alcohol after 11:00 pm.
- A new deemed approved ordinance<sup>25</sup> holds all on-sales and off-sales outlets, including new and existing outlets, accountable for safe and responsible operations through operating conditions (CUPs) previously applied only to bars and nightclubs. All existing outlets defined as Late-Night Restaurants are deemed existing non-conforming uses subject to CUP standards.
- Additional CUP requirements apply to new off-sales outlets whose primary activity is the sale of alcohol (not incidental sales in grocery stores and convenience stores).

*Local planning process.* A four-step participatory planning process invited all local stakeholders to articulate problems and possible solutions related to morphing at Downtown restaurants. The process explored ways to prevent problems related to excessive drinking and drunkenness through a combination of improvements to hospitality industry practices and greater local public oversight. The director of the SLO Community Development Department made efforts to keep the process thorough, inclusive, transparent, and civil. The city council kept up the pressure on all parties to act expeditiously.

#### (1) Documentation (August – October 2009).

The planning process began with comprehensive documentation of all police events at all retail alcohol outlets in the entire city for a full calendar year. Total calls for service and all AOD-related calls were summarized (54 police event categories) for each ABC-licensed alcohol outlet address by time (time of day, day of week, and month), and by ABC License Type. Police events at alcohol outlets were mapped using GIS displays. Tables were also provided to show the proportion of total police resources being devoted to management of retail outlets, in particular to the Downtown on-sales operating late at night. This documentation was presented to the City Council in a public meeting on October 20, 2009, in the form of a City of San Luis Obispo ASIPS/ GIS Community Tour report posted on the City Council’s website for public access (ASIPS/GIS = Alcohol/Drug Sensitive Information Planning System in a Geographic Information System format).<sup>26</sup> This report provided all stakeholders – owners/managers of the restaurants, neighbors, customers, health and social service providers, public officials, educators, concerned members of the public – with an accessible, complete, and neutral birds-eye view of community police experiences at all ABC-licensed outlets, presented in the context of total police events throughout the city.



(2) Research on oversight methods and an SLO “Hospitality Zone” (January 2010 – January 2011). ASIPS reports are intended to support open community discussion to prevent community-level AOD problems by helping focus attention on management of the settings (locations) where AOD problems occur. To support this discussion, a policy memo accompanying the Community Tour report identified eight issue-areas for consideration regarding local control of retail alcohol outlets.<sup>27</sup> This memo helped frame action by owners/managers, occupants/neighbors, and officials/other interested parties to create local policies to minimize and prevent health and safety problems related to the outlets.<sup>28</sup> The SLO planning and police departments spent the year researching ordinances and oversight efforts by other cities to regulate on-sale alcohol outlets. Downtown bar-restaurant operators met regularly to explore creation of a hospitality zone for Downtown SLO in similar cities. The city obtained an ABC-funded local law enforcement assistance grant to help explore “hospitality zones” and “entertainment zones” in SLO.

**Downtown On-Sale Outlets with 10+ AOD-Specific Events  
Ordered by AOD Events and Total Events, by Address  
Frequencies for Downtown San Luis Obispo, CA 2008**

ABC Type	Establishment Address	Total Events	AOD Events	Arrests Total
48	728 Higuera	72	33	32
75	1119 Garden	83	31	39
47	1023 Chorro	78	30	26
47	725 Higuera	91	24	27
47	600 Marsh	52	23	22
48	723 Higuera	59	17	14
48	1032 Chorro	40	17	18
47	673 Higuera	46	12	16

(3) Nightlife Public Safety Assessment (March – November 2011). The city simultaneously stepped up its current enforcement activity and formally explored the concept of developing a Hospitality Zone. The city used the ABC grant to contract with Responsible Hospitality Institute (RHI) to explore creation of a Hospitality Zone in Downtown SLO. RHI hosted four roundtable discussions (Community, Hospitality, Safety, and Development), conducted a leadership summit, and presented a final report to capture stakeholder sentiment for improved practices and oversight to reduce problems related to excessive drinking, drunkenness, and over-crowding. The bar-restaurant operators formed a “Safe Nightlife Association” (formerly

the Restaurant and Bar Owners Association) to prepare recommendations for improved practice. Meanwhile the city staff reported through the Chief of Police to City Council on November 15, 2011, that “Staff has developed an action plan that includes a new regulatory approach designed to mitigate the impact of nuisance and criminal activity caused by alcohol outlets, especially when voluntary compliance and education has not been effective” (p. B3-1).<sup>29</sup> City Council instructed staff to proceed with developing the regulatory approach into a formal policy recommendation for action by the council.

