

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD HISTORIC PRESERVATION COMMISSION  
WEST END CONFERENCE ROOM  
7:00 PM, MONDAY JANUARY 28, 2013  
SANFORD MUNICIPAL BUILDING**

**Roll Call:**

**Commissioners Present:** David Nestor, John Lipscomb, Ash Worboys, John Sheuring,  
Carla Thomann & Cheryl Myers

**Commissioners Absent:** None

**Staff Present:** Liz Whitmore, Staff  
Susan Patterson, City Attorney  
Bruno Pursche, Board Clerk

**Government Official Present:** Sam Gaskins

**APPROVAL OF THE AGENDA FOR JANUARY 28, 2013**

Vice-chair David Nestor called the meeting to order. Board Clerk, Bruno Pursche called the roll. Vice-chair Nestor asked for approval of the agenda, Commissioner Sheuring moved to approve the agenda. Seconded by Commissioner Worboys, the motion passed unanimously.

**APPROVAL OF MINUTES FOR DECEMBER , 2012**

Vice-chair Nestor entertained a motion to approve the November, 2012 minutes; Commissioner Myers moved and seconded by Commissioner Sheuring and passed unanimously.

Ms. Whitmore, staff, informed the Historic Preservation Commission that Commissioner Gurwitch had resigned.

There was no Public Comment.

**OLD BUSINESS:**

**5a. Rosemont McIver Park Historic District Guidelines Final Draft**

**Item 1. Review pages 54-63:**

**C12. Exterior Colors**

**Page 54**

**Deleted** paragraph 3 of the introduction on page 55.

**Guidelines**

**Paragraph C12-2 deleted** “except those mad of cedar, redwood or treated lumber.”

**Paragraph C12-3 replaced “shall not” with “should not”**

**Paragraph C12-4 was deleted.**

**Page 55 and 56**

**Section C13. Paint Removal and Painting Techniques, the entire section was deleted and placed in reserve for future use.**

**Page 56**

**C14. Mechanical Systems, Utilities and retrofits**

Deleted the introduction paragraph

**Guidelines**

**Page 57**

**Added label ‘front’ to diagram pictures addressing the street side of the structure.**

**Added Guideline Paragraph C14-4 “Exterior stairs should be located on the rear or side of the structure.**

**Page 57**

**Section “D. New Construction” changed to”D1. New Construction”**

**Paragraph 1 of the introduction deleted the last sentence “New buildings do not have to copy historic building designs, but they should adhere to established neighborhood design principals, setbacks, spacing and scale.”**

**Paragraph 2 of the introduction deleted “of the Historic Preservation Commission”**

**Paragraph 3 line two “Setback refers to the distance from the front wall of the building to the street.” was deleted.** Staff will insert the definition for setbacks upon coordinating with the Planning Department.

**Page 58**

**Guidelines**

**Paragraphs D1 through D4 were renumbered D1-1 through D1-4.**

**Paragraph D1-1 added “(See Section B)” at the of the sentence.**

**Paragraph D1-2 changed “shall” to “should”**

**Section “D5. Primary Structures” renumbered to “D2. Primary Structures”**

**Page 58-60**

**Guidelines**

**Paragraph D5-1 through D5-7 were renumbered D2-1 through D2-7**

**Page 61**

**Section “D6. Secondary or Accessory Structures” changed to “D3. Secondary or Accessory**

## **Structures”**

### **Guidelines**

**Paragraph D6-1 through D6-7 were renumbered D3-1 through D3-7**

**Paragraph D3-7 deleted the last line** “(Pre-fabricated buildings are limited to 144 Sq Ft and 12’ in height measured from grade. )”

**Page 62 – 63**

**Section “D7. Additions to Existing Structures” changed to “D4. Additions to Existing Structures”**

**Deleted introduction paragraph**

### **Guidelines**

**Paragraphs D7-1 through D7-11 were renumbered D4-1 through D4-11**

**Paragraph D4-2 deleted** “and only on non-character defining elevations, usually rear or side walls,”

**Paragraph D4-9 was deleted and placed as “Reserved”**

**Paragraph D4-10 corrected the word “in” to “is”**

**Paragraph D4-11 was deleted**

Vice-chair Nestor recommended that the board review pages 63 (C8 Decks) through page 69 (V Appendices) for the next meeting on February 25, 2013 and also take a look at the glossary of terms.

## **6. NEW BUSINESS:**

- a. Public Art in Downtown Historic District

Commissioner Sheuring moved to table Public Art in Downtown Historic District until the February 2013 meeting; seconded by Commissioner Myers and the motion passed unanimously.

- b. Staff provided updates on minor approved COA's (see list included by reference).

Ms. Whitmore, Staff, mentioned that she is waiting for the new owner of 303 N Horner Blvd to submit for COA's.

The open seat on the commission was addressed by the board.

**ADJOURNMENT:**

Commissioner Sheuring made a motion to adjourn. Seconded by Commissioner Lipscomb, the motion passed unanimously. The meeting adjourned at 8:30 PM.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
**Vice Chair, David Nestor**

**ATTEST:** \_\_\_\_\_  
**Clerk, Bruno Pursche**