

Utilities Service Application



Property/Service Address: _____

I am the homeowner

Closing Date:

City of Waconia
201 Vine Street South
Waconia, MN 55387
Phone: 952-442-3107
Email: utilitybill@waconia.org
www.waconia.org

Billing Options

Please Check One: Paper Copy Email Notification

APPLICATION BY OWNER(S) OR AUTHORIZED AGENT(S) OF OWNER(S):

Name:	<input type="text"/>				
Mailing Address:	<input type="text"/>				
City:	<input type="text"/>	State:	<input type="text"/>	Zip:	<input type="text"/>
Phone:	<input type="text"/>		Alt Phone:	<input type="text"/>	
Email:	<input type="text"/>				

I/We affirm that all information on this application is true and correct. I/We will assume the full responsibility of all financial obligations at the above service address until I/We have notified the City to discontinue service. I/We have reviewed the City of Waconia's Utility Ordinance 410 & 411 and will adhere to all rules and regulations stated in this ordinance. Proof of ownership may be required if the City of Waconia is unable to verify County recorded documents within 60 days.

I/We agree to permit the authorized agents of the City access to premises for the purpose of inspection prior to the connection(s) of service of any type or character to determine that all service types comply with all applicable local, State and Federal Building Codes. The data on this form will be used to *initiate* utility service on your behalf, to bill you for service, and to assist the City in collecting any amounts due. Some of the data requested on this form is private. Private data is available to you and City of Waconia staff who need the information to perform their duties, but not to the public. While you may choose to withhold this private data, if you do so, the City will not be able to provide you with the utility services you are requesting.

I hereby agree to pay all bills for service when due, and understand there is a 10% monthly late payment charge on all unpaid balances.

Signature of Owner(s) or Authorized Agent(s): _____ Date: _____

Alternative Account Options

- Direct Payment Plan
- Online Billing (VCH) Preferred Username: _____

The City of Waconia offers these alternative payment options.

Our Direct Payment Plan offers you the ability to pay your utility bill automatically each month from your checking account. If you select this payment plan, you are authorizing the City to deduct your payment from your checking account automatically on the due date. The payment plan will remain in effect until you notify the City to terminate authorization.

Virtual City Hall (VCH) offers you the ability to access your account on the City of Waconia website. By providing an email and preferred username, you will receive a password to log in to the City Website and a monthly email notification indicating there is a bill due. On the City website you can view current bills, past statements and make credit card payments.

Please see page two

2014 Residential Utility Billing Rates

Water	(Per 1,000 Gallons)	
	Monthly Base	\$6.56
	Tier One (Zero to 6,000)	\$2.49
	Tier Two (6,001 to 12,000)	\$2.75
	Tier Three (12,001 and over)	\$2.96
	Tier Four (30,000 + Winter Avg)	\$5.20
	Additional Billing Paper Fee	\$2.00
	Service Turn On/Off	\$100.00
Sewer	(Per 1,000 Gallons)	
	Monthly Base	\$10.32
	Tier One (Zero to 2,000)	\$4.30
	Tier Two (2,001 to 7,000)	\$4.81
	Tier Three (7,001 and over)	\$5.31
	Sewer Only (no City Water Service)	\$28.54
Stormwater		
	Single Family Residence	\$7.00
	Duplex	\$8.75
Street Lights		
	Single Family	\$3.09
	Duplex	\$6.20
	Multiplex	\$19.68

Water Conservation Information

Time of Day Conservation:

To conserve water resources and prevent the wasteful and harmful effects of irrigation during the mid-day hours, no person shall irrigate using the public water supply or private well water source between the hours of 9:00 am and 7:00 pm on any day of any week.

Odd/Even Watering Restrictions:

Odd/even watering restrictions are also in effect year around. For instance, if your address ends in an odd number, you may water (during appropriate hours) on odd numbered calendar days; if you have an address that ends in an even numbered address, you may water on even numbered calendar days.

Watering Allotment

The City of Waconia allows up to 30,000 gallons of usage for outdoor watering per household each summer month at normal watering rates. Usage above 30,000 gallons plus the household's winter average will result in all usage being charged at the 4th tier rate.

- Water Meters are read monthly around the 22nd of the month. The read is taken via an electronic unit attached to your water meter. Once imported and processed, the bills are mailed or emailed at the user's preference. Water Bills are always due by the 21st of the following month. Late Charges of 10% are charged on the outstanding balance if payment is not received by the due date.
- For residential accounts, the water charge is based on actual water usage each month. The sewer charge is based on the actual water usage during November-April (winter months). For the months of May-October (summer months), the sewer charge is based on the average usage of the preceding winter months.
- The 4th Tier rates listed above apply in the summer months of May --October.

*****Please initial here: _____**

Authorization for Direct Payment

I authorize the City of Waconia and the financial institution named below to initiate entries to my checking account. This authority will remain in effect until I notify you to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I understand all payments that are returned to the City are subject to a \$30 returned payment fee.

Name of financial institution:

Checking Account Number:

Financial Institution Routing Number:

(Located between these symbols |: |: on the bottom left of your check)

****Attach or submit voided check****

