

# CITY OF GALENA, ILLINOIS



## Hotel Tax Collector Certificate of Registration Application

In accordance with Chapter 35.82 of the Galena Code of Ordinances, every owner maintaining a lodging business in the city shall obtain a certificate of registration as a hotel tax collector from the treasurer no later than thirty (30) days after commencing such business.

**Name of Business** (Name must match registered Assumed Name): \_\_\_\_\_

**Principal Contact** (Name of General manager or Owner/Operator): \_\_\_\_\_

**Lodging Business Location:** \_\_\_\_\_

**Principal Office Address:** \_\_\_\_\_

**City**

**State**

**Zip**

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Number of Guest Rooms:** \_\_\_\_\_ **Estimated Annual Receipts: \$** \_\_\_\_\_

### Owner(s)/Officers

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

The undersigned certifies that the information set forth in this application is true and accurate to the best of my knowledge.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

### City of Galena Use Only

**Date Received:** \_\_\_\_\_ **Received By:** \_\_\_\_\_