

**YELM CITY COUNCIL REGULAR MEETING
TUESDAY, APRIL 22, 2014 MINUTES**

1. Mayor Harding called the meeting to order at 6:00 p.m.
2. **Roll Call** Present: J. W. Foster, Joe Baker, Bob Isom, Tracey Wood, Ken Garmann and Russ Hendrickson.
14-041 MOTION BY TRACEY WOOD EXCUSING COUNCILMEMBER MCGOWAN FROM THE MEETING. CARRIED.
3. **Agenda Approval**
14-042 MOTION BY RUSS HENDRICKSON APPROVING THE AGENDA AS PRESENTED. CARRIED.
4. **Special Presentations** –none scheduled
5. **Public Comment** –
6. **Consent Agenda**
Minutes – Regular Meeting April 8, 2014
Payables – Checks #62334 - #62403, Totaling \$171,458.03
14-043 MOTION BY TRACEY WOOD APPROVING THE CONSENT AGENDA AS PRESENTED. CARRIED.
7. **Public Hearing** –none scheduled
8. **New Business** –
 - a. **Historic Preservation Commission Appointment**
Grant Beck stated that at the end of January 2014, the Historic Preservation Commission had one expired position. Pursuant to the Yelm City Council's Protocol Manual, the Community Development Department advertised the vacancy. The Department received one application from LouAnn (Hap) Hansen to fill the expired position.
14-044 MOTION BY BOB ISOM CONFIRMING MAYOR HARDING'S APPOINTMENT OF LOUANN (HAP) HANSEN TO FILL AN EXPIRED POSITION ON THE HISTORIC PRESERVATION COMMISSION. CARRIED.
 - b. **Contract with Cannon Construction for Demolition of Existing Structures at City Park**
Ryan Johnstone reported that the site for the new community center is adjacent to 2nd Street SE in City Park. Currently the old police department, the skateboard park, and two residential structures are located there and need to be removed. The City of Yelm is currently in the design phase of a new community center at City Park. A scope of work was assembled and three contractors were selected from the MRSC roster to place bids on this work. The lowest responsive bidder was Cannon Construction, Inc. with a bid of \$51,872.00 and demolition of the structures will occur within the next 45 days after the contract is signed. Councilmember Isom asked about the concrete from the buildings and the destruction of the stuff inside the buildings. Ryan stated Public Works staff already emptied out the buildings. Shelly Badger stated the two houses acquired by the City have been inspected for asbestos and other hazardous material and do not have any archeological or historical value.

14-045 MOTION BY BOB ISOM AUTHORIZING MAYOR HARDING TO SIGN A CONTRACT WITH CANNON CONSTRUCTION, INC. IN THE AMOUNT OF \$51,872.00 FOR THE DEMOLITION OF THREE STRUCTURES, THE SKATEBOARD PARK, AND ASSOCIATED PARKING AREAS AT CITY PARK. CARRIED.

c. Resolution No. 550 – 2014 Water Conservation Program (Commercial Irrigation)

Grant Beck reported that the City Council adopted a water conservation program in 2010 that established a water budget for each water customer with an irrigation meter. The budget was based on the amount of water according to the Washington Irrigation Guide needed to maintain healthy and productive landscaping, or the customers use in 2009, whichever is less. This program was anticipated to reduce irrigation usage in half. The program was highly successful and water customers saved over 65 million gallons (200-acre feet) of water since 2010. The proposed 2014 water conservation program is identical to the 2013 program with water budgets established by the Community Development Director based on the criteria originally adopted by Council in 2009. The total amount of water allocated for irrigation in 2014 includes approximately a 1.3% unallocated reserve for the purpose of adding new customers. Weekly notices of water usage will be sent to the irrigation customer by the Community Development Department. Personal contact with those customers using water at a rate that will result in over budget usage will be made weekly. Councilmember Isom asked if any meters were locked last year. Grant stated the commercial customers are accustomed to the program and monitor their budgeted usage so there were no meters locked out last year.

