

# Non-Service Stipend Contract Agreement

**Date:**

**Participant Name:**

**Participant ID:**

**Stipend/Scholarship Name:**

**Principal Investigator of Program:**

In order to be supported by a Stipend, Scholarship/Fellowship or other participant payment, you must read and understand the following information. A true stipend is a payment made to an individual for the attendance or participation only, NOT for services rendered. The payments cannot be tied to "any obligation for past, present, or future services. There can be no employer/employee relationship associated with the stipend payment. There are no fringe benefits associated with a stipend payment, as they are NOT for services rendered. Your signature below certifies your understanding and acceptance:

General Conditions:

1. I understand that this award does not represent payment for services required as a condition of the grant.
2. Acceptance of this stipend/scholarship/fellowship may have an effect in your current and future financial aid package. The Administrative Assistant in the college/department where the stipend is awarded will assist you with selecting the method of processing the payments.

Select one:

My Financial Aid package for the semester in which the activity takes place:

\_\_\_\_\_ a. is under the maximum amount of the cost of education and can be disbursed through Financial Aid in full. This payment is considered non-taxable.

\_\_\_\_\_ b. is at the maximum amount of the cost of education and I wish to have this stipend amount applied to the Financial Aid package.

\_\_\_\_\_ c. meets the maximum amount of the cost of education. Process \$\_\_\_\_\_ through Financial Aid as a scholarship and \$\_\_\_\_\_ through accounts payable, which could be considered taxable income.

\_\_\_\_\_ d. meets the cost of education and I want my stipend payments to be processed through Accounts Payable. This will be a possible taxable payment and may be reportable to the IRS on a Form 1099.

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Participant Signature

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Date