

TREE PRUNNING/RELOCATION/REMOVAL PERMIT APPLICATION FORM

VILLAGE OF TEQUESTA
345 TEQUESTA DR., TEQUESTA, FL 33469
(561) 768-0450 Fax: (561)768-0698

FOR OFFICE USE ONLY

Accepted By: _____ Application Date: _____

Application #: _____

- ¹
KIND of PERMIT (CHECK ONE):
☐ PRUNNING - LIMB REMOVAL
☐ TREE RELOCATION
☐ TREE REMOVAL & REPLACEMENT
☐ MANDATED REMOVAL OF PROHIBITED SPECIES
☐ STUMP GRINDING - REMOVAL

²
PROPERTY OWNER: _____
ADDRESS: _____ **UNIT:** _____
CITY: _____ **STATE:** _____ **ZIP:** _____
PHONE: _____ **FAX:** _____
EMAIL: _____

³
TYPE TREE:

- ☐ PINE ☐ OAK ☐ PALM
☐ CYPRESS ☐ HICKORY ☐ GUM
☐ OTHER: _____ **DIAMETER (inches):** _____

⁴
JOB LOCATION: _____
PCN: _____
ADDRESS: _____
CITY: _____

⁵
WORK DESCRIPTION: _____

⁶
CONTRACTOR: _____ **License #:** _____
DBA (COMPANY NAME): _____ **Contact Person:** _____
ADDRESS: _____ **STE:** _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____
PHONE: _____ **FAX:** _____ **EMAIL:** _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws in this jurisdiction. I understand that all debris must be removed from site upon completion of work.

~~I certify that all the foregoing information is accurate and that all work shall be done in compliance with applicable laws of The Village of Tequesta.~~

SIGNATURE: _____ **DATE:** _____
PRINTED NAME: _____

OFFICE USE ONLY BELOW THIS LINE

- ☐ 1 & 2 FAMILY ☐ CONDOMINIUM ☐ TOWNHOUSE ☐ MULT-FAMILY ☐ COMMERCIAL
☐ INDUSTRIAL ☐ OTHER: _____

DESIGNATION:
☐ NATIVE SPECIES ☐ SPECIMEN ☐ ENDANGERED ☐ PROHIBITED SPECIES ☐ OTHER _____

TRAFFIC CONTROL REQUIRED: ☐ YES ☐ NO
☐ QUALIFIED PERSONNEL ☐ VILLAGE POLICE (@ \$45.00 PER/HR)

NOTES: _____

APPROVED BY: _____ **DATE:** _____ **PERMIT NUMBER:** _____
(PERMIT OFFICER)

Village of Tequesta Ordinances

VEGETATION OBSTRUCTIONS

- Sec. 50-211. - Limbs or branches overhanging neighboring property.

Limbs or branches of trees, shrubs or hedges shall be contained on the property upon which said trees, shrubs or hedges are located. If limbs or branches of trees, shrubs or hedges shall extend over the land of another, such overhanging limbs or branches shall constitute a violation of this Code and may be removed by the person affected. Additionally, violations of this section may be heard by the code enforcement special magistrate.

TREE REMOVAL

- Sec. 50-233. - Permit required.

It shall be unlawful for any person to remove, damage, or destroy from any undeveloped parcel of land located within the village any tree in excess of three inches in diameter at a height of four and one-half feet above the ground or having a multi-stemmed trunk system with a definitely formed crown prior to obtaining a land development permit from the village council.

(Ord. No. 21-13, § 1, 8-8-2013)

PRESERVATION OF HISTORIC AND SPECIMEN TREES AND NATIVE SPECIES

- Sec. 50-262. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Historic tree means a tree that has been determined in the judgment of the planning and zoning advisory board, acting as the tree board, to be of notable public interest because of its historic association or landmark status, and has been so designated by action of the village council.

Native tree and endangered state tree mean a tree that has been determined in the judgment of the planning and zoning advisory board, acting as the tree board, to be essential for the preservation of native habitat or considered an endangered state tree.

