

## **CITY OF TIFFIN - Minutes Regular Council Meeting**

The Tiffin City Council met in regular session on Wednesday, January 8, 2014 at the Springmier Library at the CCA Middle School. Mayor Berner called the meeting to order at 6:32 p.m. Roll Call vote: Joann Kahler, Mike Ryan, Jim Bartels, Peggy Upton, Mark Petersen. Also present: Public Works Director Mehmen, Attorney Michael, Engineer Frederick and Administrator Jackson.

Motion Bartels to approve the agenda, seconded Petersen. All ayes. Motion carried.

Mark Nolte with Iowa City Area Development Group provided a progress presentation.

Developer Buss informed Council they will have a 3D visual of the Prairie Trail West development soon.

Resident Connor indicated there is a site distance issues on Jasper around the Hickory Knoll development. The Engineer and Mayor have both previously visited the site and it meets safe site distances.

Library Director Petersen discussed her budget request of \$32,000. The increase of \$10,000 is to keep the library open a set amount of hours and the staff needed to accommodate the schedule.

Mayor Berner opened the public hearing for the cell tower option at water tower at 7:10 p.m. Motion Kahler to open, seconded Bartels. All ayes. Motion carried. Mayor Berner discussed the general terms of the lease request from Selective Site Services. It is a five (5) year lease at \$1,800 per month. Resident Connor still voices his opinion that he is unsure if it is safe and the resale value of his home. No written comments or responses received at city hall otherwise. Mayor Berner closed the public hearing at 7:25 p.m. Motion Ryan to close, seconded Bartels. All ayes. Motion carried.

Johnson County Sheriff provided a monthly update.

Mayor Berner appointed Ryan as Mayor-Pro-Tem. Ryan accepted.

Council appointments: Motion Ryan for City Administrator/Clerk: Jackson, second Kahler. All ayes. Motion passed. Motion Bartels for Attorney: Lynch, Michael & Raiber, second Upton. All ayes. Motion passed. Motion Kahler Engineer: Hart-Frederick, second Ryan. All Ayes. Motion passed. Motion Ryan for newspaper: North Liberty Leader with the Gazette as a back-up newspaper, second by Upton. All ayes. Motion passed. Motion Bartels to approve Planning & Zoning and Board of Adjustment as a clarification/appointment, second Petersen. All ayes. Motion passed.

Motion Petersen to approve minutes from 12/09/13 and 12/11/13, seconded Kahler. Motion Upton to amend the third paragraph in the work session regarding “no supporting and case-by-case action proposed” to delete the last sentence. Also Upton requested an amendment to the regular minutes, last paragraph on first page, delete “attorney fees” and change to “other items”, second Ryan. All ayes. Motion passed. Motion Upton to approve minutes as amended, second Ryan. All ayes. Motion passed.

Motion Kahler to approve the payables, seconded Ryan. All ayes. Motion carried.

Ordinance 2013-346 Amending Zoning Map for Prairie Trail West (rezoning East corner)-2<sup>nd</sup> reading: Motion Ryan to approve, second Petersen. Ayes=Petersen, Kahler, Ryan, Bartels, Upton. Reading passed.

Ordinance 2013-347 Amending Zoning Map for Prairie Trail West (C2B-R6 on West Property Line)-2<sup>nd</sup> reading: Motion Ryan to approve, second Kahler. Ayes=Upton, Bartels, Ryan, Kahler, Petersen. Reading passed.

Mayor Berner recused himself on next two agenda items. Mayor-Pro-Tem took over: Motion Ryan to amend the investment policy at each facility to a cap of \$15,000,000, seconded Kahler. Upton commented this is only an issue is when we receive bond funds and there is still a conflict. Ayes=Petersen, Kahler, Ryan. Nays=Bartels, Upton. Motion approved.

Resolution 2014-001 Motion Ryan to approve the investment policy second Kahler. Ayes=Petersen, Kahler, Ryan. Nays=Bartels, Upton. Motion approved.

Resolution 2014-002 Approving Change Order #2 in the amount of \$9,770 for City Hall: Motion to approve Kahler, second Ryan. Ayes=Petersen, Kahler, Ryan, Bartels, Upton. Motion passed.

Resolution 2014-003 Appointing person to P & Z: Motion Bartels to approve Bruce Hecox, second Kahler. Ayes=Upton, Bartels, Ryan, Kahler, Petersen. Motion passed.

Resolution 2014-004 Approving submission Purchase Offer CCA School Board for review/approval: Developer Buss confirmed they are willing to pay the \$20,000 for the land purchase and sign any documentation necessary. Motion Ryan to amend the resolution to approve the purchase agreement to the CCA school pending an escrow agreement and \$20,000 from the Prairie Trail West developers, and to change the wording in the second paragraph from “would” to “shall” and in the third paragraph add “subject to funds and escrow agreement”, second Upton.” All ayes on motion to amend. Motion Ryan to approve as amended, second Petersen, Ayes=Petersen, Kahler, Ryan, Bartels, Upton. Motion approved.

Motion Ryan to amend Council meeting nights have work session at 6:30 p.m. and regular meeting start at 7:00 p.m., second Upton. All ayes. Motion passed.

Motion Ryan to have a work session for budget and the Capital Improvement Plans on 01/29/13 at the Fire Department meeting room at 6:30 p.m., second Bartels. All ayes. Motion passed.

Attorney Michael reported on Ireland Avenue and only a few signatures left for completion and then certification. Railroad parcel and Railroad crossing paperwork is being reviewed by the Engineer.

Engineer Frederick reported at this time May 2014 will be the bid letting for Ireland. Working on sewer infiltration-possible smoke test. Mayor Berner reminded about completion of the topo map for the old town area and a 5-year plan for completion.

Public Works Director Mehmen reported the water tower automatic system controls and pressure reducing vales are ready. No Parking sign installed on Potter Street. Received new concession stand drawings for review.

Councilmen Ryan asked to have an agenda item for a cornerstone dedication by the Masons at the new city hall.

City Administrator/Clerk Jackson reported: Public Works is ready to sell the 1998 Dodge 1500 V6 with 80,000 miles. Council approved to get bids for sale.

Mayor Berner inquired about status of the new zoning map from Engineer. He will also be attending a meeting with the regarding our commercial areas that are available. Reminder: goal setting session is 01/30/14.

Motion Upton to have the Mayor to make counter offer to John's Ice Cream not to exceed \$145,000, based on the conditions required from the prior negotiations required, second Petersen. All ayes. Motion passed.

Motion Ryan to adjourn at 9:27 p.m., seconded Upton. All ayes. Motion carried.

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Michon Jackson, City Clerk/Administrator

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Steven L. Berner, Mayor

**01-08-14**