



City of Marquette  
REQUEST FOR PROPOSAL  
For  
NETWORK SERVERS

RFP #15-02

October 16, 2015

Deadline and Bid Opening will be at 2:00 p.m., October 30, 2015. Location of the opening will be at Marquette City Hall, Room 102, 300 W. Baraga Ave., Marquette, MI 49855. Bid submissions must be in sealed envelopes clearly identifying the title. No fax or electronic bids will be accepted.

Mail Proposals To:

City of Marquette  
ATTN:Katie Burnette, Finance Department  
300 W. Baraga Ave.  
Marquette, MI 49855

The City of Marquette reserves the right to reject any and all bids if judged not to be in the best interest of the City.

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L. Michael Angeli  
City Manager

For questions or further information, contact: Daniel Frederickson  
Information Technology Department  
dfrederickson@mqctcy.org

## ***I. PROJECT DESCRIPTION***

The City of Marquette is seeking proposals to supply computer servers in accordance with the requirements and specifications in this Request For Proposal (RFP). The City intends to lease equipment listed in the RFP for a five-year term. Proposals must address all of the requirements of the RFP as partial submissions will not be considered.

The City reserves the right to accept or reject any and all proposals, and to select the proposal most advantageous to the City of Marquette. Vendor shall specify delivery time, within any time limits listed in the specifications.

Copies of proposal documents may be obtained from the City of Marquette website at <http://www.mqtcty.org/bids.html> or from the Information Technology Department via mail at: [dfrederickson@mqtcty.org](mailto:dfrederickson@mqtcty.org).

Questions regarding this proposal may be directed to Daniel Frederickson, City of Marquette, Information Technology Department at [dfrederickson@mqtcty.org](mailto:dfrederickson@mqtcty.org).

## ***II. BACKGROUND***

### **A. Current Configuration**

The City of Marquette currently has (2) servers functioning as primary domain controllers on two networks. The first server (Server 1) supports approximately 150 workstations on the City's primary network and the second server (Server 2) is a primary domain controller on a separate, closed network supporting financial management applications for 40 workstations.

#### **Server 1**

HP ProLiant DL380 G7  
(2) Six-core Intel Xeon Processors, X5650, 2.66GHz  
32 GB Memory  
(8) 500GB Hard Drives  
Microsoft Windows Server 2008 R2

Data drives on Server 1 are configured as follows:

300GB - Operating System  
2 TB – Data  
Hyper-V – 500 GB

In addition to managing network and Active Directory Services on the domain, the server functions as a file server for City data. A Hyper-V virtual server is also configured for a SQL Server application on the server. The server also functions as a print server for approximately 20 printers on the network.

#### **Server 2**

HP ProLiant DL380 G7  
(2) Six-core Intel Xeon Processors, X5650, 2.66GHz  
32 GB Memory  
(8) 500GB Hard Drives  
Microsoft Windows Server 2008 R2

Data drives on Server 2 are configured as follows:

300GB - Operating System  
1 TB – SQL Server Data  
1 TB – SQL Logs

Server 2 is the primary domain controller for a separate network on the domain and functions as a database server for the City's financial management applications running a SQL Server database. The server also functions as a print server for approximately 12 printers on the network.

Secure access to software and data on the server requires employees to have separate, physical workstations to access financial applications on Server 2.

### **Data Backups**

Backups are performed daily and are stored locally, off site and in the cloud. Full backups are taken weekly and stored on and off site. Incremental backups are performed nightly and are stored locally and in the cloud.

## **III. REQUIREMENTS**

### **A. Technical Specifications**

The City is interested in obtaining proposals to replace the two servers with applicable software for a five-year lease term. The primary domain controller (Server 1) will have data transferred from the original Server 1 server and the applications and databases currently contained on Server 2. The second server will be configured as a backup domain controller on the primary network.

1. Furnish and install (2) HP ProLiant servers approximating the server hardware in Section II.A. City prefers a HP ProLiant solution but proposal will not be rejected if another manufacturer is quoted.
2. Furnish and install (2) Microsoft Windows Server 2012 R2 licenses, one license per server.
3. Setup and configuration services for servers will be performed by the successful bidder.
4. Configure servers as primary domain and backup domain controllers for primary domain.
5. Install application software and copy data from primary domain controller and database servers to the new primary domain controller.
6. Perform network configuration services to restrict access to financial management applications and data.
7. Equipment and materials must be new. Used, refurbished or repurposed equipment or materials will not be acceptable.
8. Equipment will be leased for a five-year term with applicable warranty coverage. See Section IV.5 for details.

