

Teacher Certification Program

Checklist for: _____

ID: _____



Completed	Task	Notes
	Has declared an Education Certification minor	<i>post-bacc students are exempt</i>
	Overall GPA (minimum 2.75) (see <i>GPA Calculator for DESE</i>)	
	Content Area GPA (minimum 3.0) (see <i>Certification Checklist</i>)	<i>ELEM and SPED students must inform Ed Dept of their chosen content area.</i>
	Education GPA (minimum 3.0) (see <i>Certification Checklist</i>)	
	Submit Statement of Responsibility form	
	Submit Guideline Agreement form	
	Core Courses completed: EDUC 100 EDUC 200/542 EDUC 230/560 EDUC 300/505 EDUC 391/550 or EDUC 392/550 (or PSYC 330/EDUC 550 for Special Ed cert. students)	
	Synthesis Paper submitted (with supporting artifacts) and approved (Undergraduate students complete this in EDUC 300; MAT Post-Bacc students must submit the Alternative TCP Application that includes the writing component of the synthesis paper.)	
	Favorable Field Experience Evaluations from Cooperating Teachers and Faculty Supervisors	
	MoGEA (Missouri General Education Assessment) (2015-16 CC Cut Scores are 220 for each subtest)	<i>post-bacc students are exempt</i>
	MEP (Missouri Educator Profile)	
	FBI Fingerprinting - this is not required for TCP admission but should be considered if there have been any criminal issues (even SIS) that will show up on an FBI fingerprinting. This could make you ineligible for teacher certification. (See "Statement of Responsibility" item 1.) A valid FBI fingerprinting clearance is required prior to student teaching.	recommended; not required

Once all of the above listed tasks have been completed, contact the Education Dept Office for review of TCP file. Failure to contact the department may result in delayed TCP admission.

Date:

Created by:		
Final Review by:		