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**Faculty Members' Letter of Recommendation Form**

**Instructions to Applicant**

Complete **Part A**, then give this form to each of your two reputable faculty references. Remind each recommender to complete **Part B**. Each recommender should send this **Form** and their **Letter of Recommendation** to the Renewable Energy REU Program Office via Email (.pdf format only), FAX, Federal Express, UPS, or US Mail using the contact information below:

REU Administrator  
 2014 REMRSEC REU Summer Program  
 Colorado School of Mines  
 920 15<sup>th</sup> Street, Hill Hall 311  
 Golden, CO 80401

Email: remrsec@mines.edu  
 FAX: (303) 384-2433  
 Phone: (303) 273-3756

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**Part A: Applicant Information**

Applicant's Name: \_\_\_\_\_  
   First  Middle  Last

Under the Family Education Rights and Privacy Act of 1974, you may waive the right to review this recommendation by signing below. If you do not waive this right, you will have access to this recommendation should you become a participant in the REMRSEC REU Program at the Colorado School of Mines.

I waive my right to review this *Letter of Recommendation*.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Part B: Recommender Information**

The applicant named above is applying to the REMRSEC REU Program at the Colorado School of Mines. In your *Letter of Recommendation*, please comment on the applicant's academic performance, scholarly potential, maturity, motivation, and ability to work independently in a summer research program. Specific examples of interactions are much stronger than generalities.

Recommender's Name: \_\_\_\_\_  
   First  Middle  Last

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Current Address: \_\_\_\_\_  
   Street  
 \_\_\_\_\_  
   City  State  Zip Code

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

For how long and in what capacity have you known the applicant?  
 \_\_\_\_\_  
 \_\_\_\_\_

Recommender's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Faculty Members' Letters of Recommendation forms must be received by 5:00 pm MST January 31, 2014.**

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