(4) Draft and approve new regulations (November 2011 – June 2012). During Spring, 2012, the planning department and police department developed language for the Deemed Approved Alcoholic Beverage Sale Ordinance adopted by the City Council in June. The city found that conventional definitions of “restaurant” (by ABC License Type, by percentage of food/alcohol sales, and by size/type of business or land-use) failed to predict which outlets experienced police problems related to morphing. The variable that worked best was time of day: Late-night operations, after 11:00 pm, as determined by a combination of police data and participants in the Nightlife Public Safety Assessment. Simultaneously, the Safe Nightlife Association announced its intention to adopt five programs for its members: SLO Safe Ride, Downtown Clean-Up, ABC LEAD training (RBS training), “One 86-All 86” plan to make sure a patron ejected from one bar is denied service at all bars, and Patron Responsibility (a marketing program focused on personal responsibility and safety for patrons).

*Implementation of the new ordinance.* The new DAO ordinance positions community stakeholders to grapple with long-standing morphing issues among Downtown outlets. None of the five programs offered by bar-restaurant operators impose a covenant among the operators to mitigate troublesome alcohol service and patron management

27 F. D. Wittman and F. Latham, Public Oversight for San Luis Obispo Retail Alcohol Outlets: Issues for Planning and Zoning. Memo prepared by CLEW Associates. Berkeley, California, October 14, 2009.

28 A. Goldberg and F.D. Wittman, Taking Charge: Managing Community Alcohol and Drug Risk Environments. Developed for the California Dept of Alcohol and Drug Programs by the Community Prevention Planning Project, Institute for the Study of Social Change. University of California. Berkeley, 2005.

29 San Luis Obispo City Council Agenda Report from Chief of Police: “Update on Alcohol Outlet Public Safety Strategies,” November 15, 2011.

practices that clearly contribute to excessive drinking and drunkenness. Problems that stem from aggressive alcohol promotion and pricing, over-pouring policies, and failure to monitor patron status and condition fall outside of the scope of programs offered by the bar-restaurant operators. The new ordinance creates leverage for the city to mitigate such problematic policies and practices through conditional use permit requirements, including existing outlets through the DAO process. How this leverage is applied depends partly on whether high-risk operator practices continue (ideally, the bar-restaurant operators will help each other moderate their own behavior), and partly on whether community stakeholders vigorously demand action on their concerns for public health and safety. SLO city agencies will serve both as handmaidens to support efforts of these community stakeholders, and as arbiters to monitor outlet performance against CUP standards. City agencies plan to implement the new DAO as follows:<sup>30</sup>

- Continue surveillance of alcohol outlet performance. Routinely scan all retail alcohol outlets (both on-sale and off-sale) to verify compliance and to identify problems promptly, keeping the stage set for appropriate action as needed.
- Provide prompt and appropriate mitigation. Mitigate violations and irregularities as soon as they appear in a fair and proportionate way that builds good will by focusing on compliance and performance for the new DAO ordinance rather than on sanctions and punishment.
- Sustain transparency and provide feedback. Maintain stakeholder involvement regarding public safety and health issues, and keep abreast of quality of life issues. The City Council requires the Community Development Department to make an annual progress report to the city council.
- Integrate results of day-to-day oversight into the community's long-range plan. The Community Development Department is slated to create an "alcohol element," which includes retail alcohol outlets, during scheduled revisions to the county General Plan. Issues of appropriate density and best mixes of alcohol outlets with other land-uses will be addressed based partly on experience with implementation of the Deemed Approved Alcoholic Beverage Sale regulations and partly on further research. As experience accumulates with DAO administrative costs, City Council may shift these costs from SLO taxpayers to outlet operators.



## CONCLUSION

How can the restaurant industry, the ABC, and other State agencies better address public safety and health problems related to morphing at the community level? What more can be done to help local jurisdictions mitigate and prevent problems related to morphing?

The burgeoning restaurant / hospitality industry can be expected to seek expansion of its dining, drinking, and entertainment services. The ABC and local jurisdictions will continue their work to regulate this industry to protect

public health and safety, and to establish local land-use planning and zoning requirements that keep local retail alcohol outlets in balance with other competing uses. Challenges to effective ABC oversight of morphing can be expected to continue. State-level redefinitions of the ABC Act, increased staffing, and greater resources for training and enforcement are all unlikely at the present time due to the State's budget problems. The most effective path is continuing to place emphasis on greater oversight by local jurisdictions and more self-policing by the industry.

