CITY OF EULESS

EULESS DEVELOPMENT CORPORATION

PRELIMINARY OPERATING BUDGET

Fiscal Year Ending September 30, 2013



201 N. Ector Drive Euless, TX 76039 www.eulesstx.gov

EULESS DEVELOPMENT CORPORATION PROPOSED OPERATING BUDGET FISCAL YEAR 2012-13

	FY2012 Budget	FY2012 Projected	FY2013 Proposed
Beginning Fund Balance	\$ 1,324,159	1,324,159	1,702,448
Revenues:			
Sales Tax Collections	\$ 3,412,251	3,660,548	3,710,116
Transfer from EDC Debt Reserve	\$ 500	2,000	2,000
Transfer from EDC CIP	\$ -	-	-
Interest Income	\$ 1,500	1,500	1,500
Rental Income	\$ 65,346	60,681	-
Total Revenues	\$ 3,479,597	3,724,729	3,713,616
Expenditures:			
<u>PARKS</u>			
Personnel	\$ (560,494)	(560,494)	(755,883)
Supplies & Miscellaneous	\$ (90,000)	(90,000)	(90,000)
Advertising	\$ (1,000)	(1,000)	(1,000)
Contingencies	\$ (15,000)	(15,000)	(15,000)
Utilities	\$ (167,000)	(167,000)	(167,000)
Irrigation (Transfer to CIP)	\$ (25,000)	(25,000)	(25,000)
Equipment Replacement	\$ (2,560)	(2,560)	(7,626)
Mowing Contract/Flower Bed Contract	\$ (99,214)	(99,214)	(99,214)
Parks Subtotal	\$ (960,268)	(960,268)	(1,160,723)
<u>LIBRARY</u>			
Personnel	\$ (698,319)	(698,319)	(707,908)
Special Events/Promotions/Supplies	\$ (8,500)	(8,500)	(8,500)
Library Materials	\$ (241,400)	(241,400)	(243,600)
Library Subtotal	\$ (948,219)	(948,219)	(960,008)
ECONOMIC DEVELOPMENT			
Personnel	\$ (140,145)	(140,145)	(138,507)
Supplies and Miscellaneous	\$ (5,800)	(5,800)	(5,800)
Advertising and Promotions	\$ (7,500)	(7,500)	(7,500)
Professional Services	\$ (31,000)	(31,000)	(31,000)
Incentives (Transfer to CIP)	\$ (25,000)	(25,000)	(25,000)
Contingencies	\$ (2,000)	(2,000)	(2,000)
Art (2% of Sales Tax Collections)	\$ (67,800)	-	(72,700)
Economic Development Subtotal	\$ (279,245)	(211,445)	(282,507)
<u>OTHER</u>			
Bank Charges/Debt Serv/Audit	\$ (940,298)	(940,298)	(908,414)
Contingencies	\$ (50,000)	-	(50,000)
Sales Tax Rebate/Job Creation/Training Incentive	\$ (34,464)	(61,740)	(152,974)
Other Subtotal	\$ (1,024,762)	(1,002,038)	(1,111,388)
Excess Revenue over Expenditures	\$ 267,103	602,759	198,990
CAPITAL			
Capital Expenditures for FY12 (see attached)	\$ (488,715)	(224,470)	(307,804)
Capital Expenditures for FY13 (see attached)	\$ -	-	(386,500)
Capital Expenditures Subtotal	\$ (488,715)	(224,470)	(694,304)
Total Expenditures	\$ (3,701,209)	(3,346,440)	(4,208,930)
Projected Ending Fund Balance	\$ 1,102,547	1,702,448	1,207,134
Recommended Reserve Level	\$ 500,000	500,000	500,000
Excess Reserves			707,134