9. All equipment must be rack-mountable.

#### ***IV. PROPOSAL FORMAT***

Proposals must be signed and dated by the authorized agent and submitted in the following format:

1. Vendor Authorized Contact Information
2. Professional References  
Provide the names and phone numbers of contacts at three (3) different companies who have purchased a similar number of systems from your company.
3. Proposed Equipment and Software Costs  
Indicate total purchase cost and total lease cost (monthly, annual) for each equipment group along with a grand total for all equipment. Refer to Attachment A for equipment specifications and suggested pricing format.
4. Technical Information/Configurations (each group)  
Include detailed configuration information for each equipment group in Attachment A such as manufacturer technical specifications sheets.
5. Warranty Terms and Conditions  
Equipment must be warranted for the entire length of the lease and the warranty must include 8:00 a.m. to 5:00 p.m., Monday – Friday on-site coverage with next business day response.
6. Lease Agreement and Conditions  
Provide a complete copy of the lease agreement along with terms and conditions for a 60-month lease term that includes:
  - Name and address of lessor
  - Total purchase amount
  - Total lease cost (three years)
  - Lease interest rate
  - Monthly lease payment

#### ***V. PROPOSAL SUBMISSION***

1. One (1) executed original and one (1) copy (and attachments and exhibits, if applicable) must be submitted in sealed envelopes to:

City of Marquette  
300 West Baraga Avenue  
Marquette, MI 49855  
Attn: Katie Burnette, Staff Accountant  
RFP #15-02

Proposals must be received by October 30, 2015 on or before 2:00 p.m., Eastern Standard Time. Late proposals will not be considered. All proposals must be signed by an authorized representative of your organization. Faxed or e-mailed proposals will not be considered.

2. Any questions concerning this RFP should be directed to Dan Frederickson at 906-225-4356 or via e-mail at [dfrederickson@mgctcy.org](mailto:dfrederickson@mgctcy.org). Replies to e-mail questions will be sent within 24 hours.

## **VI. LIMITATIONS**

1. All information and materials submitted will become the property of the City. Vendors should not submit proprietary or confidential business information unless the Vendor believes such information is critical to its presentation. Such information should be clearly identified as such. The City will protect such proprietary or confidential information only to the extent which the law allows.
2. This RFP does not commit the City to award a contract(s) or pay any costs incurred in the preparation of a proposal in response to this request.
3. The City reserves the sole right to accept or reject any or all proposals received as a result of this RFP, to negotiate with qualified contractors, or to cancel this RFP in part or in its entirety.
4. Each proposal shall include a statement indicating whether or not the firm or any individuals working on the contract has a possible conflict of interest and, if so, the nature of that conflict. The Marquette City Commission reserves the right to cancel the award if any interest disclosed from any source could either give the appearance of a conflict or cause speculation as to the objectivity of the program to be developed by the responder. The City Commission's determination regarding any questions of conflict of interest shall be final.

## **VII. TERMS**

### **GOVERNING LAW**

All proposals, agreements, and the provision of services resulting from this request for proposal shall be governed by and construed in accordance with the laws of the State of Michigan. No agreement arising as a result of this request for proposal shall contain any term or condition to the contrary. Your submission of a proposal in response to this request for proposal constitutes consent to this jurisdictional requirement.

## **VIII. CONTACT INFORMATION**

Questions are to be directed to  
Daniel Frederickson, Manager, IT Department  
300 W. Baraga Ave Marquette, MI 49855  
Phone: (906) 225-4356  
Email: [dfrederickson@mgctcy.org](mailto:dfrederickson@mgctcy.org)

**ATTACHMENT A**

**Proposal Specifications and Pricing**

Please return the following pricing and signature pages or close facsimile with your proposal to indicate purchase costs for the equipment you are proposing and include a grand total for all equipment. Attach additional sheets, if necessary. Note that lease costs requested are optional.

	DESCRIPTION	QTY	EACH	TOTAL
<b>HARDWARE</b>				
SERVER (ITEMIZE CONFIGURATION)		2	0.00	0.00
OTHER HARDWARE (ITEMIZE)		0	0.00	0.00
<b>SOFTWARE AND LICENSES</b>				
WINDOWS SERVER OS LICENSING	Microsoft Windows Server 2012 R2 Standard	2	0.00	0.00
OTHER SERVER LICENSING (ITEMIZE, IF APPLICABLE)		0	0.00	0.00
<b>MAINTENANCE/SUPPORT</b>				
WARRANTY/EXTENDED SUPPORT (FIVE-YEAR TERM)		0	0.00	0.00
<b>PROFESSIONAL SERVICES</b>				
INSTALLATION, CONFIGURATION SERVICES		0	0.00	0.00
MISCELLANEOUS (ITEMIZE)		0	0.00	0.00
<b>TOTAL PURCHASE COST</b>		0	0.00	0.00
<b>FAIR MARKET VALUE LEASE</b> (Optional)				
Total lease cost – 60 mo				0.00
Monthly lease cost – 60 mo				0.00

***ATTACHMENT A***

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

**PROPOSALS SHALL BE IN SEALED ENVELOPES, CLEARLY IDENTIFYING THE TITLE OF PROPOSAL.**