

**CITY OF BELLEVIEW
REGULAR COMMISSION MEETING
AGENDA**

**BELLEVIEW CITY HALL
COMMISSION CHAMBERS**

September 1, 2015
6:00 PM

Mayor CHRISTINE K. DOBKOWSKI
Seat 1 MICHAEL J. GOLDMAN
Seat 2 GARY W. ERNST
Seat 3 RONALD T. LIVSEY
Seat 4 ROBERT “BO” SMITH

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE – MAYOR DOBKOWSKI

AGENDA ITEMS

This Meeting Was Properly Noticed PD

1. APPROVAL OF MINUTES: a) 8/18/2015 Meeting (Pg. 2)
b) 8/24/2015 Workshop Meeting (Pg. 6)
2. PUBLIC HEARING: Final Reading: Ordinance 2015-04 Rezoning (Pg. 8)
3. PUBLIC REQUESTS: a) Glen Fiorello – Spoken Prayer at Meetings (Pg. 21)
b) Ismary Bejerano – Water Account Adjustment Request (Pg. 22)
4. UNSCHEDULED AUDIENCE/ COMMENTS (Pg. 38)
5. DEPARTMENTAL TOPICS:
 - A) PUBLIC WORKS: Project Update
 - B) INFORMATION TECHNOLOGY
 - C) DEVELOPMENT SERVICES
 - D) POLICE
 - E) LEGAL
 - F) ADMINISTRATION: Limited English Proficiency Policy (Pg. 39)
6. COMMISSION COMMENTS:
 - A) Mayor Dobkowski: 1) Marion County Sales Tax Initiative (Pg. 42)
2) Belleview High School ROTC - 911

In accordance with FS 286.0114, Public Comment will be allowed before each Commission action, except for ministerial acts and those items specifically exempt. Each person wishing to address the Commission will be allowed one comment per discussion item not to exceed three minutes. Large groups shall select a spokesperson to represent their group. Additional time may be allowed on matters of critical concern or as circumstances warrant.

In accordance with the Americans with Disabilities Act, persons needing assistance in any of these proceedings should contact the Deputy City Clerk’s Office listed below at least 48 hours prior to the meeting: 5343 SE Abshier Blvd., Belleview, FL 34420 (352-233-2109)

CITY OF BELLEVIEW

PARTICIPATION/DISCUSSION TOPIC FORM

DATE OF MEETING: September 1, 2015

APPROVAL OF MINUTES: a)8/18/2015 Meeting
b)8/24/2015 Workshop Meeting

PRESENTING PARTY: Mayor Dobkowski

ATTACHMENTS: Minutes

STAFF RECOMMENDATION: Approve Minutes or Approve As Amended

THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN ALLOWED FOR REVIEW OF DOCUMENTATION

**CITY OF BELLEVIEW
COMMISSION MINUTES**

BELLEVIEW CITY HALL
COMMISSION CHAMBERS

August 18, 2015 6:00 PM

Mayor CHRISTINE K. DOBKOWSKI
Seat 1 MICHAEL J. GOLDMAN
Seat 2 GARY W. ERNST
Seat 3 RONALD T. LIVSEY
Seat 4 ROBERT "BO" SMITH

PRESENT: MAYOR DOBKOWSKI; COMMISSIONERS: ERNST; GOLDMAN; LIVSEY;
SMITH; IT COORDINATOR TOWNE; DSD FARNSWORTH; PWD PHILLIPS;
ATTORNEY LANDT; CHIEF HOLLAND; CITY CLERK/ADMINISTRATOR
McKAMEY

ABSENT: DEPUTY CITY CLERK DeGENNARO

1. **APPROVAL OF MINUTES:** 8/4/2015 Meeting
Motion made by Commissioner Livsey to approve the Minutes; Seconded by Commissioner Ernst.
Motion was unanimously approved by roll call vote.
2. **PUBLIC HEARING,** First Reading Ordinance 2015-04 Future Land Use Amendment /Rezoning:
Mayor Dobkowski read title only of Ordinance 2015-04 and DES Farnsworth gave a brief
review of the Ordinance. Mayor Dobkowski stated this was a public hearing and asked if anyone
in the audience had any comments. No one came forward.

Motion made by Commissioner Goldman to approve Ordinance 2015-04; Seconded by
Commissioner Smith. Motion was unanimously approved by roll call vote.

3. **PUBLIC REQUEST:** a)Bellevue Noon Lions Club - Yard Sale
Mayor Dobkowski stated that the Bellevue Noon Lions Club wanted to hold a yard sale in the
City Hall parking lot on 11/7/15. Motion made by Commissioner Smith to grant the request;
Seconded by Commissioner Goldman. Motion was unanimously approved by roll call vote.

b) Torres Excessive Water Bill – Pulled from the Agenda.
4. **PURVIS, GRAY & COMPANY:** Audit Engagement Letter
Clerk McKamey stated the letter from Purvis, Gray & Company provides for an extension of the
2011 engagement letter to September 30, 2020. Mayor Dobkowski stated this was a public hearing
and asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Goldman to approve the Audit Engagement Letter; Seconded by
Commissioner Ernst. Motion was unanimously approved by roll call vote.

5. **UNSCHEDULED AUDIENCE/COMMENTS:**
a) Roger Nextel came forward and discussed the decision the City made re: the invocation.
b) Jerry Lourenco discussed the Waste Pro Recycling Facility and gave a check to the City.

6. **DEPARTMENT TOPICS:**
A)POLICE DEPARTMENT: Surplus Items
Chief Holland reviewed the items they wanted to declare as surplus and dispose. Mayor
Dobkowski stated this was a public hearing and asked if anyone in the audience had any
comments. No one came forward.

Motion made by Commissioner Livsey to approve the surplus items as recommended on the list;
Seconded by Commissioner Ernst. Motion was unanimously approved by roll call vote.

B) PUBLIC WORKS: 1) Magnolia Hall: PWD Phillips reviewed the pictures, the Building Inspector's report and various options.

Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Livsey to declare the property surplus and sell; Seconded by Commissioner Goldman. Motion was unanimously approved by roll call vote.

2) Surplus Items

PWD Phillips reviewed the surplus items and recommended that the Commission declare the items as surplus and allow staff to dispose of, donate or scrap the items as appropriate and in accordance with current policy and procedures.

Motion made by Commissioner Goldman to declare the items as surplus and allow the city to dispose of the items; Seconded by Commissioner Ernst. Motion was unanimously approved by roll call vote.

3) PW Inventory

PWD Phillips requested the Commission approve removing outdated items, adjust the inventory by \$8,302.06 and staff to dispose of these items appropriately.

Commissioner Goldman left the room.

Motion made by Commissioner Ernst to declare the inventory as surplus; Seconded by Commissioner Livsey. Motion was approved by a roll call vote of 4-0. Commissioner Goldman did not vote because he was out of the room.

4) Baseline Road Utility Relocates

Commissioner Goldman came back into the room.

PWD Phillips reviewed the utility relocates and recommended the Commission authorize the staff to fast track bidding for the project should negotiations with DAB fail.

Motion made by Commissioner Ernst to allow staff to continue with the negotiations and use the fast track bidding for this project if there was no agreement; Seconded by Commissioner Smith. Motion was unanimously approved by roll call vote.

