

ZONING APPLICATION

Name of Project: _____

Street Address (if known) or General Location: _____

Applicant

Name: _____

Organization: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Signature: _____

Please check one:

☐ **Rezoning**

☐ **PUD**

☐ **SPECIFIC USE PERMIT**

☐ **TEXT AMENDMENT**

Property Description:

Subdivision: _____ Section & Phase: _____

Legal Description: _____

Tract Lot Block Unit

Dimensions of Lot: _____

Frontage Depth Square Feet

Parcel ID: (6 digits) _____ Rezoning From: _____ To: _____

Present Land Use: _____ Proposed Land Use: _____

Existing Building on Property? ☐ Yes ☐ No S.F of Building: _____

To Be Completed By Staff:

Case Name: _____ Case Manager: _____

Date Received: _____ Received by: _____

PH Notice to Pflag: _____ PH Notice appears in Pflag: _____

P&Z Meeting Date: _____ City Council Meeting Date: _____

CC 2nd Reading: _____ (PUD) Parks & Rec. Meeting Date: _____

SUBMITTAL REQUIREMENTS

Filing Fee: \$ _____ + \$15.00 Tech Fee = \$ _____

Submittal Requirements:

- ☐ 1. Completed application with all required contact information.
- ☐ 2. A letter addressed to the Planning and Zoning Commission and City Council explaining the request.
- ☐ 3. A survey of the subject property with a full legal description.
- ☐ 4. A **PUD**, at a minimum, shall include plans and documentation that address the following:

<u>Land Use and Lot Sizes</u> <ul style="list-style-type: none"> · Permitted/prohibited uses · Density · Minimum lot size and dimensions 	<u>Site Development</u> <ul style="list-style-type: none"> · Parking with ratios · Access and circulation · Setbacks · Building height · Impervious cover and maximum lot coverage · Architectural design
<u>Landscaping and Area</u> <ul style="list-style-type: none"> · Trees and conservation (Tree Survey Required) · Minimum requirements and type 	<u>Public Improvements</u> <ul style="list-style-type: none"> · Street layout and design · Utility service and infrastructure · Drainage · Hike and bike trails and public sidewalks · Parkland and open space · Maintenance responsibilities and agreements

FEE SCHEDULE

Rezoning (except for Planned Unit Development Districts)

5 acres or less	\$500.00
> 5 acres – 10 acres	\$1,000.00
> 10 acres	\$2,500.00

Rezoning to Planned Unit Development (PUD)

Minimum size waiver request	\$50.00
<50 acres	\$2,500.00
>50 acres	\$5,000.00
Amendment to existing ALUR	\$1,000.00

Specific Use Permit

5 acres or less	\$750.00
> 5 acres – 10 acres	\$1,250.00
> 10 acres	\$2,500.00

Text Amendment Application

\$500.00

CONSENT OF PROPERTY OWNER

Project Name: _____

Property Owner Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____

Signature: _____ Title: _____

By signing this form, the owner of the property authorizes the City of Pflugerville to begin proceedings in accordance with the process for the type of application indicated above. Owner further acknowledges that submission of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application; the City Council may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

THE STATE OF _____:

: KNOW ALL MEN BY THESE PRESENTS

COUNTY OF _____:

Before me, _____, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, _____.

Notary Public's Signature

My Commission Expires: _____

APPLICANT'S AFFIDAVIT

Project Name: _____

I, _____, certify that I have read this form thoroughly and the information included in this supplemental application form is a true representation of the permit applications submitted to date that are associated with the current application or this application is not one in a series of permits as defined by Chapter 245 of the Texas Local Government Code.

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Signature: _____

THE STATE OF _____:

: KNOW ALL MEN BY THESE PRESENTS

COUNTY OF _____:

Before me, _____, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, _____.

Notary Public's Signature

My Commission Expires: _____

2015 REVIEW SCHEDULE

Zoning Change Request			
Filing Deadline	P&Z Public Hearing*	CC Public Hearing & 1st Reading*	City Council 2nd Reading*
12/1/2014	1/5/2015	1/13/2015	1/27/2015
12/29/2014	2/2/2015	2/10/2015	2/24/2015
1/26/2015	3/2/2015	3/10/2015	3/24/2015
3/2/2015	4/6/2015	4/14/2015	4/28/2015
3/30/2015	5/4/2015	5/12/2015	5/26/2015
4/27/2015	6/1/2015	6/9/2015	6/23/2015
6/15/2015	7/20/2015	7/14/2015	7/28/2015
6/29/2015	8/3/2015	8/11/2015	8/25/2015
8/17/2015	9/21/2015	9/8/2015	9/22/2015
8/31/2015	10/5/2015	10/13/2015	10/27/2015
9/28/2015	11/2/2015	11/10/2015	11/24/2015
11/2/2015	12/7/2015	12/8/2015	12/22/2015
11/30/2015	1/4/2016	1/12/2016	1/26/2016
Completed applications must be submitted by 12:00 Noon on the submittal deadline date. All applications received prior to this date, but after the previous deadline date, shall use this as the date of official submittal. If the filing deadline falls on a holiday, the application must be turned in by Noon on the Friday before the holiday.			
<i>*This schedule does not apply to requests for Planned Unit Developments (PUD) or Specific Use Permits. That schedule is determined by the case manager based on the complexity of the request.</i>			