Specimen tree means a tree that has been determined in the judgment of the planning and zoning advisory board, acting as the tree board, to be of high value because of its type, size, age or other professional criteria, and has been so designated by action of the village council.

(Ord. No. 21-13, § 1, 8-8-2013)

- Sec. 50-263. - Criteria for designation.

In making a designation under this division the village council shall consider the following criteria:

- (1) A recommendation made by the planning and zoning advisory board acting as the tree board.
- (2) The significance of the tree as a village landmark.
- (3) The significance of the tree due to high value because of its size, age and/or historic value.
- (4) The significance of the tree in the preservation of native state habitat or a tree determined to be endangered.

(Ord. No. 21-13, § 1, 8-8-2013)

- Sec. 50-265. - Removing, damaging or trimming trees without permission.

(a) *Prohibited acts.* No person shall, directly or indirectly, cut down, remove or move, or effectively destroy through damage, any historic, specimen, native or endangered trees except after written permission duly obtained by application to and after a hearing before the planning and zoning advisory board acting as the tree board, whose recommendation will be forwarded with the application for review by the village council. In addition, no person shall trim any historic, specimen, native or endangered tree without first receiving written permission of the village manager. Additionally, any person found guilty of a violation of this subsection shall be required to replace the tree that has been damaged, removed or materially altered in character through illegal trimming with, to the extent possible, a tree of like size and kind. Failure to replace the tree may result in a daily fine for each day the violation occurs.

(b) *Exceptions.* If any historic, specimen, native or endangered tree designated as such shall become dangerous to the public health, welfare or safety, and should require removal without delay in the interest of public safety, the village manager may authorize the removal thereof and shall promptly report his actions to the village council. If it is determined by the village manager that any historic, specimen, native or endangered tree is in need of trimming or pruning and a determination is made by the village manager that the trimming or pruning will not have an adverse effect on the life or health of the tree, the village manager may authorize the trimming or pruning of the tree and report his actions in that regard.

(c) *Enforcement.* The failure to comply with the provisions of this division shall cause the violation to be considered by the code enforcement officer and such violation may be brought before the code enforcement special magistrate pursuant to chapter 2, article IV. Violations of this division are presumed to be irreparable and irreversible. Nothing in this section shall preclude the village seeking relief by civil action through mandatory injunctive relief or other relief available through the court.

- Sec. 78-399. - Maintenance.

(4) Pruning of trees shall be permitted to allow for healthy growth, and to promote safety considerations. Trees which cause a conflict with views, signage or lighting shall not be pruned more than the maximum allowed. The village manager, community development director or building official may suspend the provisions of this section in case of a natural disaster. The removal of any tree shall be pursuant to the applicable provisions of article VII of [chapter 50](#)

a. A maximum of one-fourth of tree canopy may be removed from a tree within a one-year period, provided that the removal conforms to the standards of crown reduction, crown cleaning, crown thinning, crown raising, vista pruning, and crown restoration pruning techniques. All pruning shall comply with the American National Standards Institute, ANSI 300 (Tree, Shrub and other Woody Plant Maintenance), as amended.

b. If other than the mature height and spread is desired for any required tree, the size and shape shall be indicated on an approved landscape plan. Shaping of a tree shall be permitted if the tree is to be used as an accent, focal point or as part of an overall landscape design. A maintenance commitment shall be clearly outlined on the approved landscape plan to explain the care and upkeep of a shaped tree.

c. Hatracking (tree topping), as defined in this division, is strictly prohibited.

d. The following shall be exempt from the requirements of the above tree pruning regulations; however, removal of any such tree shall be pursuant to the applicable provisions of article VII of [chapter 50](#)

i. Trees affected by FAA and airport safety regulations.

ii. Trees which interfere with safe site triangles, utility lines, or utility structures. Electric utilities shall prune trees in proximity to overhead power lines pursuant to [section 74-2](#)

iii. Trees having crown dieback or decay greater than one-third the tree canopy.

iv. Trees having suffered damage due to natural or accidental causes.

v. Trees having insect or disease damage greater than one-third of the tree crown.

vi. Trees in botanical gardens, or botanical research centers.