5) PWD Phillips discussed a possible project to construct the South Loop Water Main from the beltway from 441 to the 484 water line. The project would total \$1.7million and be eligible for a low interest loan and 20% forgiveness of the debt. It was the consensus of the Commission to not start this project at this time.

C) DEVELOPMENT SERVICES: N/A

D) INFORMATION TECHNOLOGY: N/A

E) LEGAL: Attorney Landt stated the Property Appraiser assessed Magnolia Hall at \$77,890.

Motion made by Commissioner Goldman to hire an Appraiser; Seconded by Commissioner Smith.

Motion was unanimously approved by roll call vote.

F) ADMINISTRATION: Clerk McKamey stated that the final budget workshop was scheduled for Monday at 6 PM.

7. **COMMISSION COMMENTS**

A) Commissioner Goldman – discussed: 1) FDOT – traffic light or Round –A-Bout at C25A/441;
2) Florida League of Cities Youth Conference

B) Commissioner Ernst – discussed the duck issue at Lake Lillian.

C) Commissioner Livsey – N/A

D) Commissioner Smith – discussed the South Loop.

E) Mayor Dobkowski – discussed: 1) Freedom Walk scheduled for September 11th.
2) Economic Development link on the website.

Meeting was adjourned at 6:58 PM

Attest:

Sandi McKamey, MMC, CPM
City Clerk/Administrator

**CITY OF BELLEVIEW
BUDGET WORKSHOP MINUTES**

BELLEVIEW CITY HALL
COMMISSION CHAMBERS

August 24, 2015 6:00 PM

Mayor CHRISTINE K. DOBKOWSKI
Seat 1 MICHAEL J. GOLDMAN
Seat 2 GARY W. ERNST
Seat 3 RONALD T. LIVSEY
Seat 4 ROBERT "BO" SMITH

PRESENT: MAYOR DOBKOWSKI; COMMISSIONERS: ERNST; GOLDMAN; LIVSEY;
SMITH; IT COORDINATOR TOWNE; DSD FARNSWORTH; PWD PHILLIPS;
ATTORNEY LANDT; CHIEF HOLLAND; LT. BRYAN; CITY CLERK/
ADMINISTRATOR McKAMEY; DEPUTY CITY CLERK DeGENNARO
ABSENT: COMMISSIONER GOLDMAN

1. **GENERAL FUND BUDGET: FISCAL YEAR 2015/2016:**

Clerk McKamey reviewed the General Fund Budget and stated at our July budget workshop, the operational section of the budget and the General Fund was \$270,000 short. This proposed budget in the agenda tonight also included all the capital projects as well.

This budget was based on the 4.5 mills that was discussed at the workshop, leaving approximately \$130,000 from the General Fund Unreserved Fund Balance. Included in this budget was the Pennies for Parks Splash Park, which may involve a loan from General Fund which would be paid by the incoming Recreation Impact Fees.

Commissioner Smith questioned the millage rate and asked if department heads had further looked at their budgets. Clerk McKamey stated at that workshop the budget was out \$172,000 and now it was out \$126,000 because the departments cut as much as possible. Marge Strausbaugh, Finance Manager stated that 4.5 mills would bring in \$71,000 whereas 4.2 mills would only bring in \$15,000.

Mayor Dobkowski discussed issuing city phones for the commissioners that worked through the city's server for emails and public records requests. Clerk McKamey stated the fee for the phones was nominal so they would increase the I.T. budget for those phones.

Clerk McKamey stated that there were no additional employees budgeted. There was a 3% increase budgeted in October as well as the annual holiday bonus, and as a small stipend for language interpreters.

PW'S CONSTRUCTION PROJECTS AND DEVELOPMENT SERVICES PROJECTS

PWD Phillips reviewed the reorganization of the Public Works Department.

PWD Phillips discussed the current PW's projects which include: South 441 Sewer Extension (in progress), the Dennis Monroe Public Work's Complex, and the Baseline Water Main relocation. Both the PW Complex and the Baseline Road project will be on upcoming agendas. PWD Phillips also discussed water retention areas, which will be funded out of gas tax monies.

DSD Farnsworth reviewed the current commercial construction projects which include: Publix; Ace Hardware; Popeye's Cajun Kitchen; St. Theresa's; Hands of Mercy Everywhere; Shepard's Lighthouse; Village Ford and the Dennis Monroe Public Works Complex as well as residential developments that are in process including Cobblestone North and Coral Gables.

Meeting was adjourned at 6:56 PM

Attest:

Sandi McKamey, MMC, CPM
City Clerk/Administrator

CITY OF BELLEVIEW

PARTICIPATION/DISCUSSION TOPIC FORUM

DATE OF MEETING	September 1, 2015
EXPLANATION OF AGENDA ITEM	Final reading and public hearing for small scale comprehensive plan amendment SSC15-0001 and rezoning RZ15-0001, City of Belleview for James E. Heflin
PRESENTING PARTY	Sue Farnsworth, AICP, CFM Development Services Director

BACKGROUND/EXPLANATION

The subject property was annexed into the City in 2015 and retains County future land use and zoning designations. This application will assign an Industrial Future Land Use (City) and M-1 zoning (City) designation. The proposed future land use assignment and rezoning will allow future development as an office for an established hauling business.

First Reading was approved by the Commission with a 5-0 vote. on August 18, 2015 with a 5-0 vote.

- a.Public Comments**
- b.Commission Comments**

ATTACHMENTS	Staff report and ordinance with maps
RECOMMENDED ACTIONS	Motion to adopt Ordinance 2015-04

THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN ALLOWED FOR REVIEW OF DOCUMENTATION

ORDINANCE 2015-04

AN ORDINANCE OF THE CITY OF BELLEVUE, FLORIDA RELATING TO AN AMENDMENT OF 1.0+/-ACRES OF LAND TO THE CITY OF BELLEVUE COMPREHENSIVE PLAN; AMENDING THE FUTURE LAND USE MAP OF THE CITY OF BELLEVUE COMPREHENSIVE PLAN AND THE OFFICIAL ZONING DISTRICTS MAP PURSUANT TO APPLICATION (SSC15-0001 and RZ15-0001) BY THE CITY OF BELLEVUE FOR JAMES E. HEFLIN, UNDER THE SMALL SCALE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3215, FLORIDA STATUTES; CHANGING THE FUTURE LAND USE CLASSIFICATIONS ON PARCEL #36994-003-00, FROM LOW DENSITY RESIDENTIAL (MARION COUNTY DESIGNATION) TO INDUSTRIAL (CITY OF BELLEVUE DESIGNATION) AND BY CHANGING THE ZONING CLASSIFICATION FROM A-1 (MARION COUNTY DESIGNATION) TO M-1 (CITY OF BELLEVUE DESIGNATION); ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF BELLEVUE, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 166.021, Florida Statutes, empowers the City Commission of the City of Bellevue, Florida, hereinafter referred to as the City Commission, to prepare, adopt and implement and amend a Comprehensive Plan; and

WHEREAS, Sections 163.3161 through 163.3215, Florida Statutes, the Local Government Comprehensive Planning and Land Development Regulation Act, empowers and requires the City Commission to prepare, adopt and implement and amend a Comprehensive Plan; and

WHEREAS, application, SSC15-0001 and RZ15-0001, City of Bellevue for James E. Heflin, for amendments, as described below, to the Future Land Use Map of the City of Bellevue Comprehensive Plan, hereinafter referred to as the City's Comprehensive Plan, and amendments to the City of Bellevue Official Zoning Districts Map have been filed with the City; and

WHEREAS, the Planning and Zoning Board of the City of Bellevue has been designated as the Local Planning Agency; and

WHEREAS, the Planning and Zoning Board of the City of Bellevue serving as the Local Planning Agency did on July 14, 2015 hold the required public hearing, with public notice having been provided, on said application for an amendment, as described below, to the Future

Land Use Map of the City's Comprehensive Plan and the Official Zoning Districts Map at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and reviewed and considered the staff Comprehensive Plan Amendment Report concerning said application for an amendment, as described below, to the Future Land Use Map of the City's Comprehensive Plan and the Official Zoning Districts Map recommended to the City Commission approval of said application for amendments, as described below; and

WHEREAS, the City Commission did on August 18, 2015 hold the required public hearing for first reading of the ordinance, with public notice having been provided, under the provisions of the regular amendment procedures established in Sections 163.3161 through 163.3215, Florida Statutes, on said applications for amendments, as described below, to the Future Land Use Map of the City's Comprehensive Plan and the Official Zoning Districts Map at said public hearing, the City Commission reviewed and considered all comments received during the public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the staff Comprehensive Plan Amendment Report, as described below, to the Future Land Use Map of the City's Comprehensive Plan and the Official Zoning Districts Map; and

WHEREAS, the City Commission has determined and found said application for amendments, as described below, to the Future Land Use Map of the City's Comprehensive Plan and Zoning Districts Map to be compatible with the Future Land Use Element objectives and policies, and those of other affected elements of the City's Comprehensive Plan; and

WHEREAS, the City Commission has determined and found that approval of said application for amendments, as described below, to the Future Land Use Map of the City's Comprehensive Plan and the Official Zoning Districts Map would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BELLEVIEW, FLORIDA, AS FOLLOWS:

Section 1. Future Land Use and Zoning Designations: Pursuant to application SSC15-0001 and RZ15-0001,

Table 1: Proposed Amendments

<u>Parcel ID#</u> Property Owner	Acreage	EXISTING (Marion County)		PROPOSED (City of Belleview)	
		Future Land Use (Map 1)	Zoning (Map 2)	Future Land Use (Map 1)	Zoning (Map 2)
36994-003-00 James E. Heflin	1.0+/- acres	Low Density Residential (Marion County)	A-1 (Marion County)	Industrial	M-1

Section 2. Legal Descriptions:

The Property subject to the proposed amendment to the City's Comprehensive Plan and amendments to the City of Belleview Official Zoning Districts Map are the following described parcels of land located in the City of Belleview, Marion County , Florida, to wit:

A parcel of land owned by James E. Heflin, more particularly described as:

SEC 25 TWP 16 RGE 22

COM AT THE SE COR OF THE NE ¼ OF THE NE ¼ TH N 89-43-10 W ALONG THE S BDY OF SAID NE ¼ OF NE ¼ 398.76 FT TO THE POB TH CONT N 89-43-10 W 190.20 FT TH N 00-03-33 E 229.02 FT TH S 89-43-10 E 190.20 FT TH S 00-03-33 W 229.02 FT TO POB SUBJECT TO AN INGRESS EGRESS EASEMENT OVER AND ACROSS THE S 30 FT THEREOF

Section 3: Maps.

The maps attached hereto as Map 1 and Map 2 depict the existing and adopted future land use designation (map 1); and the existing and adopted zoning (map 2).

Section 4. Severability. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 5. Conflicts Repealed. All ordinances or parts of ordinances in conflict with this Ordinance shall be repealed to the extent of such conflict. If any portion of this Ordinance is found to be invalid, then only that portion of this Ordinance shall be stricken.

Section 6. Effective Date. The effective date of this Ordinance will be 31 days following No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective.

CERTIFICATE OF ADOPTION AND APPROVAL

The above and foregoing ordinance was duly read and approved upon First Reading by a ---- vote of the City Commission of the City of Belleview, Florida, at a Regular Meeting held on August 18, 2015. Said ordinance was duly read, passed, and adopted upon Final Reading by a ----vote of the City Commission of the City of Belleview, Florida at a Regular Meeting held on September 1, 2015.

For the City:

CHRISTINE K. DOBKOWSKI

Mayor/Commissioner

Attest:

SANDI McKAMEY, MMC, CPM
City Clerk/Administrator

Approved as to Form and Legal Sufficiency
For the use and Benefit of the City of Belleview Only:

FREDERICK E. LANDT, III
City Attorney

CERTIFICATE OF ADVERTISING

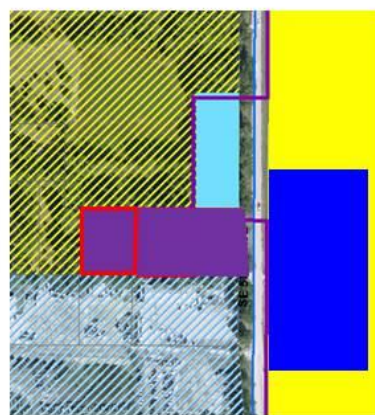
I HEREBY CERTIFY that foregoing Ordinance was advertised for a Public Hearing in the August 7, 2015 edition of the Ocala Star Banner in accordance with Florida Statutes.

Margaret DeGennaro, MMC, CPS
Deputy City Clerk

Map 1
Existing and Proposed Future Land Use Assignment
SSC15-0001/RZ15-0001



Existing Future Land Uses



Proposed Future Land Uses

Future Land Uses

Subject Property

County:

Industrial

Low Density Residential

City:

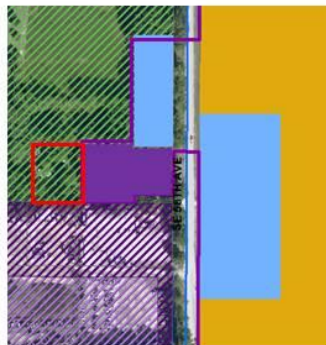
Low Density Residential

Light Commercial

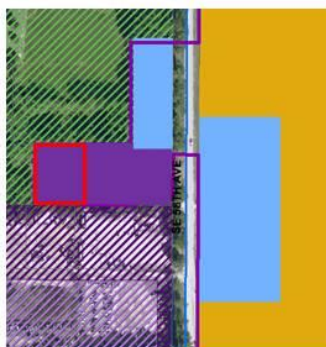
Commercial

Industrial

Map 2
Existing and Proposed Zoning Category
SSC15-0001/RZ15-0001



Existing Zoning Districts



Proposed Zoning Districts

Zoning Categories

 Subject Property

County:

 A-1

 M-2

 M-1

City:

 RPD

 B-4

 M-1

SSC15-0001/RZ15-0001
City of Belleview for Heflin
June 9, 2015

City of Belleview

Small Scale Comprehensive Plan - Future Land Use Map and Official Zoning Map Amendment # SSC15-0001/RZ15-0001

This application is a request to amend the Future Land Use Map of the Belleview Comprehensive Plan and amend the Official Zoning Map of the City of Belleview.

