

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday June 15, 2015 at 5:00 p.m. and 6:30 p.m. in Public Hearing and Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Joe Rinehart, Mayor
Gerald Roznovsky, Mayor Pro-Tem
Buster Buell, Council member
Will Brooks, Council member
Jon J.B. Baker, Council member
Heather Melass, Council member

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Alice A. Rodgers, City Secretary
Pam Eaves, Finance Director
Sherri Russell, City Attorney
Sal Aguirre, City Engineer
Rick Park, Police Chief
Jeremy Bubnick Parks and Rec Director
David Walton, Building Official
Douglas Box, Interim Public Works Director
Eddie Herrera, Engineering
Athelstan Sanchez, Asst. City Engineer

TO INTERVIEW, DELIBERATE THE APPOINTMENT, EVALUATION, DUTIES OF APPLICANTS
TO SERVE ON THE VARIOUS BOARDS, COMMISSIONS AND ADVISORY BOARDS

Council interviewed the following applicants:

Don Williams
Debra Perry
Kristle Kersten
Aurora Leshner

MAKE APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND ADVISORY BOARDS

Council member Roznovsky moved to make the following appointments:

Planning Commission

The following members were re-appointed to serve a 2 year term on the Planning Commission: Locke Sanders, Vinay Singhania and John Fey.

Traffic Commission

The following members were re-appointed to serve a 2 year term on the Traffic Commission: Garrett Williams, Douglas Kincannon and Larry Rosenbaum

Parks & Recreation Board

The following members were re-appointed to serve a 2 year term on the Parks Board: Rachel Seymour, and Elaine Conley. Debra Perry was appointed to serve a 2 year term. Kristle Kersten was appointed to fill an unexpired term.

Library

The following member was re-appointed to serve a 2 year term on the Library Board: Wendi Stewart and Mary Meyers.

KLJB

The following members were re-appointed to serve a 2 year term on KLJB: Mike Coburn and Mitchell Jacobs. Stacy Lewis and Cassandra Zamoralez were appointed to serve a 2 year term.

Seniors Commission

The following applicants were re-appointed to serve a 2 year term on the Seniors Commission: Doris Grigar, Frederick Mathis, Linda Robertson and Tere Sandlin. Aurora Leshner and Shon Baker were appointed to serve a two year term.

Charter Review Commission

Dixie Roberts, Don Williams were appointed to serve on the 2015 Charter Review Commission. Council will make further appointments at their next meeting.

Second by Council member Melass with 5 members present voting “aye” and Council member Baker abstaining, the above appointments were made.

PLEDGE OF ALLEGIANCE

Boy Scout Jack Mata led the pledge of allegiance to the American flag and the Texas flag.

INVOCATION

Council member Melass led the invocation.

COMMENDATIONS - RECOGNIZE THE 8 & UNDER GIRLS SOFTBALL TEAM THE LAKE JACKSON ELITE ON BEING STATE CHAMPIONS

Mayor Rinehart recognized the Lake Jackson 8U Elite on being ASA 8U State Champions.

PRESENTATIONS

There were no presentations.

VISITORS

Vincent Perez 205 Winding Way poured concrete as approved by one of the city inspectors. He is now told it is not correct and would like to get an exception to keep the concrete as it is. Council could not address this issue as it was not an agenda item.

CONSENT AGENDA

- A. Approval Of Minutes – June 1, 2015
- B. Minutes Of Boards And Commissions
- C. Ordinance Amending Section 102.1 Utilities To Increase Fees To Be Charged For Water And Sewer Services – Second Reading

On motion by Council member Roznovsky second by Council member Brooks with all members present voting “aye” the consent agenda was approved as follows:

- A. Approval Of Minutes – June 1, 2015 - approved
- B. Minutes Of Boards And Commissions - accepted
- C. Ordinance Amending Section 102.1 Utilities To Increase Fees To Be Charged For Water And Sewer Services – Second Reading – passed and adopted on second and final reading.

DISCUSS WITH CENTERPOINT REPRESENTATIVES THE ELECTRIC SERVICE RELIABILITY WITHIN THE CITY – DON MATTHEWS AND JOHN SALINAS

This item was moved to the July 6, 2015 agenda.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Mr. Yenne stated they had a good meeting with representatives from Clute, Velasco Drainage District and the developers for the Kroger area. The drainage for the Kroger area was solved; however there will be greater work to be done for that area of town. They discussed hiring an engineering firm to study the areas of concern in both Clute and Lake Jackson. Mr. Aguirre and Mr. Sanchez are working on a scope of work for the consulting engineering firm to give a cost quote on.

