CE 408 - RFP EVALUATION FORM

Evaluator_____ **Fall 2002**

Please assign a <u>numerical grade</u> according to the scoring guide listed below

Firm Name:

Written Presentation (60% of grade)

	Max Score	Numerical Grade
Format (Trans let, tabl of con, page #, etc.)	10	____
Evidence of Peer Review as Shown by Grammar, Spelling, Clarity of Expression	10	____
Technical Aspects (as indicated in attached sheet)	80	____
	Grade for Report	**0**

Scoring Guide

Flawless	**100**
Exceptional	**95**
Very Good	**90**
Good	**80**
Average	**70**
Below average	**65**
Minimal	**50**
Unacceptable	**45**

Oral Presentation (40% of grade)

	Max Score	Numerical Grade
Appearance, Body Control, Delivery	20	____
Audiovisual Support	10	____
Technical Content, Relevance to RFQ	20	____
Clarity, Effectiveness, Command of Topic	30	____
Response to Question(s)	20	____
	Grade for Presentation	
	TOTAL POINTS	**0**

<u>Comments on Report</u>

<u>Comments on Presentation</u>