Future Land Use Map Request	From: Low Density Residential (County) To: Industrial (City)
Zoning Map Request	From: A-1 (County) To: M-1 (City)
Location	One Parcel totaling 1. acres +/- Parcel number 36994-003-00 , further described as 5640 SE 102 nd Place Rd., Belleview, FL and that portion of the SE 102 nd Place Rd. Right-of-Way adjacent to Parcel #37021-002-00 (Figure 1).
Property Owners	James E. Heflin
Surrounding Future Land Use Designations	North: Low Density Residential (County) & Light Commercial (City) South: Industrial (County) East: Business (AKA Commercial) (City) West: Low Density Residential (county)
Surrounding Zoning Designations	North: Low Density Residential (County) and B-4 (City) South: M-2 (County) East: B-4 (City) West: R-1 with a Special Use Approval for a hauling business (County)
Surrounding Existing Land Uses	North: Vacant South: Trucking operation East: Vacant commercial land West: Hauling business (vested by Marion County)
Soil Information	Arredondo (Soil Survey of Marion County, Florida)
Flood Zone	The subject property appears to be located Flood Zone X, as found on Community Panel Number 120383-0733D

BACKGROUND: The subject properties are being annexed into the City of Belleview (Ordinance 2015-03). This application, is initiated by staff to amend the Future Land Use Map and Zoning Map to include the properties, and assign future land use and zoning designations (Figures 2 and 3).

The subject properties are located near the intersection of SE 102nd Place Rd. and SE 58th Ave. Parcel 36994-003-00 fronts on SE 102nd Place Rd which is an unpaved private easement

SSC15-0001/RZ15-0001
 City of Belleview for Heflin
 June 9, 2015

along the south edge of the property. Further east a small portion of SE 102nd Place Rd. is an unpaved public right-of-way. The public portion of SE 102nd Place Rd. is in the process of being abrogated by the County and is included in this application. The subject properties and adjacent properties are being consolidated by one owner for future development. The properties have convenient access to SE 58th Ave which is classified as a minor arterial roadway. Public water and sewer is available. The surrounding area includes a mixture of industrial uses (hauling and outdoor storage), rural residential home sites, and vacant commercial lands. The subject property is vested for a hauling operation. The business owner has stated he wishes to expand his hauling business onto the subject property. The proposed Industrial Future Land Use and M-1 zoning category are appropriate to the proposed use and compatible with adjacent areas.

STAFF ANALYSIS:

1. Concurrency

Sanitary Sewer – City of Belleview sewer lines are present along SE 58th Ave. Staff has indicated adequate capacity to serve the proposed land use and zoning.

Potable Water - City of Belleview water lines are present along SE 58th Ave. Staff has indicated adequate capacity to serve the proposed land use and zoning.

Solid Waste – The applicant has indicated the property will utilize commercial solid waste services.

Drainage – Future development will be required to meet St. John's Water Management District and City of Belleview drainage requirements. The site contains Arredondo soil which is well drained and suitable for development.

Schools – The proposed nonresidential FLU and zoning will not impact Marion County school facilities.

2. **Impacts on Affordable Housing** – No impacts on affordable housing will result from this application.
3. **Compatibility with Adjacent Land Uses** – The area in vicinity of the site contains a mixture of industrial (hauling, outdoor storage, and extraction), commercial, and rural residential uses.
4. **Sprawl Control** – The proposed amendment is consistent with the urban sprawl control requirements of 163.3177(6)(a)9, Florida Statutes.
5. **Consistency with Adopted Codes and Standards** – The proposed amendment is consistent with the Belleview Comprehensive Plan and Land Development Regulations.

SSC15-0001/RZ15-0001
City of Bellevue for Heflin
June 9, 2015

RECOMMENDATIONS:

1. **Staff** – Staff recommends APPROVAL of application SSC15-0001/RZ15-0001 to change the subject properties from existing Marion County future land use and zoning designations to City of Bellevue designations as depicted in Table 1 of this report, based upon the staff report and on the following recommended findings of fact:
 - a. The proposed amendments are the result of annexation
 - b. The proposed amendments are consistent with the City of Bellevue Comprehensive Plan and Code of Ordinances.
 - c. The proposed amendments are located adjacent to existing commercially designated properties and existing industrial uses, and do not promote urban sprawl.
 - d. The proposed amendments do not grant concurrency for the subject properties and concurrency review will be required prior to any development.
2. **Planning and Zoning Board -**

The Planning and Zoning Board is heard this application on July 14, 2015 and recommended approval by 4-0 vote.

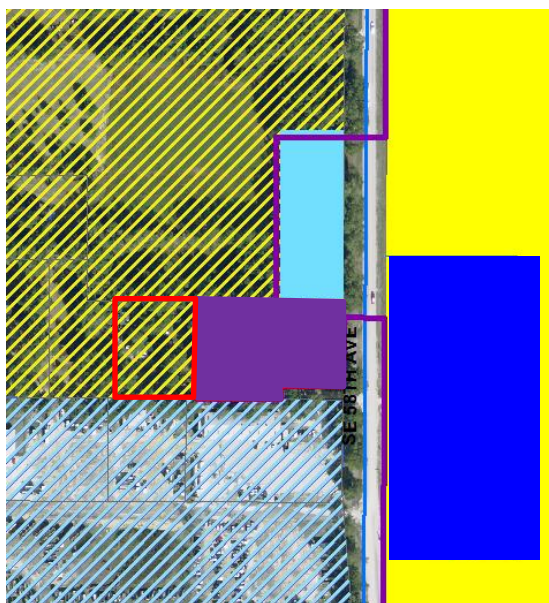
SSC15-0001/RZ15-0001
City of Bellevue for Heflin
June 9, 2015

Figure 1

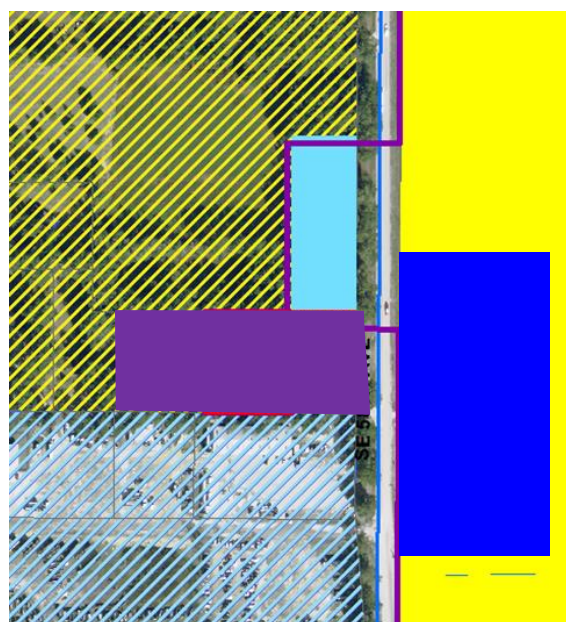


Figure 2

Existing and Proposed Future Land Use Assignment SSC15-0001/RZ15-0001



Existing Future Land Uses



Proposed Future Land Uses

Future Land Uses

Subject Property

County:

Industrial

Low Density Residential

City:

