



EMPLOYER REFERENCE FORM

Admissions Office • 13248 Roscoe Boulevard • Sun Valley, California 91352 • (800) 225-5867 • www.tms.edu

APPLICANT'S SECTION

Name of Applicant _____
Last First Middle

Please check which program you plan to pursue.

- Master of Divinity Diploma of Theology Doctor of Theology
 Bachelor of Theology Master of Theology (Post M.Div.)

Note: The Family Education Rights and Privacy Act of 1974 (Public Law 93-380, Buckley Amendment) gives students the right to inspect their educational records. This right extends to letters of recommendation except that a student may waive his right to see specific confidential statements and letters of recommendation.

- I hereby waive my right to examine this confidential recommendation, knowing that this waiver is not required as a condition for admission.
 I do not waive my right to examine this reference, but I authorize the person completing this form to provide a candid evaluation.

Signature of Applicant _____ Date _____

REFERENCE SECTION

The above named individual is applying for admission to The Master's Seminary. You will note above whether or not the applicant has waived his right to examine this reference. In any case, the best interests of the school and of the prospective student will be served if you will provide a frank evaluation. **Please complete the form and mail it to The Master's Seminary Admissions Office at your earliest convenience.** Thank you for your cooperation.

Your Name (please print) _____

Please rate the applicant in the areas below by checking one rating that best describes him.

COOPERATION

Willingness to work with people in various capacities, loyalty.

- Superior Competent Marginal Not Observed

STRESS

Ability to perform under pressure.

- Superior Competent Marginal Not Observed

INITIATIVE

Ability to be a self-starter; resourceful; eager.

- Superior Competent Marginal Not Observed

COMMON SENSE

Ability and foresight in decisions in everyday situations.

- Superior Competent Marginal Not Observed

LEADERSHIP

Ability to motivate and inspire others.

- Superior Competent Marginal Not Observed

PERSONALITY

Conveys a good impression to others, includes mannerisms and appearance.

- Superior Competent Marginal Not Observed

RELIABILITY

Demonstrates dependability, willingness, and consistency.

- Superior Competent Marginal Not Observed

CHARACTER

Demonstrates maturity, vitality, and faithfulness.

- Superior Competent Marginal Not Observed

FINANCES

Conscientious regarding payment of debts and spending habits.

- Superior Competent Marginal Not Observed

COMMUNICATION

Ability to present thoughts with logic and clarity.

- Superior Competent Marginal Not Observed

WRITING

Conveys thoughts and ideas in a clear and organized manner.

- Superior Competent Marginal Not Observed

PERSEVERANCE

Ability to complete a course of action.

- Superior Competent Marginal Not Observed

continued on back

How long have you known the applicant? _____

Are you related to the applicant? Yes No If yes, how? _____

Do you have any reason to doubt the applicant's personal integrity? If so, please specify. _____

If the applicant is married, how would you evaluate his marriage relationship?

Not observed Superficial Detached; aloof Reserved Warm; growing Good; solid

Comments: _____

Listed below are some characteristics which, if present, may reduce the effectiveness of the student. Check any of the traits below which you have noticed as a pattern in the applicant.

- | | | | | |
|---|--------------------------------------|--|---|---|
| <input type="checkbox"/> Impatient | <input type="checkbox"/> Critical | <input type="checkbox"/> Argumentative | <input type="checkbox"/> Domineering | <input type="checkbox"/> Indiscreet |
| <input type="checkbox"/> Intolerant | <input type="checkbox"/> Arrogant | <input type="checkbox"/> Self-centered | <input type="checkbox"/> Sullen | <input type="checkbox"/> Irritable |
| <input type="checkbox"/> Aloof | <input type="checkbox"/> Discouraged | <input type="checkbox"/> Rude | <input type="checkbox"/> Nervous | <input type="checkbox"/> Easily embarrassed |
| <input type="checkbox"/> Quick-tempered | <input type="checkbox"/> Worrisome | <input type="checkbox"/> Depressed | <input type="checkbox"/> Hypersensitive | <input type="checkbox"/> Bigoted |
| <input type="checkbox"/> Inflexible | <input type="checkbox"/> Tense | <input type="checkbox"/> Unteachable | | |

Comments: _____

Can you conscientiously recommend the applicant for admission to The Master's Seminary? Yes No

If yes, check one: Enthusiastically With confidence With the following reservation: _____

Signature _____ Date _____

Title/Position _____

Name of Organization _____

Address _____

City _____ State _____ ZIP _____

Telephone () _____ E-mail Address _____