

Mr. Nolan offered the following Resolution and moved its adoption:

R-08-147
RESOLUTION APPOINTING PROVISIONAL
FULL-TIME TAX CLERK
DONNA CONRAD

WHEREAS, Marian Kuhlmeier has submitted her resignation as Tax Clerk;
and

WHEREAS, advertisement was made and interviews conducted by the Borough Administrator and presented to the Governing Body for their review; and

WHEREAS, Bruce Hilling, Borough Administrator has recommended the appointment of Donna Conrad as Tax Collection Clerk (full-time) provisional; and

WHEREAS, the Governing Body of the Borough of Highlands agrees with that recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that Donna Conrad be and hereby is appointed Tax Collection Clerk (full-time) provisional effective July 16, 2008; and

BE IT FURTHER RESOLVED that compensation for said position be set at \$25,500 per year with full benefits according to Borough Policy;

BE IT FURTHER RESOLVED that Donna Conrad has requested to waive medical benefits which she would be entitled to receive in six months from appointment date. Therefore Donna Conrad will receive compensation for an annual amount of \$5,500 in lieu of medical benefits to be paid in addition to her annual salary of \$25,500 effective six month after date of appointment.

Seconded by Mrs. Burton and adopted on the following roll call vote:

ROLL CALL:

AYES: Mrs. Burton, Mr. Caizza, Mr. Urbanski, Mr. Nolan, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

Date: August 13, 2008

NINA LIGHT FLANNERY
Borough Clerk

I, _____, Clerk/Deputy Clerk, do hereby certify this to be a true copy of the Resolution adopted by the Governing Body of the Borough of Highlands on August 13, 2008.