DISCUSS AND CONSIDER TRAFFIC COMMISSION'S RECOMMENDATION TO PLACE A NO PARKING ZONE ON CIRCLE WAY ON BOTH SIDES OF THE STREET FROM WINDING WAY TO OYSTER CREEK DRIVE

Bruce Goodrich, 312 Circle Way asked if Council will eventually make more of this portion of Circle Way a no parking zone. Mayor Rinehart stated this was as far as the no parking was planned at this time.

Michelle Dobson 410 Circle Way stated this affects her and her family. There is not enough room to park in the driveway. If they are not allowed to park here they park in the yard and that makes a mess. Her daughter is 17 years old and parks her car on the side of the road. She has 4 adult children living with her all driving age. Ms. Dobson asked where they could park if not on the side of the street.

Mayor Rinehart stated that this was a safety issue that was discussed by the Traffic Commission.

Discussion followed on the location of the houses on Circle Way near to the intersection posing a problem when cars are parked on both sides of the street. Motorist turning off of Oyster Creek Drive onto Circle Way cannot get through the intersection with traffic on Circle Way. There is not enough room for two way traffic when vehicles are parked on the side of the street.

Council stated that Ms. Dobson and her family would be allowed to park in the parking area across from the softball fields on Circle Way.

Council asked that this be brought back in ordinance form to prohibit parking on both sides of Circle Way from Winding Way to Oyster Creek Drive.

DISCUSS AND CONSIDER PROHIBITING LEFT TURNS ONTO HWY 332 FROM THE MCDONALD'S/ACADEMY PARKING AREA EXIT AND WHATABURGER PARKING AREA EXIT AS SUBMITTED BY TXDOT

Mr. Yenne stated that TxDot is working on the plans for redoing the road in this area to six lanes within the next 5 years. When that is done these intersection will be closed. TxDot would like to go ahead and modify these intersections now due to the number of accidents that have occurred here and is asking for the city's blessing.

Chief Park stated that the cross traffic is what is causing a lot of the t-bone accidents.

On motion by Council member Brooks second by Council member Buell with all members present voting "aye" for a resolution to be sent to TxDot to prohibit left turns onto Hwy 332 from the McDonald's/Academy parking area exit and Whataburger parking area exit as submitted by TxDot

AUTHORIZE AMENDMENTS TO THE INTERLOCAL COOPERATION CONTRACT WITH THE GENERAL LAND OFFICE FOR DELIVERY OF COMPRESSED NATURAL GAS TO THE CITY FOR A CONTRACT EXTENSION AND PERSONNEL UPDATES

The City currently purchases natural gas for the CNG station and recreation center from the General Land Office through an interlocal local contract. In 2013, the contract was amended to extend the term through

August 2015. This amendment (No. 5) will extend the term through August 2017. The amendment also updates the contract's exhibits to reflect personnel changes in the Public Works and Parks and Recreation departments.

On motion by Council member Melass second by Council member Roznovsky with all members present voting "aye" authorization was granted for the amendments to the Interlocal Cooperation Contract with the General Land Office for delivery of compressed natural gas to the city for a contract extension and personnel updates.

APPROVE AMENDED POLICE DETENTION AND LOCKUP FACILITY POLICY

Police Chief Rick Park said the current jail policy was written in 2001, and sections pertaining to magistration and prisoner release were outdated and not in compliance with the Texas Code of Criminal Procedure. Several other sections contained conflicting or redundant statements that needed to be corrected.

He and the City Attorney have worked through several edits of this policy to be certain it outlines expectation of activities that are in compliance with law, proper treatment and security of prisoners, is more consistent in wording throughout, denotes authority and responsibilities correctly, and reflects current practices.

This is not a complete re-write of the policy, but is an edit he felt represents the proper practices in relation to operations and compliance with recognized standards. As a portion of the Lake Jackson Police Department General Orders, Policies, and Procedures manual it is brought before council for approval before incorporation into the manual, and distribution to personnel.

On motion by Council member Baker second by Council member Melass with all members present voting "aye" approval was granted to amend the Police Detention and Lockup Facility policy.

AWARD ANNUAL CUSTODIAL CONTRACT FOR THE RECREATION CENTER AND MUSEUM TO CERVANTES BUILDING MAINTENANCE IN THE AMOUNT OF \$82,310

Cervantes Building Maintenance submitted the lowest combined bid for custodial cleaning for the Recreation Center and Historical Museum. The bid is approximately \$39,858 higher than our current contract. Staff has adjusted the FY 2015-16 budget to account for the increase cost to clean the Recreation Center. The City's current providers did not submit bids.