Low Density Residential

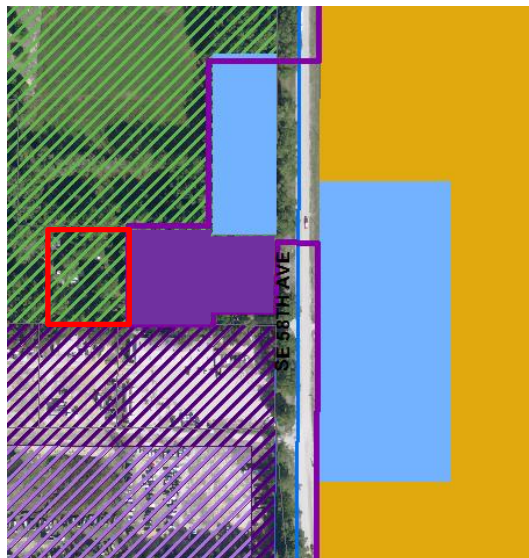
Light Commercial

Commercial

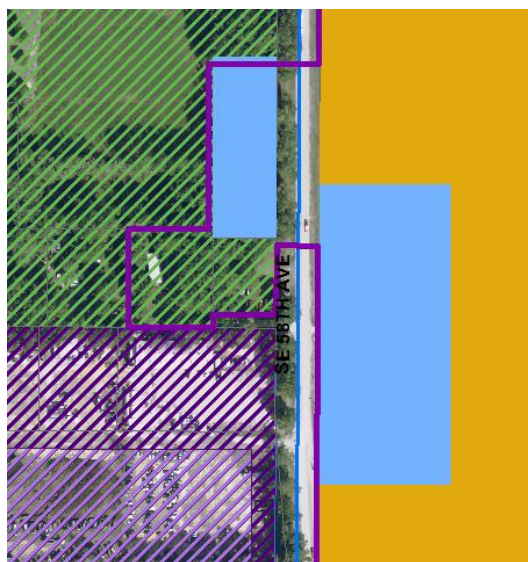
Industrial

SSC15-0001/RZ15-0001
 City of Belleview for Heflin
 June 9, 2015

Figure 3
Existing and Proposed Zoning Category
SSC15-0001/RZ15-0001



Existing Zoning Districts



Proposed Zoning Districts

Zoning Categories	
	Subject Property
County:	
	A-1
	M-2
	M-1
City:	
	RPD
	B-4
	M-1

CITY OF BELLEVIEW**PARTICIPATION/DISCUSSION TOPIC FORUM**

DATE OF MEETING	September 1, 2015
EXPLANATION OF AGENDA ITEM	Public Request
PRESENTING PARTY	Glen Fiorello – Spoken Prayer at Meetings

THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON
AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN
ALLOWED FOR REVIEW OF DOCUMENTATION

City of Bellevue
Excessive Water Bill Relief
Application / Acknowledgement of Understanding

Date: 08/26/15
Name on Account: Ismary Bejerano Account Number: 01-006800-025
Address: 11930 SE Hwy 484 #12

Relief by City Commission:

Date of Commission Meeting: _____

(Relief by the City Commission may be granted if there are special situations beyond the control of the citizen that would warrant consideration, but may not meet the criteria for an administrative adjustment by staff.)

*** Explanation of High Water Consumption:**Broken water Pipes*** Steps taken to Prevent Reoccurrence:**Fixed Water PipeStatus/Current Use of Property: active water/sewer account (renting trailer)Average Bill for months not Deemed Excessive: 4,000

Attachments (Must accompany all Requests):

*** €** Copy of Receipts for Plumbers

€ Copy of Billing History -

*** Signature of Property / Account Holder:** Ismary Bejerano

Action of Commission: _____

Additional Stipulations: _____

Sandi McKamey, MMC, CPM
City Clerk/Administrator

PAR SHARMA REALTY
5821 SE Hames Rd
Bellevue FL 34420

Repair Bill

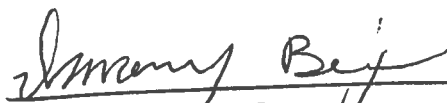
July 21, 2015

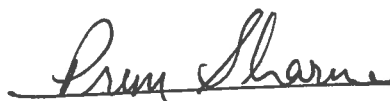
Ismayr Bejerano
 11930 SE Hwy 484 #12
 Bellevue, FL 34420
 352-233-1117

As of this 21st day of July, 2015, Tenant complained about water leaks, we checked under mobile home unit, at kitchen sink unit, bathroom sink and toilet tank. Found leak outside unit in ground coming off of the water meter. It appears that there was damage made to the meterbox housing itself and some repair had been made to the unit itself. We dugout pipe and found a hole in pipe.

Cost of repair (including coupling).....	\$150.00
Tenant Paid with Cash.....	-150.00
Balance.....	0.00

Copy sent to Tenant.


 ISMARY BEJERANO


 P. SHARMA

EXCESSIVE WATER BILL RELIEF

Intent:

The City Commission realizes water and sewer customers occasionally may have utility bills that are excessive for unknown reasons. "Unknown reasons" is defined as the customer did not know of the reason for the high usage at the time it occurred. The Commission sympathizes with this and realizes that these circumstances are out of the norm. As a result, the Commission has adopted this policy for relief, which is limited to one-time in twenty years, per customer location.

Any person obtaining or attempting to obtain this adjustment by false representation shall be subject to prosecution, as provided by law.

POLICY:

A. Relief by City Staff. Relief from excessive water and sewer bills may be granted by City staff only upon the following conditions:

1. The occupied location must have been connected to water and/or sewer services for a minimum of twelve months. The location must have a valid certificate of occupancy and a commercial use must have the proper licensing.
2. The excessive utility bill must be more than three (3) times the customer's average monthly consumption for the last twelve months of use.
3. The adjustment shall be calculated by averaging the billed amount for the twelve months of service immediately prior to the bill deemed excessive; then subtracting the average amount of said bills from the amount of the bill which is deemed excessive.
4. The adjusted utility bill must be paid in full within 10 days. There shall be no time payments of the adjusted amount due.
5. This adjustment will be available once in twenty year period for each customer location.
6. As high consumption may occur for more than one month before the problem is discovered, the adjustment may be expanded to cover additional time, but in no case will the adjustment be made to more than two months.

B. Relief by the City Commission. There may be special situations beyond the control of the citizen that would warrant consideration, but may not meet the criteria delineated above. Any citizen requesting relief from an excessive utility bill that does not meet the above requirements may appeal the matter to the City Commission.

1. The request for relief will be placed on the next regularly scheduled City Commission meeting.

EXCESSIVE WATER BILL RELIEF

2. Staff will prepare a summary of the request, billing for the last 12 months and information as to the status of the property, including occupancy, compliance with City Code, etc.
3. In considering the request the City Commission shall consider the following factors:
 - a. The reason for the excessive bill if known
 - b. Steps taken by the customer to prevent reoccurrence.
 - c. The status of the property and its current use.
 - d. The average bill for the months not deemed excessive.
4. After considering the request, the Commission may grant relief from the "excessive" utility bill as it deems appropriate and upon such conditions as it deems proper.
5. All administrative actions on the account will cease until a final determination is made by the Commission.

