

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**JANUARY 20, 2015**  
**7:00 PM**  
**COMMUNITY CENTER**  
**FRANKLIN AVENUE**  
**BERLIN NJ**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Bulletin Board at the Berlin Hotel showing the date, place and time of said meeting.

- **ROLL CALL:** Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

**PRESENT ALSO,** Solicitor Howard Long, Administrator Charleen Santora, Chief of Police Michael DeLorenzo, DPW Superintendent Mark Mauger and Property Maintenance Official Bob Monahan.

- **GUEST SPEAKER, STUART WALLACE IN REGARDS TO EMERGENCY MANAGEMENT MITIGATION PLAN.**

- **APPROVAL OF MINUTES**

**Re-organization meeting minutes from January 3, 2015.**

**Motion; \_\_\_\_, Sec.; \_\_\_\_, RCV \_\_\_\_.**

- **APPROVAL OF DEPARTMENT HEAD REPORTS FOR THE MONTH OF DECEMBER, 2014**

Municipal Court	\$17,195.71
Municipal Clerks report	7,380.25
Construction Fees	3,003.00
Zoning Fees	75.00
Rental Inspection Fees	300.00
Community Center Fees	1125.00
Tax Collectors report	623,906.29
Utility Report	655,344.23

**Motion to approve; \_\_\_\_, Sec.; \_\_\_\_, RCV \_\_\_\_.**

- **PRIVILEGE OF FLOOR:**
- **COMMITTEE REPORTS, DEPARTMENT HEAD REPORTS AND DISCUSSION ITEMS.**
- **CHIEF OF POLICE** Michael DeLorenzo
- **SUPERINTENDENT** Mark Mauger
- **PROPERTY MAINTENANCE OFFICIAL** Bob Monahan
- **BUILDINGS & GROUNDS** Chairman Len Badolato
- **STREETS & ROADS** Chairman Gary Knight
- **WATER & SEWER** Chairman Lynn Kupchik
- **HEALTH & RECREATION** Chairman Rick Miller
- **PUBLIC SAFETY** Chairman Jim Pearce
- **FINANCE** Chairman Jim Bilella
- **MAYOR** John Armano  
Discussion on library
- **SOLICITOR** Howard Long
- **ADMINISTRATOR** Charleen Santora

**RESOLUTIONS:**

Meeting open to the public on Resolutions R1-23 through R1-35;2015

Meeting closed to the public.

**RESOLUTION R1-23; 2015, APPROVAL FROM COUNCIL TO AUTHORIZE PAYMENT TO PCS COMPUTER FROM MOORESTOWN NJ THE AMOUNT OF \$20,125.23 FOR THE MOVING AND INSTALLATION OF ALL COMPUTER EQUIPMENT FOR THE POLICE STATION. (FUNDS HAVE BEEN CERTIFIED)**

**RESOLUTION R1-24;2015, AUTHORIZATION TO APPROVE CHANGE ORDER # 1 FOR TRICOMM SERVICES CORP OF MOORESTOWN NJ IN THE AMOUNT OF \$774.86 FOR THE RUNNING OF CONDUIT AND DATA WIRE IN THE POLICE STATION. (FUNDS CERTIFIED BY THE CFO)**

**RESOLUTION R1-25;2015**, APPROVAL FROM COUNCIL PER RECOMMENDATION FROM PENNONI ASSOCIATES TO RELEASE THE PERFORMANCE BOND FOR VIRTUA HEALTH SYSTEM DATING BACK TO 2007 IN THE AMOUNT OF \$46,849.50 AND TO ALSO WAIVE ANY MAINTENANCE BOND AND THEIR LATEST INSPECTION REVEALED NO SIGNIFICANT MAINTENANCE ISSUES ALL SUBJECT TO ALL OUTSTANDING CHARGES AGAINST THE ESCROW ACCOUNT.