On the positive side, two under-used oversight technologies are readily available to prevent problems with morphing. The first is responsible beverage service (RBS) training and management. The second technology is grounded in local land-use planning and zoning specifically to manage retail alcohol outlets. There are leadership

<sup>30</sup> Telephone interviews by author with Doug Davidson (August 9, 2012) and Derek Johnson (August 17, 2012), Community Development Department, City of San Luis Obispo.

opportunities for the ABC and other State agencies (Department of Alcohol and Drug Program, Department of Public Health, Office of Traffic Safety) to guide local jurisdictions towards RBS training and management and to promulgate RBS policies and practices to the field. Similarly, local jurisdictions (cities, counties, and their statewide organizations such as the League of California Cities) could make greater use of current planning and zoning powers to realize the benefits of active oversight for all retail alcohol outlets, including all restaurants, through conditional use permits (CUPs) and deemed-approved ordinances (DAOs).

Expanded oversight at the city and county level offers all local stakeholders the opportunity to explore both the proper place (through land-use policies) and the appropriate operation of bar-restaurants (through CUPs and DAOs) in the community. Local agencies and concerned community groups, emboldened with the powers provided by local ordinances, planning tools, and use permits, can set effective limits on numbers, outlet types, locations, and operations to prevent restaurants from morphing into problem-outlets. As restaurant operators, the alcoholic beverage industry, and the hospitality industry continue seeking to expand, local agencies and community groups can develop local controls that set boundaries for density, location, and operation that keep alcohol-related problems in check. San Luis Obispo offers an example for other cities to use in designing their own CUP and DAO ordinances for all retail alcohol outlets – including restaurants – through healthy local debate that resolves differences between those who insist on “patron responsibility” (hold the drinker responsible) and those who demand “operator accountability” (hold the operator responsible). Such a public process, mediated by local officials and perhaps assisted by county alcohol/drug programs and the ABC, will allow the community to enjoy its restaurants, bars and nightclubs with a minimum of harm, damage, and public expense.

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## APPENDIX

### State ABC Act Definitions for restaurants and bars.

**ABC Act 23038: “Bona fide public eating place” (Restaurant)** means a place which is regularly and in a bona fide manner used and kept open for the serving of meals to guests for compensation and which has suitable kitchen facilities connected therewith, containing conveniences for cooking an assortment of foods which may be required for ordinary meals, the kitchen of which must be kept in a sanitary condition with the proper amount of refrigeration for keeping of food on said premises and must comply with all the regulations of the local department of health. “Meals” means the usual assortment of foods commonly ordered at various hours of the day; the service of such food and victuals only as sandwiches or salads shall not be deemed a compliance with this requirement. “Guests” shall mean persons who, during the hours when meals are regularly served therein, come to a bona fide public eating place for the purpose of obtaining, and actually order and obtain at such time, in good faith, a meal therein. Nothing in this section, however, shall be construed to require that any food be sold or purchased with any beverage.

**ABC Act 23039: “Public Premises” (Bar)** means premises licensed with any type of license other than an on-sale beer license, and maintained and operated for the selling or serving of alcoholic beverages to the public for consumption on the premises, and in which food shall not be sold or served to the public as in a bona fide public eating place, but upon which premises food products may be sold or served incidentally to the sale or service of alcoholic beverages, in accordance with rules prescribed by the department.

### Credits:

Thanks to readers who made helpful comments on earlier drafts – Chris Albrecht, Lauren Tyson, Dick Kite, Deborah Linden, Doug Davidson, and Derek Johnson. The idea for this Policy Brief emerged from discussions in the Redevelopment Committee, California Council on Alcohol Policy, after the author introduced the topic of bar-restaurant morphing to the committee in November 2007. With encouragement from Joan Kiley, president of Cal Council, the committee pursued morphing issues until it disbanded in 2011. Members of the committee were Ed Kikumoto (chair), Rick McGaffigan, Michael Sparks, and the author.

Figure 1  
Bar-restaurant in Downtown San Luis Obispo

Figure 2  
Bar-restaurant in Downtown San Luis Obispo

Figure 3  
Police and security staff at bar-restaurant in Downtown San Luis Obispo

Figure 4  
Advertising for bar-restaurants in Downtown San Luis Obispo

Figure 5  
Advertising for bar-restaurants in Downtown San Luis Obispo

Figure 6  
Patrons crowd bar-restaurant in Downtown San Luis Obsipo

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<sup>i</sup> These comments and the images were presented by Chief Deborah Linden, San Luis Obispo Police Department, at the Alcohol Policy XV Conference held in Washington, DC on December 7, 2010: Session C-28 How California restaurants morph into bars and what the state ABC and cities are doing about it.