History Register

Wednesday, August 26, 2015











new phone # as of 8/17/15
352-233-1130^{1/4}

Account #	Service Address	Customer Name	Balance Due
Posted Created	Trx Info Item Name	Meter Read Usage	Amount Balance
Billing Item	Rate Name Billed Usq Due Date	Transaction Type	
01-006800-025	11930 SE HWY 484 #12	ISMARY A BEJERANO	\$1379.41
08/27/15 08/26/15 05:07	Payment Posted R15-039931	0 0	\$60.00 \$1,379.41
WATER SERVICE	WATR-WATER I 0.00 08/15/15	Billing	\$60.00
08/26/15 08/26/15 01:52	Bill Calculated 07/16/15-08/16/15	0 0	\$350.47 \$1,439.41
SEWER SERVICE	SEWR-SEWER I 43,000.00 09/15/15	Billing	\$188.97
WATER SERVICE	WATR-WATER I 43,000.00 09/15/15	Billing	\$161.50
08/17/15 08/17/15 06:38	Penalty	0 0	\$98.99 \$1,088.94
SEWER SERVICE	Default Pena 0.00 08/17/15	Penalty	\$48.24
WATER SERVICE	Default Pena 0.00 08/17/15	Penalty	\$50.75
08/16/15 08/17/15 12:10	Meter Read Water	199000 43000	\$0.00 \$989.95
07/28/15 07/28/15 12:27	Payment Posted R15-036947	0 0	\$59.74 \$989.95
SEWER SERVICE	Default Pena 0.00 07/15/15	Penalty	\$3.44
SEWER SERVICE	SEWR-SEWER I 0.00 07/15/15	Billing	\$34.38
WATER SERVICE	Default Pena 0.00 07/15/15	Penalty	\$1.99
WATER SERVICE	WATR-WATER I 0.00 07/15/15	Billing	\$19.93
07/28/15 07/28/15 10:40	Bill Calculated 06/16/15-07/16/15	0 0	\$989.95 \$1,049.69
SEWER SERVICE	SEWR-SEWER I 116,000.00 08/15/15	Billing	\$482.43
WATER SERVICE	WATR-WATER I 116,000.00 08/15/15	Billing	\$507.52
07/16/15 07/20/15 11:30	Meter Read Water	156000 116000	\$0.00 \$59.74
07/15/15 07/15/15 06:34	Penalty	0 0	\$5.43 \$59.74
SEWER SERVICE	Default Pena 0.00 07/15/15	Penalty	\$3.44
WATER SERVICE	Default Pena 0.00 07/15/15	Penalty	\$1.99
06/25/15 06/25/15 11:16	Bill Calculated 05/16/15-06/16/15	0 0	\$54.31 \$54.31
SEWER SERVICE	SEWR-SEWER I 4,000.00 07/15/15	Billing	\$34.38
WATER SERVICE	WATR-WATER I 4,000.00 07/15/15	Billing	\$19.93
06/22/15 06/22/15 09:17	Payment Posted R15-033486	0 0	\$59.74 \$0.00
SEWER SERVICE	Default Pena 0.00 06/15/15	Penalty	\$3.44
SEWER SERVICE	SEWR-SEWER I 0.00 06/15/15	Billing	\$34.38
WATER SERVICE	Default Pena 0.00 06/15/15	Penalty	\$1.99
WATER SERVICE	WATR-WATER I 0.00 06/15/15	Billing	\$19.93
06/16/15 06/16/15 09:20	Meter Read Water	40000 4000	\$0.00 \$59.74
06/15/15 06/15/15 06:19	Penalty	0 0	\$5.43 \$59.74
SEWER SERVICE	Default Pena 0.00 06/15/15	Penalty	\$3.44
WATER SERVICE	Default Pena 0.00 06/15/15	Penalty	\$1.99
05/26/15 05/26/15 05:18	Bill Calculated 04/16/15-05/16/15	0 0	\$54.31 \$54.31
SEWER SERVICE	SEWR-SEWER I 4,000.00 06/15/15	Billing	\$34.38
WATER SERVICE	WATR-WATER I 4,000.00 06/15/15	Billing	\$19.93

Account #		Service Address		Customer Name		Balance Due	
Posted	Created	Trx Info	Item Name	Meter Read	Usage	Amount	Balance
Billing Item		Rate Name	Billed Usq Due Date	Transaction Type			
05/26/15	05/26/15	12:02	Payment Posted R15-030572	0	0	\$59.74	\$0.00
	SEWER SERVICE	SEWR-SEWER I	0.00	05/15/15	Billing	\$34.38	
	SEWER SERVICE	Default Pena	0.00	05/18/15	Penalty	\$3.44	
	WATER SERVICE	WATR-WATER I	0.00	05/15/15	Billing	\$19.93	
	WATER SERVICE	Default Pena	0.00	05/18/15	Penalty	\$1.99	
05/18/15	05/18/15	06:49	Penalty	0	0	\$5.43	\$59.74
	SEWER SERVICE	Default Pena	0.00	05/18/15	Penalty	\$3.44	
	WATER SERVICE	Default Pena	0.00	05/18/15	Penalty	\$1.99	
05/16/15	05/19/15	09:29	Meter Read Water	36000	4000	\$0.00	\$54.31
04/27/15	04/27/15	03:41	Bill Calculated 03/16/15-04/16/15	0	0	\$54.31	\$54.31
	SEWER SERVICE	SEWR-SEWER I	4,000.00	05/15/15	Billing	\$34.38	
	WATER SERVICE	WATR-WATER I	4,000.00	05/15/15	Billing	\$19.93	
04/16/15	04/16/15	08:51	Meter Read Water	32000	4000	\$0.00	\$0.00
04/14/15	04/14/15	10:05	Payment Posted R15-026233	0	0	\$48.68	\$0.00
	SEWER SERVICE	SEWR-SEWER I	0.00	04/15/15	Billing	\$31.09	
	WATER SERVICE	WATR-WATER I	0.00	04/15/15	Billing	\$17.59	
03/24/15	03/24/15	03:26	Bill Calculated 02/16/15-03/16/15	0	0	\$48.68	\$48.68
	SEWER SERVICE	SEWR-SEWER I	3,000.00	04/15/15	Billing	\$31.09	
	WATER SERVICE	WATR-WATER I	3,000.00	04/15/15	Billing	\$17.59	
03/16/15	03/16/15	09:29	Meter Read Water	28000	3000	\$0.00	\$0.00
03/13/15	03/13/15	04:25	Payment Posted R15-023528	0	0	\$48.68	\$0.00
	SEWER SERVICE	SEWR-SEWER I	0.00	03/15/15	Billing	\$31.09	
	WATER SERVICE	WATR-WATER I	0.00	03/15/15	Billing	\$17.59	
02/23/15	02/23/15	01:39	Bill Calculated 01/16/15-02/16/15	0	0	\$48.68	\$48.68
	SEWER SERVICE	SEWR-SEWER I	3,000.00	03/15/15	Billing	\$31.09	
	WATER SERVICE	WATR-WATER I	3,000.00	03/15/15	Billing	\$17.59	
02/23/15	02/23/15	10:34	Payment Posted R15-021122	0	0	\$83.70	\$0.00
	NEW CONNECT		0.00	02/15/15	Billing	\$50.00	
	NEW CONNECT	Default Pena	0.00	02/17/15	Penalty	\$5.00	
	SEWER SERVICE	SEWR-SEWER I	0.00	02/15/15	Billing	\$16.48	
	SEWER SERVICE	Default Pena	0.00	02/17/15	Penalty	\$1.65	
	WATER SERVICE	WATR-WATER I	0.00	02/15/15	Billing	\$9.61	
	WATER SERVICE	Default Pena	0.00	02/17/15	Penalty	\$0.96	
02/17/15	02/17/15	06:05	Penalty	0	0	\$7.61	\$83.70
	NEW CONNECT	Default Pena	0.00	02/17/15	Penalty	\$5.00	
	SEWER SERVICE	Default Pena	0.00	02/17/15	Penalty	\$1.65	
	WATER SERVICE	Default Pena	0.00	02/17/15	Penalty	\$0.96	
02/16/15	02/16/15	12:18	Meter Read Water	25000	3000	\$0.00	\$76.09
01/26/15	01/26/15	06:09	Bill Calculated 12/30/14-01/16/15	0	0	\$26.09	\$76.09
	SEWER SERVICE	SEWR-SEWER I	2,000.00	02/15/15	Billing	\$16.48	