**RESOLUTION R1-26;2015**, AUTHORIZATION FROM COUNCIL PER RECOMMENDATION FROM PENNONI TO REDUCE THE PERFORMANCE BOND FOR GATE OF HEAVEN CEMETERY FROM \$2,103,020.28 REDUCING IT BY \$1,502,181.00 MAKING THE NEW AMOUNT \$600,839.28 DUE TO THE LATEST FIELD INSPECTION FINDING ALL BONDED IMPROVEMENTS HAVE BEEN COMPLETED BUT SUBJECT TO PAYMENT OF ANY AND ALL OUTSTANDING CHARGES AGAINST THE ESCROW ACCOUNT.

**RESOLUTION R1-27; 2015**, AUTHORIZING THE REFUND OF SECURITY DEPOSITS TOTALING \$320.80 FOR HYDRANT METER RENTAL BY R. E. PIERSON CONSTRUCTION.

**RESOLUTION R1-28;2015**, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR THE FOLLOWING,  
BLOCK1306, LOT 10 IN THE AMOUNT OF \$666.00  
BLOCK 1306, LOT 3.05 IN THE AMOUNT OF \$225.00  
BLOCK 2501, LOT 7 IN THE AMOUNT OF \$400.00 AND  
BLOCK 706, LOT 26 IN THE AMOUNT OF \$339.00

**RESOLUTION R1-29, 2015** AUTHORIZATION THE REFUND OF DEVELOPER'S ESCROW BALANCE FOR BLOCK 307, LOTS 7 & 9 IN THE AMOUNT OF \$1115.70.

**RESOLUTION R1-30;2015**, AUTHORIZATION TO APPOINT THE FOLLOWING TO THE ECONOMIC RE-DEVELOPMENT FOR THE BOROUGH OF BERLIN EFFECTIVE JANUARY 1, 2015;

- MIKE LATIGONA TAKING THE PLACE OF RICK MILLER 3 YEAR
- CASEY BUCHNNAN FILLING UNEXPIRED TERM OF NICK GUERERE
- ROBERT FOSTER IN PLACE OF JIM BILELLA FILLING THE UNEXPIRED TERM OF RICK MILLER
- ROGER STRONG 3 YEAR
- CAROLE VITIELLO ALTERNATE # 1 1 YEAR
- PATRICIA CUMMINGS ALTERNATE # 2 1 YEAR
- STEPHANIE HASBROOK ALTERNATE # 3 1 YEAR

**RESOLUTION R1-31;2015**, AUTHORIZATION TO ENTER INTO THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014 – JUNE 2019 WITH THE BOROUGH OF GIBBSBORO, AND VOORHEES TOWNSHIP FOR A CASH MANAGEMENT FOR BERLIN OF \$9397.50.

**RESOLUTION R1-32; 2015**, A RESOLUTION APPOINTING TAX ASSESSOR TERRY STAGLIANO TO REPRESENT THE BOROUGH O BERLIN FOR TAX APPEALS.

**RESOLUTION R1-33;2015**, A RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES IN THE AMOUNT OF \$2,676.55 FOR BLOCK 1902 LOT 3 DUE TO THE APPROVAL OF A TOTALLY DISABLED VETERAN.

**RESOLUTION R1-34;2015**, A RESOLUTION OF PARTICIPATION WITH THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE FOR THE SAFE AND SECURE COMMUNITIES PROGRAM FUNDING OF \$60,000.

**RESOLUTION R1-35;2015**, A RESOLUTION APPOINTING CRAIG FALLSTICK AS ZONING OFFICIAL FOR THE BOROUGH OF BERLIN EFFECTIVE JANUARY 1, 2015 FOR A 60 DAY PERIOD.

Motion to adopt Resolutions R1-23 through R1-35; 2015\_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- PAYMENT OF THE BILLS FOR THE MONTH OF DECEMBER, 2014 AND SOME JANUARY, 2015 IN THE AMOUNT OF \$2,473,067.25.  
Motion: \_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**PRIVILEGE OF FLOOR:**

- Motion to go into closed session to discuss a personnel issues, to discuss police negotiations and to discuss the public defender bids received.  
Motion;\_\_\_\_\_, Sec.;\_\_\_\_\_, RCV\_\_\_\_\_.

Next caucus meeting will be held on Tuesday, February 3, 2015 at 7 pm in the Community Center on Franklin Avenue

Motion to adjourn; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Charleen Santora, RMC  
Borough Clerk