EULESS DEVELOPMENT CORPORATION PROPOSED OPERATING BUDGET CAPITAL EXPENDITURE DETAIL FISCAL YEAR 2012-13

PROJECT DESCRIPTION	Y 2012 SUDGET	FY 2012 PROJECTED	FY 2013 PROPOSED
FY2012 Approved Capital Expenditures			
Monument Signs	\$ 1,494	-	1,494
Replace Retaining Wall-Trailwood	\$ 47,350	24,920	-
Street Pole Marketing Banner	\$ 15,000	15,000	-
Solar Lights-Dog Park	\$ 22,500	22,465	-
Misc Park Improvements	\$ 75,000	75,000	-
Hardware/Software Replacement	\$ 15,000	15,000	-
Copier Purchase	\$ 16,330	16,330	-
Replacement of Library HVAC Control System	\$ 29,500	29,500	-
Part-time Security Officer	\$ 24,000	24,000	-
Art	\$ 207,145	2,255	272,690
Refurbish Building at 1100 Westpark Way	\$ 33,620	-	33,620
Prior Year Carryover	\$ 1,776	-	
Total FY2012 Capital Expenditures	\$ 488,715	224,470	307,804
FY2013 Recommended Capital Expenditures			
Hardware/Software Replacement			15,000
Part-time Security Officer			24,000
E-Books			10,000
Painting of Light Poles at West Park			15,000
Turf Aerator			22,500
Repainting Iron Bridge in South Euless Park			25,000
Misc Park Improvements			275,000
Total FY2013 Capital Expenditures	\$ -	-	386,500

EULESS DEVELOPMENT CORPORATION PROPOSED CAPITAL PROJECTS BUDGET FISCAL YEAR 2012-13

	FY2012 Budget	FY2012 Projected	FY2013 Proposed
Beginning Fund Balance	\$ 1,497,982	1,497,982	481,775
Revenues:			
Transfer from EDC Operating Fund	\$ 125,000	125,000	325,000
Interest Income	\$ 2,500	2,500	2,500
Total Revenue	\$ 127,500	127,500	327,500
Expenditures: (1)			
<u>PARKS</u>			
Irrigation	\$ (80,119)	(80,119)	(25,000)
Misc Park Improvements	\$ (89,118)	(89,118)	(275,000)
Phase IV Texas Star Sports Complex	\$ (599,470)	(599,470)	(46,217)
Parks Subtotal	\$ (768,707)	(768,707)	(346,217)
ECONOMIC DEVELOPMENT			
Incentives	\$ (125,000)	(125,000)	(25,000)
Contingencies	\$ (250,000)	(250,000)	-
Economic Development Subtotal	\$ (375,000)	\$ (375,000) \$	(25,000)
Total Expenditures	\$ (1,143,707)	\$ (1,143,707) \$	371,217)
Excess (Deficiency) of Revenues over Expenditures	\$ (1,016,207)	(1,016,207)	(43,717)
Projected Ending Fund Balance	\$ 481,775	481,775	438,058

⁽¹⁾ FY2012 includes carry over from prior years. Unspent Capital Expenditures carryover until the project is complete

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				
		•		Page _ 1 _ of _ 1 _
DEPARTMENT:	ACTIVIT	/ :	FUND #:	210
Information Services	EDC		DEPARTMENT #: ACTIVITY #:	10 54
PROJECT/PROGRAM REQUEST: Purchase replacement hardware for Library, Parks, or Economic Develo	OBJ.	DESCRIPTIO	N OF	
needed	opment, as CODE 74-99	EQUIPMENT/MA Misc. Hardware	ATERIAL	AMOUNT \$15,000
PURPOSE/OBJECTIVE OF THIS REQUEST:				
Purchase replacement hardware (PC's, servers, laptops, printers, etc.) as	s needed.			
CHANGES/IMPROVEMENTS FROM CURRENT OPS: Continue to purchase hardware as needed				
Commune to paremase naraware as needed				
ALTERNATIVE FINANCING OPTIONS: N/A				
ESTIMATED LIFE OF REQUEST: One Year				
IMPACT/CONSEQUENCES OF NOT FUNDING: Hardware maintenance costs would increase.				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQ $\rm N/A$	QUEST:			
	icipated Month	<u> </u>	RECAP	\$15,000
TRADE-IN * SURDI EMENTAL is	s a now or ovpandor	I program and could include both	SALARIE	
SALVAGE requiring cost and	-	An example is Motorcycle Patrol,	OPERATION.	
USE BY OTHER DEPT. which included both		cycles) and RECURRING (2 new	CAPITA	* - ,
OTHER patrolmen and relate		uniforms). CAPITAL includes only		L \$15,000

