

Authorization for Direct Payment



The City of Waconia is pleased to offer Direct Payments to our utility billing customers! You can pay your utility bill from your checking account automatically -- no checks, no stamps, no late fees, no lost or misplaced statements . Its fast, free and easy!

City of Waconia
201 South Vine Street
Waconia, MN 55387
Phone: 952-442-2184
Fax: 952-442-2135
www.waconia.org

Here's how it works:

Simply complete and return this form along with a voided check. You will still receive your bill as you did before. On the due date, your bank automatically deducts your payment from your checking account!

To change the checking account information or to discontinue direct payments, simply contact City of Waconia Utility Billing Department by Phone (952) 442-3107, Email utilitybill@waconia.org or in writing at least three (3) business days prior to the due date.

I authorize the City of Waconia and the financial institution named below to initiate entries to my checking account. I understand that this authorization will remain in effect until discontinued at my request.

Signature:

Date:

Print Name(s):

Owner

Renter

Service Address:

Name of financial institution:

Checking Account Number:

Financial Institution
Routing Number:

Attach voided check