

CITY OF BROKEN ARROW
REQUEST FOR PROPOSAL
Repairs to traffic signal @ 5799 S Elm Place, Broken Arrow

RFP 15.131

Date: January 16th, 2015

The City of Broken Arrow, Oklahoma (the "City"), desires to select a firm to repair traffic signals at 5799 S. Elm Place, Broken Arrow, ok.

If you or your firm is interested in participating in the solicitation and review process, please **submit your proposal, including a description of your services and fees and return to the City of Broken Arrow, Purchasing Department 1700 West Detroit, Broken Arrow, Oklahoma 74012 on or before 3:30 p.m. CST February 10th, 2015. Bid opening will be February 11th, 2015 10:30 am at the Broken Arrow Operations Office Building 485 North Poplar Ave., Conference Room C107.**

Proposed base pricing for services may be disclosed at a public meeting to receive and file responses of this and other solicitations, and at the City of Broken Arrow's City Council Meeting. Purchases or contractual agreements of this nature require the expenditure of public funds and/or use of public facilities; therefore, it should be noted the City of Broken Arrow is subject to the Oklahoma Open Records Act (51 O.S. §24.1A et seq.) and therefore cannot assure the confidentiality of contract terms or other information provided by bidders. The successful proposer shall understand, however, that their proposal (including any final contracts) will become public record after its acceptance by the City Council.

Lee Zirk
General Services Director
City of Broken Arrow
485 North Poplar Ave.
Broken Arrow, OK. 74012

Notice is hereby given that the City of Broken Arrow is accepting proposals on the following work:

Repairs to traffic signal @ 5799 S Elm Place, Broken Arrow

Scope: Parts and labor to replace all underground and bridge deck wiring and repair or replace certain underground and bridge conduit sections associated with the traffic signals on the Elm Place overpass of the Creek Turnpike located at 5799 S Elm Pl, Broken Arrow OK, per the following minimum requirements.

Background information: It is suspected that at least three sections of underground conduit are unserviceable preventing the replacement of aged wiring at this location. These include the N/S run across the E.B on ramp, the N/S. run across the W.B. on ramp, the E/W run across Elm Place on the N end and between the pull box and pole on the Southside by control cabinet. Each contractor is encouraged to evaluate the situation prior to submitting a quote.

Minimum Requirements:

1. Replace all underground and bridge deck wiring of the traffic signal from the control cabinet to the base of each signal and pedestrian pole. Make all terminations of new wiring at the control cabinet, base of each signal and each pedestrian pole. All runs shall be continuous with no splicing utilizing IMSA 20-1 #14 stranded, 12 conductor wire
2. Pedestrian pole runs shall be installed as a separate run utilizing IMSA 20-1 #14 stranded, 3 wire conductor. These runs shall also be continuous with no splicing.
3. Replace all preemption cables with 3M Opticom 138. Old cable pulled from underground shall be rolled up and placed at base of pole. New cable pulled in shall have sufficient additional length pulled to reach detection head on mast arm. This section shall be rolled up and placed at base of pole for later installation. These cable runs shall also be continuous with no splicing.
5. Replace all above ground flexible conduit sections on bridge deck, inspect ridged sections and repair or replace sections that are in poor condition.
6. Install larger pull box by control cabinet and replace any damaged pull boxes and/or lids.
7. Replace all underground conduits as necessary utilizing schedule 40 underground with like size conduit. All underground conduits, crossing roadways or sidewalks, shall be replaced by directional bore or push. No drilling, cutting or trenching of street or sidewalk will be permitted. Contractor shall be responsible for initiating any Call Okie requests required.
8. Existing roadway shall remain open during construction. The contractor shall be responsible for proper barricades, lights and signing within the limits of

- construction. All construction signing shall be done according to the standards set forth in the “Manual on Uniform Traffic Control Devices”, Latest edition.
9. All removed wire shall be rolled up neatly and turned in to the City for recycling.
 10. The contractor shall dispose of any debris, trash or excess material resulting from this project in accordance with all applicable Federal, State and local regulations. No burial of these items shall be allowed within the project limits.
 11. When finished all underground and bridge deck wiring from control cabinet to the base of each signal and pedestrian pole will be new. All new runs will be splice free and provide reliable connections. All underground conduits shall be serviceable and allow the addition or replacement of damaged cables between poles and cabinet.
 12. Insurance: Company performing installation shall maintain Comprehensive General Liability Insurance. The coverage shall be for amounts not less than: \$500,000 bodily injury each person, \$1,000,000 bodily injury each occurrence, and \$1,000,000 property damage each occurrence. A Certificate of Insurance indicating at least these amounts shall be provided with quote. A copy of the City’s minimum insurance requirements is attached with this proposal.
 13. The Signal Maintenance Manager of the General Services Department shall serve as the administrator, and shall work directly with the contractor in scheduling and coordinating performance of services, answering questions in connection with the scope of work, and will inspect the work upon completion.
 14. Questions pertaining to this quote shall be directed to Rick Baker, Signal Maintenance Manager. All contractors wishing to submit a proposal on this project are encouraged to visit the site to become familiar with particulars prior to submitting a quote. Contact Rick Baker (918-259-7000 ext. 7383) or (cell 918-510-5139) for site visit. Site visits shall be accomplished Monday-Friday from 7:30 am to 3:00 pm.
 15. Upon completion vendor shall provide an itemized invoice to be left with the Signal Maintenance Manager detailing work accomplished for payment.