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				FY2012 -2013 Page 1 of 1	
DEPARTMENT: Library	AC ED	TIVITY OC	:	FUND #: DEPARTMENT #: ACTIVITY #:	210 10 54
PROJECT/PROGRAM REQUEST: Part-time Security Guard	С	OBJ. ODE 1-02	DESCRIPTIO EQUIPMENT/MA Part-time Security Guard during sol (October thru May; August & Septo	N OF TERIAL nool year	AMOUNT \$24,000
PURPOSE/OBJECTIVE OF THIS REQUEST: To ensure the safety of library patrons and staff and to promote a patmosphere in the library.	pleasant			,	
CHANGES/IMPROVEMENTS FROM CURRENT OPS: No change, continue using Public Service Officer from the Jail.					
ALTERNATIVE FINANCING OPTIONS:					
ESTIMATED LIFE OF REQUEST: One year					
IMPACT/CONSEQUENCES OF NOT FUNDING: Library staff would need to police the facility for many hours each so would take time away from their primary responsibilities. Persualso concern. LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE N/A	onal safety is a				
RECOMMENDATION FOR DISPOSITION. EXPLAIN REASON FOR RECOMMENDATION.	Anticipated Month of Payment:	1		RECAP	\$24,000
USE BY OTHER DEPT. OTHER OTHER OTHER	and capital expendi	iture. <i>i</i> motoro ch as	program and could include both An example is Motorcycle Patrol, cycles) and RECURRING (2 new uniforms). CAPITAL includes only upplemental.	CAPITA	S L

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*					FY2012 -2013
CITY OF EULESS	CAPITAL AND SUPP	LEWENIA	L KEQUES15"		Page _ 1 _ of _ 1 _
DEPARTMENT:		ACTIVIT	/ :	FUND #:	210
Library		EDC		DEPARTMENT #: ACTIVITY #:	10 54
PROJECT/PROGRAM REQUEST: E-Bookls		OBJ.	DESCRIPTION		
E-DOOKIS		CODE 64-02	E-books	ATERIAL	### AMOUNT \$10,000
PURPOSE/OBJECTIVE OF THIS REQUEST Provide e-books to Euless residents	. :				
CHANGES/IMPROVEMENTS FROM CURRI New service to meet the explosive demand for e	ENT OPS:				
New service to meet the explosive demand for e	-UUUKS.				
ALTERNATIVE FINANCING OPTIONS:					
ESTIMATED LIFE OF REQUEST: 5 years					
IMPACT/CONSEQUENCES OF NOT FUNDI No ability to provide e-books to library patrons.	NG:				
LIST ANY EQUIPMENT TO BE REPLACED	BY THE ABOVE REQUEST:	7			
RECOMMENDATION FOR DISPOSITION. EXPLAIN REASON FOR RECOMMENDATION	Anticipated of Paymen			RECAP	\$10,000
TRADE-IN				SALARIE	. ,
SALVAGE			I program and could include both An example is Motorcycle Patrol		s
USE BY OTHER DEPT.			An example is Motorcycle Patrol (cycles) and RECURRING (2 new	CAPITA	4,
OTHER		nses such as	uniforms). CAPITAL includes only		L \$10,000
		,			1

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				
DEPARTMENT:	ACTIVITY:		FUND #:	210
Parks and Community Services	EDC - Par	ks	DEPARTMENT #: ACTIVITY #:	10 52
PROJECT/PROGRAM REQUEST: Painting the light poles at West Park	OBJ. CODE	DESCRIPTIO EQUIPMENT/MA		AMOUNT
		lean, sand, prime and repaint athle	etic field lights at	\$15,000
PURPOSE/OBJECTIVE OF THIS REQUEST: A recent inspection of light poles recommended painting of the poles at W	Vest Park.	est Park		
CHANGES/IMPROVEMENTS FROM CURRENT OPS:				
New paint, primer, and rust inhibitor will help prevent any future failure d rusting.	lue to			
ALTERNATIVE FINANCING OPTIONS:				
General Fund				
ESTIMATED LIFE OF REQUEST:				
10 - 15 years				
IMPACT/CONSEQUENCES OF NOT FUNDING:				
Potential future failure of another pole				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQU	EST:			
None				
RECOMMENDATION FOR DISPOSITION. Anticip EXPLAIN REASON FOR RECOMMENDATION. of Pay	pated Month vment:		RECAP	\$15,000
TRADE-IN * SUPPLEMENTAL IS 8	a new or expanded p	rogram and could include both	SALARIE	
TISE BY OTHER DEPT recurring cost and cal	pital expenditure. An	example is Motorcycle Patrol,	CAPITA	
OTUER Which included both	expenses such as un	cles) and RECURRING (2 new iforms). CAPITAL includes only optemental.	TOTA	+ - ,