Account #		Service Address			Customer Name		Balance Due	
Posted	Created	Trx Info	Item Name	Meter Read	Usage	Amount	Balance	
Billing Item		Rate Name	Billed Usgr Due Date	Transaction	Type			
WATER SERVICE		WATR-WATER I	2,000.00	02/15/15	Billing	\$9.61		
01/16/15	01/20/15 11:33	Meter Read	Water	22000	2000	\$0.00	\$50.00	
12/31/14	12/31/14 05:08	Manual Deposit	DEPR14-009310	0	0	\$0.00	\$50.00	
12/31/14	12/31/14 05:06	Manual Deposit	Deposit Added	0	0	\$0.00	\$50.00	
12/31/14	12/31/14 04:48	Bill Adjustment	NEW CONNECTION FEE	0	0	\$50.00	\$50.00	
NEW CONNECT			0.00	02/15/15	Billing	\$50.00		
12/30/14	12/31/14 04:20	Meter Read-Init	Water	20000	0	\$0.00	\$0.00	
12/29/14	12/31/14 04:37	Payment RollBac	R14-015119V	0	0	-\$150.00	\$0.00	
SEWER SERVICE			0.00	12/29/14	Billing	-\$150.00		
12/29/14	12/29/14 04:01	Payment Posted	R14-015119	0	0	\$150.00	(\$150.00)	
SEWER SERVICE			0.00	12/29/14	Billing	\$150.00		
12/16/14	12/18/14 09:58	Meter Read-Init	Water	20000	0	\$0.00	\$0.00	

Comment

 Add  Audit  Tools ▾


Added By: loreamuno Last Modified By: phill
Created: 08/17/2015 Modified: 08/17/2015

Details

Title: CUSTOMER CALL

Type: Account Comment

Comment: CUSTOMER CALLED ON 8/13/2015 @ 11:54 AM FROM 352-245-3298- CUSTOMER COMPLAIN THAT ON THE DAY SHE MADE PAYMENT ON HER ACCOUNT WITH DENISE - DENISE TOLD HER HER WILL BE A LITTLE HIGH BUT SHE DID NOT LIKE THAT SHE WAS LAUGHING ABOUT HER BILL BEEN HIGH. CUSTOMER WILL BRING RECEIPTS AND ADJUSTMENT REQ LTR . CUSTOMER TOLD ME THAT HER LANDLORD TOLD HER SHE WILL ONLY HAVE TO PAY HER REGULAR WATER & SEWER BILL .EXPLAIN TO HER THAT WE ONLY ADJUST SEWER TO AVERAGE BUT SHE WILL BE RESPONSABLE FOR WATER . ASK CUSTOMER TO PLEASE BRING ADJUSTMENT REQ AND RECEIPTS IN AS SOON AS POSSIBLE SO WE CAN MAKE ADJUSTMENT. PATTIE ALSO TALKED TO CUSTOMER WHEN SHE CALLED BACK IN AND SAID SHE WOULD LIKE TO GO BEFORE THE COM. I TOLD HER I WOULD GET WITH THE CLERK AND SEE WHAT ALL SHE WOULD NEED TO DO AND IF WE CAN PUT ACCT ON HOLD UNTIL THE FIRST COM MEETING IN SEPT. SHE SAID TO CALL HER BACK AT 352- 233- 1130- SHE SAID THAT IS A NEW NUMBER.



User fields

Comment User1

Comment User3









Comment User1

Comment User4

Discard Changes

Close

Comment

 Add  Audit  Tools ▾

Added By: phill

Last Modified By: phill

Created: 07/23/2015

Modified: 07/23/2015


Details

Title: 7/21/15 TENANT CALLED SAID PRESSURE OF WATER IN HOUSE IS LOW

Type: Account Comment

Comment:

TENANT ALSO SAID THERE WAS WATER AROUND THE TOILET SEAL - I TOLD HER I WOULD DO WO BEFORE I REALIZED A WO HAD BEEN DONE CUST HUNG UP. THE NUMBERS THAT WERE GIVEN -HER WORK 693-8713- YOU CALL IT AND IT JUST GIVES YOU A PROMPT- HER ROOMATE # 233-7799- I CALLED AND LEFT A MESSAGE FOR THEM TO CALL BACK - PER PATTIE



User fields

Comment User 1

Comment User 3











Comment User 1

Comment User 4

Discard Changes

Close

Comment

AddAuditTools ▾


Added By: chuber Last Modified By: chuber
Created: 07/21/2015 Modified: 07/21/2015

Details

Title: LEAK AT METER

Type: Account Comment

Comment: LANDLORD CALLED ABOUT LEAK AT METER. EXPLAINED THAT IT IS ON CUSTOMER SIDE.



User fields

Comment User1

Comment User3










Comment User1

Comment User4

Discard Changes

Close

Comment

 Add  Audit  Tools ▾

Added By: loreamuno Last Modified By: loreamuno
Created: 07/20/2015 Modified: 07/21/2015

Details

Title: LEAK AT METER

Type: Account Comment

Comment: WORK ORDER SENT OUT TO CHECK IF LEAK ON CITY OR CUSTOMER SIDE.
UNABLE TO LEAVE DOORKNOCKER. LARGE DOG IN PROPERTY.

☒

User fields

Comment User1

Comment User3







Comment User1

Comment User4


Discard Changes


Close

Comment



Add

 Audit

 Tools ▾

Added By: loreamuno

Last Modified By: loreamuno

Created: 07/16/2015

Modified: 07/16/2015


Details

Title: HIGH WATER USAGE

Type: Account Comment

Comment:

7/16/2015-(352) 816-9805@11:30 AM CALLED NUMBER WRONG NUMBER- HIGH USAGE ACCOUNT ON FLOW DETECTION REPORT.



User fields

Comment User1

Comment User3











Comment User1

Comment User4

Discard Changes

Close

Comment


 Add  Audit  Tools ▾

Added By: loreamuno Last Modified By: loreamuno
Created: 07/13/2015 Modified: 07/13/2015

Details

Title: FLOW DETECTION REPORT

Type: Account Comment

Comment: ACCOUNT ON FLOW DETECTION REPORT AGAIN THESE WEEK. UNABLE TO LEAVE VOICE MAIL NOT SET UP. 

