



**Service Learning Course Activity Fund
Request for Proposals**

Deadline: January 30, 2009

The Center for Public Service (CPS) is offering course activity funding to individual faculty members currently teaching a service learning course for the 2009 Spring semester. The goal of this initiative is to support the successful completion of public service activities beyond the traditional classroom setting. This fund may support various activities promoting ongoing partnerships between Tulane and the New Orleans community.

Faculty teaching service learning courses will have at their disposal a maximum of \$200 per semester to enhance successful outcomes of planned service activities. CPS strongly encourages faculty to use these funds to support semester long activity costs such as tools, equipment, group transportation (if not provided by CPS), art supplies, etc. Additionally, CPS encourages that all service learning students participating in these activities present their final projects or outcomes of their work at the CPS Showcase on Tuesday, April 28 2009.

Faculty members interested in the Service Learning Course Activity Fund are requested to complete the short form below and submit it by Wednesday, January 30, 2009 by e-mail to fts@tulane.edu. All activities must be conducted by April, 2009. Faculty members should submit ALL original, detailed receipts **no later than Monday, April 27, 2009** to ensure a prompt processing of reimbursements. Requests made after May 1st will not be eligible for reimbursement.

Thank you for your interest and participation.

Instructor's Name: _____ Telephone: _____

E-mail: _____ Amount Requested: _____

Course Title and Number: _____ Number of Students: _____

Describe how you plan to use the funds and how it benefits your service learning project.

Will your students participate in the CPS Showcase? If so, how?