



Northville Historical Society

215 Griswold Street
Northville, MI 48167
248 348-1845
www.millracenorthville.org



One-Day Photography Permit

Date of Permit: _____ Times Grounds Closed on this Date _____

Name: _____

Address _____

City & State _____ Zip: _____

Telephone: _____ Fax: _____

Email: (required) _____

Photographer/Videographer's Name: _____

Address: (if different than above) _____

City & State _____ Zip: _____

Telephone: _____ Fax: _____

Email: (required) _____

Photography Policy

This permit allows the applicant to take professional photos on the grounds of Mill Race Village for the date listed above only. If the grounds are closed to the public at any time on this date, the times are listed above and photography is not permitted during the closed times. The rules listed on the Professional Photographer/Videographer Policy (attached) must be adhered to while on the grounds of Mill Race Village. Non-compliance with the rules may result in cancellation of the Photography Permit with no refund of the fee. The guidelines are designed to make your photography session successful and enjoyable.

I hereby accept and agree to abide by the policies set forth in the Professional Photographer/Videographer Policy that follows. Enclosed is my payment of \$125 for non-resident or \$100 for Northville resident, made out to the Northville Historical Society, 215 Griswold Ave., Northville, MI 48167. Payment can also be made with a MasterCard, Visa or Discover by calling (248) 348-1845.

Signature

Date

For Office Use Only: Fee Paid _____ Permit Issued _____

May 2011

Northville Historical Society

One-Day Professional Photographer/Videographer Policy

Professional photographers and videographers who wish to take photographs or video on the grounds of Mill Race Village for **one day only**, must apply for a One-Day Permit and pay \$125 for non-Northville residents or \$100 for Northville residents. This applies to all Photographers/Videographers who charge a fee or sell their images in any way. The One-Day Permit fee is non-refundable. The permit must be applied for and payment made prior to the photography. A One-Day Permit Badge will be issued **and must be worn at all times** when on the premises. Photographers and their clients will be asked to leave the grounds if they do not have a permit. City of Northville Police will be called if necessary. If you wish to take photographs for a longer period of time, a year-long permit is available for \$500. Contact the office for more information.

Photographers/Videographers hired by parties who have entered into a written contract with Mill Race Village (such as for a wedding held at Mill Race Village) are exempt from this policy.

This policy does not apply to individuals who are taking photos for their personal use and who do not sell the images in any format.

1. Professional Photographers/Videographers are not allowed on the grounds for filming or taking photographs when the Village is open on Sundays from 1-4 p.m., or when open for any other special event, such as weddings, etc.
2. No one may walk through the gardens or climb on trees. No one may move furniture, climb on balconies, sit on porch railings or window sills, or otherwise disrespect the buildings. This is a historical site and its historical value must be protected.
3. No pictures or videos may be taken inside any buildings. All booked wedding parties and their photographers may take pictures inside the Church.
4. Professional photographers may not set up tables, signs or other equipment in efforts to solicit business from clients while on the grounds of Mill Race Village.
5. Professional Photographers/Videographers must conduct themselves in an orderly manner, in full compliance with all applicable laws, regulations and rules. The Professional Photographer/ Videographers assume full responsibility for the conduct of all persons in attendance with them and for any damage to any part of the Village. If members of a photography party are deemed boisterous or unruly, they will be asked to leave the grounds.
6. Professional Videographers, or any corporation, who wish to film video in Mill Race Village for profit must make arrangements in advance, sign a contract, present proof of insurance, and pay a \$125 fee per filming event. Student videographers (must show their school ID) who are filming for a school project, and any amateur videographers who are filming for personal use, must make arrangements in advance. There is no charge for student/amateur videographers.
7. Any personal property brought onto the premises shall be at the sole risk of the Professional Photographer/ Videographer and the Northville Historical Society shall not be liable for any loss or damage for any reason.
8. Alcohol is not permitted on the grounds. Candles/open flames are not allowed on the grounds. All vehicles must park in the lot. The dirt lane is a fire lane and must be kept clear. Driving on the lawn is not permitted.