14-046 MOTION BY BOB ISOM ADOPTING RESOLUTION NO. 550 RESTRICTING THE USE OF WATER FOR IRRIGATION PURSUANT TO SECTION 13.04.097 YELM MUNICIPAL CODE AND ESTABLISHING POLICIES AND PROCEDURES FOR THE IMPLEMENTATION OF WATER CONSERVATION MEASURES IN 2014. CARRIED.

d. Ordinance No. 988 Amending the Yelm Municipal Code (YMC) – Irrigation and Reuse Meter Base Fees

Teresa Mattson stated that in 2009 Yelm City Council adopted 2010 rates establishing base rate charges for all consumers based on the size of the meter installed. Since that time, all customers with separate irrigation meters, regardless of the meter size, have been charged at the lowest rate. Those customers using reclaimed water for irrigation have not been charged a base fee. After an internal audit, it was discovered the billing practice for potable irrigation meters and reuse meters was inconsistent with the YMC 13.04.250 A. This item was brought to Council at the March 26, 2014 Study Session to amend the practice and/or the Code. The proposed changes establish the base fees for potable irrigation meters and reuse meters regardless of meter size to the lowest meter rate charge established by the 2010 rate table (5/8"meter). To clarify irrigation meter charges in YMC 13.04.120, and reuse water charges in YMB 13.24.070, monthly base fees and consumption rates will apply for those months when the meter is ready for use. Irrigation and reuse consumption rates will remain based on the rates established by the council. Irrigation meters shall be locked by the city at the end of the irrigation season. Councilmember Isom asked about the outreach to the irrigation customers before the fee is charged. All irrigation customers will be notified by mail prior to the billing and will not take effect until June.

14-047 MOTION BY TRACEY WOOD ADOPTING ORDINANCE NO. 988 AMENDING YMC, SECTION 13.04.250 ESTABLISHING BASE FEES FOR IRRIGATION AND REUSE METERS AND SECTIONS 13.04.120 AND SECTION 13.24.070 ESTABLISHING MONTHLY BILLING. CARRIED.

9. **Old Business –**

10. **Mayor and Council Initiatives**

Councilmember Foster attended the Finance Committee meeting.

Councilmember Baker attended the Intercity Transit Board meeting and reported on the State of the Transit. In 2013, the ridership for fixed routes was 4,434,071. In 2013, the vanpool ridership was 761,000 with 220 vans. Dial a lift provided 150,224 trips in 2013, which is an increase of 4%. Thurston Regional Planning Commission will provide \$935,000 in grants towards bus stop improvements in Thurston County.

Councilmember Isom attended the Finance Committee meeting.

Councilmember Wood attended the Transportation Policy Board (TRPC) meeting.

Mayor Harding attended the Finance Committee meeting and reported the City's finances are doing well. Mayor Harding also attended the Regional South Sound Communities Military Partnership meeting where Congressman Denny Heck was the keynote speaker. Mayor Harding invited Council to attend the Home and Garden Show this weekend at the Yelm High School and the Arbor Day Celebration at 11am in the City Park. Mayor Harding reported on the Tree Board pilot project through Department of Natural Resources (DNR). The students had educational opportunities to prune and replant trees that have died in the City. It has been a great pilot project for the City and the students.

11. **Executive Session** – none scheduled

12. **Correspondence included –**

Intercity Transit – Earth Day April 22, 2014

Municipal Research and Services Center (MRSC) Spring 2014

Cityvision Magazine

Port of Olympia – Dragon Boat Festival April 26, 9am – 5:30pm at the Port Plaza

Yelm Chamber Forum Luncheon Tuesday, May 13, 11:30am at the Prairie Hotel Conference Center

Thurston Regional Planning Council Pre-Agenda Friday, May 2, 2014 8:30-11am

13. **Adjourn** 6:30 pm

Ron Harding, Mayor

Attest:

Lori Mossman, Deputy City Clerk