

GHS Letter of Recommendation Request Form

To be completed by the student and provided to the person writing the letter of recommendation. Allow the recommender at least two weeks for completion.

Student Name:

Date needed (allow a minimum of two weeks):

Grade point average: Class rank: ACT Score:

This request is for:

Specific Scholarship or award; what are the requirements or specifics of the scholarship or award?

General recommendation

What colleges or universities do you plan to attend or what colleges or universities are you interested in attending?

What are your future goals?

What is/are the majors and/or minors are you considering for your post-secondary education?

Where do you see yourself in 5 years?

What would you like to accomplish in regards to education and career?

What academic accomplishments have you achieved in high school? (such as, NHS, Honor Roll, etc.)

What organization or clubs have you participated in during high school? (school related or community related)

If/what offices have you held in those organizations?

What other activities have you been involved with in high school? (such as, sports, music, debate, school productions, etc.)

List any specific recognitions or honors you have received. (such as All-conference, All district Band, Member of Conference Championship Team, etc.)

List any community services activities you have completed during your high school years (school related and/or community related)

List any jobs you have held while in high school; include where and the length of time you held the position.

What is your greatest strength?

What is the most significant experience in your life that has prepared you for your future?