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*City of Sonoma*  
**City Council**  
**Agenda Item Summary**

**City Council Agenda Item: 8C**

**Meeting Date: 03/18/2013**

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**Department**

Administration

**Staff Contact**

Carol E. Giovanatto, City Manager

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**Agenda Item Title**

Discussion and Consideration to Increase Parking Limits on the Plaza from 2 hours to 3 hours  
[Requested by Councilmember Cook]

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**Summary**

Councilmember Cook has requested a Council discussion on increasing the parking limits around the Plaza from 2 hours to 3 hours. Councilmember Cook has received this request from his constituents.

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**Recommended Council Action**

Per Council policy, if three Councilmembers agree to consider the increase to parking limits, direct staff to provide background information on impacts to costs of replacing signage and potential impacts on local Plaza businesses. Staff would recommend seeking input from Chamber and Economic Development Steering Committee.

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**Alternative Actions**

Do not consider increasing limits.

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**Financial Impact**

Undetermined.

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**Environmental Review**

- ☐ Environmental Impact Report
- ☐ Negative Declaration
- ☐ Exempt
- ☒ Not Applicable

**Status**

- ☐ Approved/Certified
- ☐ No Action Required
- ☐ Action Requested

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**Attachments:**

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**cc:**

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**CITY OF SONOMA**  
City Council  
Agenda Item Summary

**Agenda Item:** 10A  
**Meeting Date:** 03/18/2013

**Department**

Administration

**Staff Contact**

Gay Johann, City Clerk/Assistant to the City Manager

**Agenda Item Title**

Councilmembers' Reports on Committee Activities.

**Summary**

Council members will report on activities, if any, of the various committees to which they are assigned.

MAYOR BROWN	MPT. ROUSE	CLM. BARBOSE	CLM. COOK	CLM. GALLIAN
AB939 Local Task Force	ABAG Alternate	Cittaslow Sonoma Valley Advisory Council, Alt.	Cemetery Subcommittee	ABAG Delegate
Oversight Board to the Dissolved CDA	City Audit Committee	North Bay Watershed Association	City Facilities Committee	Cemetery Subcommittee
Sonoma Community Center Subcommittee	City Facilities Committee	Sonoma Community Center Subcommittee	LOCC North Bay Division Liaison	Cittaslow Sonoma Valley Advisory Council
Sonoma County Health Action, Alternate	Sonoma County Mayors & Clm. Assoc. BOD	Sonoma County Transportation Authority & Regional Climate Protection Authority, Alternate	Oversight Board to the Dissolved CDA, Alt.	City Audit Committee
Sonoma County Mayors & Clm. Assoc. BOD	Sonoma County M & C Assoc. Legislative Committee, Alt.	Sonoma County Waste Management Agency	Sonoma County M & C Assoc. Legislative Committee	LOCC North Bay Division Liaison, Alternate
Sonoma Disaster Council	Sonoma Disaster Council, Alternate	Sonoma County/City Solid Waste Advisory Group (SWAG)	S. V. Library Advisory Committee	Sonoma County Transportation Authority & Regional Climate Protection Authority
Sonoma Housing Corporation	Sonoma Housing Corporation	VOM Water District Ad Hoc Committee, Alternate		Sonoma County/City Solid Waste Advisory Group (SWAG), Alt.
S. V. Citizens Advisory Commission	Sonoma Valley Citizens Advisory Comm. Alt.	Water Advisory Committee, Alternate		LOCC North Bay Division, LOCC E-Board, Alternate (M & C Appointment)
S.V.C. Sanitation District BOD	S.V.C. Sanitation District BOD, Alt.			Sonoma County Ag Preservation and Open Space Advisory Committee (M & C Appointment)
S.V. Economic Development Steering Committee	S.V. Economic Development Steering Committee, Alt.			VOM Water District Ad Hoc Committee
S.V. Fire & Rescue Authority Oversight Committee	S.V. Fire & Rescue Authority Oversight Committee			Water Advisory Committee
S. V. Library Advisory Committee, Alternate				
Substance Abuse Prevention Coalition				

**Recommended Council Action – Receive Reports**

**Attachments:** None