



Community Development Department  
 2401 County Highway 10 \* Mounds View, MN 55112  
 (763) 717-4020 \* Fax (763) 717-4019  
 permits@ci.mounds-view.mn.us

# TEMPORARY SIGN PERMIT APPLICATION

Permit #
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ADDRESS LOCATION OF SIGN:				
BUSINESS NAME:				
APPLICANT:				
APPLICANT PHONE #		APPLICANT EMAIL ADDRESS:		
CONTRACTOR: (if applicable)		CONTRACTOR PHONE #		
CONTRACTOR ADDRESS:				
Contractor Licensing Requirements: A current City contractor's license				
Requested Installation		Has there been a temporary sign at this business in the last year?		
Date of Sign:		Is this sign for a Grand Opening or Special Event?		
Size of Sign:				
<b>Permit fee is \$40 per 21-day period</b>				
Four 21-day periods are allowed per calendar year (a fifth permit is allowed if at least one permit is for a banner. Multi-tenant bldgs. - only one sign allowed on property at a time. Banner size limited to 120 square feet or 20% of surface area that banner is attached to, whichever is less. Signs must not be placed in the street Right-of-Way.				
<p style="text-align: center;"><u>NOTICE</u></p> <p><i>I hereby certify that I have read and examined this application and the information I have provided is true and correct to the best of my knowledge. I agree to remove the subject temporary sign on or before the expiration date.</i></p>		√ Appropriate Box	# of 21-day permits	Type of Sign
				Banner
				Portable Sign (Max size 48 square feet)
				Yard Sign over 4 sq. feet
				Sandwich Board/ A-Frame over 8 sq. feet
				Inflatable Sign/ Balloon
				Other – describe
\$		<b>Total Permit Fee</b>		
Signature of Applicant				
Please Print Name		100-3275	Receipt #	Credit/ Check #
Date				
<p><b>Questions?</b>  <b>Please call the City Planner at 763-717-4022</b></p> <p><b>Make checks payable to:</b>  <b>City of Mounds View</b></p>				
Zoning Review Comments:				
Approved By:				
Approved Date:				
# of Approved 21-day Permits:				
Permit Expiration Date:				