

City of

**SPECIAL COUNCIL
WORKSHOP**

August 12, 2004

MINUTES



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

"Where Dreams Can Soar"

Roll Call

Mayor Robert Young called the workshop to order at 5:38 p.m. Also in attendance were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Neil Johnson, Councilmember Dave King, Councilmember Cheryle Noble and Councilmember Jim Rackley. Councilmember Phil DeLeo was absent.

Staff members attending were Administrative Services Coordinator Don Morrison, Finance Director John Weidenfeller, Planning & Community Development Director Bob Leedy, Chief Building Official Jerry Hight, Senior Accountant Barbara Barth, Public Works Operations and Maintenance Supervisor Rick Shannon, City Engineer John Woodcock, Assistant Public Works Director Gary Leaf, Judge James Helbling, Court Administrator Kathy Seymour and City Clerk Harwood Edvalson.

Councilmember Noble moved to excuse Councilmember DeLeo. Councilmember Rackley seconded the motion.

Motion approved 6 – 0.

Agenda Items

1. Presentation and Discussion: Council 2005 Budget Priorities.

Mayor Young introduced the session, explaining that he would make a PowerPoint presentation outlining the Council's goals derived from their retreat earlier in the year. He added that this would be followed by a presentation of the department goals and how they reflect the Council's direction. He then invited the Council to discuss their priorities so that staff can further refine the budget goals.

Mayor Young presented the PowerPoint presentation. Councilmember Johnson joined the meeting shortly after 6:00 p.m. During his presentation, Mayor Young announced his goal for the City to develop a City-wide wireless network. He envisions a phased approach, assisted with subscription revenues, to cover the entire City. He added that City Hall and economic development are big parts of the City plans for next year. There were some brief questions and answers during the presentation.

At Councilmember King's request, Mayor Young declared a five minute break. The break began at 6:31 p.m. and concluded at 6:43 p.m.

Councilmember Rackley thanked staff for their coverage of the Council's retreat goals. Mayor Young said that Administrative Services Coordinator (ASC) Morrison did a lot with

distilling the goals to a manageable format. Councilmember Noble said that last year the Council had been encouraged to submit their top ten priorities for the budget preparation process. She distributed a sheet with her priorities highlighting additional staffing for the municipal court and police department. Councilmember King supported her request for additional staffing in the court. He said this may help position Bonney Lake into serving as a regional court for the plateau area.

Deputy Mayor Swatman highlighted the street maintenance and side-walk construction programs. He encouraged redoubled effort to catch up on the City's street chip seal program. Councilmember Hamilton suggested some tangible goals for developing a program and constructing some sidewalks in the coming year. He added a street light program to the list of priorities. ASC Morrison cautioned Council to establish parameters up front for the programs, so that citizens might know what improvements to expect in their neighborhoods.

Councilmembers Hamilton and Johnson addressed economic development and the needs for infrastructure improvements in Eastown. Councilmember Johnson proposed that unanticipated increases in sales tax revenue be earmarked for economic development programs. He asked for a spreadsheet that would explain the City's process for saving the millions of dollars set-aside for the New City Hall. Mayor Young explained that the City Council directed and staff planned to be conservative in its revenue projections and expenditures. He said that process was by design to allow savings to be accumulated for City Hall. Councilmember Rackley said the quarterly financial reports show actual revenues. He noted that staff cannot spend surplus revenue without Council approval.

Councilmember King suggested that the Council review those things that were previous goals and not accomplished in order to determine if they continue to be relevant. He added that some may not be as important now as goals currently on the table. Deputy Mayor Swatman expressed concern that the department review for the Police Department might extend beyond the budget preparation timeline. Mayor Young assured the Council that recommendations would be received before the conclusion of the budget process. Councilmember King suggested that a full-time evidence custodian may be needed.

Deputy Mayor Swatman and Councilmember Johnson expressed desires for attention to park improvements and maintenance. The reservation system for the parks was discussed, and concern expressed that the reservations were still being coordinated through the volunteer Parks Board. Mayor Young said that staff would review the situation.

Mayor Young reported that Finance Director Weidenfeller was preparing the strategic financial modeling program for Council review. He said the City's revenue stream seemed to be acceptable until 2007.

Councilmember Noble mentioned her priority for programs to protect the City's sensitive environments such as the stream team, Arbor Day, wetlands, forests, etc. There was general consensus that the City allocate funds for a tree program. Councilmember Hamilton noted that donations could offset some of the required funding for the City to participate in the Tree City USA program. Additional law enforcement concerns were discussed including marine services for the extended recreational periods on Lake Tapps and storage solutions for the City's patrol boat.

Councilmember King asked if staff would be available for additional questions during future presentations. Mayor Young said they would be available. He said the staff purpose this

evening was largely to hear the Council's priorities and concerns to help work them into the proposed budgets. Councilmember Rackley applauded the early start to the budget process.

Councilmember Johnson asked when the results of the State's audit review would be presented. He said that he and Councilmember Noble would like to participate. Director Weidenfeller said the report was intended to be presented at the Finance Committee Meeting. Councilmember Rackley suggested the meeting be posted as a special meeting to allow a majority of Councilmembers to attend if they so choose.

2. Adjournment.

By common consent, the City Council adjourned this meeting at 7:33 p.m.

Harwood T. Edvalson, City Clerk

Robert Young, Mayor