



Application for Tent Permit
Morrisville Fire Department Fire Prevention Division
919-463-6122 or 6125
Fax 919-380-6720

Date of Application: _____

Applicant: _____

Billing Address: _____

City, State, Zip: _____

Contact Phone #: _____

Contact Email: _____

Location of Tent: _____

City, State, Zip: _____

Set-up Date: _____ Take-down Date: _____

This application must be completed and returned to Morrisville Fire Prevention Office, prior to the issuance of the permit. It is the applicant's responsibility to ensure that all conditions are in accordance with applicable State and Local Fire Regulations. A site inspection will be conducted to verify compliance. Please allow (2) working days for processing. There will be a \$70.00 permit fee assessed for the tent(s). Fees are to be paid prior to the issuance of the permit. The following items are **required** to be submitted with this application:

1. Site plan showing location of tent on property and distance from buildings other tents, lot lines, and the public way.
2. Number of tents including dimensions of each and whether tent will be equipped with sides to enclose.
3. Proposed use of each tent, occupant load of 50 or more plan must include details of the means of egress, seating capacity, and arrangement of exits.
4. Flame resistant certificate for each tent being used & must match the tent in use.
5. Portable generators, L/P Gas, or heating equipment being used.
6. Are cooking operations conducted in conjunction with this permit?
7. Are combustible materials being used with this permit? (Hay, straw, etc...)
8. Must meet all applicable requirements of Chapter 24 and other code sections referenced.
9. Must have a tent representative on site during fire inspection.
10. A re-inspection fee will be applied for failure to meet the listed requirements.

Applicant Signature: _____ Date: _____