Below are the tabulated results.

Bid No. 0472 Custodial Cleaning			Cervantes Building Maintenance		Kleen-Tech	
	Est. Qty	Budget	Unit Price	Annual Price	Unit Price	Annual Price
Recreation Center	361	\$40,000	\$210.00	\$75,810.00	\$271.14	\$97,881.54
Historical Museum	52	\$6,500	\$125.00	\$6,500.00	\$64.00	\$3,328.00
				\$82,310.00		\$101,209.54

On motion by Council member Roznovsky second by Council member Melass with all members present voting "aye" the annual custodial contract for the Recreation Center and Museum was awarded to Cervantes Building Maintenance in the amount of \$82,310.

CONSIDER AMENDING CONTRACT WITH LJA ENGINEERING, INC. DATED JUNE 16, 2014 TO UPDATE THE PRELIMINARY FLOOD INSURANCE STUDY ALONG BASTROP BAYOU TO

INCLUDE TECHNICAL REVIEW OF THE FEMA UPDATED MODELS AND MAPPING IN AN AMOUNT NOT TO EXCEED \$20,000

LJA was hired to do an initial review for \$5,000 to do a quick look and identify areas where FEMA's calculations may be off. LJA was then hired in the amount of \$22,240.00 for the second phase to go more in-depth. The results of that work are in your packet.

This third agreement with LJA in the amount of \$38,800 is for standards the city will put in place for the development of the area north of FM2004. This information will then be submitted to FEMA for inclusion in the new mapping system.

The fourth agreement would amend the total of the contract in an amount not to exceed \$20,000 to include technical review of FEMA's models and mapping of the area and coordinate further conferences with FEMA.

	Authorized	Contracted	Paid to Date	Recommended
Initial Review	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000.00
Second Phase	22,240	17,520	17,328.99	\$17,520.00
Third Phase	38,800	38,800	34,920	38,800.00
Unbilled Charges				14,195.70
Additional Work				<u>10,000.00</u>
Total	\$66,040	\$ 61,320	\$ 57,248.99	\$ 85,515.70
Amendment	20,000			

On motion by Council member Melass second by Council member Roznovsky with all members present voting "aye" approval was granted to amend the contract with LJA Engineering, Inc. dated June 16, 2014 to update the preliminary flood insurance study along Bastrop Bayou to include technical review of the FEMA updated models and mapping in an amount not to exceed \$20,000

APPOINT COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMISSIONS BY MAYOR

Mayor Rinehart appointed the following:

Planning Commission	Mayor Rinehart
Traffic Commission	Will Brooks
Parks and Recreation	J. B. Baker
Seniors	J. B. Baker
YAC	Mayor Rinehart
Library	Heather Melass
KLJB	Buster Buell
ZBA	Heather Melass
Museum	Mayor Rinehart & Heather Melass

Southern Brazoria County Animal Shelter Gerald Roznovsky & Will Brooks

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. SOUTH PARKING PLACE PROJECT
- f. MASTER PLAN UPDATE

There were no comments on project updates.

ITEMS OF COMMUNITY INTEREST

Council member Buell stated that the City BBQ on Saturday was excellent. Mr. Yenne stated Mallory Doyle and Virginia Taroni deserved the kudos for their hard work.

Council member Brooks stated he is utilizing the 2015 Brazoria County Hurricane Guide with the new employees at Dow and new residents in the area.

Mayor Rinehart stated that the large HEB trucks were going down Oyster Creek Drive instead of using Oak Drive. Chief Park stated they have cited several of the drivers.

Mayor Rinehart stated that Panera Bread joined the Chamber and will open in the Fall.

Mr. Yenne reminded everyone staff is watching the storm. It is expected to be a tropical storm by morning.

ADJOURNMENT

There being no further business the meeting adjourned at 8:15p.m.

These minutes read and approved this _____ day of _____, 2015.

Joe Rinehart, Mayor

Alice A. Rodgers, City Secretary

The City Council may go into Executive Session on any item listed on the Agenda in accordance with Section 551.071 of the Government Code (attorney-client privilege).

I hereby certify that this Public Notice was placed on the Official Bulletin Board at City Hall on Friday, June 12, 2015 at _____ p.m.

Alice A. Rodgers, City Secretary

I hereby certify that this Public Notice was removed from the Official Bulletin Board at City Hall on this the _____ day of _____ 2015, at _____ a. /p.m.

Alice A. Rodgers, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 415-2403 or FAX (979) 297-8823 for further information.