

Kean University
Office of Financial Aid
Satisfactory Academic Progress (SAP)
STUDENT APPEAL FORM for EXCEEDING MAXIMUM PROGRAM CREDITS

This appeal is for:

16/SP Semester

DEADLINE DATE TO SUBMIT
APPEAL:

16/SP - January 15, 2016

Students who are denied financial aid at Kean University due to unsatisfactory academic progress may appeal to have their financial aid eligibility reinstated. An appeal can only be submitted if a student's failure to make satisfactory academic progress is based upon extenuating circumstances beyond the student's control. The student must submit this completed Satisfactory Academic Progress Appeal Form, along with all related supporting documentation.

NOTE: All appeal decisions are final. Appeals submitted without supporting documentation will be automatically denied.

Student Name: _____ Kean ID# _____
(Print)

Mailing Address: _____
Number and Street City State Zip Code

Program of Study: _____

Telephone Number: () _____ Kean E-Mail: _____

My signature below certifies the validity of the information contained on this form and all attachments. It also authorizes Kean University's Office of Financial Aid to verify the information submitted.

I understand that I will be responsible for payment in full and/or making alternative payment arrangements while this appeal is being processed, regardless of the decision rendered by the SAP appeal committee.

Student Signature: _____ Date: _____

STUDENT SECTION II

Complete the following information:

Number of credits required for current program of study: ____ Expected graduation date (month/year): ___/___

Number of credits you have attempted (transfer credits and credits taken at Kean University): ____ Number of credits you have remaining to complete your current program of study: ____

You MUST attach the following documentation to this appeal form:

1. Copy of Kean University degree audit that documents remaining courses needed to complete your current program of study.
2. Provide a typed statement explaining your program circumstances (i.e. program of studies you have pursued/completed, change in major, prerequisite courses, or pursuing second degree).

Completed appeals should be forwarded to the attention of the:
Financial Aid SAP Appeal Committee
C/O Office of Financial Aid
Kean University, 1000 Morris Avenue, Union, NJ 07083