End

Immigration Compliance

Contractor shall comply with and shall at all times during the term of this Contract, comply in all respects with all immigration-related laws, statutes, ordinances and regulations including without limitation, the Immigration and Nationality Act, as amended, the Immigration Reform and Control Act of 1986, as amended, and the Oklahoma Taxpayer and Citizen Protection Act of 2007 (Oklahoma HB 1804) and any successor laws, ordinances or regulations (collectively, the Immigration Laws”).

Complies with this section Yes _____ No _____

City of Broken Arrow, Oklahoma
Minimum Insurance Amounts

Owners Liability Insurance:

Comprehensive General Liability (with Broadform GCL endorsement Per Accident.....	\$1,000,000.00
Bodily Injury, per person.....	100,000.00
Property Damage, per claimant.....	100,000.00

Public Liability, Other Than Automobile:

Personal Injury, per person.....	\$ 100,000.00
Personal Injury, per accident.....	1,000,000.00
Property Damage, per person.....	100,000.00
Property Damage, per occurrence.....	1,000,000.00

Automobile and Truck; Hired and Non-owned:

Personal Injury, per person.....	\$ 100,000.00
Personal Injury, per accident.....	1,000,000.00
Property Damage, per person.....	100,000.00
Property Damage, per accident.....	1,000,000.00

Employers Insurance:

Employees Liability, per accident.....	\$ 1,000,000.00
Comprehensive General liability per accident.....	1,000,000.00
Bodily Injury, per accident.....	1,000,000.00
Property Damage, per claimant.....	100,000.00

Workmen compensation:

Legal limits required by the State of Oklahoma

CLIENT REFERENCES

Organization: _____

Address: _____

Contract Person: _____ **Phone:** _____

Date of Services: _____

Description/Scope of Services: _____

Organization: _____

Address: _____

Contract Person: _____ **Phone:** _____

Date of Services: _____

Description/Scope of Services: _____

Organization: _____

Address: _____

Contract Person: _____ **Phone:** _____

Date of Services: _____

Description/Scope of Services: _____

Organization: _____

Address: _____

Contract Person: _____ **Phone:** _____

Date of Services: _____

Description/Scope of Services: _____

PROPOSAL AFFIDAVIT

The following affidavit is to accompany the proposal:

STATE OF: _____

COUNTY OF: _____

_____, of lawful age, being first duly sworn, on oath says: 1. (S)he is the duly authorized agent of _____, the proposer submitting the competitive offer which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among proposer and between proposer and city officials or employees, as well as facts to pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the offer to which this statement is attached; 2. (S)he is fully aware of the facts and circumstances surrounding the making of the offer to which this statement is attached and has been personally and directly involved in the proceeding leading to the submission of such proposal; and 3. neither the proposer nor anyone subject to the proposer’s direction or control has been a party: a). to any collusion among proposers in restraint of freedom of competition by agreement to submit an offer at a fixed price or to refrain from submitting an offer, b). to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor c). in any discussions between proposers and any city official concerning exchange of money or other things of value for special consideration in the letting of a contract.

X _____

Subscribed and sworn to before me this _____ day of _____ 20_____

My Commission Expires: _____

Notary Public (or Clerk or Judge)

THIS PROPOSAL IS INVALID IF NOT SIGNED BY THE PROPOSER AND NOTARIZED

INTEREST AFFIDAVIT

The following affidavit is to accompany the proposal:

STATE OF: _____

COUNTY OF: _____

_____, Of lawful age, being first duly sworn, states that s(he) is the agent authorized by the bidder to submit the attached proposal. Affiant further states that no officer or employee of the City of Broken Arrow either directly or indirectly, owns a twenty-five percent (25%) interest in the bidder's business or such a percentage, which constitutes a controlling interest. Affiant furthers states that the following officers and/or employees of the City of Broken Arrow have some direct or indirect interest in the bidder's business:

For purposes of this affidavit, a direct or indirect interest is defined to include any relationship existing on the date of this affidavit, or which previously existed within the past year. Such an interest shall also be defined to include any business relationship between or among the proposed parties to the contract project and also to include any business relationship between the officers and directors of the proposed contracting parties of the project.

X _____

Subscribed and Sworn to before me this _____ day of _____
20_____

My Commission Expires: _____
Notary Public

**THIS PROPOSAL IS INVALID IF NOT SIGNED BY THE PROPOSER AND
NOTARIZED**