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				
DEPARTMENT:	ACTIVITY:		FUND #:	Page 1 of 1
Parks and Community Services	EDC - Pa		DEPARTMENT #: ACTIVITY #:	10 52
PROJECT/PROGRAM REQUEST: Redexim Verti-Drain turf aerator		DESCRIPTION OF EQUIPMENT/MATERIAL		AMOUNT
PURPOSE/OBJECTIVE OF THIS REQUEST: This tractor implement will allow for more frequent and deeper ground penetration, reduce time and labor, and improve turf conditions at City H. & Courts and Texas Star Sport Complex. CHANGES/IMPROVEMENTS FROM CURRENT OPS: Will have the ability to aerate more frequently to provide better turf qual		Turf Aerator with solid or core p	olugs	\$22,500
participants. Has the potential to aerify without leaving plugs on turf. R work time by not having to pick up or break up plugs prior to playing on	educe			
ALTERNATIVE FINANCING OPTIONS: General Fund				
ESTIMATED LIFE OF REQUEST:				
15 - 20 years				
IMPACT/CONSEQUENCES OF NOT FUNDING: Continue with current core only aerator that leaves behind plugs and is till labor intensive.	ime and			
Eight (8) year old core aerator	UEST:			
EXPLAIN REASON FOR RECOMMENDATION. of Pa	cipated Month nyment:		RECAP	\$22,500
USE BY OTHER DEPT. OTHER OTHER OTHER	apital expenditure. A CAPITAL (2 motorcy	program and could include both n example is Motorcycle Patrol, ycles) and RECURRING (2 new niforms). CAPITAL includes only pplemental.	CAPITA	\$ L \$22,500

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				
DEPARTMENT:	ACTIVITY		FUND #: DEPARTMENT #:	210 10
Parks and Community Services	EDC - P	arks	ACTIVITY #:	52
PROJECT/PROGRAM REQUEST:	OBJ. CODE	DESCRIPTIO EQUIPMENT/MA	_	AMOUNT
Repainting of the old Iron Bridge in South Euless Park		Sand blasting		\$25,000
PURPOSE/OBJECTIVE OF THIS REQUEST:		Brush / scrape		\$23,000
The bridge hasn't been painted in several years and is showing signs of the underneath side.	f rusting on	Rust Converter Primer		
CHANGES/IMPROVEMENTS FROM CURRENT OPS:		Paint Labor		
Bridge will be sand blasted and wire brushed / scraped, rust converter a will be applied, then repainted.	and primer	<u> </u>		
ALTERNATIVE FINANCING OPTIONS:				
General Fund				
ESTIMATED LIFE OF REQUEST:				
IMPACT/CONSEQUENCES OF NOT FUNDING:				
Continued deterioration of a Euless landmark				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE RE	QUEST:			
None				
	ticipated Month Payment:		RECAP	\$25,000
TRADE-IN * SUPPLEMENTAL	is a new or evpanded	I program and could include both	SALARIE	
SALVAGE requiring cost and		An example is Motorcycle Patrol,	OPERATION.	
USE BY OTHER DEPT. which included both	th CAPITAL (2 motor	cycles) and RECURRING (2 new	CAPITA	+ - ,
patrolmen and relati	ted expenses such as does not relate to any s	uniforms). CAPITAL includes only supplemental.	TOTA	\$23,000

ANNUAL BUDGET CITY OF EULESS CAPITAL AND SUPPLEMENTAL REQUESTS*				
DEPARTMENT:	ACTIVITY	/ :	FUND #:	210
Parks and Community Services	EDC-Pa	rks	DEPARTMENT #: ACTIVITY #:	10 52
PROJECT/PROGRAM REQUEST: Miscellaneous Park Improvements	OBJ. CODE	DESCRIPTIO EQUIPMENT/MA Miscellaneous Park Improvements	N OF ATERIAL	AMOUNT \$275,000
PURPOSE/OBJECTIVE OF THIS REQUEST: To provide additional funding for miscellaneous park improvements and	l amenities			
CHANGES/IMPROVEMENTS FROM CURRENT OPS:				
ALTERNATIVE SINANGING ORTIONS				
ALTERNATIVE FINANCING OPTIONS:				
ESTIMATED LIFE OF REQUEST:				
IMPACT/CONSEQUENCES OF NOT FUNDING: Elimination of additional funding will limit the monies available in the u budget year to address the replacement of aged park structures, park infrastructure painting, and park/trail lighting.				
LIST ANY EQUIPMENT TO BE REPLACED BY THE ABOVE REQU	UEST:			
	cipated Month nyment:		RECAP	\$275,000
ISE BY OTHER DEET recurring cost and c	apital expenditure.	I program and could include both An example is Motorcycle Patrol cycles) and RECURRING (2 new	CADITA	s
	d expenses such as	uniforms). CAPITAL includes only		\$275,000