

FEDERAL AND STATE INCOME TAX
Hampton Employees' Retirement System
22 Lincoln Street, Hampton, VA 23669
(757) 727-6230

Complete this form if: (1) you are a new retiree, or (2) you want to make a change in your withholding. If a completed tax form is not on file, HERS must withhold federal income tax based on the rate for a married individual claiming three exemptions, and zero exemptions for state taxes.

(Please Print)

Name _____

Social Security Number _____ Telephone Number () _____

Address _____ City _____ State _____ Zip Code _____

FEDERAL TAX – Check appropriate boxes.

MARITAL STATUS - () SINGLE () MARRIED

NUMBER ALLOWANCES OR EXEMPTIONS:

() 0 () 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9 () 10 or more

1. () Do not withhold federal tax.
2. () Using the marital status and number of allowances checked above, calculate my federal withholding (if any) in accordance with the IRS tax formula.
 (Optional): Withhold calculated amount plus an additional \$_____ per month.
3. () Withholding fixed monthly amount of \$_____.

VIRGINIA STATE TAX - Check appropriate boxes.

You are not required to have Virginia State income tax withheld from your benefit if you **DO NOT** reside in Virginia. (Check box #1 only, if this applies to you.)

NUMBER ALLOWANCES OR EXEMPTIONS:

() 0 () 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9 () 10 or more

1. () Do not withhold state income tax.
2. () Using the number of allowances checked above, calculate my Commonwealth of Virginia withholding (if any) in accordance with the Virginia tax formula.
 (Optional): Withhold calculated amount plus an additional \$_____ per month.
3. () Withholding fixed monthly amount of \$_____.

Signature _____ Date _____