

**AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE
COMMISSION MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, FEBRUARY 2, 2015 AT 6:00 P.M.**

- I. Call to Order by the Mayor
- II. Invocation
- III. Roll Call by City Recorder
- IV. Approval of previous meeting minutes
 1. January 20, 2015 –Commission Meeting
 2. January 26, 2015 – Commission Workshop
- V. Comments from Citizens
- VI. Unfinished Business
 - none
- VII. New Business
 1. Approval of support for Republic Services single-stream recycling program
 2. Approval of new Library Board member
 3. Hulsey Wellness Center employee membership approval
 4. Approval of Memorandum of Understanding for Collegedale Commons
- VIII. Request for reports from City Administration/Commissioners by the Mayor
- IX. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,
ON TUESDAY, JANUARY 20, 2015 AT 6:00 P.M.**

INVOCATION: Commissioner White

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

KEY MANAGERS: HR Manager & City Recorder Amber Sanderson, Public Works Director Eric Sines, Court Clerk Koren Sapp, Strategic Planner Kelly Martin

ABSENT: Building Codes & Safety Officer Andrew Morkert, Finance Manager Michelle Toro, Director of Airport Operations Chris Swain, Chief of Police Brian Hickman, City Attorney Sam Elliott

GUESTS: Myra Burgess, Ted Meyer, Charline Meyer, Gabrielle Chevalier, Andrew P. Arnold

1-20-2015 (327)

REGULAR MEETING MINUTES – January 5, 2015

It was moved by Commissioner Baker and seconded by Vice Mayor Johnson to accept the minutes of the regular commission meeting on January 5, 2015.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

1-20-2015 (328)

DECEMBER FINANCE REPORT

It was moved by Vice Mayor Johnson and seconded by Commissioner Garver to approve the December Finance Report.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

1-20-2015 (329)

IMAGINATION STATION CHANGE ORDER

It was moved by Commissioner Garver and seconded by Commissioner Baker to approve a change order for Imagination Station, lowering the project cost by \$33,000.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

1-20-2015 (330)

FUNDS FOR IMAGINATION STATION SCREENING

It was moved by Vice Mayor Johnson and seconded by Commissioner White to use up to \$33,000 to add additional screening for shade to the Imagination Station project.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

1-5-2014 (331)

MOTION TO ADJOURN

It was moved by Commissioner Baker and seconded by Commissioner White to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 6:24 pm.

Mayor, Katie Lamb

City Recorder, Amber Sanderson

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED COMMISSION WORKSHOP MEETING
HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON MONDAY, JANUARY 26, 2015
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Chief of Police Brian Hickman, Court Clerk Koren Sapp, Finance Manager Michelle Toro, Director of Public Works Eric Sines, HR Manager/City Recorder Amber Sanderson, Strategic Planner Kelly Martin, Director of Airport Operations Chris Swain

ABSENT: Building Codes & Safety Officer Andrew Morkert

GUESTS: Joanne Stanfield, Ted Meyer, David Barto, Bob Stone, Lacy Beasley, Laura Hudson

RECYCLING

Bob Stone with Republic Systems spoke of their single-stream recycling program, a subscription service which costs \$5.79/monthly for biweekly pickup. He would like the city to the service to citizens by placing it on the website and word of mouth. This will be voted on at the next commission meeting.

NEW LIBRARY BOARD MEMBER

Library Director Joanne Stanfield recommended Emily McDonald as the new library board member. This will be voted on at the next commission meeting.

BUSINESS RECRUITMENT PLAN

Strategic Planner Kelly Martin spoke of the need for retail in the city, and introduced representatives Lacy Beasley and Laura Hudson from the retail consulting firm Retail Strategies. They spoke of their range of services, a three-year plan which would cost \$100,000. The commission gave permission to put a bid out for retail consulting.

COMMISSION MEETING AUDIO ON CITY WEBSITE

Mayor Lamb was contacted by a citizen who would like to be able to listen to commission meeting audio on the city website. City Recorder Amber Sanderson advised that this is possible. The city will do this going forward. It was also mentioned that the city could look into moving commissioners' bench microphones closer, to help with sound quality.

INDUSTRIAL DRIVE INTERSECTION

Mayor Lamb introduced the topic of traffic backups at Industrial Drive, and asked if it would be possible to extend the turn lane down Industrial Drive. Public Works Director Eric Sines stated that we would have to get TDOT's permission, as it is a state road. No further action was advised.

HULSEY WELLNESS CENTER/EMPLOYEE MEMBERSHIPS

Commissioner Garver introduced the topic of starting a gym membership program for employees and spouses at Hulsey Wellness Center, at a cost of \$300 for individual employees, \$400 for employee plus spouse, with the city paying 50-60% of the cost. He suggested a six-month trial period for the program. The commission will vote at the next meeting to authorize the city to implement the six-month trial period.

POLICE DEPT. BODY CAMERAS

Vice Mayor Johnson discussed that he would like for every patrol officer to have a body camera. Chief Brian Hickman explained what that would entail, including having to replace certain equipment in patrol cars to be compatible with body cameras. He is going to bring the commission a figure for fully outfitting officers and their cars.

Meeting was adjourned at 6:00 PM.

Katie Lamb, Mayor

Amber Sanderson, City Recorder