User fields

Comment User1

Comment User3

Comment User1

Comment User4

Discard Changes

Close



Water/ Sewer

Service Order Nbr: ML15-007188
 Requested By: loreamuno
 Assigned To: PUBLIC WORKS
 Requested Date: 07/20/2015
 Account Number: 01-006800-025

Service Address

11930 SE HWY 484 #12

LEAK AT METER

Customer Information

ISMARY A BEJERANO

PROBLEM

ENTER CURRENT READ

019756

OLD		NEW		Meter Description (Size Type)		
Meter Number:	77239855			Reading(Calibration)		
Meter ID:	77239855			Sweep	Gal/Rev	
Meter Location:	R/R			Tester Used:	Yes () No ()	
Previous Read:	06/16/2015					

QTY	DESCRIPTION	COST	EXTENSION	INVENTORY KEYED	ENTERED TO G/L

Personnel		Comments / Resolution
NAME	HOURS	
ERIC	1.0	LEAK ON CUST SIDE PLEASE CALL COULD NOT LEAVE DOOR KNOCKER VERY LARGE DOG
TOTAL MAN HOURS		

Tech's Signature:

2-21-15

Date Completed

CITY OF BELLEVIEW
PARTICIPATION/DISCUSSION TOPIC FORM

DATE OF MEETING: September 1, 2015

AGENDA ITEM: UNSCHEDULED AUDIENCE/COMMENTS

**THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON
AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN
ALLOWED FOR REVIEW OF DOCUMENTATION**

CITY OF BELLEVIEW

PARTICIPATION/DISCUSSION TOPIC FORUM

DATE OF MEETING	September 1, 2015
EXPLANATION OF AGENDA ITEM	Limited English Proficiency Policy
PRESENTING PARTY	Clerk/Administrator McKamey
BACKGROUND/EXPLANATION	<p>The proposed LEP (Limited English Proficiency) Policy specifically addresses the need to communicate with the citizens we serve with limited English speaking capabilities. The policy is required for any organization or agency seeking federal financial assistance. Both the Police Department and the Water and Sewer Fund have routinely received federal assistance in the form of grants and / or loans. The evaluation of need showed an increasing number of translations required per week justifies the need for on-site staff interpretation. There are a number of local companies that provide certified court interpretation services in those rare instances when the Police Department may have need of services beyond what existing staff can provide.</p>

- a. Public Comments**
- b. City Commission Comments**

ATTACHMENTS	Limited English Proficiency Policy
RECOMMENDED ACTIONS	Motion to approve policy and develop administrative procedures for implementing.

THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN ALLOWED FOR REVIEW OF DOCUMENTATION

City of Belleview Title VI Limited English Proficiency Policy

Federal Fund recipients are required to take reasonable steps to insure meaningful access to programs, services and activities by those who do not speak English proficiently. This policy has been prepared in accordance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance. Executive Order 13166 requires that recipients of federal funds take reasonable steps to ensure that LEP persons have meaningful access to programs and activities.

To determine the extent to which LEP services were required and analysis of the following four factors was completed:

1. The number or proportion of Limited English Proficient (LEP) persons eligible to be served or likely to be encountered by the City's programs or activities.

Using census data for the Marion County area, the City has determined that approximately 11.9% of the community speaks a language other than English, with 11.6% of the population being Hispanic or Latino. Based on daily interactions at the City, Spanish is the language, other than English, that is most often spoken.

2. The frequency with which LEP individuals come in contact with these programs or activities.

City departments have reviewed the frequency with which City staff has, or could have, contact with LEP persons. To date, the City has had no requests for translated program documents. However, the need for language interpretation has gone from a very rare occurrence to a weekly routine. The Utility Billing / Customer Service support staff typically provides three verbal interactions per week to LEP persons, while the Police Department typically provides one per week. These interactions have all been for Spanish speaking persons and have been provided by Spanish speaking staff. There have not been requests for interpretations in languages other than Spanish.

3. The nature and importance of LEP to program to people's lives.

The City of Belleview provides law enforcement and utility services that are essential to the health, safety and well-being of our citizenry. Most encounters with the LEP person are through office visits or phone conversations. Generally, city staff members are available to assist with any requirement for translation. Other language translations, if needed, would be provided through a service for which the city may have to pay a fee.

4. The resources available to the city and the likely costs of the LEP services.

City staff is generally available to provide routine interpretation for Spanish speaking LEP individuals and are classified as “conversationalists”. Staff designated as a “conversationalist” may have to assist with interpretation in other departments as necessary. Should the Police Department need the services of a Certified Court Interpreter for a potential court case, and there is no-one on staff to fulfill those duties, the service will be contracted with an appropriate agency or company.

Limited English Proficiency Policy

As it has been determined by the four factors above, the most prevalent Limited English Proficiency need in the Belleview Marion County area is the Spanish speaking population. It has also been determined that there is an increasing need on a weekly basis to provide language assistance to that segment of the population. The City has competent bi-lingual personnel on staff that can routinely provide these services and have been designated as “conversationalists”. Should the need exceed the capabilities of those individuals, the City may have to contract with a local professional interpretation service. The Police Department will use a Certified Court Interpreter to assist when necessary or required.

The City will continue to monitor and analyze area census data and in-house activity on an annual basis to ensure the policy remains reflective of the community’s needs.

CITY OF BELLEVIEW

PARTICIPATION/DISCUSSION TOPIC FORUM

DATE OF MEETING	September 1, 2015
EXPLANATION OF AGENDA ITEM	Marion County Sales Tax Initiative
PRESENTING PARTY	Mayor Dobkowski
BACKGROUND/EXPLANATION	<p>Marion County is considering placing a 1% Sales Tax Initiative on the March 2016 Presidential Preference Primary ballot. The surtax applies to the first \$5,000 of any single taxable item when sold to the same purchaser at the same time. Current law requires that any initial levy can only take effect on January 1st of any year. Marion County is suggesting the tax be used for public safety or transportation infrastructure. Marion County levied a 1% tax from January 1, 2003 through December 31, 2004. Had the tax been in place for the year fiscal year ending 9/30/2015, the City would have realized an estimated \$434,000 under the state default formula.</p> <p style="margin-left: 40px;">a. Public Comments b. City Commission Comments</p>
ATTACHMENTS	Letter: MC Commission Stan McClain
RECOMMENDED ACTIONS	Discussion and direction

THE COMMISSION RESERVES THE RIGHT TO POSTPONE ANY DECISION ON AUDIENCE, OR WALK-IN REQUESTS UNTIL SUFFICIENT TIME HAS BEEN ALLOWED FOR REVIEW OF DOCUMENTATION



Marion County Board of County Commissioners

McPherson Governmental Complex

601 SE 25th Ave.
Ocala, FL 34471
Phone: 352-438-2323
Fax: 352-438-2324

District 1 – David Moore, Commissioner
District 2 – Kathy Bryant, Vice-Chair
District 3 – Stan McClain, Chairman
District 4 – Carl Zalak III, Commissioner
District 5 – Earl Arnett, Commissioner

August 18, 2015

Sandy McKamey
City Clerk, City of Belleview
5343 SE Abshier Blvd.
Belleview, FL 34421

Re: Sales Tax Initiative

Dear City Clerk McKamey,

On August 12, 2015, the Marion County Board of County Commissioners convened to discuss a local sales tax initiative to aid the county and local municipalities. Our discussion centered primarily on the following two priority areas of need within our community:

- Public Safety
- Transportation Infrastructure

The Board's intention at this time is to place a one-cent sales tax referendum for four years on the Presidential Preference Primary ballot in March 2016. To this end, we are requesting your support of this initiative and concurrence that your share of this tax would be used for the two priority areas identified above within your municipality.

Additionally, we invite you to join us for our next Sales Tax Initiative workshop, scheduled for Wednesday, September 16, 2015 at 10 a.m. During this meeting, the Board will allot time for interested municipalities to present and discuss their related ideas. The meeting will be held in the Commission Auditorium, located at 601 SE 25th Avenue, Ocala.

We welcome your participation as we proceed through this process to fund these areas of priority within our community.

Sincerely,

Stan McClain

"Meeting Needs by Exceeding Expectations"