



Borrowed Equipment Agreement

Application Date:	
Name:	
Address:	
Phone:	
Purpose:	
Date to Pick-up:	

Waconia Public Services
 310 10th Street East
 Waconia, MN 55387
 Phone: 952-442-2615
 Fax: 952-442-4963
 www.waconia.org

All equipment pick-up and returns located at: Waconia Public Services facility, 310 10th Street East. Equipment may be obtained between the hours of 7 a.m. – 3 p.m., Monday through Friday. **A \$100.00 deposit is required.** The deposit will be refunded upon return of all equipment in good condition. **Note: Upon return, equipment may NOT be left anywhere at the facility without first checking in with city staff. Not checking in may result in the loss of your deposit.**

Equipment Needed:

Equipment	Number Needed
Cones	
Type II Barricades (A-frame)	
8ft. Barricades	
Sandbags	
Flashers	
Construction Fencing	
Posts	
Post Pounder	
Other, specify:	

Equipment Return Date:

Please note: Any lost or damaged equipment will be the responsibility of the company/individual borrowing the equipment. The City of Waconia, or any of its employees, shall not be held responsible for any improperly used equipment that causes injury or damage to property.

Signature of Applicant: Date:

Office Use Only

Checked Out By: Date: Deposit Returned? Date Returned:

Checked In By: Date: Billing Required?

Missing/Damaged? Specify:

Completed By: